

**MEETING NOTICE  
MAIZE CITY COUNCIL  
REGULAR MEETING**

**TIME: 7:00 P.M.**  
**DATE: MONDAY, April 10, 2017**  
**PLACE: MAIZE CITY HALL**  
**10100 W. GRADY AVENUE**

**AGENDA**

**MAYOR CLAIR DONNELLY PRESIDING**

- 1) Call to Order
- 2) Roll Call
- 3) Pledge of Allegiance/Moment of Silence
- 4) Approval of Agenda
- 5) Public Comments
- 6) Consent Agenda
  - a) Approval of Minutes –City Council Regular Meeting of March 20, 2017.
  - b) Cash Disbursements from March 1, 2017 thru March 31, 2017 in the amount of \$802,716.27 (Check #64167 thru #64318).
  - c) Cereal Malt Beverage Application for Maize Hotel, April 10 – December 31, 2017.
- 7) Old Business
  - A. Fireworks Ordinance
- 8) New Business
  - A. 2016 City Audit
  - B. Industrial Park Zoning
  - C. Industrial Park - 2nd Addition Plat

**MAIZE CITY COUNCIL  
REGULAR MEETING  
AGENDA  
April 10, 2017  
(Continued)**

- 9) Reports
  - Police
  - Public Works
  - City Engineer
  - Planning & Zoning
  - City Clerk
  - Legal
  - Operations
  - Mayor's Report
    - Arbor Day Proclamation
  - Council Member's Reports
  
- 10) Executive Session
  
- 11) Adjournment

**MINUTES-REGULAR MEETING  
MAIZE CITY COUNCIL  
Monday, March 20, 2017**

The Maize City Council met in a regular meeting at 7:00 p.m., Monday, **March 20, 2017** in the Maize City Hall, 10100 Grady Avenue, with **Mayor Clair Donnelly** presiding. Council members present were **Karen Fitzmier, Donna Clasen, Kevin Reid, Alex McCreath** and **Pat Stivers**.

Also present were: **Richard LaMunyon**, City Administrator, **Rebecca Bouska**, Deputy City Administrator, **Jocelyn Reid**, City Clerk, **Matt Jensby**, Police Chief, **Ron Smothers**, Public Works Director, **Bill McKinley**, City Engineer, **Tom Powell**, City Attorney and **Jolene Graham**, Executive Assistant.

**APPROVAL OF AGENDA:**

The Agenda was submitted for approval.

**MOTION:** **Clasen** moved to approve the agenda as submitted.  
**McCreath** seconded. Motion declared carried.

**CONSENT AGENDA:**

The Consent Agenda was submitted for approval including:

- a) Approval of minutes – Regular Council Meeting of February 20, 2017.
- b) Receive and file the Park & Tree Board minutes of February 14, 2017.
- c) Cash Disbursements from February 1, 2017 through February 28, 2017 in the amount of \$914,093.61 (Check #64025 through #64166).

**MOTION:** **Clasen** moved to approve the Consent Agenda as submitted.  
**McCreath** seconded. Motion declared carried.

**MUNICIPAL COURT ORDINANCE:**

An ordinance amending Section 9-103 of the City Code regarding the times and location of Municipal Court was submitted for Council approval.

**MOTION:** **Stivers** moved to approve the ordinance and authorize the Mayor to sign  
**Reid** seconded. Motion declared carried.

**City Clerk assigned Ordinance #931.**

**MKEC ENGINEERING CONTRACT-HAMPTON LAKES 3<sup>RD</sup> ADDITION:**

A contract for engineering services for sewer improvements in Hampton Lakes 3<sup>rd</sup> Addition was submitted for Council approval.

**MOTION:** **Fitzmier** moved to approve the MKEC contract for Hampton Lakes 3<sup>rd</sup> Additon in amounts not to exceed \$9,720 for design and \$9,720 for construction services and authorize the Mayor to sign.  
**Clasen** seconded. Motion declared carried.

**FIREWORKS PERMIT ORDINANCE:**

Council and staff discussed options to amend the current fireworks permit ordinance to allow additional permits on Maize Road and other locations in the City. An ordinance will be brought back to Council for final approval at the April meeting.

**MOTION:** **Reid** moved to direct staff to create an ordinance that allows for one additional fireworks stand on Maize Road for 2017, with a lottery conducted if necessary. Total number of fireworks stands allowed in the City is increased to seven (7) for 2017.  
**Clasen** seconded. Motion declared carried.

**EXECUTIVE SESSION:**

**Mayor Donnelly** requested a 30-minute executive session with the City Attorney to discuss non-elected personnel.

**MOTION:** **Clasen** moved to enter executive session with the City Attorney from 8:45 pm until 9:15 pm to discuss non-elected personnel.  
**Stivers** seconded.

Council entered executive session at 8:45 pm and reconvened the regular meeting at 9:15 pm. No action was taken.

**MOTION:** **Clasen** moved to re-enter executive session for 25 minutes to discuss non-elected personnel.  
**Stivers** seconded.

Council re-entered executive session at 9:15 pm and reconvened the regular meeting at 9:40 pm. No action was taken.

