

**MEETING NOTICE
MAIZE CITY COUNCIL
REGULAR MEETING**

TIME: 7:00 P.M.
DATE: MONDAY, December 16, 2013
PLACE: MAIZE CITY HALL
10100 W. GRADY AVENUE

AGENDA

MAYOR CLAIR DONNELLY PRESIDING

- 1) Call to Order
- 2) Roll Call
- 3) Pledge of Allegiance/Moment of Silence
- 4) Approval of Agenda
- 5) Public Comments
- 6) Consent Agenda
 - a) Approval of Minutes – City Council Meeting of November 18, 2013.
 - b) Receive and file the minutes from the Park and Tree Board meeting of November 12, 2013.
 - c) Cash Disbursements from November 1, 2013 thru November 30, 2013 in the amount of \$465,653.38 (Check #57217 thru # 57359).
 - d) Approval of Busby Ford & Reimer, LLC engagement letter of auditing services for year ended 2013 in the amount of \$14,650.
 - e) Approval of Cereal Malt Beverage applications from January 1, 2014 through December 31, 2014 for Maize Pizza Hut North, Maize Pizza Hut Italian Bistro, Kwik Shop.
- 7) Old Business
 - A. Industrial Park Report Phase 3
 - B. EDX Policy
- 8) New Business
 - A. Cox Franchise Rate Letter

**MAIZE CITY COUNCIL
REGULAR MEETING
MONDAY, December 16, 2013**

- 2 -

- 9) Reports
 - Police
 - Public Works
 - City Engineer
 - Planning & Zoning
 - City Clerk
 - Legal
 - Operations
 - Mayor's Report
 - Council Member's Reports
- 10) Executive Session
- 11) Adjournment

**MINUTES-REGULAR MEETING
MAIZE CITY COUNCIL
Monday, November 18, 2013**

The Maize City Council met in a regular meeting at 7:00 p.m., Monday, **November 18, 2013** in the Maize City Hall, 10100 Grady Avenue, with **Mayor Clair Donnelly** presiding. Council members present were **Donna Clasen, Alex McCreath, Pat Stivers, Karen Fitzmier** and **Kevin Reid**.

Also present were: **Richard LaMunyon**, City Administrator, **Rebecca Bouska**, Deputy City Administrator, **Matt Jensby**, Police Chief, **Ron Smothers**, Public Works Director, **Kim Edgington**, Planning Administrator, **Kim Bell**, Bond Counsel, **Tom Powell**, City Attorney.

APPROVAL OF AGENDA:

The Agenda was submitted for Council approval.

MOTION: **Clasen** moved to approve the Agenda as submitted.
Stivers seconded. Motion declared carried.

CONSENT AGENDA:

The Consent Agenda was submitted for approval including the Council Meeting Minutes of October 21, 2013, the Planning Commission of October 3, 2013 for receipt and file, the Park & Tree Board minutes of September 10, 2013 for receipt and file and the Cash Disbursement Report from October 1, 2013 through October 31, 2013 in the amount of \$932,116.58 (Check #57041 through #57216).

MOTION: **Clasen** moved to approve the Consent Agenda with the following addition to the October City Council minutes: include the bids for the Central Street sidewalk.
Stivers seconded. Motion declared carried.

PUBLIC HEARING FOR THE AMENDED 2013 BUDGET:

Mayor Donnelly opened the Public Hearing at 7:00 pm. Hearing no comments, the Public Hearing was closed.

EXECUTIVE SESSION:

Mayor Donnelly requested a 25-minute executive session to discuss non-elected personnel.

MOTION: **Clasen** moved to enter executive session for 25 minutes to discuss non-elected personnel.
Fitzmier seconded. Motion declared carried.

Council entered executive session at 7:05 pm and reconvened at 7:30 pm. No action was taken.

EMPLOYEE SALARY PLAN

A cost-of-living adjustment for all employees was submitted for Council discussion and approval.

MOTION: **Fitzmier** moved to approve a one-time payment of 2.5% of annual gross pay for full-time employees and \$500 for part-time employees to be paid before December 31, 2013.
Clasen seconded. Motion declared carried.

Fitzmier left the meeting at 7:45 pm.

ADOPTION OF THE 2013 AMENDED BUDGET:

The amended 2013 budget was submitted for Council approval.

MOTION: **Clasen** moved to adopt the amended 2013 budget as published.
Reid seconded. Motion declared carried.

EDX POLICY (ECONOMIC DEVELOPMENT INCENTIVE):

A policy to establish the requirements for granting economic development incentives (EDX) was submitted for Council approval.

MOTION: *Reid* moved to postpone the item for further staff research and bring back to Council.
McCreath seconded. Motion declared carried.

IRB POLICY (ECONOMIC DEVELOPMENT INCENTIVE):

A policy to establish the requirements for granting IRBs was submitted for Council approval.

MOTION: *Clasen* moved to postpone the item for further staff research and bring back to Council
McCreath seconded. Motion declared carried.

PARK AND TREE BOARD APPOINTMENTS:

Mayor Donnelly recommended the appointment of Marina Fulton and Justin Banks to the Park and Tree Board to fill vacancies that expire in May, 2014.

MOTION: *Clasen* moved to approve the appointment of Marina Fulton and Justin Banks to the Park and Tree Board.
McCreath seconded. Motion declared carried.

Fitzmier returned to the meeting at 8:55 pm.

EXECUTIVE SESSION:

Mayor Donnelly requested a 30-minute executive session to discuss personnel matters.

MOTION: *Clasen* moved to enter executive session for 30 minutes to discuss personnel matters.
Stivers seconded. Motion declared carried.

The Council entered executive session at 9:00 pm and reconvened at 9:30 pm. No action was taken.

CITY ADMINISTRATOR AND CITY ATTORNEY EMPLOYMENT CONTRACTS:

A proposal to continue the City Administrator and City Attorney's employment contracts was submitted for Council approval.

MOTION: *Clasen* moved to approve a one-time payment of 2.5% of the City Administrator's base salary to be paid before December 31, 2013 and 2.5% base salary increase for the City Administrator effective January 1, 2014.
Fitzmier seconded. Motion declared carried.

MOTION: *Clasen* moved to approve a 2.5% base salary increase for the City Attorney effective January 1, 2014.
McCreath seconded. Motion declared carried.

ADJOURNMENT:

With no further business before the Council,

MOTION: *Clasen* moved to adjourn.
Stivers seconded. Motion declared carried.
Meeting adjourned.

Respectfully submitted by: _____

**MAIZE PARK AND TREE BOARD
MINUTES – REGULAR MEETING
TUESDAY, NOVEMBER 12, 2013**

The Maize Park and Tree Board met in a regular meeting at 7:03PM, Tuesday, November 12, 2013 with **Tammy Learned** presiding. Board members present were **Betty Pew, Mike Burks, and Becky Keiter-Bell**. Member absent was **Jennifer Herington**.

Also present were **Laura Rainwater**, Recording Secretary and **Richard LaMunyon**, City Administrator.

Approval of Agenda:

MOTION: **Burks** moved to approve the agenda.
Pew seconded. Motion declared carried.

Approval of the September 10, 2013 Minutes:

MOTION: **Keiter-Bell** moved to approve the minutes.
Burks seconded. Motion declared carried.

Water Park Plan Update:

Rainwater will contact **Herington** regarding what work she is willing to do on this project. **Learned** said she will assist. **Rainwater** will do research into smaller cities in the area to see what companies they used to install their water parks.

New Member Discussion:

The Board agreed to nominate Marina Fulton And Justin Banks for appointment by the Mayor to the Park and Tree Board.

MOTION: **Keiter-Bell** moved that the Board nominate Marina Fulton and Justin Banks to Park and Tree Board.
Burks seconded. Motion declared carried.

Other Items:

- Fencing along Maize Road Pond is complete. Board discussed possible Memorial Park.
- Hackberry Tree (Nancy's Tree) damaged by sun scald and needs to be wrapped.

MOTION: **Pew** moved to approve spending \$20 for wrap.
Keiter-Bell seconded. Motion declared carried.

- Postpone the planting of Burning Bushes around skate park until a location for the water park is determined.

MOTION: **Pew** moved to delay the purchase and planting of the Burning Bushes.
Keiter-Bell seconded. Motion declared carried.

Adjournment:

With no further business before the board:

MOTION: **Keiter-Bell** motioned to adjourn.
Burks seconded. Motion declared carried.
Meeting adjourned at 7:56PM.

Approved by the Park and Tree Board on _____ 2013.

Park and Tree Board Member

Recording Secretary

		City of Maize				
		Disbursement Report Totals				
		Dates Covered: 11/01/2013 - 11/30/2013				
Accounts Payable:						
Voucher Date	Voucher Amt	Check Date	Check Amount	Check Numbers Begin	Check Numbers End	
5-Nov	467.64	5-Nov	467.64	57217	57217	Postage for Utility Bills
6-Nov	\$ 9,190.90	7-Nov	\$ 9,190.90	57236	57239	Utilities
7-Nov	151,967.83	8-Nov	151,967.83	57240	57291	
13-Nov	3,165.69	13-Nov	3,165.69	57292	57295	Utilities
20-Nov	77.04	21-Nov	77.04	57319	57319	Utilities
21-Nov	164,471.96	22-Nov	164,471.96	57320	57356	
27-Nov	1,319.60	27-Nov	1,319.60	57357	57359	Utilities
AP Total	\$ 330,660.66		\$ 330,660.66			
Payroll:						
Run Date	Earning History	Check Date	Check Amount	Check Numbers Begin	Check Numbers End	
11-Dec	\$ 103,973.72	7-Nov	\$ 59,296.53	57218	57235	
		21-Nov	75,696.19	57296	57318	
KPERS Employer Portion	7,453.93					
FICA Employer Portion	7,576.52					
Health/Dental Insurance (Employer Portion)	15,988.55					
PR Total	\$ 134,992.72		\$ 134,992.72			
	AP		\$ 330,660.66			
	PR		134,992.72			
	Total Disbursements		\$ 465,653.38			
	Check Numbers used this period:					
	#57217 thru #57359					

CITY OF MAIZE
Cash and Budget Position
Thru November 30, 2013

FUND	NAME	BEGINNING	MONTH	MONTH	END MONTH	ANNUAL	YTD	YTD	REMAINING	REMAINING
		CASH BALANCE	RECEIPTS	DISBURSEMENTS	CASH BALANCE	EXPENSE BUDGET	REVENUE	EXPENSE	EXPENSE BUDGET	BUDGET PERCENTAGE
01	General Fund	\$ 775,572.79	\$ 85,134.30	\$ 189,778.88	\$ 670,928.21	\$ 2,717,755.00	\$ 2,404,725.71	\$ 2,212,329.32	\$ 505,425.68	18.60%
02	Street Fund	107,855.38	12,500.00	7,383.30	112,972.08	251,050.00	267,370.78	230,577.00	20,473.00	8.15%
04	Capital Improvements Fund	385,329.67	16,693.69	-	402,023.36	389,000.00	184,371.08	32,380.68	356,619.32	91.68%
05	Long-Term Projects	823,569.92	-	222,247.58	601,322.34	-	2,895,400.00	1,774,579.30		
10	Equipment Reserve	87,567.96	8,877.36	950.00	95,495.32	100,000.00	97,700.33	71,454.30	28,545.70	28.55%
11	Police Training Fund	5,075.34	493.00	60.00	5,508.34	10,000.00	4,956.00	9,996.81	3.19	0.03%
12	Municipal Court Fund	11,589.33	1,723.36	150.00	13,162.69	-	24,587.50	20,855.90		
16	Bond & Interest Fund	360,705.45	52,656.93	-	413,362.38	1,968,272.00	1,865,159.73	1,800,449.55	167,822.45	8.53%
19	Wastewater Reserve Fund	153,669.40	1,000.00	1,643.00	153,026.40	29,800.00	11,000.00	1,643.00		
20	Wastewater Treatment Fund	342,386.99	58,155.33	49,836.01	350,706.31	695,000.00	722,915.70	638,893.48	56,106.52	8.07%
21	Water Fund	333,389.68	51,203.82	50,585.36	334,008.14	737,800.00	736,109.40	658,917.01	78,882.99	10.69%
22	Water Reserve Fund	88,563.81	1,000.00	-	89,563.81	10,000.00	11,000.00	9,900.00		
23	Water Bond Debt Reserve Fund	264,000.00	2,000.00	-	266,000.00	-	22,000.00	-		
24	Wastewater Bond Debt Reserve Fund	143,800.09	2,000.00	-	145,800.09	-	22,000.00	-		
32	Drug Tax Distribution Fund	4,603.57	-	-	4,603.57	-	-	2,302.58		
38	Cafeteria Plan	870.92	920.30	140.00	1,651.22	-	12,735.30	12,806.66		
40	Carlson Assessments Fund	79,280.21	-	20,255.00	59,025.21	-	54,584.06	40,510.00		
47	53rd & Maize Road Expansion	127,221.84	-	9,619.22	117,602.62	-	75,403.91	670,162.20		
56	IMAX Project Pre-Development	-	-	-	-	-	-	12,563.66		
57	Emerald Springs	-	-	-	-	-	56,820.37	325,016.05		
61	Carriage Crossing VI	114,522.87	-	-	114,522.87	-	-	1,377.34		
65	Eagles Nest	-	-	-	-	-	49,902.85	95,581.41		
67	Watercress Addition Phase 2	-	-	-	-	-	12,475.71	23,873.44		
68	Fiddlers Cove Phase 2	-	-	-	-	-	17,466.00	17,733.35		
70	Watercress Village Addition	-	-	-	-	-	31,934.05	65,121.50		
71	Fiddlers Cove 3rd	(342.00)	-	-	(342.00)	-	-	-		
73	Hampton Lakes Commercial	13,726.57	-	658.57	13,068.00	-	15,470.30	2,999.62		
74	Hampton Lakes 2nd Addition	46,835.15	-	-	46,835.15	-	-	3,019.20		
76	Series 2013B Refunding Bonds	733.25	-	-	733.25	-	33,850.00	33,116.75		
77	Series 2012 WW Bonds Refunding	-	-	-	-	-	-	8,064.00		
98	Maize Cemetery	167,518.32	325.00	7,291.27	160,552.05	139,107.00	36,229.42	25,097.31	114,009.69	81.96%
Report Totals		\$ 4,438,046.51	\$ 294,683.09	\$ 560,598.19	\$ 4,172,131.41	\$ 7,047,784.00	\$ 9,666,168.20	\$ 8,801,321.42	\$ 1,327,888.54	18.84%

CITY OF MAIZE

Bank Reconciliation Report For November 2013

Fund Balances

FUND	NAME	BEGIN PERIOD	RECEIPTS	DISBURSEMENTS	END PERIOD
01	General Fund	\$ 775,572.79	\$ 85,134.30	\$ 189,778.88	\$ 670,928.21
02	Street Fund	107,855.38	12,500.00	7,383.30	112,972.08
04	Capital Improvements Fund	385,329.67	16,693.69	-	402,023.36
05	Long-Term Projects	823,569.92		222,247.58	601,322.34
10	Equipment Reserve Fund	87,567.96	8,877.36	950.00	95,495.32
11	Police Training Fund	5,075.34	493.00	60.00	5,508.34
12	Municipal Court Fund	11,589.33	1,723.36	150.00	13,162.69
16	Bond & Interest Fund	360,705.45	52,656.93	-	413,362.38
19	Wastewater Reserve Fund	153,669.40	1,000.00	1,643.00	153,026.40
20	Wastewater Treatment Fund	342,386.99	58,155.33	49,836.01	350,706.31
21	Water Fund	333,389.68	51,203.82	50,585.36	334,008.14
22	Water Reserve Fund	88,563.81	1,000.00	-	89,563.81
23	Water Bond Debt Reserve Fund	264,000.00	2,000.00	-	266,000.00
24	Wastewater Bond Debt Reserve Fund	143,800.09	2,000.00	-	145,800.09
32	Drug Tax Distribution Fund	4,603.57	-	-	4,603.57
38	Cafeteria Plan	870.92	920.30	140.00	1,651.22
40	Carlson Assessments Fund	79,280.21	-	20,255.00	59,025.21
47	53rd & Maize Road Expansion	127,221.84	-	9,619.22	117,602.62
61	Carriage Crossing VI	114,522.87	-	-	114,522.87
71	Fiddlers Cove 3rd	(342.00)	-	-	(342.00)
73	Hampton Lakes Commercial	13,726.57	-	658.57	13,068.00
74	Hampton Lakes 2nd Addition	46,835.15	-	-	46,835.15
76	Series 2013 B Refunding Bonds	733.25		-	733.25
98	Maize Cemetery	167,518.32	325.00	7,291.27	160,552.05
Totals All Fund		\$ 4,438,046.51	\$ 294,683.09	\$ 560,598.19	\$ 4,172,131.41

Bank Accounts and Adjustments

Emprise Bank Checking Account	\$ 401,462.14	\$ 514,249.22	\$ 410,455.77	\$ 505,255.59
Outstanding Items				\$ (165,398.85)
Emprise Bank Money Market Account	3,971,632.15	90.47	300,000.00	3,671,722.62
Maize Cemetery CD 85071	90,533.39	-	-	90,533.39
Maize Cemetery Operations	76,984.93	325.00	7,291.27	70,018.66
Totals All Banks	\$ 4,540,612.61	\$ 514,664.69	\$ 717,747.04	\$ 4,172,131.41



BUSBY FORD & REIMER, LLC

CERTIFIED PUBLIC ACCOUNTANTS

December 2, 2013

**Mayor and City Council
City of Maize, Kansas**

We are pleased to confirm our understanding of the services we are to provide the **City of Maize, Kansas** for the year ending **December 31, 2013**. We will audit the financial statement prepared in accordance with the cash basis and budget laws of the State of Kansas of the **City of Maize, Kansas** as of and for the year ending **December 31, 2013**.