**ADJOURNMENT:**

With no further business before the Council,

**MOTION:** **Clasen** moved to adjourn.  
**Fitzmier** seconded. Motion declared carried.  
Meeting adjourned.

**Respectfully submitted by:**

Jocelyn Reid, City Clerk

**CITY OF MAIZE**  
**Bank Reconciliation Report**  
**For March 2017**

**Fund Balances**

FUND	NAME	BEGIN			END	
		PERIOD	RECEIPTS	DISBURSEMENTS	PERIOD	
01	General Fund	\$ 825,427.86	\$ 184,922.55	\$ 230,728.98	\$ 779,621.43	
02	Street Fund	158,747.58	25,589.16	23,585.99	160,750.75	
04	Capital Improvements Fund	83,278.49	38,943.05	148,810.90	(26,589.36)	
05	Long-Term Projects	(595,372.40)	317,100.00	184,022.28	(462,294.68)	
10	Equipment Reserve Fund	59,264.45	12,769.83	4,622.37	67,411.91	
11	Police Training Fund	3,783.34	640.50	530.94	3,892.90	
12	Municipal Court Fund	30,716.42	1,633.38	600.00	31,749.80	
16	Bond & Interest Fund	763,248.64	76,756.38	169,024.27	670,980.75	
19	Wastewater Reserve Fund	177,898.56	7,636.93	10,261.76	175,273.73	
20	Wastewater Treatment Fund	729,465.16	74,527.23	60,605.39	743,387.00	
21	Water Fund	548,683.03	74,251.91	69,225.41	553,709.53	
22	Water Reserve Fund	177,148.81	3,000.00	6,187.50	173,961.31	
23	Water Bond Debt Reserve Fund	268,000.00	-	-	268,000.00	
24	Wastewater Bond Debt Reserve Fund	147,800.09	-	-	147,800.09	
32	Drug Tax Distribution Fund	2,404.57	-	-	2,404.57	
38	Cafeteria Plan	905.28	1,180.90	453.05	1,633.13	
98	Maize Cemetery	153,346.16	845.49	12,602.52	141,589.13	
<b>Totals All Fund</b>		<b>\$ 3,534,746.04</b>	<b>\$ 819,797.31</b>	<b>\$ 921,261.36</b>	<b>\$ 3,433,281.99</b>	

**Bank Accounts and Adjustments**

Halstead Checking Account	\$ 380,535.38	\$ 1,024,892.82	\$ 1,027,082.67	\$ 378,345.53
Outstanding Items				\$ (97,497.40)
Halstead Bank Money Market Account	3,308,993.61	1,851.12	300,000.00	3,010,844.73
Maize Cemetery CD 85071	91,534.91	-	-	91,534.91
Maize Cemetery Operations	61,811.25	845.49	12,602.52	50,054.22
<b>Totals All Banks</b>	<b>\$ 3,842,875.15</b>	<b>\$ 1,027,589.43</b>	<b>\$ 1,339,685.19</b>	<b>\$ 3,433,281.99</b>

**CITY OF MAIZE**  
**Cash and Budget Position**  
**Thru March 31, 2017**

FUND	NAME	BEGINNING	MONTH	MONTH	END MONTH	ANNUAL	YTD	YTD	REMAINING	REMAINING
		CASH BALANCE	RECEIPTS	DISBURSEMENTS	CASH BALANCE	EXPENSE BUDGET	REVENUE	EXPENSE	EXPENSE BUDGET	BUDGET PERCENTAGE
01	General Fund	\$ 825,427.86	\$ 184,922.55	\$ 230,728.98	\$ 779,621.43	\$ 3,375,058.00	\$ 1,456,612.16	\$ 904,276.00	\$ 2,470,782.00	73.21%
02	Street Fund	158,747.58	25,589.16	23,585.99	160,750.75	308,050.00	83,058.09	76,052.65	231,997.35	75.31%
04	Capital Improvements Fund	83,278.49	38,943.05	148,810.90	(26,589.36)	650,000.00	116,485.87	231,324.64	418,675.36	64.41%
05	Long-Term Projects	(595,372.40)	317,100.00	184,022.28	(462,294.68)	-	380,280.00	774,047.98		
10	Equipment Reserve	59,264.45	12,769.83	4,622.37	67,411.91	136,000.00	36,179.55	65,106.93	70,893.07	52.13%
11	Police Training Fund	3,783.34	640.50	530.94	3,892.90	2,000.00	1,597.00	1,250.94	749.06	37.45%
12	Municipal Court Fund	30,716.42	1,633.38	600.00	31,749.80	-	7,430.29	3,093.30		
16	Bond & Interest Fund	763,248.64	76,756.38	169,024.27	670,980.75	2,425,096.00	933,163.26	380,329.34	2,044,766.66	84.32%
19	Wastewater Reserve Fund	177,898.56	7,636.93	10,261.76	175,273.73	-	17,537.23	10,261.76		
20	Wastewater Treatment Fund	729,465.16	74,527.23	60,605.39	743,387.00	768,863.00	215,118.37	193,298.28	575,564.72	74.86%
21	Water Fund	548,683.03	74,251.91	69,225.41	553,709.53	779,925.00	221,009.77	200,851.14	579,073.86	74.25%
22	Water Reserve Fund	177,148.81	3,000.00	6,187.50	173,961.31	-	9,000.00	6,187.50		
23	Water Bond Debt Reserve Fund	268,000.00	-	-	268,000.00	-	-	-		
24	Wastewater Bond Debt Reserve Fund	147,800.09	-	-	147,800.09	-	-	-		
32	Drug Tax Distribution Fund	2,404.57	-	-	2,404.57	-	-	-		
38	Cafeteria Plan	905.28	1,180.90	453.05	1,633.13	-	5,314.05	2,750.38		
98	Maize Cemetery	153,346.16	845.49	12,602.52	141,589.13	150,948.00	7,998.65	13,766.23	137,181.77	90.88%
<b>Report Totals</b>		<b>\$ 3,534,746.04</b>	<b>\$ 819,797.31</b>	<b>\$ 921,261.36</b>	<b>\$ 3,433,281.99</b>	<b>\$ 8,595,940.00</b>	<b>\$ 3,490,784.29</b>	<b>\$ 2,862,597.07</b>	<b>\$ 6,529,683.85</b>	<b>75.96%</b>



**MAIZE CITY COUNCIL  
REGULAR MEETING  
MONDAY, April 10, 2017**

**AGENDA ITEM #7A**

**ITEM:        Fireworks Permit Ordinance**

**BACKGROUND:**

The current fireworks ordinance was adopted October 17, 2011. It allows for three grandfathered locations on Maize Road (Lions Club, Ark Church and the Methodist Church) and three additional locations off of Maize Road but no closer than ¼ mile from Maize Road. All locations shall be no closer than ¼ mile apart. If there are more than three applications for the non-Maize Road locations a lottery is to be held to determine which entities are approved.

Every year, staff receives requests for an additional Maize Road permit. Josh Ramsey, with Cranmer Grass Farm, addressed the Council at the February 20, 2017 meeting about this subject and has submitted an application for a location at 3500 N. Maize Road (he also submitted a contingent application for 6121 N. 119<sup>th</sup> St. W.).

After discussion during the March 20, 2017 meeting, Council directed staff to draft an amending ordinance to allow an additional fireworks stand on Maize Road for 2017. A lottery will be conducted if there is more than one application.

Staff contacted the three non-Maize Road applicants and informed them they were eligible to apply for the additional Maize Road location. As of April 5, staff has not received any additional applications. The cut-off date is noon on April 10.

Council will review the ordinance for further amendments later this year.

**FINANCIAL CONSIDERATIONS:**

A fireworks stand permit is \$4,000. The City has sold six permits per year since the ordinance went into effect in 2011.

**LEGAL CONSIDERATIONS:**

The ordinance will amend Section 7-201(d) of the City Code to allow an additional fireworks stand on Maize Road.

**RECOMMENDATION:**

Approve the ordinance to amend Section 7-201(d) of the City of Maize Code to allow an additional fireworks stand on Maize Road.



[A summary of this ordinance was published in the *Clarion* on \_\_\_\_\_]

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE OF THE CITY OF MAIZE, KANSAS, AMENDING SECTION 7-201(d) OF THE CODE OF THE CITY OF MAIZE, KANSAS, RELATING TO PERMITS TO SELL FIREWORKS, AND REPEALING THE EXISTING SECTION 7-201(d) OF THE CODE OF THE CITY OF MAIZE, KANSAS.**

BE IT ORDAINED BY THE GOVERNING BODY OF CITY OF MAIZE, KANSAS:

**Section 1. Section 7-201(d) Amended.** Section 7-201(d) of the Code of the City of Maize, Kansas, is amended to read as follows:

(d) PERMITS FOR SALE OF FIREWORKS REQUIRED; FEE; ISSUANCE.

(1) It is unlawful for a person to sell, display for sale, offer to sell or give away Consumer Fireworks within the City limits, without first securing a permit to do so from the City Clerk of the City. A permit shall authorize a holder of a permit to sell and display Consumer Fireworks from June 27 to July 5 of the year the permit is issued.

(2) Applications for a permit shall be submitted by a not-for-profit organization from the City. Only one permit per organization will be allowed. Applications for a permit shall be submitted on forms prepared by the City.

(3) The permit fee for a permit to sell and display Consumer Fireworks shall be Four Thousand Dollars (\$4,000.00) per premises and shall be paid to the City at the time an application is submitted. The permit fee is non-refundable regardless of whether an application is denied based upon failure to qualify for a permit or whether the permit is withdrawn or canceled after it has been issued.

(4) A permit will not be issued if the selling of Consumer Fireworks would not be in compliance with pertinent City Codes, State statutes and State regulations, and a permit shall not be issued for a location unless and until the location has been inspected and approved for compliance with Sedgwick County resolutions and regulations by a Sedgwick County inspector. The number of permits issued for any given year shall not exceed seven (7).

(5) Applications for permits to sell Consumer Fireworks shall not be submitted to the City before the first City business day of February of each year.

(6) Holders of permits in 2008 shall receive a preference for a permit each year. In the event a holder of a permit in 2008 chooses not to apply for a permit prior to the last City business day of March of the then current year, their permit will be sold to another applicant and they forfeit any future preferential claims.

(7) Applicants that did not hold a permit in 2008 shall make application for a permit by no later than the first City business day following March 14 of each year.

(8) A lottery to be conducted by the City Administrator of the City shall be held at 2:00 p.m. at City Hall on the first City business day following March 15 of each year if the non-2008 applications exceed the number of permits that are available to be issued.

(9) The permits issued each year to the 2008 permit holders shall be for a Maize Road location, and each permitted location shall maintain a minimum distance of 1320 feet from the other permit holders. In addition, starting in 2017, one additional permit shall be issued for a Maize Road location. This additional Maize Road location shall maintain a minimum distance of 1320 feet from other permit holders. Other permitted locations shall not be located on Maize Road and shall maintain a minimum distance of 1320 feet from any other permit holder.

(10) If a 2008 permit holder chooses not to apply for a Consumer Fireworks permit or chooses to not locate on Maize Road, then a permit for the vacated Maize Road location shall be granted to a new applicant following the procedures that apply to obtaining a Consumer Fireworks permit for a non-Maize Road location.

(11) A permit holder under this Section 7-201(d) shall procure and maintain a policy of general liability insurance covering the selling and displaying of Consumer Fireworks under the permit in an amount of not less than one million dollars (\$1,000,000) per occurrence. Such insurance shall be with an insurance company authorized to do business in the State of Kansas. Prior to the issuance of a permit, an applicant for a permit shall file with the City Clerk of the City a certificate of insurance evidencing the insurance coverage specified herein. The City shall be named as an additional insured under such insurance coverage and the certificate of insurance shall show the City as an additional insured. Certificates of insurance shall provide that the City shall be given thirty (30) days written notice of any cancellation or material change in the coverage of such insurance.

(12) a. Notwithstanding anything to the contrary elsewhere in this Section 7-201(d), applications for the additional Maize Road location allowed under Section 7-201(d)(9) for 2017 shall be submitted no later than May 1, 2017. Not-for-profit organizations from the City shall be eligible to apply for a permit to sell and display Consumer Fireworks at the additional Maize Road location. A lottery to be conducted by the City Administrator shall be held at 2:00 p.m. at City Hall on the first City business day following May 1, 2017, if the applications for the additional Maize Road location exceed one. The permit holders who hold 2017 permits for the non-Maize Road locations may apply for the additional Maize Road location.

b. If a 2017 permit holder for a non-Maize Road location is awarded a permit for the additional Maize Road location, then applications for the open non-Maize Road permit shall be submitted no later than May 15, 2017. Not-for-profit organizations from the City shall be eligible to apply for a permit to sell and display Consumer Fireworks at the non-Maize Road location. A lottery to be conducted by the City Administrator shall be held at 2:00 p.m. at City Hall on the first City business day following May 15, 2017, if the applications for the non-Maize Road permit exceeds one.