We have also been engaged to report on supplementary information that accompanies the **City of Maize, Kansas'** financial statement. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statement and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statement or to the financial statement itself, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and the *Kansas Municipal Audit and Accounting Guide*, and will provide an opinion on it in relation to the financial statement as a whole:

1. Summary of expenditures-actual and budget.
2. Individual funds schedules of cash receipts and expenditures-actual and budget.
3. Individual funds schedules of cash receipts and expenditures-actual.

Audit Objective

The objective of our audit is the expression of an opinion as to whether your financial statement is fairly presented, in all material respects, in conformity with the cash basis and budget laws of the State of Kansas. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and the *Kansas Municipal Audit and Accounting Guide* and will include tests of the accounting records and other procedures we consider necessary to enable us to express such an opinion. If our opinion on the financial statement is other than unqualified, we will fully discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed an opinion, we may decline to express an opinion or to issue a report as a result of this engagement.

Management Responsibilities

Management is responsible for the financial statement and all accompanying information as well as all representations contained therein. You agree to assume all management responsibilities for our assistance with the preparation of your financial statement and related notes and any other nonattest services we provide; oversee the services by designating an individual with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services and accept responsibility for them.

Management is responsible for establishing and maintaining effective internal controls, including monitoring ongoing activities; for the selection and application of accounting principles; and for the fair presentation in the financial statement of the aggregate cash and unencumbered cash balances and the aggregate cash receipts and expenditures in conformity with the cash basis and budget laws of the State of Kansas. You are also responsible for including all informative disclosures that are appropriate for the cash basis and budget laws of the State of Kansas. Those disclosures will include (1) a description of the cash basis and budget laws of the State of Kansas, including a summary of significant accounting policies, and how the cash basis and budget laws of the State of Kansas differs from accounting principles Generally Accepted in the United States of America (GAAP); (2) informative disclosures similar to those required by GAAP; and (3) additional disclosures beyond those specifically required that may be necessary for the financial statement to achieve fair presentation.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statement, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statement to correct material misstatements and confirming to us in the representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statement taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud or illegal acts affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud or illegal acts could have a material effect on the financial statement. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws and regulations.

You are responsible for the preparation of the supplementary information in conformity with the cash basis and budget laws of the State of Kansas. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on the supplementary information. You also agree to include the audited financial statement with any presentation of the supplementary information that

includes our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with the cash basis and budget laws of the State of Kansas; (2) that you believe the supplementary information, including its form and content, is fairly presented in accordance with the cash basis and budget laws of the State of Kansas; (3) that the methods of measurement or presentation have not changed from those used in the prior period; and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statement; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statement. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statement is free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with auditing standards generally accepted in the United States of America. In addition, an audit is not designed to detect immaterial misstatements, or violations of laws or governmental regulations that do not have a direct and material effect on the financial statement. However, we will inform the appropriate level of management of any material errors or any fraudulent financial reporting or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include direct confirmation of certain assets and liabilities by correspondence with selected individuals, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will also require certain written representations from you about the financial statement and related matters.

Audit Procedures—Internal Control

Our audit will include obtaining an understanding of the entity and its environment, including internal control sufficient to assess the risks of material misstatements of the financial statement and to design the nature, timing, and extent of further audit procedures. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. However, during the audit, we will communicate

to management and those charged with governance internal control related matters that are required to be communicated under American Institute of Certified Public Accountants professional standards.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statement is free of material misstatement, we will perform tests of the **City of Maize, Kansas'** compliance with applicable laws and regulations and the provisions of contracts and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

Audit Administration, Fees, and Other

Randall G. Ford, CPA is the engagement partner and is responsible for supervising the engagement and signing the report.

Our fees for these services will be **\$14,650**. Invoices for these fees will be rendered each month as work progresses and are payable on presentation. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

We appreciate the opportunity to be of service to the **City of Maize, Kansas** and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Sincerely,

Busby Ford & Reimer, LLC

Busby Ford & Reimer, LLC

RESPONSE:

This letter correctly sets forth the understanding of the **City of Maize, Kansas:**

By: _____

Title: _____

CORPORATE APPLICATION FOR LICENSE TO SELL CEREAL MALT BEVERAGES

(This form has been prepared by the Attorney General's Office)

City or County of _____ Maize

SECTION 1 – LICENSE TYPE	
Check One: <input type="checkbox"/> New License <input checked="" type="checkbox"/> Renew License <input type="checkbox"/> Special Event Permit	
Check One: <input checked="" type="checkbox"/> License to sell cereal malt beverages for consumption on the premises. <input type="checkbox"/> License to sell cereal malt beverages in original and unopened containers and not for consumption on the licensed premises.	

SECTION 2 – APPLICANT INFORMATION			
Kansas Sales Tax Registration Number (required): 004-480806330F-01			
Name of Corporation Pizza Hut of Southeast Kansas, Inc.		Principal Place of Business 5345 N. Maize Road, Maize	
Corporation Street Address 208 S. Maize Road		Corporation City Wichita	State KS
Date of Incorporation 1/21/74		Articles of Incorporation are on file with the Secretary of State. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Resident Agent Name Ryan Gilbert		Phone No.	
Residence Street Address 315 N. Heather Lane		City Maize	State KS
		Zip Code 67209	Zip Code 67101

SECTION 3 – LICENSED PREMISE			
Licensed Premise (Business Location or Location of Special Event)		Mailing Address (if different from business address)	
DBA Name Pizza Hut		Name Pizza Hut of Southeast Kansas, Inc.	
Business Location Address 5345 N. Maize Road		Address 208 S. Maize Road	
City Maize	State KS	City Wichita	State KS
Zip 67101	Zip 67209	<input checked="" type="checkbox"/> Applicant owns the proposed business location. <input type="checkbox"/> Applicant does not own the proposed business location.	
Business Phone No. 316-721-5152			
Business Location Owner Name(s) J. Larry Fugate, Trustee			


SECTION 4 – OFFICERS, DIRECTORS, STOCKHOLDERS OWNING 25% OR MORE OF STOCK			
List each person and their spouse, if applicable. Attach additional pages if necessary.			
Name J. Larry Fugate		Position President	
Residence Street Address 208 S. Maize Road		City Wichita	State KS
		Date of Birth 11/28/40	Zip Code 67209
Spouse Name		Position	
Residence Street Address		City	State
		Date of Birth	Zip Code
Name		Position	
Residence Street Address		City	State
		Date of Birth	Zip Code
Spouse Name		Position	
Residence Street Address		City	State
		Age	Zip Code
Name		Position	
Residence Street Address		City	State
		Date of Birth	Zip Code
Spouse Name		Position	
Residence Street Address		City	State
		Age	Zip Code

SECTION 5 – MANAGER OR AGENT INFORMATION		
My place of business or special event will be conducted by a manager or agent.		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If yes, provide the following:		
Manager/Agent Name Ryan Gilbert	Phone No.	Date of Birth 11/20/1990
Residence Street Address 315 N. Heather Lane	City Maize	Zip Code 67101
Manager or Agent Spousal Information		
Spouse Name	Phone No.	Date of Birth
Residence Street Address	City	Zip Code

SECTION 6 – QUALIFICATIONS FOR LICENSURE	
Within two years immediately preceding the date of this application, have any of the individuals identified in Sections 4 & 5 have been convicted of, released from incarceration for or released from probation or parole for any of the following crimes: (1) Any felony; (2) a crime involving moral turpitude; (3) drunkenness; (4) driving a motor vehicle while under the influence of alcohol (DUI); or (5) violation of any state or federal intoxicating liquor law.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Have any of the individuals identified in Sections 4 and 5 been managers, officers, directors or stockholders owning more than 25% of the stock of a corporation which: (1) had a cereal malt beverage license revoked; or (2) was convicted of violating the Club and Drinking Establishment Act or the CMB laws of Kansas.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
All of the individuals identified in Sections 4 & 5 are at least 21 years of age ¹ .	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

SECTION 6 – DURATION OF SPECIAL EVENT		
Start Date	Time	<input type="checkbox"/> AM <input type="checkbox"/> PM
End Date	Time	<input type="checkbox"/> AM <input type="checkbox"/> PM

I declare under penalty of perjury under the laws of the State of Kansas that the foregoing is true and correct and that I am authorized by the corporation to complete this application. (K.S.A. 53-601)

SIGNATURE  DATE 11/20/13

FOR CITY/COUNTY OFFICE USE ONLY:	
<input checked="" type="checkbox"/> License Fee Received Amount \$ <u>200</u> Date <u>11/22/13</u> (\$25 - \$50 for Off-Premise license or \$25-200 for On-Premise license)	
<input checked="" type="checkbox"/> \$25 CMB Stamp Fee Received Date <u>11/22/13</u>	
<input checked="" type="checkbox"/> Background Investigation <input type="checkbox"/> Completed Date <u>11/22/13</u> <input checked="" type="checkbox"/> Qualified <input type="checkbox"/> Disqualified	
<input type="checkbox"/> New License Approved Valid From Date _____ to _____ By: _____	
<input type="checkbox"/> License Renewed Valid From Date _____ to _____ By: _____	
<input type="checkbox"/> Special Event Permit Approved Valid From Date _____ to _____ By: _____	

A PHOTOCOPY OF THE COMPLETED FORM, TOGETHER WITH THE STAMP FEE REQUIRED BY K.S.A. 41-2702(e), MUST BE SUBMITTED WITH YOUR QUARTERLY REPORT (ABC-307) TO THE ALCOHOLIC BEVERAGE CONTROL, 915 SW HARRISON STREET ROOM 214, TOPEKA, KS. 66625-3512.

¹ Spouse not required to be over 21 years of age. K.S.A. 41-2703(b)(9)

CORPORATE APPLICATION FOR LICENSE TO SELL CEREAL MALT BEVERAGES

(This form has been prepared by the Attorney General's Office)

City or County of Maize

SECTION 1 – LICENSE TYPE	
Check One: <input type="checkbox"/> New License <input checked="" type="checkbox"/> Renew License <input type="checkbox"/> Special Event Permit	
Check One: <input checked="" type="checkbox"/> License to sell cereal malt beverages for consumption on the premises. <input type="checkbox"/> License to sell cereal malt beverages in original and unopened containers and not for consumption on the licensed premises.	

SECTION 2 – APPLICANT INFORMATION			
Kansas Sales Tax Registration Number (required): 004-480806330F-01			
Name of Corporation Pizza Hut of Southeast Kansas, Inc.		Principal Place of Business 3960 N. Maize Road, Maize	
Corporation Street Address 208 S. Maize Road		Corporation City Wichita	State KS
Date of Incorporation 1/21/74		Articles of Incorporation are on file with the Secretary of State. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Resident Agent Name Rachel McClernon		Phone No.	
Residence Street Address 400 W. Central #210		City Wichita	State KS
		Zip Code 67203	

SECTION 3 – LICENSED PREMISE			
Licensed Premise (Business Location or Location of Special Event)		Mailing Address (If different from business address)	
DBA Name Pizza Hut		Name Pizza Hut of Southeast Kansas, Inc.	
Business Location Address 3960 N. Maize Road		Address 208 S. Maize Road	
City Maize	State KS	City Wichita	State KS
Zip 67101		Zip 67209	
Business Phone No. 316-721-6979		<input checked="" type="checkbox"/> Applicant owns the proposed business location. <input type="checkbox"/> Applicant does not own the proposed business location.	
Business Location Owner Name(s) J. Larry Fugate, Trustee			

SECTION 4 – OFFICERS, DIRECTORS, STOCKHOLDERS OWNING 25% OR MORE OF STOCK			
List each person and their spouse, if applicable. Attach additional pages if necessary.			
Name J. Larry Fugate		Position President	Date of Birth 11/28/40
Residence Street Address 208 S. Maize Road		City Wichita	State KS
		Zip Code 67209	
Spouse Name		Position	Date of Birth
Residence Street Address		City	State
		Zip Code	
Name		Position	Date of Birth
Residence Street Address		City	State
		Zip Code	
Spouse Name		Position	Age
Residence Street Address		City	State
		Zip Code	
Name		Position	Date of Birth
Residence Street Address		City	State
		Zip Code	
Spouse Name		Position	Age
Residence Street Address		City	State
		Zip Code	

SECTION 5 – MANAGER OR AGENT INFORMATION		
My place of business or special event will be conducted by a manager or agent.		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If yes, provide the following:		
Manager/Agent Name Rachel McClernon	Phone No.	Date of Birth 8/09/1988
Residence Street Address 400 W. Central #210	City Wichita	Zip Code 67203
Manager or Agent Spousal Information		
Spouse Name	Phone No.	Date of Birth
Residence Street Address	City	Zip Code

SECTION 6 – QUALIFICATIONS FOR LICENSURE	
Within two years immediately preceding the date of this application, have any of the individuals identified in Sections 4 & 5 have been convicted of, released from incarceration for or released from probation or parole for any of the following crimes: (1) Any felony; (2) a crime involving moral turpitude; (3) drunkenness; (4) driving a motor vehicle while under the influence of alcohol (DUI); or (5) violation of any state or federal intoxicating liquor law.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Have any of the individuals identified in Sections 4 and 5 been managers, officers, directors or stockholders owning more than 25% of the stock of a corporation which: (1) had a cereal malt beverage license revoked; or (2) was convicted of violating the Club and Drinking Establishment Act or the CMB laws of Kansas.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
All of the individuals identified in Sections 4 & 5 are at least 21 years of age ¹ .	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

SECTION 6 – DURATION OF SPECIAL EVENT		
Start Date	Time	<input type="checkbox"/> AM <input type="checkbox"/> PM
End Date	Time	<input type="checkbox"/> AM <input type="checkbox"/> PM

I declare under penalty of perjury under the laws of the State of Kansas that the foregoing is true and correct and that I am authorized by the corporation to complete this application. (K.S.A. 53-601)

SIGNATURE DATE 11/20/13

FOR CITY/COUNTY OFFICE USE ONLY:	
<input checked="" type="checkbox"/> License Fee Received Amount \$ <u>200.00</u> Date <u>11/22/13</u> (\$25 - \$50 for Off-Premise license or \$25-200 for On-Premise license)	
<input checked="" type="checkbox"/> \$25 CMB Stamp Fee Received Date <u>11/22/13</u>	
<input checked="" type="checkbox"/> Background Investigation <input checked="" type="checkbox"/> Completed Date <u>11/22/13</u> <input checked="" type="checkbox"/> Qualified <input type="checkbox"/> Disqualified	
<input type="checkbox"/> New License Approved Valid From Date _____ to _____ By: _____	
<input type="checkbox"/> License Renewed Valid From Date _____ to _____ By: _____	
<input type="checkbox"/> Special Event Permit Approved Valid From Date _____ to _____ By: _____	

A PHOTOCOPY OF THE COMPLETED FORM, TOGETHER WITH THE STAMP FEE REQUIRED BY K.S.A. 41-2702(e), MUST BE SUBMITTED WITH YOUR QUARTERLY REPORT (ABC-307) TO THE ALCOHOLIC BEVERAGE CONTROL, 915 SW HARRISON STREET ROOM 214, TOPEKA, KS. 66625-3512.

¹ Spouse not required to be over 21 years of age. K.S.A. 41-2703(b)(9)

CORPORATE APPLICATION FOR LICENSE TO SELL CEREAL MALT BEVERAGES

(This form has been prepared by the Attorney General's Office)

City or County of MAIZE

SECTION 1 – LICENSE TYPE	
Check One: <input type="checkbox"/> New License <input checked="" type="checkbox"/> Renew License <input type="checkbox"/> Special Event Permit	
Check One: <input type="checkbox"/> License to sell cereal malt beverages for consumption on the premises. <input checked="" type="checkbox"/> License to sell cereal malt beverages in original and unopened containers and not for consumption on the licensed premises.	

SECTION 2 – APPLICANT INFORMATION			
Kansas Sales Tax Registration Number (required): 00486112339F01			
Name of Corporation Kwik Shop, Inc.		Principal Place of Business	
Corporation Street Address 734 East 4th		Corporation City Hutchinson	State KS
Date of Incorporation 04/01/1960		Articles of Incorporation are on file with the Secretary of State. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Resident Agent Name		Phone No.	
Residence Street Address		City	State
			Zip Code

SECTION 3 – LICENSED PREMISE			
Licensed Premise (Business Location or Location of Special Event)		Mailing Address (If different from business address)	
DBA Name Kwik Shop 728		Name Kwik Shop Office-Sharon McGhee	
Business Location Address 5340 N Maize Rd		Address P O Box 1927	
City Maize, KS	State KS	City Hutchinson, KS	State KS
Zip 67101		Zip 67504-1927	
Business Phone No. 620-669-8504		<input checked="" type="checkbox"/> Applicant owns the proposed business location. <input type="checkbox"/> Applicant does not own the proposed business location.	
Business Location Owner Name(s) Dillon Real Estate-2700 E 4th-Hutchinson, KS			

SECTION 4 – OFFICERS, DIRECTORS, STOCKHOLDERS OWNING 25% OR MORE OF STOCK			
List each person and their spouse, if applicable. Attach additional pages if necessary.			
Name KROGER CORPORATION		Position	
Residence Street Address 1014 VINE STREET		City CINCINNATI	State OHIO
			Zip Code 45207
Spouse Name		Position	
Residence Street Address		City	State
			Zip Code
Name		Position	
Residence Street Address		City	State
			Zip Code
Spouse Name		Position	
Residence Street Address		City	State
			Zip Code
Name		Position	
Residence Street Address		City	State
			Zip Code
Spouse Name		Position	
Residence Street Address		City	State
			Zip Code

SECTION 5 – MANAGER OR AGENT INFORMATIONMy place of business or special event will be conducted by a manager or agent. Yes No

If yes, provide the following:

Manager/Agent Name Cynthia Bastion	Phone No. 316213-7712	Date of Birth 5/21/71
Residence Street Address 2939 S Gordon	City Wichita, KS	Zip Code 67217

Manager or Agent Spousal Information

Spouse Name	Phone No.	Date of Birth
Residence Street Address	City	Zip Code

SECTION 6 – QUALIFICATIONS FOR LICENSURE

Within two years immediately preceding the date of this application, have any of the individuals identified in Sections 4 & 5 have been convicted of, released from incarceration for or released from probation or parole for any of the following crimes:
 (1) Any felony; (2) a crime involving moral turpitude; (3) drunkenness; (4) driving a motor vehicle while under the influence of alcohol (DUI); or (5) violation of any state or federal intoxicating liquor law.

Yes No

Have any of the individuals identified in Sections 4 and 5 been managers, officers, directors or stockholders owning more than 25% of the stock of a corporation which:
 (1) had a cereal malt beverage license revoked; or (2) was convicted of violating the Club and Drinking Establishment Act or the CMB laws of Kansas.

Yes No

All of the individuals identified in Sections 4 & 5 are at least 21 years of age¹.

Yes No

SECTION 6 – DURATION OF SPECIAL EVENT

Start Date	Time	<input type="checkbox"/> AM <input type="checkbox"/> PM
End Date	Time	<input type="checkbox"/> AM <input type="checkbox"/> PM

I declare under penalty of perjury under the laws of the State of Kansas that the foregoing is true and correct and that I am authorized by the corporation to complete this application. (K.S.A. 53-601)

SIGNATURE *Sharon Mc Kee* DATE 11/19/13
 Administrative Assistant

FOR CITY/COUNTY OFFICE USE ONLY:

License Fee Received Amount \$ 50.00 Date 11/12/13
 (\$25 - \$50 for Off-Premise license or \$25,200 for On-Premise license)

\$25 CMB Stamp Fee Received Date 11/12/13

Background Investigation Completed Date 11/12/13 Qualified Disqualified

New License Approved Valid From Date _____ to _____ By: _____

License Renewed Valid From Date _____ to _____ By: _____

Special Event Permit Approved Valid From Date _____ to _____ By: _____

A PHOTOCOPY OF THE COMPLETED FORM, TOGETHER WITH THE STAMP FEE REQUIRED BY K.S.A. 41-2702(e), MUST BE SUBMITTED WITH YOUR QUARTERLY REPORT (ABC-307) TO THE ALCOHOLIC BEVERAGE CONTROL, 915 SW HARRISON STREET ROOM 214, TOPEKA, KS. 66625-3512.

¹ Spouse not required to be over 21 years of age. K.S.A. 41-2703(b)(9)

**MAIZE CITY COUNCIL
REGULAR MEETING
MONDAY, December 16, 2013**

AGENDA ITEM #7A

ITEM: Industrial Park Master Plan – Phase 3 Report

BACKGROUND:

The Council received the Industrial Park – Phase one report in October and Phase 2 in November.

The Phase three portion of the report will be presented this month.

A representative from Transystem’s will make the presentation.

The presentation should require about 15-20 minutes with council questions to follow.

FINANCIAL CONSIDERATIONS:

In July the Council approved \$34,440 for this study.

LEGAL CONSIDERATIONS:

None

RECOMMENDATION:

Presentation and Council discussion.

No Council action required at this time. Further discussion and recommendations will occur during a future workshop TBA.

The Industrial Park Packet is a separate document sent to you electronically and physically.
Separate from the Council Packet.

**MAIZE CITY COUNCIL
REGULAR MEETING
MONDAY, December 16, 2013**

AGENDA ITEM #7B

ITEM: EDX Policy (Economic Development Incentive)

BACKGROUND:

This item was discussed with Council at the November meeting. The item was postponed until additional information was reviewed by Council. Additional information was provided to council members on December 3, 2013 via e-mail for review and questions.

As stated before, the purpose of this recommended action is to establish the “official policy” of the City of Maize for the granting of economic development incentives, including uses in accordance with the provisions of Section 13 of Article 11 of the Constitution of the State of Kansas as required by K.S.A. 1990 Supp. 79-251.

The appropriate purpose and use of incentives is to broaden and diversify the tax base, create new job opportunities for the citizens of the City of Maize, and promote the economic growth and welfare of the City of Maize.

Economic development incentives are necessary because of the inherent competition between localities for new businesses and jobs. This policy is intended to complement any incentive programs offered by the State of Kansas.

In order for the Council to grant incentives in this area a policy must be approved and on file when an application is filed.

These incentives are for smaller manufacturing operations that increase employment and when it is not cost effective to utilize Industrial Revenue Bonds.

FINANCIAL CONSIDERATIONS:

None at this time.

The policy will assist with Economic Development growth.

LEGAL CONSIDERATIONS:

The City Bond Attorney reviewed the policy and approves it as to form.

RECOMMENDATION:

Approve the EDX Policy

City of Maize
Economic Development Incentive (EDX)
Policy

Purpose

The purpose of this policy is to establish the official policy of the City of Maize for the granting of economic development incentives, in accordance with the provisions of Section 13 of Article 11 of the Constitution of the State of Kansas as required by K.S.A. 79-251 (EDX Incentives). The appropriate purpose and use of incentives is to broaden and diversify the tax base, create new job opportunities for the citizens of the City of Maize, and promote the economic growth and welfare of the City of Maize. Economic development incentives are necessary because of the inherent competition between localities for new businesses and jobs. This policy is intended to complement any incentive programs offered by the State of Kansas.

All requests by businesses for EDX Incentives will require a Cost Benefit Analysis (CBA) to be completed prior to consideration by the Maize City Council. A designated agent on behalf of the City will conduct the Cost Benefit Analysis and any fees associated with this application will be the responsibility of the applicant. The CBA will be used initially to determine the viability of the proposed project and must show a positive economic impact upon the City. The ratio of public benefits to public costs should not be less than 1.3 to one.

Eligibility

To be eligible for an EDX Incentive, a business must be engaged in one or more of the following activities:

- *Manufacturing.* Determined by appropriate NAICS (North American Industry Classification System) codes.
- *Research and Development.* The conducting of research, development or testing for scientific, medical, food product or industrial purposes.
- *Warehousing and Distribution.* Storing goods or commodities which are sold or traded in interstate commerce.

All or any portion of a building, together with the land upon which the building is located, and all associated tangible personal property, which is used for an eligible purpose and which creates new employment, is eligible for the EDX Incentive. All EDX Incentives shall be subject to requirements of Article 11, Section 13 of the Kansas Constitution and related statutes, including K.S.A. 79-213, K.S.A.79-221 and K.S.A.79-251.

A business shall be considered for public incentives only if the average wages paid to its employees are equal to or greater than the average wages for that type of business as determined by 3-digit NAICS codes within the Wichita MSA or greater than the average wage for all jobs in the Wichita MSA when wages are calculated excluding the wages for the transportation equipment manufacturing sector (NAICS sector 336). A business must also be current in its payments of *ad valorem* property taxes to be considered for any public incentives.

No incentive shall be granted if the incentive would create, in the judgment of the governing body, an unfair advantage for one business over another competing business within the City.

Any incentive granted by the City shall be subject to the "but-for" principle, meaning that the incentive must make such a difference in determining the establishment or expansion of the business that the business would not otherwise be established or expanded in the City, if it were not for the availability of the incentive. It is the policy of the governing body that private business should not be subsidized with public funds, the indirect consequences of tax incentives, unless some public good results and the public subsidy can reasonably be expected to make a significant difference in achieving economic growth and the creation of new jobs within the City.

In addition to the above criteria, in making a decision to approve or disapprove an incentive, the City Council will consider the following information:

1. The appraised valuation of the property in relation to the economic benefit to the City of increased employment;
2. The gain in tax revenue which may result from the new or expanded business, including the increase in the property tax base upon the expiration of the exemption;
3. The contribution that the new or expanded business will make towards increased employment and earnings within the community;
4. The number of new jobs created directly by the business in relation to the amount of tax incentives granted;
5. The kinds of jobs created in relation to the types of skills available from the local labor market;
6. The utilization by the business of labor skills and abilities of unemployed persons in the community.

7. The degree to which the business improves the diversification of the economy of the City and its environs;
8. The degree to which the ultimate market for the manufactured products is outside the community; recognizing that outside markets bring in "new money" to the local economy;
9. The potential of the business for future expansion and additional job creation;
10. The beneficial impact the business may have by creating other new jobs and businesses, including the utilization of local products or other materials and substances in manufacturing;
11. The beneficial economic impact the business will have on a particular area of the City, including designated enterprise zones and areas of needed revitalization or redevelopment;
12. The compatibility of the location of the business with land use and development plans of the City and the availability of existing infrastructure and essential public services, and the extent to which additional direct or indirect public costs to the City and to other local units of government would be necessary, such as the cost of extension of public services;
13. The extent to which the economic and employment benefits of the tax incentive accrue to the residents and taxpayers of those taxing subdivisions which indirectly "subsidize" the business as a result of the foregone tax revenue.

Application

Any potential applicant should arrange for a pre-application meeting with City of Maize Staff to explore the applicant's interest prior to formally submitting an application.

Applications submitted to the City of Maize should be in letter form and contain the following minimum information:

1. Name(s) and address(es) applicant(s).
2. Names and addresses of the principal officers and directors of the requesting applicant, if different.
3. A general description of the nature of the business of the requesting business and a list of the principal competition in the local market.
4. A general description of the proposed project or improvements.
5. The specific location of the proposed project (not a legal description.)
6. A statement of the projected benefits to the City, including information regarding job creation.
7. The dollar amount of the request.
8. A detailed breakdown of the proposed costs including a cost/benefit analysis and other miscellaneous expenses.
9. Once an application has been reviewed by City Staff, a public hearing will be held prior to City Council consideration.

Compliance

All Economic Development Incentives will be formalized in a written agreement between the City of Maize and the recipient company. The recipient company will be required to

meet the following performance criteria:

- Jobs created as agreed upon
- Capital investment in real property as agreed upon
- Compliance with wage requirements
- Compliance with all applicable governmental laws, rules and regulations
- Compliance with any other conditions imposed by the Economic Development Incentive Agreement.

The City of Maize reserves the right to audit a company to assure compliance with the Economic Development Incentive Agreement. The City Council may discontinue any ongoing incentives and require the incentives already received to be repaid in full or in part, as set forth in the Economic Development Incentive Agreement, if the performance criteria are not met.

Project Evaluation

Each project will be evaluated on an individual basis. Changing economic conditions and availability of funds may cause the City of Maize to modify, amend or discontinue any economic development incentive program. Should an incentive program be discontinued, the City Council will honor any incentive committed to before the discontinuance of the program. Economic development incentives may not be transferred or otherwise conveyed to another party, unless agreed to by the City Council.

Property Tax Abatement Matrix

The maximum term of tax abatement on real property improvements under this Policy shall be ten years. The initial term shall be five years, plus an additional five years subject to review and approval of the City Council at the end of the initial term. The recommended percentage of property taxes to be abated shall be based on new job creation and capital investment by the eligible business, as follows:

Job Creation: For the purpose of determining the recommended percentage of tax abatement, the number of new full-time equivalent (FTE) jobs created by the project will be adjusted by a factor based on the relationship between the wages to be paid for the new jobs and the average wage for all jobs in the Wichita MSA. For example, if the area average wage is \$40,000 and the average wage for the created jobs is \$50,000, the factor for adjusting the number of created FTE jobs would be 125%. If the actual number of FTE jobs created is 60, the adjusted number of new FTE jobs used to determine the recommended abatement would be 75.

For the purpose of this Policy, FTE jobs are defined as full-time employees who are paid to work at least 2,080 hours per year, or part-time or temporary employees consolidated to obtain the full-time equivalent of 2,080 hours per year.

The amount of recommended tax abatement based solely on FTE job creation is based on a sliding scale that allows smaller projects to benefit. A property tax abatement may be recommended for each new FTE job as follows: 3% for the first five new FTE jobs, 2% for six to 10 new FTE jobs, 1.5% for 11 to 20 new FTE jobs, 1% for 21 to 50 new FTE jobs and 0.6% for each new FTE job in excess of 50, up to a maximum tax abatement for job creation

of 100%.

Capital Investment: A property tax abatement may be recommended for each \$50,000 of private investment in plant and equipment as follows: Between \$50,000 and \$500,000-1.0% (up to 9%); between \$500,000 and \$1 million-0.75% (up to 7.5%); between \$1 million and \$2 million-0.5%; (up to 10%) between \$2 million and \$5 million-0.25% (up to 15%); above \$5 million-0.10%. The maximum recommended tax abatement for capital investment is 100%.

Location Premium: Businesses in the City of Maize shall be encouraged to locate and/or expand within special redevelopment areas of the City if any such areas are determined by the City Council. To foster such action, businesses may be recommended for an additional tax abatement equal to 20% for locating into special redevelopment areas, as may be determined from time-to-time by separate action of the City Council.

Payments-In-Lieu-of-Taxes (PILOTs): Any business receiving a tax abatement may be required to make payments in lieu of taxes equal to the amount of property tax abated. Said PILOT payments shall be payable to the Sedgwick County Treasurer for proportional distribution to all local taxing jurisdictions which levy taxes on the abated property. A business may also be required to make PILOT payments at any time in the event of non-compliance with the conditions imposed by the economic development incentive agreement, as an alternative to complete cancellation of the tax abatement.

Exceptions

Exceptions to the conditions set forth in this policy may be made by the Maize City Council.

**MAIZE CITY COUNCIL
REGULAR MEETING
MONDAY, December 16, 2013**

AGENDA ITEM # 8A

ITEM: COX FRANCHISE RATE CHANGE

BACKGROUND:

The current Cox Franchise Agreement expired on July 9, 2008. Earlier that year on June 24, 2008 Cox received a statewide franchise approved by the Kansas Corporation Commission.

As a result Cox provided the City with a signed “KSA 12-2024” agreement and that was acknowledged as to receipt by the Mayor on July 9, 2008. A copy of this agreement is attached.

The statute now requires a letter from the City to Cox establishing a franchise fee of up to 5%. The draft letter dated December 16, 2013 is attached for your review.

FINANCIAL CONSIDERATIONS:

Cox franchise fee is currently 3%

This is approximately \$16,000 annually.

Increasing to 5% would be approximately \$26,500 annually.

LEGAL CONSIDERATIONS:

The City Attorney approves the agreement.

He also approves the December 16, 2013 letter as to form.

RECOMMENDATION/ACTION:

Approve the letter dated December 16, 2013 to Cox Communications increasing the fee to 5%. Authorize the Mayor to sign.

December 16, 2013

Coleen Jennison
Cox Communications
931 SW Henderson Rd
Topeka, KS 66615

Re: Franchise Fee – City of Maize, Kansas

Dear Ms. Jennison:

The City of Maize, Kansas, entered into a K.S.A. 12-2104 agreement with Cox Communications that was received by the City of Maize, Kansas on July 9, 2008. A letter dated July of 2008 was sent to Cox Communications by the City of Maize, Kansas. This letter set the Cox Communications video service provider fee at three percent (3%) of gross revenues billed and collected from video services subscribers for the following services provided within the City of Maize, Kansas:

- (1) recurring charges for video service;
- (2) event-based charges for video service, including but not limited to pay-per-view and video-on-demand charges;
- (3) rental of set-top boxes and other video service equipment;
- (4) service charges related to the provision of video services, including but not limited to service order and service termination charges.