**Section 2. Repeal.** The existing Section 7-201(d) of the Code of the City of Maize, Kansas, is hereby repealed.

**Section 3. Effective Date.** This ordinance shall become effective upon publication of a summary of the ordinance in the official City newspaper.

ADOPTED by the Governing Body, and APPROVED by the Mayor on this 10th day of April, 2017.

(SEAL)

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Clair Donnelly, Mayor

ATTEST:

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Jocelyn Reid, City Clerk

Approved as to legal form:

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Tom Powell, City Attorney

**MAIZE CITY COUNCIL  
REGULAR MEETING  
MONDAY, April 10, 2017**

**AGENDA ITEM #8A**

**ITEM:        2016 Independent Auditors' Report**

**BACKGROUND:**

Busby, Ford & Reimer, LLC, Certified Public Accountant/Consultants have completed the outside single independent audit for the budget year of 2016. Randy Ford, City Auditor, will make a presentation to the Council.

Electronic copies of the 2016 Financial Statements are included in the Council packets. Hard copies will be available at Monday's meeting.

**FINANCIAL CONSIDERATIONS:**

None.

**LEGAL CONSIDERATIONS:**

The audit satisfies the budgeting requirements for the City.

**RECOMMENDATION/ACTION:**

Receive and file the 2016 Independent Auditor's Report.

**CITY OF MAIZE FINANCIAL REPORTING ENTITY, KANSAS**

**FINANCIAL STATEMENT  
DECEMBER 31, 2016**

*BFR*

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**BUSBY FORD & REIMER, LLC**

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CERTIFIED PUBLIC ACCOUNTANTS

**CITY OF MAIZE FINANCIAL REPORTING ENTITY  
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DECEMBER 31, 2016**

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# BUSBY FORD & REIMER, LLC

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CERTIFIED PUBLIC ACCOUNTANTS  
INDEPENDENT AUDITORS' REPORT

**Mayor and City Council  
City of Maize, Kansas**

We have audited the accompanying fund summary statement of regulatory basis receipts, expenditures and unencumbered cash balances of the **City of Maize Financial Reporting Entity, Kansas**, as of and for the year ended **December 31, 2016**, and the related notes to the financial statement.

*Management's Responsibility for the Financial Statement*

Management is responsible for the preparation and fair presentation of this financial statement in accordance with the *Kansas Municipal Audit and Accounting Guide* as described in Note 1 to meet the financial reporting requirements of the State of Kansas; this includes determining that the regulatory basis of accounting is an acceptable basis for the preparation of the financial statement in the circumstances. Management is also responsible for the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of the financial statement that is free from material misstatement, whether due to fraud or error.

*Auditors' Responsibility*

Our responsibility is to express an opinion on the financial statement based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the *Kansas Municipal Audit and Accounting Guide*. Those standards require we plan and perform the audit to obtain reasonable assurance about whether the financial statement is free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statement. The procedures selected depend on auditors' judgment, including the assessment of the risks of material misstatement of the financial statement, whether due to fraud or error. In making those risk assessments, the auditors consider internal control relevant to the entity's preparation and fair presentation of the financial statement in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statement.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

**Mayor and City Council  
City of Maize, Kansas**

*Basis for Adverse Opinion on Accounting Principles Generally Accepted in the United States of America*

As described in Note 1 of the financial statement, the financial statement is prepared by the **City of Maize Financial Reporting Entity, Kansas**, to meet the requirements of the State of Kansas on the basis of the financial reporting provisions of the *Kansas Municipal Audit and Accounting Guide*, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

The effects on the financial statement of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

*Adverse Opinion on Accounting Principles Generally Accepted in the United States of America*

In our opinion, because of the significance of the matter discussed in the “Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles” paragraph, the financial statement referred to above does not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the **City of Maize Financial Reporting Entity, Kansas**, as of **December 31, 2016**, or changes in financial position and cash flows thereof for the year then ended.

*Opinion on Regulatory Basis of Accounting*

In our opinion, the financial statement referred to above presents fairly, in all material respects, the aggregate cash and unencumbered cash balance of the **City of Maize Financial Reporting Entity, Kansas**, as of **December 31, 2016**, and the aggregate receipts and expenditures for the year then ended in accordance with the financial reporting provisions of the *Kansas Municipal Audit and Accounting Guide* described in Note 1.

*Report on Supplementary Information*

Our audit was conducted for the purpose of forming an opinion on the fund summary statement of regulatory basis receipts, expenditures, and unencumbered cash balances (basic financial statement) as a whole. The summary of regulatory basis expenditures-actual and budget, individual fund schedules of regulatory basis receipts and expenditures-actual and budget, individual fund schedules of regulatory basis receipts and expenditures-actual, schedule of cash receipts and expenditures-capital projects and summary of regulatory basis receipts and disbursements-agency funds (Regulatory-Required Supplementary Information as listed in the table of contents) are presented for analysis and are not a required part of the basic financial statement, however are required to be presented under the provisions of the *Kansas Municipal Audit and Accounting Guide*. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statement. The information has been subjected to the auditing procedures applied in the audit of the basic financial statement and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statement or to the basic financial statement itself, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statement as a whole, on the basis of accounting described in Note 1.



**Mayor and City Council  
City of Maize, Kansas**

The 2015 Actual column presented in the individual fund schedules of regulatory basis receipts and expenditures-actual and budget, individual fund schedules of regulatory basis receipts and expenditures-actual and schedule of cash receipts and expenditures-capital projects (as listed in the table of contents) is also presented for comparative analysis and is not a required part of the 2015 basic financial statement upon which we rendered an unmodified opinion dated April 11, 2016. The 2015 basic financial statement and our accompanying report are not presented herein, but are available in electronic form from the web site of the Kansas Department of Administration at the following link: <http://da.ks.gov/ar/muniserv/>. Such 2015 comparative information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the 2015 basic financial statement. The 2015 comparative information was subjected to the auditing procedures applied in the audit of the 2015 basic financial statement and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the 2015 basic financial statement or to the 2015 basic financial statement itself, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the 2015 comparative information is fairly stated in all material respects in relation to the 2015 basic financial statement as a whole, on the basis of accounting described in Note 1.