By this letter the City of Maize, Kansas, is requesting that the Cox Communications video service provider fee be raised to five percent (5%) effective February 1, 2014. This letter is being delivered by certified mail.

If you have questions or concerns regarding this request, please contact Richard LaMunyon, City Administrator, at 316-722-7561.

Very truly yours,

Clair Donnelly
Mayor of the City of Maize, Kansas

TRP:CD:tlb

cc: Richard LaMunyon, City Administrator
Sue Villarreal, City Treasurer

K.S.A. 12-2024 Agreement

Cox Communications was granted authorization by the State of Kansas to provide video service in the City of Maize on June 24, 2008. Cox will begin providing video service under the new agreement in Maize on or after July 9, 2008, and hereby executes this agreement with the City of Maize.

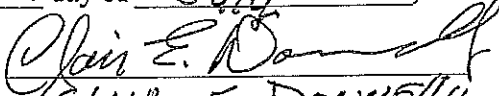
Cox may be contacted by the City of Maize at the following telephone number 316-260-7365.

Cox may be contacted by customers at the following telephone number 1/888-438-6673.

Cox agrees to update this contact information with the city of Maize within 15 calendar days in the event that such contact information changes. Cox acknowledges and agrees to comply with the City of Maize's local right of way ordinance to the extent the ordinance is applicable to Cox and not contrary to state and federal laws and regulations.

Cox hereby reserves the right to challenge the lawfulness or applicability of such ordinance to Cox. By entering into this agreement, neither the municipality's nor Cox's present or future legal rights, positions, claims, assertions or arguments before any administrative agency or court of law are in any way prejudiced or waived. By entering into the agreement, neither the municipality nor Cox waive any rights, but instead expressly reserve any and all rights, remedies and arguments the municipality or Cox may have at law or equity, without limitation, to argue, assert and/or take any position as to the legality or appropriateness of any present or future laws, ordinances and/or rulings.

Signed: 
On Behalf of Cox Communications

Receipt acknowledged by the City of Maize
this 9th day of July, 2008.
By: 
Name: CLAIR E. DONNELLY
Title: MAYOR.

Monthly Council Report

December 2013



Department Highlights

- All departmental operations are functioning as they should.
- The department is working with school officials to reduce false alarms on USD266 facilities. The department has responded to 23 false alarms in 2013.
- The department received “compliance” status from the KBI security audit unit. Our department was audited on the security, integrity and completeness of our reports submitted to the KBI. Our agency well exceeded the KBI’s goal of 90% compliance for this audit, with an overall rating of 97%.
- Police administration is beginning to compile year end statistics and working to close out 2013 police cases.

Patrol Mileage:

607- 98,000
309- 81,326
709- 82,661
210- 107,720
410- 120,393
111- 31,422
512- 36,079
812- 25,442

Monthly repairs:
309 - Radiator and Water pump replaced

Budget status: 86.5/100%

Major purchases: No major purchases in December

Current Staff Levels.

8 Full-time
4 Part-time
3 Reserve
2 Reserve -Vacant
1 Part-time - Vacant

Monthly Activities

November Police Reports - 777
November calls for service - Unavailable

Community Policing:

Officer Rudrow, Reserve Officer Bradley and their wives, delivered Thanksgiving meals to 20 families, consisting of 130 people in Maize.

Officer Rudrow is working with Caring Hearts on Christmas gifts and meals for areas families in need. 75 area families will be served.

PUBLIC WORKS REPORT 12-10-2013

Regular Maintenance

- Graded all streets several times this past month. Built up 45th west of 119th in several places where four-wheelers had torn up the road when the ditches were full of water.
- Continue to check the water quality and lift stations daily. Read water meters each month. With the electronic meters we can read 430 in about one hour. It takes about six hours for 8 people to read the other 800 meters.

Special Projects

- Dug three graves this month. The new drive at the Cemetery is done. The old wood fence is down and we are waiting on the wrought iron fence to be installed.
- We trenched air and electric lines to assemble and hook up old air compressor for controlled air to the control room and to the UV Building. We used the air compressor that was left from the old sewer plant. This will take the place of two small air compressors and will save quite a bit in electricity. We estimated this job at 7,000 dollars but only spent about 2,300, most of that for a new air dryer for the compressor.
- Also bought the dissolved oxygen sensor and we are installing it now. This will save much time and guess work in checking dissolved oxygen in the plant basins.
- Got the new snow plow for the dodge pick-up. Mounted spreaders for the past weekend and we needed them Sunday when it was kind of slippery. We now have two pick-up plows, 3 salt/sand spreaders, two 12' tandem dump truck plows and a 16' grader for snow plowing. We feel we are ready for winter.
- Got the Christmas lights installed at City Hall just before it turned off really cold. Hope you noticed them for the Christmas Dinner.
- I would like to thank all of you Council Members for the support for the work that we do. You have allowed me the employees and the equipment to try and keep up with the ever changing blueprint that is Maize.

Ron Smothers
Public Works Director

Water and Wastewater Report
November 13, 2013 – December 10, 2013

Water Operations

Maximum Contaminant Level (MCL) for both chlorine and fluoride is 4.0 mg/L.
Minimum allowable free chlorine residual to the last free flowing tap is 0.2 mg/L.
Recommended fluoride dosage for this area is now 0.7 mg/L.

Routine bacteriological samples remain good (non-detect).

November 19 – I helped the crew repair a water service leak at 4551 Maize Road. The damage appeared to be stress fractures in the pipe just beyond the corporation stop.

November 21 – A minor chlorine leak occurred while changing cylinders at the north well. The lead washer had been misaligned.

Wastewater Operation

November 20 – Lee Mathews Powerlink replaced the pump guide rails in the Plantation lift station wet well.

November 27 – The crew finished the upgrade to a central control air installation at the plant. They refurbished the surplus 50 gallon Atlas Copco compressor, installed a new air dryer, and ran buried airline to the UV building and the main wet well bubbler. This was the original Aeromod design spec for the plant.

The brutally cold weather at the beginning of December was forecast well in advance. I sped up the Sequox and return sludge pump cycling by shortening the cycle times. This was successful in preventing the rising sludge blankets we have seen in past, similar weather events.

Routine maintenance continues as scheduled.

Matt Meeks
Water and Wastewater Operator

City Engineer's Report
12/16/13

New Home Permits

Since the last City Council meeting two (2) new single-family permits have been issued; one (1) in Watercress 2nd Addition and one (1) in The Woods at Watercress. Our yearly total for new single-family permits is 81 plus two (2) multi-family triplexes in Hampton Lakes.

Park Street Drainage

Consulting with Baughman Engineering to determine options and costs for improving drainage along Park and Mikado Streets.

PLANNING ADMINISTRATOR'S REPORT

DATE: December 16, 2013

TO: Maize City Council

FROM: Kim Edgington, Planning Administrator

RE: Regular December Council Meeting

The following is a summary intended to keep the Council apprised of the status of ongoing planning projects:

1. Eagle Point Shopping Center – Maize Family Dentistry requested and was granted a sign variance through the BZA to allow an illuminated wall sign on the south elevation of the building at 611 East 45th Street. The sign is now operational.
2. Moxi Junction – Coffee shop at 319 S. Park is commencing construction.
3. 3932 Sage Ct. – The City Attorney, Administrator and I have been meeting with the developer, builder and neighboring property owner to address the issue of a concrete wall that was built at this house without a permit and without the approval of the Homeowner's Association. Citations have been issued to the builder, pending further discussions with the builder and their attorney, the citation are currently on hold.
4. Aces Engineering – Aces has requested that the Mikado Street right-of-way immediately south of their building at 202 N Park be vacated. Staff is determining the best way to deal with needed drainage improvements in the area and how this may be done to accommodate the need for Aces to expand.
5. Watercress Village – the developer has requested an amendment to the PUD to eliminate any multi-family uses and a vacation of some of the building setbacks to construct concrete wall screening. These issues will be reviewed by the Planning Commission on January 2nd.
6. General planning issues – I continue to meet, both on the phone and in person, with citizens and developer's representatives requesting information on general planning matters, such as what neighboring property owners are planning to do, what they are allowed to do on their property, and what the process is for submitting various applications and materials to the Planning Commission.



**City Clerk Report
REGULAR COUNCIL MEETING
December 16, 2013**

Year to date status (Through 11/30/13):

General Fund –			
	Budget	YTD	
Rev.	\$2,447,327	\$2,404,726	98.26%
Exp.	\$2,717,755	\$2,212,329	81.40%
Streets –			
Rev.	\$279,140	\$ 267,371	95.78%
Exp.	\$251,050	\$ 230,577	91.85%
Wastewater Fund-			
Rev.	\$755,500	\$ 722,916	95.69%
Exp.	\$695,000	\$ 638,893	91.93%
Water Fund-			
Rev.	\$737,800	\$ 736,109	99.77%
Exp.	\$737,800	\$ 658,917	89.31%

Health & Dental Benefits

Per Council's request, here are the 2013 numbers (through 11/30/2013) for employee health, dental, and life (including accidental death and short-term disability).

	<u>City Portion</u>	<u>Employee Portion</u>	<u>Total Paid</u>
Health:	\$ 171,840.04	\$ 44,978.48	\$216,818.52
Dental:	10,228.26	2,638.56	12,866.82
Life:	<u>6,799.08</u>	<u>0</u>	<u>6,799.08</u>
	\$ 188,867.38	\$ 47,617.04	\$236,484.42

Administrative Employees:

As of 11/30/2013, we had the following number of administrative employees:

Part-Time:	6 (City Engineer, Planning Administrator, Code Enforcement, City Attorney, City Attorney's Assistant, Intern)
Full-Time:	7 (City Administrator, Deputy City Administrator, City Clerk, City Treasurer, Administrative Assistant, Court Clerk, Police Clerk)

Dugan Park Funds

Per Council's request, the following is a breakdown of the Dugan Park funds (as of 11/30/2013)

Starting Balance:	\$304,736.57
Phase II Playground Equipment:	- 18,563.00
Master Park Plan:	- 10,000.00
Park Equipment:	- 8,000.00
Community Building Remodel:	- 36,580.00
Emergency Lighting Upgrade	- 1,057.47
Playground Signs (5-12 year old):	- 120.00
Volunteer Supplies:	- 19.12
Soap/Towel Dispensers:	- 454.56
Epoxy for Picnic Tables:	- 71.33
New Ceiling Registers:	- 123.33
Parts to Install Picnic Tables:	- 44.33
Concrete to Install Benches:	- 13.16
Ceiling Fans, Wall Plates:	- 171.44
Guttering for Comm. Building	- 955.50
New Chairs for Comm. Building	- 558.82
Appliances for Comm. Building	- 1,313.94
Electrical Receptacles at Park	- 1,679.21
Skate Park Equipment	- 7,214.04
Supplies to Install Equipment	- 871.80
Signs for Skate Park	- 340.00
Clean Up/Repair Bathrooms	- 127.49
Park Shelters	- 52,443.10
Remaining Balance:	\$164,014.93

911/CSI Camps:

911 and CSI camp revenues totaled \$13,655. Expenses for all of the camps totaled \$7,192.85. The costs include: camp shirts, camp bags, exhibits from Exploration Place, food items.

CAPITAL PROJECTS

**Temporary Note Resolution
Series A 2011**

Project	Fund	Resolution of Advisability	Total Resolution Amount	Expenditures thru 12/31/12	Expenditures 1/1/13 thru 11/30/13	Total Expenditures	Resolution Authorization Less Expenditures	
Emerald Springs Paving	57	427-08	\$ 633,000	\$594,220.35	\$38,779.65	\$633,000.00	\$ -	Included in 2013 Series A GO Bonds
Emerald Springs Water	57	427-08	\$ 264,000	\$222,729.07	\$41,270.93	\$264,000.00	\$ -	Included in 2013 Series A GO Bonds
Eagles Nest Water	65	437-08	\$ 182,000	\$167,738.33	\$11,452.75	\$179,191.08	\$ 2,808.92	Included in 2013 Series A GO Bonds
Eagles Nest Storm Water Pump	65	438-08	\$ 250,000	\$116,044.64	\$21,032.16	\$137,076.80	\$ 112,923.20	Included in 2013 Series A GO Bonds
Eagles Nest Sanitary Sewer	65	439-08	\$ 404,000	\$312,058.84	\$21,032.16	\$333,091.00	\$ 70,909.00	Included in 2013 Series A GO Bonds
Eagles Nest Storm Water Sewer	65	445-08	\$ 357,000	\$299,330.32	\$21,032.16	\$320,362.48	\$ 36,637.52	Included in 2013 Series A GO Bonds
Eagles Nest Paving	65	441-08	\$ 749,000	\$472,149.31	\$21,032.18	\$493,181.49	\$ 255,818.51	Included in 2013 Series A GO Bonds
Watercress Addition Phase 2 Water	67	457-09	\$ 95,000	\$58,085.38	\$7,957.82	\$66,043.20	\$ 28,956.80	Included in 2013 Series A GO Bonds
Watercress Addition Phase 2 Paving	67	458-09	\$ 285,000	\$205,740.10	\$7,957.82	\$213,697.92	\$ 71,302.08	Included in 2013 Series A GO Bonds
Watercress Addition Phase 2 Sewer	67	459-09	\$ 125,000	\$60,776.79	\$7,957.80	\$68,734.59	\$ 56,265.41	Included in 2013 Series A GO Bonds
Fiddlers Cove Phase 2 Sewer	68	422-08	\$ 81,000	\$59,943.75	\$6,433.48	\$66,377.23	\$ 14,622.77	Included in 2013 Series A GO Bonds
Fiddlers Cove Phase 2 Water	68	423-08	\$ 110,000	\$84,074.95	\$6,433.48	\$90,508.43	\$ 19,491.57	Included in 2013 Series A GO Bonds
Fiddlers Cove Phase 2 Paving	68	424-08	\$ 405,600	\$332,713.95	\$4,866.39	\$337,580.34	\$ 68,019.66	Included in 2013 Series A GO Bonds
Totals for Series A 2011				\$2,985,605.78	\$217,238.78	\$3,202,844.56	\$737,755.44	

Temporary Note Resolution
Series A 2013

Hampton Lakes Commercial Park Storm Water	73	470-09	\$ 117,000.00	\$ 65,950.32	\$ 1,040.47	\$ 66,990.79	\$ 50,009.21
Hampton Lakes Commercial Park Sanitary Sewer	73	471-09	\$ 64,000.00	\$ 60,751.22	\$ 1,040.47	\$ 61,791.69	\$ 2,208.31
Hampton Lakes Commercial Park Drainage Pond	73	472-09	\$ 328,000.00	\$ 290,201.14	\$ 1,040.47	\$ 291,241.61	\$ 36,758.39
Hampton Lakes 2nd Addition Phase 1 Storm Water	74	481-10	\$ 226,000.00	\$ 142,698.42	\$ 754.80	\$ 143,453.22	\$ 82,546.78
Hampton Lakes 2nd Addition Phase 1 Sanitary Sewer	74	482-10	\$ 92,000.00	\$ 71,151.50	\$ 754.80	\$ 71,906.30	\$ 20,093.70
Hampton Lakes 2nd Addition Phase 1 Water	74	483-10	\$ 56,000.00	\$ 54,007.15	\$ 754.80	\$ 54,761.95	\$ 1,238.05
Hampton Lakes 2nd Addition Phase 1 Paving	74	484-10	\$ 168,000.00	\$ 147,288.58	\$ 754.80	\$ 148,043.38	\$ 19,956.62
Maize Road Improvements	47	Temp Note Resolution #494-11	\$ 1,001,240.00	\$ 1,001,240.00	\$ -	\$ 1,001,240.00	\$ -
Carriage Crossing 6 - High Plains Paving	61	480-10	\$ 212,000.00	\$ 6,954.42	\$ 1,377.34	\$ 8,331.76	\$ 203,668.24
Watercress Village 2nd Addition Phase 2 Water	05	509-12	\$ 57,000.00	\$ 47,509.32	\$ 851.00	\$ 48,360.32	\$ 8,639.68
Watercress Village 2nd Addition Phase 2 Paving	05	510-12	\$ 164,000.00	\$ 103,045.88	\$ 38,897.39	\$ 141,943.27	\$ 22,056.73
Watercress Village 2nd Addition Phase 2 Sewer	05	511-12	\$ 70,000.00	\$ 60,789.82	\$ 851.00	\$ 61,640.82	\$ 8,359.18