*Busby Ford & Reimer, LLC*

Busby Ford & Reimer, LLC  
April 4, 2017

**CITY OF MAIZE FINANCIAL REPORTING ENTITY  
SUMMARY OF CASH RECEIPTS, EXPENDITURES,  
AND UNENCUMBERED CASH  
REGULATORY BASIS  
FOR THE YEAR ENDED DECEMBER 31, 2016**

Fund	Beginning Unencumbered Cash Balance	Prior Year Canceled Encumbrances	Cash Receipts	Expenditures	Ending Unencumbered Cash Balance	Add Encumbrances and Accounts Payable	Ending Cash Balance
Governmental							
General	\$ 388,912	\$ 0	\$ 3,369,094	\$ 3,531,001	\$ 227,005	\$ 18,874	\$ 245,879
Special Purpose Funds							
Consolidated Street	150,978	0	303,441	300,686	153,733	3,048	156,781
Capital Improvement	229,708	0	491,025	632,484	88,249	129	88,378
Maize Park Cemetery District	157,246	0	38,626	48,515	147,357	26	147,383
Equipment Reserve	114,563	0	230,257	248,481	96,339	0	96,339
Law Enforcement Training	1,269	0	4,050	1,772	3,547	0	3,547
Wastewater Reserve	133,386	0	58,000	23,388	167,998	0	167,998
Water Reserve	113,149	0	58,000	0	171,149	0	171,149
Water Bond Reserve	268,000	0	0	0	268,000	0	268,000
Wastewater Bond Reserve	147,800	0	0	0	147,800	0	147,800
Drug Tax	2,405	0	0	0	2,405	0	2,405
Maize Public Building Commission	18,735	0	323,174	341,909	0	0	0
Bond and Interest	227,695	0	2,274,485	2,384,033	118,147	0	118,147
Capital Projects	(682,325)	0	1,043,837	740,716	(379,204)	252,917	(126,287)
Business							
Wastewater Treatment	598,096	0	886,187	763,168	721,115	4,695	725,810
Water	433,098	0	908,161	808,137	533,122	4,065	537,187
	<u>\$ 2,302,715</u>	<u>\$ 0</u>	<u>\$ 9,988,337</u>	<u>\$ 9,824,290</u>	<u>\$ 2,466,762</u>	<u>\$ 283,754</u>	<u>\$ 2,750,516</u>

Composition of Cash:	Checking	\$ 529,213
	Money Market	2,156,392
	Certificate of Deposit	91,394
		<u>2,776,999</u>
	Agency Funds	(26,483)
		<u>\$ 2,750,516</u>

The notes to the financial statement are an integral part of this statement.

**CITY OF MAIZE FINANCIAL REPORTING ENTITY  
NOTES TO FINANCIAL STATEMENT  
DECEMBER 31, 2016**

**Note 1 - Summary of Significant Accounting Policies:**

Financial Reporting Entity

The City of Maize is a municipal corporation governed by an elected Mayor and five member City Council. This regulatory financial statement presents the City of Maize and its related municipal entity. The related municipal entity is included in the City's reporting entity because it was established to benefit the city and/or its constituents.

Maize Public Building Commission

The Maize Public Building Commission performs functions related to the issuance and repayment of debt for the City. The governing body of the component unit is appointed by the governing body of the City. During the year ended December 31, 2016, the City of Maize made payments totaling \$143,788 to the Maize Public Building Commission for the purpose of debt service.

The Maize Public Building Commission is presented as a Special Purpose Fund. Separate audited financial statements are not prepared by the Maize Public Building Commission.

Basis of Presentation – Fund Accounting

The accounts of the City are organized on the basis of funds, each of which is considered a separate accounting entity. The City has created several types of funds and a number of discrete funds within each fund type. Each fund is accounted for by a separate set of self-balancing accounts that comprise its assets, liabilities, fund balance, receipts and expenditures. The individual funds account for the governmental resources allocated to them for the purpose of carrying on specific activities in accordance with laws, regulations or other restrictions.

**KMAAG Regulatory Basis of Presentation Fund Definitions:**

**Governmental Funds**

**General Fund**-the chief operating fund. Used to account for all resources except those required to be accounted for in another fund.

**Special Purpose Funds**-used to account for the proceeds of specific tax levies and other specific revenue sources (other than Capital Projects and tax levies for long-term debt) that are intended for specified purposes.

**Bond & Interest Fund**-used to account for the accumulation of resources, including tax levies, transfers from other funds and payment of general long-term debt.

**Capital Projects Fund**-used to account for the debt proceeds and other financial resources to be used for acquisition or construction of major capital facilities or equipment.

**Business Fund**-funds financed in whole or in part by fees charged to users of the goods or services (i.e. enterprise and internal service fund, etc.)

**CITY OF MAIZE FINANCIAL REPORTING ENTITY  
NOTES TO FINANCIAL STATEMENT  
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Agency Fund-funds used to report assets held by the municipal reporting entity in a purely custodial capacity (payroll clearing fund, county treasurer tax collection accounts, etc.)

Regulatory Basis of Accounting and Departure from Accounting Principles Generally accepted in the United States of America

The KMAAG regulatory basis of accounting involves the recognition of cash, cash equivalents, marketable investments, and certain accounts payable and encumbrance obligations to arrive at a net unencumbered cash and investments balance on a regulatory basis for each fund, and the reporting of changes in unencumbered cash and investments of a fund resulting from the difference in regulatory basis receipts and regulatory basis expenditures for the fiscal year. All recognized assets and liabilities are measured and reported at cost, unless they have been permanently impaired and have no future cash value or represent no future obligation against cash. The KMAAG regulatory basis does not recognize capital assets, long-term debt, accrued receivables and payables, or any other assets, liabilities or deferred inflows or outflows, other than those mentioned above.

The City has approved a resolution that is in compliance with K.S.A. 75-1120a(c), waiving the requirement for application of accounting principles generally accepted in the United States of America and allowing the municipality to use the regulatory basis of accounting.

Budget and Tax Cycle

Kansas statutes require that an annual operating budget be legally adopted for the general fund, special purpose funds (unless specifically exempted by statute), the bond and interest fund and business funds. Although directory rather than mandatory, the statutes provide for the following sequence and timetable in the adoption of the legal annual operating budget:

1. Preparation of the budget for the succeeding calendar year on or before August 1st.
2. Publication in local newspaper of the proposed budget and notice of public hearing on the budget on or before August 5th.
3. Public hearing on or before August 15th, but at least ten days after publication of notice of hearing.
4. Adoption of the final budget on or before August 25th.

The statutes allow for the governing body to increase the originally adopted budget for previously unbudgeted increases in revenue other than ad valorem property taxes. To do this, a notice of public hearing to amend the budget must be published in the local newspaper. At least ten days after publication the hearing may be held and the governing body may amend the budget at that time. There was one budget amendment for the year ended December 31, 2016.

The statutes permit transferring budgeted amounts between line items within an individual fund. However, such statutes prohibit expenditures in excess of the total amount of the adopted budget of expenditures of individual funds. Budget comparison schedules are presented for each fund showing actual receipts and expenditures compared to legally budgeted receipts and expenditures.

**CITY OF MAIZE FINANCIAL REPORTING ENTITY  
NOTES TO FINANCIAL STATEMENT  
DECEMBER 31, 2016**

All legal annual operating budgets are prepared using the regulatory basis of accounting, in which revenue are recognized when cash is received and expenditures include disbursements, accounts payable, and encumbrances, with disbursements being adjusted for prior year's accounts payable and encumbrances. Encumbrances are commitments by the City for future payments and are supported by a document evidencing the commitment, such as a purchase order or contract. Any unused budget expenditure authority lapses at year-end.

A legal operating budget is not required for capital projects funds, trust funds and the following special purpose funds:

Equipment Reserve Fund	Law Enforcement Training Fund
Wastewater Reserve Fund	Water Reserve Fund
Water Bond Reserve Fund	Wastewater Bond Reserve Fund
Drug Tax Fund	Carlson Assessments Fund
Maize Public Building Commission Fund	

Spending in funds which are not subject to the legal annual operating budget requirement is controlled by federal regulations, other statutes, or by the use of internal spending limits established by the governing body.

**Special Assessments**

Projects financed in part by special assessments are financed through the issuance of general obligation bonds which are secured in full by the City and are retired from the City's bond and interest fund. Further, state statutes permit the levying of additional general ad valorem property taxes in the City's bond and interest fund to finance delinquent special assessments. Special assessment taxes are levied over a ten- or fifteen-year period and the annual installments are due and payable with annual ad valorem property taxes. The City may foreclose liens against property benefited by special assessments when delinquent assessments are two years in arrears.

**Note 2 - Deferred Compensation Plan:**

The City offers its employees a deferred compensation plan created in accordance with Internal Revenue Code Section 457. The plan is available to all City employees and permits them to defer a portion of their salary until future years. The deferred compensation is not available to employees until termination, retirement, death, or unforeseeable emergency.

All amounts of compensation deferred under the plan, all property and rights purchased with those amounts, and all income attributable to those amounts, property, or rights are (until paid or made available to the employee or beneficiary) the property and rights of the plan (without being restricted to the provision of benefits under the plan), subject only to the claims of the plan's general creditors. Participants' rights under the plan are equal to those of general creditors of the plan in an amount equal to the fair market value of the deferred account for each participant.



**CITY OF MAIZE FINANCIAL REPORTING ENTITY  
NOTES TO FINANCIAL STATEMENT  
DECEMBER 31, 2016**

**Note 3 - Deposits:**

K.S.A. 9-1401 establishes the depositories which may be used by the City. The statute requires banks eligible to hold the City's funds have a main or branch bank in the county in which the City is located, or in an adjoining county if such institution has been designated as an official depository, and the banks provide an acceptable rate of return on funds. In addition, K.S.A. 9-1402 requires the banks to pledge securities for deposits in excess of FDIC coverage. The City has no other policies that would further limit interest rate risk.

K.S.A. 12-1675 limits the City's investment of idle funds to time deposits, open accounts and certificates of deposit with allowable financial institutions; U.S. government securities; temporary notes; no-fund warrants; repurchase agreements; and the Kansas Municipal Investment Pool. The City has no investment policy that would further limit its investment choices. The rating of the City's investments is noted above.

*Custodial credit risk – deposits.* Custodial credit risk is the risk that in the event of a bank failure, the City's deposits may be returned to it. State statutes require the City's deposits in financial institutions to be entirely covered by federal depository insurance or by collateral held under a joint custody receipt issued by a bank within the State of Kansas, the Federal Reserve Bank of Kansas City, or the Federal Home Loan Bank of Topeka, except during designated "peak periods" when required coverage is 50%. All deposits were legally secured at December 31, 2016.

At December 31, 2016, the City's carrying amount of deposits was \$2,776,999 and the bank balance was \$2,864,179. The bank balance is held by one bank resulting in a concentration of credit risk. Of the bank balance, \$250,000 was covered by federal depository insurance, and the remaining \$2,614,179 was collateralized with a Federal Home Loan Bank Letter of Credit held in the City's name.

**Note 4 - Interfund Transactions:**

Operating transfers were as follows:

Transfer from:	Statutory Authority	Transfer to:						Total
		Consolidated Street	Capital Improvement	Bond & Interest	Equipment Reserve	Wastewater Reserve	Water Reserve	
General	K.S.A. 12-1,119	\$ 140,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 140,000
General	K.S.A. 12-1,118	0	488,000	0	0	0	0	488,000
General	K.S.A. 12-1,117	0	0	0	230,000	0	0	230,000
Wastewater Treatment	K.S.A. 12-825d	0	0	237,863	0	33,000	0	270,863
Water	K.S.A. 12-825d	0	0	405,038	0	0	33,000	438,038
Capital Projects	K.S.A. 12-6a16	0	0	41,119	0	0	0	41,119
		<u>\$ 140,000</u>	<u>\$ 488,000</u>	<u>\$ 684,020</u>	<u>\$ 230,000</u>	<u>\$ 33,000</u>	<u>\$ 33,000</u>	<u>\$ 1,608,020</u>

**CITY OF MAIZE FINANCIAL REPORTING ENTITY  
NOTES TO FINANCIAL STATEMENT  
DECEMBER 31, 2016**

**Note 5 - Subsequent Events:**

The City has evaluated subsequent events through April 4, 2017, the date which the financial statement was available to be issued.