Watercress Village 2nd Addition Phase 2 Storm Water	05	512-12	\$ 249,000.00	\$ 141,657.61	\$ 19,624.12	\$ 161,281.73	\$ 87,718.27
Watercress Village 2nd Addition Phase 3 Water	05	513-12	\$ 57,000.00	\$ 40,108.22	\$ 614.25	\$ 40,722.47	\$ 16,277.53
Watercress Village 2nd Addition Phase 3 Paving	05	514-12	\$ 103,000.00	\$ 72,762.14	\$ 21,041.36	\$ 93,803.50	\$ 9,196.50
Watercress Village 2nd Addition Phase 3 Sewer	05	515-12	\$ 64,000.00	\$ 53,254.88	\$ 614.25	\$ 53,869.13	\$ 10,130.87
Central Street Project	05	549-13	\$ 375,000.00	\$ -	\$ 356,688.93	\$ 356,688.93	\$ 18,311.07
Woods @ Watercress Water	05	523-13	\$ 191,000.00	\$ -	\$ 173,618.26	\$ 173,618.26	\$ 17,381.74
Woods @ Watercress Paving	05	524-13	\$ 444,000.00	\$ -	\$ 214,078.82	\$ 214,078.82	\$ 229,921.18
Woods @ Watercress Sewer	05	525-13	\$ 222,000.00	\$ -	\$ 208,082.65	\$ 208,082.65	\$ 13,917.35
Woods @ Watercress Storm Water	05	526-13	\$ 164,000.00	\$ -	\$ 95,198.15	\$ 95,198.15	\$ 68,801.85
Totals for Series A 2013			\$ 2,359,370.62	\$ 1,137,678.13	\$ 3,497,048.75	\$	\$ 927,191.25

Temporary Note Resolution
Series B 2011

Project	Fund	Resolution of Advisability	Total Resolution Amount	Expenditures thru 12/31/12	Expenditures 1/1/13 thru 11/30/13	Total Expenditures	Resolution Authorization Less Expenditures	
Watercress Village 2nd Addition Storm Water	70	495-11	\$ 138,000.00	\$ 130,246.84	\$ 1,503.16	\$ 131,750.00	\$ 6,250.00	Included in 2013 Series A GO Bonds
Watercress Village 2nd Addition Water	70	496-11	\$ 111,000.00	\$ 59,241.05	\$ 26,809.47	\$ 86,050.52	\$ 24,949.48	Included in 2013 Series A GO Bonds
Watercress Village 2nd Addition Paving	70	497-11	\$ 272,000.00	\$ 219,953.66	\$ 26,543.87	\$ 246,497.53	\$ 25,502.47	Included in 2013 Series A GO Bonds
Watercress Village 2nd Addition Sanitary Sewer	70	500-11	\$ 69,000.00	\$ 52,485.00	\$ 10,265.00	\$ 62,750.00	\$ 6,250.00	Included in 2013 Series A GO Bonds
Maize Road Improvements	47	Temp Note Res #502-11	\$ 800,000.00	\$ 797,987.44	\$ 2,012.56	\$ 800,000.00	\$ -	
Maize Road Improvements	47	Temp Note Res #466-09	\$ 600,000.00	\$600,000.00	\$0.00	\$600,000.00	\$0.00	
Totals for Series B 2011 Notes			\$ 1,990,000.00	\$ 1,859,913.99	\$ 67,134.06	\$ 1,927,048.05	\$ 62,951.95	

Temporary Note Resolution Series A 2012

Project	Fund	Resolution of Advisability	Total Resolution Amount	Expenditures thru 12/31/12	Expenditures 1/1/13 thru 11/30/13	Total Expenditures	Expenditures Reimbursed by County	Resolution Authorization Less Expenditures
Maize Road Improvements	47	Temp Note Res #506-12	\$ 1,658,413.00	\$1,208,999.15	\$668,149.64	\$1,877,148.79	\$315,439.50	\$96,703.71

Other Project Fund Transfers to Debt Service

Project	Fund	Amount Transferred				
Emerald Springs Stormwater	57	\$ 122,482.74				
Emerald Springs Sanitary Sewer	57	\$ 122,482.73				
Total Transfers		\$ 244,965.47				

Temp Notes
Series 2013B

Project	Fund	Resolution of Advisability	Total Resolution Amount	Expenditures thru 12/31/12	Expenditures 1/1/13 thru 11/30/13	Total Expenditures	Resolution Authorization Less Expenditures
Watercress Village 3rd Water	05	532-13	\$ 98,000.00	\$ -	\$ 65,000.23	\$ 65,000.23	\$ 32,999.77
Watercress Village 3rd Paving	05	533-13	\$ 230,000.00	\$ -	\$ 36,224.70	\$ 36,224.70	\$ 193,775.30

Watercress Village 3rd Sewer	05	534-13	\$ 129,000.00		\$ 73,548.46	\$ 73,548.46	\$ 55,451.54
Hampton Lakes 2nd Phase 2 Water	05	535-13	\$ 25,000.00	\$ -	\$ 20,708.65	\$ 20,708.65	\$ 4,291.35
Hampton Lakes 2nd Phase 2 Paving	05	536-13	\$ 89,000.00	\$ -	\$ 8,436.95	\$ 8,436.95	\$ 80,563.05
Hampton Lakes 2nd Phase 2 Sewer	05	537-13	\$ 35,000.00	\$ -	\$ 25,594.22	\$ 25,594.22	\$ 9,405.78
North Maize Road Paving	05	540-13	\$ 345,000.00	\$ -	\$ 325,449.11	\$ 325,449.11	\$ 19,550.89
Lakelane Paving	05	541-13	\$ 100,000.00	\$ -	\$ 89,335.01	\$ 89,335.01	\$ 10,664.99
Totals			\$ 1,051,000.00	\$ -	\$ 644,297.33	\$ 644,297.33	\$ 406,702.67

Grand Totals
Series A
2011, Series B 2011,
Series B
2012, Series A 2013

\$8,413,889.54 \$2,979,463.41 \$11,148,387.48

\$1,824,602.35

CIP 2013 (As of 11/30/2013)

<u>Detail</u>	<u>Reason</u>	<u>November Revenue</u>	<u>November Expense</u>	<u>Budget</u>	<u>Year to Date Actual Cash</u>
Beg Cash - 01/01/13					\$ 250,032.96
Ad Valorem	Tax			-	-
Motor Vehicle	Tax			-	-
Delinquent	Tax	-		500.00	174.61
Interest	From Bank Accounts	27.02		200.00	863.10
Transfers	From General Fund	16,666.67		200,000.00	183,333.37
Total Revenues		16,693.69		200,700.00	184,371.08
Total Resources					<u>434,404.04</u>
Street Improvements			-	150,000.00	4,815.00
Technology Upgrades*			-		27,565.68
Maize Road Project			-	0.00	-
Park Improvements	From Dugan Park Funds		-	164,000.00	-
Other Capital Costs			-	75,000.00	-
Total Expenditures			-	389,000.00	32,380.68
Cash Balance - 11/30/13					<u>\$ 402,023.36</u>

***Technology Upgrades - New software that was budgeted in 2012. This amount was encumbered in 2012 but paid out in 2013. This amount will go against the 2012 budget as planned.**

Equipment Reserve 2013 (As of 11/30/2013)

<u>Detail</u>	<u>Reason</u>	<u>November Revenue</u>	<u>November Expense</u>	<u>Budget</u>	<u>Year to Date Actual Cash</u>
Beg Cash - 01/01/13					\$ 69,249.29
Interest	From Bank Accounts	2.36		50.00	75.33
Transfers	From General Fund	8,875.00		106,500.00	97,625.00
Total Revenues		\$ 8,877.36		\$ 106,550.00	\$ 97,700.33
Total Resources					\$ 166,949.62
Trucks/Heavy Equipment			\$ -	\$ 25,000.00	\$ 10,069.44
Computers			950.00	20,000.00	33,276.86
Police Department Expenses			-	55,000.00	28,108.00
Total Expenditures			\$ 950.00	\$ 100,000.00	\$ 71,454.30
Cash Balance - 11/30/2013					\$ 95,495.32

CITY OF MAIZE/REC COMMISSION
 SHARED COSTS FOR CITY HALL COMPLEX
 THRU 11/30/2013

	MONTHLY BILL	CITY PORTION	REC PORTION	YEAR TO DATE COSTS	CITY PORTION YEAR TO DATE	REC PORTION YEAR TO DATE	PERCENT OR FLAT RATE
Phone	\$745.75	\$609.78	\$135.97	\$8,115.24	\$6,617.97	\$1,495.67	Flat - based on number of lines
Internet	495.00	445.50	49.50	\$5,445.00	4,900.50	544.50	Flat - \$49.50/month
Gas	236.88	130.52	106.36	\$4,666.73	2,571.37	2,095.36	44.90%
Electric	1,930.14	1,063.51	866.63	\$21,389.54	11,785.64	9,603.90	44.90%
Janitor	1,764.92	972.47	792.45	\$21,558.64	11,878.81	9,679.83	44.90%
Water/Sewer	0.00	0.00	0.00	\$0.00	0.00	0.00	
Trash	51.75	28.51	23.24	\$566.86	312.34	254.52	44.90%
Insurance (Annual Bill)	0.00	0.00	0.00	\$8,804.00	4,851.00	3,953.00	44.90%
Pest Control	275.00	255.00	20.00	\$3,025.00	2,805.00	220.00	Flat - Exterminator breaks rate out
Lawn Service	0.00	0.00	0.00		0.00	0.00	Provided by Public Works
Total	\$5,499.44	\$3,505.29	\$1,994.15	\$73,571.01	\$45,722.63	\$27,846.78	

Maize Road Project (Fund #47) Bonded Costs Only

Property Purchase - 4948 N. Maize

Description	Budgeted Cost	Actual Cost (11/30/13)	Remaining Cost
Property Purchase	255,772.95	255,772.95	-
Totals	<u>255,772.95</u>	<u>255,772.95</u>	<u>-</u>

Engineering Costs

Description	Budgeted Cost	Actual Cost (11/30/13)	Remaining Cost
Drainage Design	73,000.00	73,000.00	-
Utility Upgrade Design	80,000.00	80,000.00	-
Supplemental Design Fees	77,083.66	77,083.66	-
Drainage Construction Inspection	103,638.83	103,638.83	-
Total	<u>333,722.49</u>	<u>333,722.49</u>	<u>-</u>

North Detention Pond Improvements

Description	Budgeted Cost	Actual Cost (11/30/13)	Remaining Cost
Sewer Connections on Maize Rd	26,750.00	26,750.00	-
Monitor Well Installation & Groundwater Monitoring	9,844.45	9,844.45	-
Detention Pond Monitoring	1,182.65	1,182.65	-
Detention Pond Testing	1,596.55	1,596.55	-
Detention Pond Testing	1,374.95	1,374.95	-
Detention Pond Testing	1,505.95	1,505.95	-
Detention Pond Testing	2,045.02	2,045.02	-
Totals	<u>44,299.57</u>	<u>44,299.57</u>	<u>-</u>

Demolition

Description	Budgeted Cost	Actual Cost (11/30/13)	Remaining Cost
Environmental Survey	1,263.25	1,263.25	-
Demolition of Building	19,092.00	19,092.00	-
Totals	<u>20,355.25</u>	<u>20,355.25</u>	<u>-</u>

Right of Way Purchasing Agent

Description	Budgeted Cost	Actual Cost 11/30/13)	Remaining Cost
Contract	43,770.00	43,770.00	-
Totals	<u>43,770.00</u>	<u>43,770.00</u>	<u>-</u>

Right of Way Purchases

Description	Budgeted Cost	Actual Cost (11/30/13)	Remaining Cost
Right of Way Purchases	326,581.22	326,581.22	-
Title Searches for Maize Rd Properties	12,600.00	12,600.00	-
Filing Fees for ROW Purchases	500.00	500.00	-
Totals	339,681.22	339,681.22	-

Drainage Outfall Construction

Description	Budgeted Cost	Actual Cost (11/30/13)	Remaining Cost
Title Search for Pond Easement	192.00	192.00	-
Construction Contract	1,278,070.00	1,278,070.00	-
Permit Application Fees	4,000.00	4,000.00	-
RR License Agreement	6,600.00	6,600.00	-
Drainage Easement Purchase	13,200.00	13,200.00	-
DWR Permit	300.00	300.00	-
Property Taxes - 4958 N Maize Road	6,010.66	6,010.66	-
General Permit Fee - KDHE	60.00	60.00	-
Supplies for Pond Fencing	368.36	368.36	-
Fencing	11,762.00	11,762.00	-
Stamped Concrete	12,780.00	12,780.00	-
Totals	<u>1,333,343.02</u>	<u>1,333,343.02</u>	<u>-</u>

Maize Road Construction

Description	Budgeted Cost	Actual Cost (11/30/13)	Remaining Cost
Payments to KDOT	\$ 1,800,000.00	\$ 1,800,000.00	\$ -
Totals	<u>\$ 1,800,000.00</u>	<u>\$ 1,800,000.00</u>	<u>\$ -</u>

Miscellaneous Costs

Description	Budgeted Cost	Actual Cost (11/30/13)	Remaining Cost
Costs of Issuance for 2009B Notes	9,001.07	9,001.07	-
City Staff Wages	50,000.00	48,968.10	1,031.90
Costs of Issuance for 2011A Notes	7,140.19	7,140.19	-
Meeting Expenses (KDOT/TranSystems)	87.72	87.72	-
Costs of Issuance for 2011B Notes	11,073.33	11,073.33	-
Construction Staking	1,650.00	1,650.00	-
Railroad Permits	600.00	600.00	-
Costs of Issuance for 2012A Notes	9,658.99	9,658.99	-
Costs of Issuance for 2013A Notes	6,565.60	6,565.60	-
Miscellaneous Costs	72.58	72.58	-
Costs of Issuance 2013C Temp Bond	11,000.00	10,672.72	327.28
Totals	<u>106,849.48</u>	<u>105,490.30</u>	<u>1,359.18</u>

Grand Totals	4,277,793.98	4,276,434.80	1,359.18
---------------------	---------------------	---------------------	-----------------

Total Temp Note Revenues	4,078,597.92
Plus County Share	315,439.50
Less Expenditures to Date	<u>4,276,434.80</u>
Funds Remaining	117,602.62
Remaining Costs	<u>1,359.18</u>
Difference	<u><u>116,243.44</u></u>



CITY OPERATIONS REPORT

DATE: December 12, 2013
TO: Maize City Council
FROM: Richard LaMunyon-Becky Bouska-Sue Villarreal-Laura Rainwater
RE: December Report

1) Electronic Council Packet System

We continue to improve and learn from the electronic system we are developing. If you have questions or concerns, please don't hesitate to contact Becky Bouska.

2) Incentives program update

- See attachment

3) Addressing Update

The addresses on 45th St. have been resolved.

- The three homes west of Maize Road will revert to the County Numbering System.
- The Eagles Point Shopping Strip Mall will be addressed with a north Maize Road number.
- The voting is in! Academy wins the street name. The change will be effective July 1, 2014 to allow the school district to give notice to everyone before the next school year starts.

4) 2013 Economic Development

It has been an outstanding year for development. Vision and prior planning works:

a. Residential Building

- 81 new single family housing starts this year
- 2 Senior Housing Triplexes

b. Commercial

- 5 – new 2013 commercial permits issued
 - a. O'Reilly's Auto Parts – *open*
 - b. Maize Family Dentistry – *open*
 - c. Kumon Math and Reading Center - *open*

- d. Moxi Junction Coffeehouse – *constructing*
 - e. Knolla Pizza – *open*
- c. Industrial
- Transystems Industrial Park Master Plan phase 3 on Monday
 - In discussion with companies to expand or locate in Maize

6) January Workshop

Staff would like to schedule the first 2014 council/staff workshop on Monday, January 27 @ 6pm with a meal to begin at 5:30pm. This workshop will be general in nature.

Agenda items will include, but not limited to:

- A review of 2013 activities
- Departments planning for 2014
- Budget discussion
- Projects for 2014 and beyond
- Economic Development
- Other?

The overall purpose of this first workshop is to provide input from council and staff in an effort to continue enhancing communication in all areas. Additionally, themes for upcoming workshops might be identified. A workshop schedule for 2014 could include a workshop every 4 or 6 weeks during the first six months of the year. Others could be scheduled as required. We can discuss this at Monday's meeting.