**Note 6 - Contingencies:**

Risk Management

The City is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The City carries commercial insurance for all risks of loss. Settled claims resulting from these risks have not materially exceeded commercial insurance coverage in any of the past three years.

Grant Programs

The City participates in various federal and state grant programs. These grant programs are often subject to additional audits by agents of the granting agency, the purpose of which is to ensure compliance with the specific conditions of the grant. Any liability for reimbursement which may arise as a result of these audits cannot be reasonably determined at this time, although it is believed the amount, if any, would not be material.

**Note 7 - Postemployment Benefits:**

As provided by K.S.A. 12-5040, the City allows retirees to participate in the group health insurance plan. While each retiree pays the full amount of the applicable premium, conceptually, the local government is subsidizing the retirees because each participant is charged a level of premium regardless of age. However, the cost of this subsidy has not been quantified in the financial statement.

Under the Consolidated Omnibus Budget Reconciliation Act (COBRA), the government makes health care benefits available to eligible former employees and eligible dependents. Certain requirements are outlined by the federal government for this coverage. The premium is paid in full by the insured. There is no cost to the government under this program.

The City did not provide any significant postemployment benefits for former employees at December 31, 2016.

**Note 8 - Compensated Absences:**

All permanent full-time employees are eligible for vacation and/or sick leave benefits in varying annual amounts depending on position and length of service.

It is the policy of the City to record vacation and sick leave benefits as expenditures when paid.

**CITY OF MAIZE FINANCIAL REPORTING ENTITY  
NOTES TO FINANCIAL STATEMENT  
DECEMBER 31, 2016**

**Note 9 - Defined Benefit Pension Plan:**

Plan Description

The City participates in the Kansas Public Employees Retirement System (KPERS), a cost-sharing, multiple-employer defined benefit pension plan as provided by K.S.A. 74-4901, et. seq. Kansas law establishes and amends benefit provisions. KPERS issues a publicly available financial report that includes financial statements and required supplementary information. KPERS' financial statements are included in its Comprehensive Annual Financial Report which can be found on the KPERS website at [www.kpers.org](http://www.kpers.org) or by writing to KPERS (611 S Kansas, Suite 100, Topeka, KS 66603) or by calling 1-888-275-5737.

Contributions

K.S.A. 74-4919 and K.S.A. 74-49,210 establish the KPERS member-employee contribution rates. KPERS has multiple benefit structures and contribution rates depending on whether the employee is a KPERS 1, KPERS 2 or KPERS 3 member. KPERS 1 members are active and contributing members hired before July 1, 2009. KPERS 2 members were first employed in a covered position on or after July 1, 2009, and KPERS 3 members were first employed in a covered position on or after January 1, 2015. Effective January 1, 2015, Kansas law established the KPERS member-employee contribution rate at 6% of covered salary for KPERS 1, KPERS 2 and KPERS 3 members. Member contributions are withheld by their employer and paid to KPERS according to the provisions of Section 414(h) of the Internal Revenue Code.

State law provides that the employer contribution rates for KPERS 1, KPERS 2 and KPERS 3 be determined based on the results of each annual actuarial valuation. Kansas law sets a limitation on annual increases in the employer contribution rates. The actuarially determined employer contribution rate (not including the 1% contribution rate through March 31, 2016 with a 0% moratorium until June 30, 2017 for the Death and Disability Program) and the statutory contribution rate was 9.18% for the fiscal year ended December 31, 2016. Contributions to the pension plan from the City were \$127,896 for the year ended December 31, 2016.

Net Pension Liability

At December 31, 2016, the City's proportionate share of the collective net pension liability reported by KPERS was \$1,278,419. The net pension liability was measured as of June 30, 2016, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of December 31, 2015, which was rolled forward to June 30, 2016. The City's proportion of the net pension liability was based on the ratio of the City's contributions to KPERS, relative to the total employer and non-employer contributions of the Local subgroup within KPERS. Since the KMAAG regulatory basis of accounting does not recognize long-term debt, this liability is not reported in these financial statements.

The complete actuarial valuation report including all actuarial assumptions and methods, and the report on the allocation of the KPERS collective net pension liability to all participating employers are publicly available on the website at [www.kpers.org](http://www.kpers.org) or can be obtained as described above.



**CITY OF MAIZE FINANCIAL REPORTING ENTITY  
NOTES TO FINANCIAL STATEMENT  
DECEMBER 31, 2016**

**Note 10 - Reimbursed Expenses:**

Reimbursed expenses are defined as repayments of amounts remitted on behalf of another party. All reimbursed expenses shown in the financial statement meet the following criteria: 1) the related disbursement was made in the current year on behalf of the payee, 2) the item paid for was directly identifiable as having been used by or provided to the payee, and 3) the amount of the reimbursed expense was directly tied to the amount of the original cash disbursement.

**Note 11 - Sublease Agreement:**

The City has entered into a sublease agreement with the Maize Recreation Commission for use of a portion of the City Hall building. Terms of the sublease agreement provide for payments by the Maize Recreation Commission based on the debt service schedule related to the Maize Public Building Commission Improvement Bonds. Future minimum payments under this agreement are as follows:

<u>Year ending December 31,</u>	
2017	\$ 150,135
2018	152,995
2019	157,534
2020	161,657
2021	165,416
Thereafter	<u>1,588,408</u>
	<u>\$2,376,145</u>

**Note 12 - Capital Projects:**

At year-end, capital project authorizations compared with expenditures from inception are as follows:

	<u>Project Authorization</u>	<u>Expenditures to Date</u>
Public Works Building	<u>\$ 1,078,500</u>	<u>\$ 1,078,500</u>
Eagles Nest Phase 2B	<u>\$ 277,187</u>	<u>\$ 277,187</u>

**Note 13 - Maize Public Building Commission:**

As described in Note 1, the Maize Public Building Commission (MPBC) is a component unit of the City. As of December 31, 2016, all funds of the MPBC were held in trust by Security Bank of Kansas City and are invested in US Treasuries. All funds are received by Security Bank of Kansas City and disbursed as appropriate in accordance with a Trust Agreement between the MPBC and Security Bank of Kansas City.