7) City Meetings

- December 16th @ 7 PM Council
- January 2nd @ 7PM Planning
- January 14th @ 7PM Park & Tree Board
- January 20th @ 7PM Council
- January 27th @ 6PM Workshop

-----ID-----	ITM DATE BANK CODE	-----DESCRIPTION-----	GROSS DISCOUNT	P.O. # G/L ACCOUNT	--ACCOUNT NAME--	DISTRIBUTION
01-0028		ANDALE READY MIX CENTRAL				
I-60335	10/02/2013 AP	DRIVEWAY AT ARK CHURCH DUE: 10/02/2013 DISC: 10/02/2013 DRIVEWAY AT ARK CHURCH	677.00	1099: N 02 5-00-8202	CEMENT/CONCRETE	677.00
		=== VENDOR TOTALS ===	677.00			
01-0029		ANDREW, INC.				
I-418459	10/22/2013 AP	INTERIOR PAINT - CITY HALL DUE: 10/22/2013 DISC: 10/22/2013 INTERIOR PAINT - CITY HALL	148.95	1099: N 01 5-40-8404	FACILITY REPAIR	148.95
		=== VENDOR TOTALS ===	148.95			
01-0043		BAUGHMAN COMPANY, PA				
I-34705	10/30/2013 AP	BOUNDARY SURVEY DUE: 10/30/2013 DISC: 10/30/2013 BOUNDARY SURVEY	1,500.00	1099: N 01 5-10-7501	ENGINEERING/CON	1,500.00
		=== VENDOR TOTALS ===	1,500.00			
01-0057		CASH				
I-201311061193	11/05/2013 AP	POSTAGE/SUPPLIES DUE: 11/05/2013 DISC: 11/05/2013 POSTAGE/SUPPLIES POSTAGE/SUPPLIES POSTAGE/SUPPLIES POSTAGE/SUPPLIES	138.95	1099: N 21 5-00-7203 01 5-20-8104 01 5-20-8603 01 5-01-8005	POSTAGE AUTOMOTIVE COMMODITIES OFFICE SUPPLIES	93.20 16.00 19.80 9.95
		=== VENDOR TOTALS ===	138.95			
1-0062		CENTRAL POWER SYSTEMS				
I-1047356	10/31/2013 AP	GENERATOR SERVICE-PLANTATION DUE: 10/31/2013 DISC: 10/31/2013 GENERATOR SERVICE-PLANTATION	832.17	1099: N 20 5-00-8109	ELECTRICAL EQUI	832.17
		=== VENDOR TOTALS ===	832.17			

Reimbursement from ARK Ch

*Code Enforcement
 Reed properties determine
 ROW - Reed cannot block
 alley -
 has been*

-----ID-----	ITM DATE BANK CODE	-----DESCRIPTION-----	GROSS DISCOUNT	P.O. # G/L ACCOUNT	--ACCOUNT NAME--	DISTRIBUTION
01-0352		CENTRAL SAND COMPANY, INC.				
I-38855	10/18/2013 AP	GRAVEL FOR ROADS DUE: 10/18/2013 DISC: 10/18/2013 GRAVEL FOR ROADS	140.98	1099: N 02 5-00-8204	SAND/GRAVEL/STO	140.98
=== VENDOR TOTALS ===			140.98			
01-0066		CINTAS FIRST AID & SAFETY				
I-0417112422	10/30/2013 AP	FIRST AID KIT REFILL - SHOP DUE: 10/30/2013 DISC: 10/30/2013 FIRST AID KIT REFILL - SHOP	94.73	1099: N 02 5-00-8503	SAFETY EQUIPMEN	94.73
I-0417112423	10/30/2013 AP	1ST AID KIT REFILLS-CITY HALL DUE: 10/30/2013 DISC: 10/30/2013 1ST AID KIT REFILLS-CITY HALL 1ST AID KIT REFILLS-CITY HALL	145.59	1099: N 01 5-10-8603 01 5-20-8603	COMMODITIES COMMODITIES	80.30 65.29
=== VENDOR TOTALS ===			240.32			
01-0072		CITYCODE FINANCIAL, LLC				
I-201311061186	9/26/2013 AP	FINANCIAL ADVISORY FEES DUE: 9/26/2013 DISC: 9/26/2013 FINANCIAL ADVISORY FEES FINANCIAL ADVISORY FEES FINANCIAL ADVISORY FEES FINANCIAL ADVISORY FEES FINANCIAL ADVISORY FEES FINANCIAL ADVISORY FEES	10,951.00	1099: N 47 5-00-7502 73 5-00-7502 05 5-00-7502 05 5-00-7502 05 5-00-7502 05 5-00-7502 05 5-00-7502	PROFESSIONAL SE PROFESSIONAL SE PROFESSIONAL SE PROFESSIONAL SE PROFESSIONAL SE PROFESSIONAL SE PROFESSIONAL SE	6,819.25 289.22 1,570.07 495.81 1,322.16 454.49
=== VENDOR TOTALS ===			10,951.00			
1-0326		CORNEJO & SONS, LLC				
I-13500*3	10/31/2013 AP	CENTRAL AVE IMPROVEMENTS DUE: 10/31/2013 DISC: 10/31/2013 CENTRAL AVE IMPROVEMENTS	63,251.31	1099: N 05 5-00-7500	CONTRACTORS	63,251.31
=== VENDOR TOTALS ===			63,251.31			
1-0086		DBR PUBLISHING CO., INC				
I-02-002819	10/29/2013 AP	AD - MAIZE HIGH WINTER SPORTS DUE: 10/29/2013 DISC: 10/29/2013 AD - MAIZE HIGH WINTER SPORTS	210.00	1099: N 01 5-80-7970	COMMUNITY SERVE	210.00
=== VENDOR TOTALS ===			210.00			

*Basically finished to
complete punch list*

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A/P Direct Item Register

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=====						
01-0091	DEPT OF HEALTH & ENVIRONMENT					
I-201311061187	10/29/2013 AP	LAB SERVICES - WATER DUE: 10/29/2013 DISC: 10/29/2013 LAB SERVICES - WATER	103.00	1099: N 21 5-00-7111	LAB ANALYSIS	103.00
=== VENDOR TOTALS ===			103.00			
=====						
01-0093	DIGITAL OFFICE SYSTEMS					
I-232351	10/28/2013 AP	SERVICE CONTRACT-PRINTERS DUE: 10/28/2013 DISC: 10/28/2013 SERVICE CONTRACT-PRINTERS	67.50	1099: N 01 5-10-7601	EQUIPMENT RENTAL	67.50
=== VENDOR TOTALS ===			67.50			
=====						
01-0310	DILLON PHARMACY OFFICE					
I-2013-1	10/14/2013 AP	WELLNESS SCREEN/FLU SHOTS DUE: 10/14/2013 DISC: 10/14/2013 WELLNESS SCREEN/FLU SHOTS	1,128.00	1099: N 01 5-10-8603	COMMODITIES	1,128.00
=== VENDOR TOTALS ===			1,128.00			
=====						
01-0308	EDWARDS EXTERMINATING					
I-2163	10/28/2013 AP	PEST CONTROL DUE: 10/28/2013 DISC: 10/28/2013 PEST CONTROL PEST CONTROL PEST CONTROL	550.00	1099: N 01 5-40-7502 02 5-00-7502 21 5-00-7502	PROFESSIONAL SE PROFESSIONAL SE PROFESSIONAL SE	470.00 40.00 40.00
=== VENDOR TOTALS ===			550.00			
=====						
1-0107	GALLS INCORPORATED					
I-001119307	10/16/2013 AP	UNIFORM EQUIPMENT DUE: 10/16/2013 DISC: 10/16/2013 UNIFORM EQUIPMENT	112.19	1099: N 01 5-20-8111	TOOLS/EQUIPMENT	112.19
=== VENDOR TOTALS ===			112.19			
=====						
1-0108	GILMORE & BELL					
I-28551	10/24/2013 AP	TEMP NOTES SERIES 2013B DUE: 10/24/2013 DISC: 10/24/2013 TEMP NOTES SERIES 2013B TEMP NOTES SERIES 2013B TEMP NOTES SERIES 2013B TEMP NOTES SERIES 2013B TEMP NOTES SERIES 2013B	5,006.46	1099: N 03 5-00-7503 05 5-00-7503 05 5-00-7503 05 5-00-7503 05 5-00-7503	LEGAL SERVICES LEGAL SERVICES LEGAL SERVICES LEGAL SERVICES LEGAL SERVICES	350.45 1,902.45 600.78 1,602.07 550.71

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A/P Direct Item Register

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01-0108	GILMORE & BELL	{ ** CONTINUED ** }				
I-28553	10/24/2013 AP	GO BONDS SERIES 2013C DUE: 10/24/2013 DISC: 10/24/2013 GO BONDS SERIES 2013C	2,529.97	1099: N 47 5-00-7503	LEGAL SERVICES	2,529.97
		=== VENDOR TOTALS ===	7,536.43			
01-0120	ICE MASTERS					
I-4070524	10/25/2013 AP	ICE MACHINE RENTAL DUE: 10/25/2013 DISC: 10/25/2013 ICE MACHINE RENTAL	80.00	1099: N 01 5-40-8603	COMMODITIES	80.00
		=== VENDOR TOTALS ===	80.00			
01-0123	IET					
I-7908	10/25/2013 AP	SERVICE FOR PUMP CONTROLS-WWT DUE: 10/25/2013 DISC: 10/25/2013 SERVICE FOR PUMP CONTROLS-WWTP	112.00	1099: N 20 5-00-8109	ELECTRICAL EQUI	112.00
		=== VENDOR TOTALS ===	112.00			
01-0305	JILLIAN RHODES					
I-201311061192	10/22/2013 AP	TRAVEL REIMBURSEMENT DUE: 10/22/2013 DISC: 10/22/2013 TRAVEL REIMBURSEMENT	66.31	1099: N 01 5-20-6305	MILEAGE/TRAVEL	66.31
		=== VENDOR TOTALS ===	66.31			
1-0131	JOHN D PALMER					
I-201311061190	11/04/2013 AP	CEMETERY MAINTENANCE DUE: 11/04/2013 DISC: 11/04/2013 CEMETERY MAINTENANCE	400.00	1099: N 98 5-00-7520	CEMETERY GROUND	400.00
		=== VENDOR TOTALS ===	400.00			
1-0136	KA-COMM, INC.					
I-119761	11/04/2013 AP	FLASHLIGHTS - PD DUE: 11/04/2013 DISC: 11/04/2013 FLASHLIGHTS - PD	443.00	1099: N 01 5-20-8111	TOOLS/EQUIPMENT	443.00
		--- VENDOR TOTALS ---	443.00			

STEP 6 RAWT

A/P Direct Item Register

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01-0151		KANSAS ONE-CALL SYSTEM, INC.				
I-3100361	10/31/2013 AP	OCTOBER LOCATES DUE: 10/31/2013 DISC: 10/31/2013 OCTOBER LOCATES OCTOBER LOCATES	253.20	1099: N 20 5-00-7502 21 5-00-7502	PROFESSIONAL SE PROFESSIONAL SE	126.60 126.60
=== VENDOR TOTALS ===			253.20			
01-0154		KANSAS RURAL WATER ASSOCIATION				
I-201311061194	10/23/2013 AP	WATER SECURITY WARNING SIGNS DUE: 10/23/2013 DISC: 10/23/2013 WATER SECURITY WARNING SIGNS	30.32	1099: N 21 5-00-8310	OTHER SUPPLIES	30.32
=== VENDOR TOTALS ===			30.32			
01-0158		KANSASLAND TIRE				
I-074746	11/05/2013 AP	TIRE REPAIR - 2003 DODGE TRUC DUE: 11/05/2013 DISC: 11/05/2013 TIRE REPAIR - 2003 DODGE TRUCK	18.50	1099: N 02 5-00-8303	TIRES	18.50
=== VENDOR TOTALS ===			18.50			
01-0161		KEENAN KELLEY				
I-1256	11/01/2013 AP	SLUDGE REMOVAL DUE: 11/01/2013 DISC: 11/01/2013 SLUDGE REMOVAL	2,520.00	1099: N 20 5-00-7500	CONTRACTORS	2,520.00
=== VENDOR TOTALS ===			2,520.00			
1-0166		L.B. SIGNS				
I-7150	10/24/2013 AP	YIELD SIGN DUE: 10/24/2013 DISC: 10/24/2013 YIELD SIGN	55.00	1099: N 02 5-00-8702	PERMANENT SIGNS	55.00
=== VENDOR TOTALS ===			55.00			
1-0178		LOWE'S				
I-201311071199	11/02/2013 AP	SUPPLIES DUE: 11/02/2013 DISC: 11/02/2013 SUPPLIES SUPPLIES	104.47	1099: N 21 5-00-8310 02 5-00-8310	OTHER SUPPLIES OTHER SUPPLIES	26.56 77.91
=== VENDOR TOTALS ===			104.47			

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01-0180		MAIZE HOTEL, LLC				
I-201311061196	11/05/2013 AP	TRANSIENT GUEST TAX-3RD QTR DUE: 11/05/2013 DISC: 11/05/2013 <u>TRANSIENT GUEST TAX-3RD QTR</u>	24,257.35	1099: N 01 5-80-9020	TRANSIENT GUEST	24,257.35
=== VENDOR TOTALS ===			24,257.35			
01-0183		MAUGHAN & MAUGHAN				
I-201311061185	11/06/2013 AP	CITY PROSECUTOR - OCTOBER DUE: 11/06/2013 DISC: 11/06/2013 <u>CITY PROSECUTOR - OCTOBER</u>	1,200.00	1099: N 01 5-30-6100	SALARIES	1,200.00
=== VENDOR TOTALS ===			1,200.00			
11-0408		MIDWEST SINGLE SOURCE				
I-705874-0	10/30/2013 AP	BOND PRINTING - SERIES 2013C DUE: 10/30/2013 DISC: 10/30/2013 <u>BOND PRINTING - SERIES 2013C</u>	270.00	1099: N 47 5-00-7502	PROFESSIONAL SE	270.00
I-705875-0	10/30/2013 AP	TEMP NOTES SERIES 2013B DUE: 10/30/2013 DISC: 10/30/2013 TEMP NOTES SERIES 2013B TEMP NOTES SERIES 2013B TEMP NOTES SERIES 2013B TEMP NOTES SERIES 2013B TEMP NOTES SERIES 2013B	270.00	1099: N 73 5-00-7502 05 5-00-7502 05 5-00-7502 05 5-00-7502 05 5-00-7502	PROFESSIONAL SE PROFESSIONAL SE PROFESSIONAL SE PROFESSIONAL SE PROFESSIONAL SE	18.90 102.60 32.40 86.40 29.70
=== VENDOR TOTALS ===			540.00			
1-0189		MKEC				
I-100350	10/17/2013 AP	INSPECTION-WOODS@WATERCRESS DUE: 10/17/2013 DISC: 10/17/2013 <u>INSPECTION-WOODS@WATERCRESS</u>	12,740.00	1099: N 05 5-00-7501	ENGINEERING SER	12,740.00
=== VENDOR TOTALS ===			12,740.00			
1-0200		O'REILLY AUTOMOTIVE, INC.				
I-4598-100822	10/23/2013 AP	FILTERS - CAR #512 & #812 DUE: 10/23/2013 DISC: 10/23/2013 <u>FILTERS - CAR #512 & #812</u>	44.35	1099: N 01 5-20-8104	AUTOMOTIVE	44.35
--- VENDOR TOTALS ---			44.35			

Contract 98,350
After \$12,740.00 only
**589.74 left on*
Contract appears to be done

-----ID-----	ITM DATE BANK CODE	-----DESCRIPTION-----	GROSS DISCOUNT	P.O. # G/L ACCOUNT	---ACCOUNT NAME---	DISTRIBUTION
01-0314	PAT LONGWELL					
I-201311061189	11/05/2013 AP	TRAVEL EXPENSE REIMBURSEMENT DUE: 11/05/2013 DISC: 11/05/2013 TRAVEL EXPENSE REIMBURSEMENT TRAVEL EXPENSE REIMBURSEMENT	200.10	1099: N 01 5-10-6305 01 5-10-6304	MILEAGE/TRAVEL MEAL/LODGING AL	172.72 27.38
=== VENDOR TOTALS ===			200.10			
01-0205	PAVING MAINTENANCE SUPPLY, INC					
I-0136351	10/18/2013 AP	BARRICADES DUE: 10/18/2013 DISC: 10/18/2013 BARRICADES	326.00	1099: N 01 5-20-8111	TOOLS/EQUIPMENT	326.00
=== VENDOR TOTALS ===			326.00			
01-0206	PEREGRINE CORPORATION					
I-890370	10/23/2013 AP	ENVELOPES DUE: 10/23/2013 DISC: 10/23/2013 ENVELOPES	642.33	1099: N 01 5-20-8004	PRE-PRINTED FOR	642.33
I-890891	10/25/2013 AP	2013 TAX FORMS DUE: 10/25/2013 DISC: 10/25/2013 2013 TAX FORMS	197.69	1099: N 01 5-10-8004	PRE-PRINTED FOR	197.69
=== VENDOR TOTALS ===			840.02			
11-0210	POSTAGE BY PHONE					
I-201311061197	10/17/2013 AP	POSTAGE DUE: 10/17/2013 DISC: 10/17/2013 POSTAGE POSTAGE POSTAGE POSTAGE POSTAGE	1,000.00	1099: N 01 5-10-7203 01 5-20-7203 01 5-30-7203 20 5-00-7203 21 5-00-7203	POSTAGE POSTAGE POSTAGE POSTAGE POSTAGE	200.00 200.00 200.00 200.00 200.00
=== VENDOR TOTALS ===			1,000.00			
1-0221	RESNIK MOTORS					
I-58180	10/31/2013 AP	SERVICE - CAR #607 DUE: 10/31/2013 DISC: 10/31/2013 SERVICE - CAR #607 SERVICE - CAR #607	401.09	1099: N 01 5-20-8304 01 5-20-8104	OIL CHANGES AUTOMOTIVE	36.30 364.79
--- VENDOR TOTALS ---			401.09			

*Loaded 500 same AM
 twice day 7:05
 9/24 @ 7:11 AM
 9/24
 Probably thought
 net complete so
 Added 500 -
 Jocelya
 checked
 usually 500
 month - did
 not add
 amount*

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A/P Direct Item Register

PAGE: 8

-----ID-----	ITM DATE BANK CODE	-----DESCRIPTION-----	GROSS DISCOUNT	P.O. # G/L ACCOUNT	--ACCOUNT NAME--	DISTRIBUTION
01-0403		ROASTER JOE'S				
I-2064998063	10/14/2013 AP	COFFEE SERVICE - ADMIN DUE: 10/14/2013 DISC: 10/14/2013 COFFEE SERVICE - ADMIN	37.60	1099: N 01 5-10-8603	COMMODITIES	37.60
=== VENDOR TOTALS ===			37.60			
01-0224		ROBERT'S HUTCH-LINE				
I-272792	10/29/2013 AP	OFFICE SUPPLIES DUE: 10/29/2013 DISC: 10/29/2013 OFFICE SUPPLIES	226.24	1099: N 01 5-10-8005	OFFICE SUPPLIES	226.24
I-273315	11/01/2013 AP	OFFICE SUPPLIES DUE: 11/01/2013 DISC: 11/01/2013 OFFICE SUPPLIES	116.49	1099: N 01 5-10-8005	OFFICE SUPPLIES	116.49
I-273315.1	11/04/2013 AP	OFFICE SUPPLIES DUE: 11/04/2013 DISC: 11/04/2013 OFFICE SUPPLIES	53.18	1099: N 01 5-10-8005	OFFICE SUPPLIES	53.18
=== VENDOR TOTALS ===			395.91			
01-0362		S & V CONCRETE				
I-010255	11/03/2013 AP	SIDEWALK - CENTRAL STREET DUE: 11/03/2013 DISC: 11/03/2013 SIDEWALK - CENTRAL STREET	13,682.00	1099: N 05 5-00-7500	CONTRACTORS	13,682.00
=== VENDOR TOTALS ===			13,682.00			
01-0230		SAM'S CLUB				
I-201311071200	11/02/2013 AP	SUPPLIES DUE: 11/02/2013 DISC: 11/02/2013 SUPPLIES SUPPLIES SUPPLIES SUPPLIES	369.90	1099: N 01 5-10-8603 02 5-00-8603 01 5-40-8601 02 5-00-8603	COMMODITIES COMMODITIES CUSTODIAL SUPPL COMMODITIES	230.68 18.72 90.50 30.00
=== VENDOR TOTALS ===			369.90			

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A/P Direct Item Register

-----ID-----	ITM DATE BANK CODE	-----DESCRIPTION-----	GROSS DISCOUNT	P.O. # G/L ACCOUNT	--ACCOUNT NAME--	DISTRIBUTION
01-0234		SECURENET ALARM SYSTEMS				
I-2051125	10/23/2013 AP	CITY HALL SECURITY DUE: 10/23/2013 DISC: 10/23/2013 CITY HALL SECURITY	60.00	1099: N 01 5-40-7701	BUILDING/GROUND	60.00
		=== VENDOR TOTALS ===	60.00			
01-0239		SEDGWICK COUNTY DIVISION OF FI				
I-1800037353	11/04/2013 AP	JAIL HOUSING FEES-OCTOBER DUE: 11/04/2013 DISC: 11/04/2013 JAIL HOUSING FEES-OCTOBER	355.68	1099: N 01 5-30-9909	COUNTY JAIL HOU	355.68
		=== VENDOR TOTALS ===	355.68			
01-0256		TkFAST				
I-16947	10/25/2013 AP	OFF SITE BACKUP DUE: 10/25/2013 DISC: 10/25/2013 OFF SITE BACKUP	450.00	1099: N 01 5-10-7504	COMPUTER TECH S	450.00
I-16948	10/25/2013 AP	COMPUTER TECH SUPPORT DUE: 10/25/2013 DISC: 10/25/2013 COMPUTER TECH SUPPORT COMPUTER TECH SUPPORT	240.00	1099: N 01 5-20-7504 01 5-10-7504	COMPUTER TECH S COMPUTER TECH S	120.00 120.00
I-16949	10/25/2013 AP	WIRELESS ACCESS INSTALLATION DUE: 10/25/2013 DISC: 10/25/2013 WIRELESS ACCESS INSTALLATION	950.00	1099: N 10 5-00-8801	COMPUTERS	950.00
I-16977	10/31/2013 AP	COMPUTER TECH SUPPORT DUE: 10/31/2013 DISC: 10/31/2013 COMPUTER TECH SUPPORT	260.00	1099: N 01 5-10-7504	COMPUTER TECH S	260.00
		=== VENDOR TOTALS ===	1,900.00			
1-0261		TRU GREEN				
I-13582818	10/23/2013 AP	LAWN CARE SERVICE DUE: 10/23/2013 DISC: 10/23/2013 LAWN CARE SERVICE	207.90	1099: N 01 5-40-7701	BUILDING/GROUND	207.90
		=== VENDOR TOTALS ===	207.90			

11/07/2013 11:03 AM
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 VENDOR SET: 01 C O Y OF MAIZE AP
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

A/P Direct Item Register

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01-0264			TYLER TECHNOLOGIES				
I-025-81181	11/01/2013	AP	MONTHLY ONLINE HOSTING	190.00			
			DUE: 11/01/2013 DISC: 11/01/2013		1099: N		
			MONTHLY ONLINE HOSTING		01 5-30-7504	COMPUTER TECH S	116.67
			MONTHLY ONLINE HOSTING		20 5-00-7504	COMPUTER TECH S	36.67
			MONTHLY ONLINE HOSTING		21 5-00-7504	COMPUTER TECH S	36.66
			=== VENDOR TOTALS ===	190.00			
01-0266			UNI FIRST				
I-2400428830	10/29/2013	AP	UNIFORMS AND MATS	544.07			
			DUE: 10/29/2013 DISC: 10/29/2013		1099: N		
			UNIFORMS AND MATS		01 5-40-7804	UNIFORMS/MATS C	136.02
			UNIFORMS AND MATS		02 5-00-7804	UNIFORMS/MATS C	136.02
			UNIFORMS AND MATS		20 5-00-7804	UNIFORMS/MATS C	136.02
			UNIFORMS AND MATS		21 5-00-7804	UNIFORMS/MATS C	136.01
I-2400430296	11/05/2013	AP	UNIFORMS AND MATS	298.52			
			DUE: 11/05/2013 DISC: 11/05/2013		1099: N		
			UNIFORMS AND MATS		01 5-40-7804	UNIFORMS/MATS C	74.63
			UNIFORMS AND MATS		02 5-00-7804	UNIFORMS/MATS C	74.63
			UNIFORMS AND MATS		20 5-00-7804	UNIFORMS/MATS C	74.63
			UNIFORMS AND MATS		21 5-00-7804	UNIFORMS/MATS C	74.63
			=== VENDOR TOTALS ===	842.59			
01-0267			UNIVERSITY OF KS CONTINUING ED				
I-LE140230-33034-I	10/29/2013	AP	PD SEMINAR - HERR	30.00			
			DUE: 10/29/2013 DISC: 10/29/2013		1099: N		
			PD SEMINAR - HERR		11 5-00-7806	MAIZE POLICE TR	30.00
I-LE140280-33033-I	10/29/2013	AP	PD SEMINAR - BRASSER	30.00			
			DUE: 10/29/2013 DISC: 10/29/2013		1099: N		
			PD SEMINAR - BRASSER		11 5-00-7806	MAIZE POLICE TR	30.00
			=== VENDOR TOTALS ===	60.00			
1-0270			USA BLUE BOOK				
I-180240	10/18/2013	AP	LAB GLOVES	117.42			
			DUE: 10/18/2013 DISC: 10/18/2013		1099: N		
			LAB GLOVES		20 5-00-8503	SAFETY EQUIPMEN	117.42
			--- VENDOR TOTALS ---	117.42			

11/07/2013 11:03 AM
 PACKET: 00235 1 3 AP
 VENDOR SET: 01 / OF MAIZE AP
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

A/P Direct Item Register

-----ID-----	ITM DATE	BANK CODE	-----DESCRIPTION-----	GROSS DISCOUNT	P.O. # G/L ACCOUNT	--ACCOUNT NAME--	DISTRIBUTION
01-0279			WASTE CONNECTIONS OF WICHITA				
I-9086792	11/01/2013	AP	TRASH/RECYCLING SERVICES DUE: 11/01/2013 DISC: 11/01/2013 CITY HALL COMMUNITY BUILDING MAINTENANCE SHOP SEWER PLANT CEMETERY	276.54	1099: N 01 5-40-7104 01 5-40-7104 02 5-00-7104 20 5-00-7104 98 5-00-7104	TRASH SERVICE TRASH SERVICE TRASH SERVICE TRASH SERVICE TRASH SERVICE	87.92 49.50 49.50 42.00 47.62
I-9091332	11/01/2013	AP	PORTABLE RESTROOMS-CITY PARK DUE: 11/01/2013 DISC: 11/01/2013 PORTABLE RESTROOMS-CITY PARK	80.00	1099: N 01 5-90-7982	TREE BOARD EXPE	80.00
=== VENDOR TOTALS ===				356.54			
01-0291			WILLIAM MCKINLEY				
I-201311061188	11/05/2013	AP	MILEAGE REIMBURSEMENT DUE: 11/05/2013 DISC: 11/05/2013 MILEAGE REIMBURSEMENT MILEAGE REIMBURSEMENT MILEAGE REIMBURSEMENT	132.78	1099: N 05 5-00-6305 05 5-00-6305 05 5-00-6305	MILEAGE REIMBUR MILEAGE REIMBUR MILEAGE REIMBUR	44.26 44.26 44.26
=== VENDOR TOTALS ===				132.78			
01-0294			ZIPS EXPRESS CAR WASH				
I-201311061195	10/31/2013	AP	CAR WASHES - PD DUE: 10/31/2013 DISC: 10/31/2013 CAR WASHES - PD	40.00	1099: N 01 5-20-8104	AUTOMOTIVE	40.00
=== VENDOR TOTALS ===				40.00			
=== PACKET TOTALS ===				151,967.83			

Donna Clasen
 11/7/2013

11/21/2013 1:01 PM
 PACKET: 00242 113 AP
 VENDOR SET: 01 CITY OF MAIZE AP
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

A/P Direct Item Register

Utilities
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-----ID-----	ITM DATE BANK CODE	-----DESCRIPTION-----	GROSS DISCOUNT	P.O. # G/L ACCOUNT	--ACCOUNT NAME--	DISTRIBUTION
01-0022		ALL SEASONS SPORTSWEAR				
I-35113	7/15/2013 AP	911 CAMP SHIRTS DUE: 7/15/2013 DISC: 7/15/2013 911 CAMP SHIRTS	51.90	1099: N 01 5-20-7969	911 CAMP EXPENS	51.90
		== VENDOR TOTALS ==	51.90			
01-0034		ARC - SOUTH CENTRAL				
I-74-636475	11/13/2013 AP	FLOOD PLAIN MAPS DUE: 11/13/2013 DISC: 11/13/2013 FLOOD PLAIN MAPS	359.20	1099: N 01 5-10-7975	MAPS	359.20
		== VENDOR TOTALS ==	359.20			
01-0402		BMP EROSION SOLUTIONS				
I-779087	11/11/2013 AP	BMP-CENTRAL STREET SIDEWALK DUE: 11/11/2013 DISC: 11/11/2013 BMP-CENTRAL STREET SIDEWALK	140.00	1099: N 05 5-00-7500	CONTRACTORS	140.00
		== VENDOR TOTALS ==	140.00			
01-0352		CENTRAL SAND COMPANY, INC.				
I-39101	11/08/2013 AP	ROAD GRAVEL DUE: 11/08/2013 DISC: 11/08/2013 ROAD GRAVEL	167.96	1099: N 02 5-00-8204	SAND/GRAVEL/STO	167.96
		== VENDOR TOTALS ==	167.96			
01-0078		CRANMER GRASS FARMING, INC				
C-210728	11/12/2013 AP	RETURN OF SOD PALLETS DUE: 11/12/2013 DISC: 11/12/2013 RETURN OF SOD PALLETS	18.00CR	1099: N 05 5-00-7500	CONTRACTORS	18.00CR
I-210690	11/11/2013 AP	SOD FOR CENTRAL SIDEWALK DUE: 11/11/2013 DISC: 11/11/2013 SOD FOR CENTRAL SIDEWALK	450.00	1099: N 05 5-00-7500	CONTRACTORS	450.00
		== VENDOR TOTALS ==	432.00			

11/21/2013 1:01 PM
 PACKET: 00242 113 AP
 VENDOR SET: 01 CITY OF MAIZE AP
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

A/P Direct Item Register

PAGE: 2

-----ID-----	ITM DATE BANK CODE	-----DESCRIPTION-----	GROSS DISCOUNT	P.O. # G/L ACCOUNT	--ACCOUNT NAME--	DISTRIBUTION
01-0080		CS & S GRAPHICS				
I-226768	10/31/2013 AP	CHRISTMAS TREE DECORATIONS DUE: 10/31/2013 DISC: 10/31/2013 CHRISTMAS TREE DECORATIONS	194.28	1099: N 01 5-10-8603	COMMODITIES	194.28
		== VENDOR TOTALS ==	194.28			
01-0089		DELTA ELECTRIC SUPPLY, INC.				
I-0022454-01	11/14/2013 AP	OUTSIDE LIGHTS-CITY HALL DUE: 11/14/2013 DISC: 11/14/2013 OUTSIDE LIGHTS-CITY HALL	117.60	1099: N 01 5-40-8109	ELECTRICAL EQUI	117.60
		== VENDOR TOTALS ==	117.60			
01-0308		EDWARDS EXTERMINATING				
I-2169	11/20/2013 AP	PEST CONTROL DUE: 11/20/2013 DISC: 11/20/2013 PEST CONTROL PEST CONTROL PEST CONTROL	275.00	1099: N 01 5-40-7502 02 5-00-7502 21 5-00-7502	PROFESSIONAL SE PROFESSIONAL SE PROFESSIONAL SE	235.00 20.00 20.00
		== VENDOR TOTALS ==	275.00			
01-0096		ERIC HARTENSTEIN				
I-201311211220	11/15/2013 AP	PUBLIC DEFENDER SERVICES DUE: 11/15/2013 DISC: 11/15/2013 PUBLIC DEFENDER SERVICES	150.00	1099: N 12 5-00-7908	PUBLIC DEFENDER	150.00
		== VENDOR TOTALS ==	150.00			
01-0107		GALLS INCORPORATED				
I-000948138	8/30/2013 AP	UNIFORM BOOTS - HERR DUE: 8/30/2013 DISC: 8/30/2013 UNIFORM BOOTS - HERR	114.99	1099: N 01 5-20-8007	UNIFORMS	114.99
		== VENDOR TOTALS ==	114.99			
01-0115		HD SUPPLY WATERWORKS				
I-B708115	11/15/2013 AP	PARTS FOR NEW AIR COMPRESSOR DUE: 11/15/2013 DISC: 11/15/2013 PARTS FOR NEW AIR COMPRESSOR	58.00	1099: N 19 5-00-8954	EQUIPMENT REPLA	58.00

11/21/2013 1:01 PM
 PACKET: 00242 113 AP
 VENDOR SET: 01 CITY OF MAIZE AP
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

A/P Direct Item Register

-----ID-----	ITM DATE BANK CODE	-----DESCRIPTION-----	GROSS DISCOUNT	P.O. # G/L ACCOUNT	--ACCOUNT NAME--	DISTRIBUTION
01-0115	HD SUPPLY WATERWORKS	(** CONTINUED **)				
I-B759266	11/15/2013 AP	PARTS FOR FIRE HYDRANT METERS DUE: 11/15/2013 DISC: 11/15/2013 PARTS FOR FIRE HYDRANT METERS	60.00	1099: N 21 5-00-8310	OTHER SUPPLIES	60.00
		== VENDOR TOTALS ==	118.00			
01-0118	HUBER MAINTENANCE SUPPLY					
I-027415	11/14/2013 AP	CITY HALL CUSTODIAL SUPPLIES DUE: 11/14/2013 DISC: 11/14/2013 CITY HALL CUSTODIAL SUPPLIES	208.50	1099: N 01 5-40-8601	CUSTODIAL SUPPL	208.50
		== VENDOR TOTALS ==	208.50			
01-0131	JOHN D PALMER					
I-201311211222	11/18/2013 AP	CEMETERY MAINTENANCE DUE: 11/18/2013 DISC: 11/18/2013 CEMETERY MAINTENANCE	400.00	1099: N 98 5-00-7520	CEMETERY GROUND	400.00
		== VENDOR TOTALS ==	400.00			
01-0141	KANSAS DEPT OF COMMERCE					
I-201311211225	11/11/2013 AP	P & I PAYMENT CARLSON PRODUCT DUE: 11/11/2013 DISC: 11/11/2013 P & I PAYMENT CARLSON PRODUCTS	20,255.00	1099: N 40 5-00-9003	BOND & INTEREST	20,255.00
		== VENDOR TOTALS ==	20,255.00			
01-0143	KANSAS DEPT OF REVENUE					
I-201311211224	11/07/2013 AP	WATER SALES TAX DRAFT CK# 110713 11/07/2013 WATER SALES TAX	262.12	1099: N 21 5-00-9200	WATER TAX EXPEN	262.12
		== VENDOR TOTALS ==	262.12			
01-0158	KANSASLAND TIRE					
I-074767	11/07/2013 AP	SERVICE - CAR #512 DUE: 11/07/2013 DISC: 11/07/2013 SERVICE - CAR #512 SERVICE - CAR #512	320.53	1099: N 01 5-20-8303 01 5-20-8104	TIRES AUTOMOTIVE	15.00 305.53
I-074849	11/13/2013 AP	OIL CHANGE - CAR #210 DUE: 11/13/2013 DISC: 11/13/2013 OIL CHANGE - CAR #210	26.45	1099: N 01 5-20-8304	OIL CHANGES	26.45
		== VENDOR TOTALS ==	346.98			

11/21/2013 1:01 PM
 PACKET: 00242 113 AP
 VENDOR SET: 01 CITY OF MAIZE AP
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

A/P Direct Item Register

-----ID-----	ITM DATE BANK CODE	-----DESCRIPTION-----	GROSS DISCOUNT	P.O. # G/L ACCOUNT	---ACCOUNT NAME---	DISTRIBUTION
01-0162	KIM EDGINGTON					
I-201311211221	10/25/2013 AP	CAFE PLAN REIMBURSEMENT DUE: 10/25/2013 DISC: 10/25/2013 CAFE PLAN REIMBURSEMENT	140.00	1099: N 38 5-00-9301	MEDICAL EXPENSE	140.00
== VENDOR TOTALS ==			140.00			
01-0238	MABCD					
I-201311211227	11/05/2013 AP	MONTHLY PERMITS - OCTOBER DUE: 11/05/2013 DISC: 11/05/2013 MONTHLY PERMITS - OCTOBER	3,779.74	1099: N 01 5-80-7971	BUILDING INSPEC	3,779.74
== VENDOR TOTALS ==			3,779.74			
01-0188	MIES CONSTRUCTION, INC.					
I-201311211223	11/07/2013 AP	WATERCRESS VILLAGE 3RD DUE: 11/07/2013 DISC: 11/07/2013 WATERCRESS VILLAGE 3RD WATERCRESS VILLAGE 3RD	107,696.75	1099: N 05 5-00-7500 05 5-00-7500	CONTRACTORS CONTRACTORS	53,214.25 54,482.50
== VENDOR TOTALS ==			107,696.75	<i>Retainage left to pay</i>		
01-1	MISCELLANEOUS VENDOR					
I-201311211219	11/12/2013 AP	BECKY KEITER BELL:FALL FEST DUE: 11/12/2013 DISC: 11/12/2013 BECKY KEITER BELL:FALL FEST	40.00	1099: N 01 5-90-7982	TREE BOARD EXPE	40.00
== VENDOR TOTALS ==			40.00			
01-0189	MKEC					
I-100913	11/12/2013 AP	WATERCRESS VILLAGE 3RD DUE: 11/12/2013 DISC: 11/12/2013 WATERCRESS VILLAGE 3RD	14,258.75	1099: N 05 5-00-7501	ENGINEERING SER	14,258.75
== VENDOR TOTALS ==			14,258.75			
01-0205	PAVING MAINTENANCE SUPPLY, INC					
I-0137940	11/13/2013 AP	CRACK SEAL MACHINE MAINTENANC DUE: 11/13/2013 DISC: 11/13/2013 CRACK SEAL MATERIAL	941.50	1099: N 02 5-00-8105	TRUCKS/HEAVY EQ	941.50
== VENDOR TOTALS ==			941.50			

11/21/2013 1:01 PM
 PACKET: 00242 113 AP
 VENDOR SET: 01 CITY OF MAIZE AP
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

A/P Direct Item Register

-----ID-----	ITM DATE BANK CODE	-----DESCRIPTION-----	GROSS DISCOUNT	P.O. # G/L ACCOUNT	--ACCOUNT NAME--	DISTRIBUTION
01-0206	PEREGRINE CORPORATION					
I-891911	10/31/2013 AP	DELINQUENT NOTICES DUE: 10/31/2013 DISC: 10/31/2013 DELINQUENT NOTICES DELINQUENT NOTICES	368.53	1099: N 20 5-00-8004 21 5-00-8004	PRE-PRINTED FOR PRE-PRINTED FOR	184.27 184.26
I-892047	11/01/2013 AP	CITY OF MAIZE ENVELOPES DUE: 11/01/2013 DISC: 11/01/2013 CITY OF MAIZE ENVELOPES	111.63	1099: N 01 5-10-8004	PRE-PRINTED FOR	111.63
I-893496	11/13/2013 AP	CITY OF MAIZE CHECKS DUE: 11/13/2013 DISC: 11/13/2013 CITY OF MAIZE CHECKS	244.26	1099: N 01 5-10-8004	PRE-PRINTED FOR	244.26
=== VENDOR TOTALS ===			724.42			
01-0219	REBECCA BOUSKA					
I-201311211218	11/21/2013 AP	MILEAGE AND EXPENSE REIMBURSE DUE: 11/21/2013 DISC: 11/21/2013 MILEAGE AND EXPENSE REIMBURSE MILEAGE AND EXPENSE REIMBURSE	201.22	1099: N 01 5-10-6305 01 5-10-8801	MILEAGE/TRAVEL COMPUTERS	41.25 159.97
=== VENDOR TOTALS ===			201.22			
01-0403	ROASTER JOE'S					
I-20641017625	11/11/2013 AP	COFFEE SERVICE - ADMIN DUE: 11/11/2013 DISC: 11/11/2013 COFFEE SERVICE - ADMIN	96.50	1099: N 01 5-10-8603	COMMODITIES	96.50
=== VENDOR TOTALS ===			96.50			
01-0224	ROBERT'S HUTCH-LINE					
I-273843	11/06/2013 AP	OFFICE SUPPLIES - COURT DUE: 11/06/2013 DISC: 11/06/2013 OFFICE SUPPLIES - COURT	41.98	1099: N 01 5-30-8005	OFFICE SUPPLIES	41.98
I-273910	11/07/2013 AP	OFFICE SUPPLIES - ADMIN DUE: 11/07/2013 DISC: 11/07/2013 OFFICE SUPPLIES - ADMIN	40.32	1099: N 01 5-10-8005	OFFICE SUPPLIES	40.32
I-274874	11/15/2013 AP	OFFICE SUPPLIES DUE: 11/15/2013 DISC: 11/15/2013 OFFICE SUPPLIES	78.12	1099: N 01 5-10-8005	OFFICE SUPPLIES	78.12

11/21/2013 1:01 PM
 PACKET: 00242 113 AP
 VENDOR SET: 01 CITY OF MAIZE AP
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

A/P Direct Item Register

-----ID-----	ITM DATE BANK CODE	DESCRIPTION-----	GROSS DISCOUNT	P.O. # G/L ACCOUNT	--ACCOUNT NAME--	DISTRIBUTION
01-0224		ROBERT'S HUTCH-LINE (** CONTINUED **)				
I-274874.1	11/18/2013 AP	OFFICE SUPPLIES DUE: 11/18/2013 DISC: 11/18/2013 OFFICE SUPPLIES	13.32	1099: N 01 5-10-8005	OFFICE SUPPLIES	13.32
		== VENDOR TOTALS ==	173.74			
01-0228		S & S EQUIPMENT CO., INC.				
I-0114411	11/05/2013 AP	DRYER-AIR COMPRESSOR @ WWTP DUE: 11/05/2013 DISC: 11/05/2013 DRYER-AIR COMPRESSOR @ WWTP	1,585.00	1099: N 19 5-00-8954	<i>From Equip Reserve</i> EQUIPMENT REPLA	1,585.00
		== VENDOR TOTALS ==	1,585.00			
01-0362		S & V CONCRETE				
I-010258	11/14/2013 AP	DRIVEWAY AT CEMETERY DUE: 11/14/2013 DISC: 11/14/2013 DRIVEWAY AT CEMETERY	5,889.00	1099: N 98 5-00-7701	BUILDING/GROUND	5,889.00
		== VENDOR TOTALS ==	5,889.00			
01-0233		SDK LABORATORIES				
I-201311211226	11/05/2013 AP	LAB ANALYSIS - SEWER PLANT DUE: 11/05/2013 DISC: 11/05/2013 LAB ANALYSIS - SEWER PLANT	354.00	1099: N 20 5-00-7008	WASTEWATER LABO	354.00
		== VENDOR TOTALS ==	354.00			
01-0235		SECURITY 1ST TITLE, LLC				
I-2090418	11/07/2013 AP	OWNERSHIP LIST-ANNEXATION DUE: 11/07/2013 DISC: 11/07/2013 OWNERSHIP LIST-ANNEXATION	100.00	1099: N 01 5-10-7502	PROFESSIONAL SE	100.00
		== VENDOR TOTALS ==	100.00			
01-0322		SEDGWICK COUNTY TREASURER				
I-131879062	11/08/2013 AP	COMMUNITY BUILDING-SOLID WAST DUE: 11/08/2013 DISC: 11/08/2013 COMMUNITY BUILDING-SOLID WASTE	5.94	1099: N 01 5-40-5900	PROPERTY TAX	5.94
I-131879512	11/08/2013 AP	SOUTH POND-SOLID WASTE FEES DUE: 11/08/2013 DISC: 11/08/2013 SOUTH POND-SOLID WASTE FEES	5.94	1099: N 20 5-00-5900	PROPERTY TAX	5.94

11/21/2013 1:01 PM
 PACKET: 00242 113 AP
 VENDOR SET: 01 CITY OF MAIZE AP
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

A/P Direct Item Register

-----ID-----	ITM DATE BANK CODE	-----DESCRIPTION-----	GROSS DISCOUNT	P.O. # G/L ACCOUNT	---ACCOUNT NAME--	DISTRIBUTION
01-0322		SEDGWICK COUNTY TREASURER (** CONTINUED **)				
I-131879830	11/08/2013 AP	WATER TOWER-SOLID WASTE FEES DUE: 11/08/2013 DISC: 11/08/2013 UNDERGROUND EQUUS BEDS	5.94	1099: N 21 5-00-5900	PROPERTY TAX	5.94
I-131906100	11/08/2013 AP	MAINT SHOP-SOLID WASTE FEES DUE: 11/08/2013 DISC: 11/08/2013 MAINT SHOP-SOLID WASTE FEES	5.94	1099: N 02 5-00-5900	PROPERTY TAX	5.94
I-131929734	11/08/2013 AP	UNDERGROUND EQUUS BEDS DUE: 11/08/2013 DISC: 11/08/2013 UNDERGROUND EQUUS BEDS	247.20	1099: N 21 5-00-5900	PROPERTY TAX	247.20
I-131929765	11/08/2013 AP	UNDERGROUND EQUUS BEDS DUE: 11/08/2013 DISC: 11/08/2013 UNDERGROUND EQUUS BEDS	370.40	1099: N 21 5-00-5900	PROPERTY TAX	370.40
I-131938006	11/08/2013 AP	WSU - SOLID WASTE FEES DUE: 11/08/2013 DISC: 11/08/2013 WSU - SOLID WASTE FEES	7.43	1099: N 01 5-40-5900	PROPERTY TAX	7.43
I-131938954	11/08/2013 AP	CITY HALL-SOLID WASTE FEES DUE: 11/08/2013 DISC: 11/08/2013 CITY HALL-SOLID WASTE FEES	5.94	1099: N 01 5-40-5900	PROPERTY TAX	5.94
I-131945476	11/08/2013 AP	CEMETERY -SOLID WASTE FEES DUE: 11/08/2013 DISC: 11/08/2013 CEMETERY -SOLID WASTE FEES	4.46	1099: N 98 5-00-5900	PROPERTY TAX	4.46
		== VENDOR TOTALS ==	659.19			
01-0242		SHRED-IT WICHITA				
I-9402800299	11/11/2013 AP	SHREDDING SERVICES DUE: 11/11/2013 DISC: 11/11/2013 SHREDDING SERVICE - 04/30/12 SHREDDING SERVICE - 04/30/12	73.50	1099: N 01 5-10-7502 01 5-20-7502	PROFESSIONAL SE PROFESSIONAL SE	29.40 44.10
		== VENDOR TOTALS ==	73.50			
01-0252		THE CLARION				
I-270	7/26/2013 AP	LEGAL PUBLICATIONS DUE: 7/26/2013 DISC: 7/26/2013 NOTICE OF BUDGET HEARING NOTICE OF BUDGET HEARING RESOLUTION #541-13 ORDINANCE #865	346.87	1099: N 01 5-10-7205 98 5-00-7205 05 5-00-7205 05 5-00-7205	LEGAL PUBLICATI LEGAL PUBLICATI LEGAL PUBLICATI LEGAL PUBLICATI	121.87 93.75 100.00 31.25

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 PACKET: 00242 13 AP
 VENDOR SET: 01 CITY OF MAIZE AP
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

A/P Direct Item Register

-----ID-----	ITM DATE BANK CODE	-----DESCRIPTION-----	GROSS DISCOUNT	P.O. # G/L ACCOUNT	--ACCOUNT NAME--	DISTRIBUTION
01-0252	THE CLARION	(** CONTINUED **)				
I-359	11/20/2013 AP	LEGAL PUBLICATIONS DUE: 11/20/2013 DISC: 11/20/2013 RE-SPREAD ORDINANCE #870 RE-SPREAD ORDINANCE #871 NOTICE OF BUDGET HEARING	275.00	1099: N 05 5-00-7205 05 5-00-7205 01 5-10-7205	LEGAL PUBLICATI LEGAL PUBLICATI LEGAL PUBLICATI	112.50 125.00 37.50
		=== VENDOR TOTALS ===	621.87			
01-0320	TLO, LLC					
I-201311211228	11/01/2013 AP	RECORDS SEARCH - PD DUE: 11/01/2013 DISC: 11/01/2013 RECORDS SEARCH - PD	16.00	1099: N 01 5-20-7502	PROFESSIONAL SE	16.00
		=== VENDOR TOTALS ===	16.00			
01-0260	TRANSYSTEMS CORPORATION					
I-0002549165	11/08/2013 AP	INDUSTRIAL PARK PLAN STUDY DUE: 11/08/2013 DISC: 11/08/2013 INDUSTRIAL PARK PLAN STUDY	2,541.61	1099: N 01 5-80-9010	CONTINGENCY FUN	2,541.61
		=== VENDOR TOTALS ===	2,541.61			
01-0266	UNI FIRST					
I-2400431734	11/12/2013 AP	UNIFORMS AND MATS DUE: 11/12/2013 DISC: 11/12/2013 UNIFORMS AND MATS UNIFORMS AND MATS UNIFORMS AND MATS UNIFORMS AND MATS	360.17	1099: N 01 5-40-7804 02 5-00-7804 20 5-00-7804 21 5-00-7804	UNIFORMS/MATS C UNIFORMS/MATS C UNIFORMS/MATS C UNIFORMS/MATS C	90.05 90.05 90.05 90.02
I-2400433217	11/19/2013 AP	UNIFORMS AND MATS DUE: 11/19/2013 DISC: 11/19/2013 UNIFORMS AND MATS UNIFORMS AND MATS UNIFORMS AND MATS UNIFORMS AND MATS	300.67	1099: N 01 5-40-7804 02 5-00-7804 20 5-00-7804 21 5-00-7804	UNIFORMS/MATS C UNIFORMS/MATS C UNIFORMS/MATS C UNIFORMS/MATS C	75.17 75.17 75.17 75.16
		=== VENDOR TOTALS ===	660.84			

43.98% Work to DATE

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 PACKET: 00242 7 13 AP
 VENDOR SET: 01 CITY OF MAIZE AP
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

A/P Direct Item Register

PAGE: 9

-----ID-----	ITM DATE BANK CODE	-----DESCRIPTION-----	GROSS DISCOUNT	P.O. # G/L ACCOUNT	--ACCOUNT NAME--	DISTRIBUTION
01-0270		USA BLUE BOOK				
I-173649	10/10/2013 AP	CHEMICALS-WATER SYSTEM DUE: 10/10/2013 DISC: 10/10/2013 CHEMICALS-WATER SYSTEM CHEMICALS-WATER SYSTEM	255.80	1099: N 21 5-00-7800 20 5-00-8310	CHEMICALS OTHER SUPPLIES	195.85 59.95
		== VENDOR TOTALS ==	255.80			
01-0278		WALMART COMMUNITY				
I-201311211217	11/16/2013 AP	PRINTER - SEWER PLANT DUE: 11/16/2013 DISC: 11/16/2013 PRINTER - SEWER PLANT	69.00	1099: N 20 5-00-8005	OFFICE SUPPLIES	69.00
		== VENDOR TOTALS ==	69.00			
		== PACKET TOTALS ==	164,471.96			

Donna Caser
 11/21/2013