**CITY OF MAIZE FINANCIAL REPORTING ENTITY  
NOTES TO FINANCIAL STATEMENT  
DECEMBER 31, 2016**

**Note 14 - Revenue Bond Reserve Requirements:**

The City issued revenue bonds for the purpose of constructing a water distribution system and a wastewater treatment system.

Provisions of the bond ordinance make the following requirement for the Wastewater Treatment and Water Funds to assure profitable operation and timely repayment of debt by the establishment of rates that will produce revenues sufficient to:

- (a) Pay the cost of the operation and maintenance of the System.
- (b) Pay the principal of and interest on the revenue bonds as and when the same become due.
- (c) Enable the City to have in each fiscal year net revenues in an amount that will be not less than 110% of the debt service requirements required to be paid by the City for the current fiscal year on all Wastewater Fund and Water Fund revenue bonds at the time outstanding. For 2016, 110% of the debt service payments for the current fiscal year were \$434,789 for the water system and \$226,366 for the wastewater treatment system, while net revenues as calculated per the covenant were \$521,210 and \$393,979 respectively.
- (d) Provide reasonable and adequate reserves for the payment of the bonds and the interest thereon.

**Note 15 - Compliance with Revenue Bond Ordinance:**

The financial statement, together with the description of the revenue bond requirements in Note 14, indicate the Water Fund and the Wastewater Treatment Fund did meet all requirements for reserves and debt service, and the current rate structure does appear to have been adequate in 2015, to meet the requirements of K.S.A. 12-866 and K.S.A. 10-1208, as applicable.

**Note 16 - Conduit Debt:**

From time to time, the City has issued Industrial Revenue Bonds to provide financial assistance to private-sector and other entities for the acquisition and construction of industrial and commercial facilities deemed to be in the public interest. The bonds are secured by the property financed and are payable solely from payments received on the underlying debt. Upon repayment of the bonds, ownership of the acquired facilities transfers to the entities served by the bond issuance. The City is not obligated in any manner for the repayment of the bonds. Accordingly, the bonds are not reported in the accompanying financial statement.

As of December 31, 2016, there were five series of Industrial Revenue Bonds outstanding with an aggregate principal at the time of issuance of \$15,135,576 and an aggregate principal balance outstanding as of December 31, 2016, of \$6,637,978.

**CITY OF MAIZE FINANCIAL REPORTING ENTITY  
NOTES TO FINANCIAL STATEMENT  
DECEMBER 31, 2016**

**Note 17 - Revolving Loan:**

On September 1, 2016, the City entered into a Revolving Loan agreement with the Kansas Department of Health and Environment. The terms of the agreement provide \$6,100,000 for the purpose of upgrading the City's wastewater treatment plant. Repayment of the loan begins in 2018 and carries an interest rate of 1.49% and a service fee rate of .25% for a gross rate of 1.74%. During the year ended December 31, 2016, the City had not drawn on the loan.

**Note 18 - Long-Term Debt:**

Principal payments are due annually and interest payments are due semi-annually on bond issues. Principal and interest payments are due annually for lease purchase payments.

Terms for long-term liabilities for the City for the year ended December 31, 2016, were as follows:

Issue	Interest Rate	Date of Issue	Amount of Issue	Date of Final Maturity
<b>General Obligation Bonds</b>				
2007 Series B	3.75 - 5.00	9/15/07	\$ 4,941,983	9/1/28
2011 Series A	1.55 - 4.20	9/29/11	\$ 4,630,000	10/1/32
2013 Series A	2.00 - 4.00	3/28/13	\$ 3,840,000	9/1/33
2013 Series B	1.75 - 4.00	8/29/13	\$ 2,115,000	9/1/28
2014 Series A	2.00 - 4.25	11/26/14	\$ 2,795,000	10/1/34
2015 Series A	2.00 - 3.25	2/19/15	\$ 3,415,000	10/1/33
2015 Series B	1.00 - 2.00	8/31/15	\$ 740,000	10/1/22
2016 Series A	2.00 - 2.50	9/30/16	\$ 4,730,000	10/1/36
<b>Revenue Bonds</b>				
Water System Series 2006	4.00 - 5.50	1/15/06	\$ 5,335,000	8/1/31
<b>Wastewater System Refunding Series</b>				
2012A	0.50 - 1.25	8/30/12	\$ 1,135,000	9/1/18
Water System Series 2014A	2.50 - 4.00	10/29/14	\$ 285,000	10/1/38
Wastewater System Series 2014A	2.50 - 4.00	10/29/14	\$ 995,000	10/1/38
Water System Refunding Series 2016A	2.00 - 3.00	7/7/16	\$ 4,125,000	8/1/31
<b>Maize Public Building Commission</b>				
2011 Revenue Refunding Bonds	1.00 - 5.20	4/28/11	\$ 4,280,000	5/31/31
2012A Improvement Revenue Bonds	1.00 - 2.00	10/30/12	\$ 300,000	11/1/22
2015A Improvement Revenue Bonds	1.00 - 2.125	10/1/15	\$ 1,050,000	10/1/25
2016 Revenue Refunding Bonds	2.00 - 2.50	4/28/16	\$ 3,965,000	5/1/31
<b>Lease Purchase Agreements</b>				
Street Sweeper	3.30	9/15/14	\$ 164,371	1/15/19
Water Meters	3.591	5/30/14	\$ 113,400	5/30/19

**CITY OF MAIZE FINANCIAL REPORTING ENTITY  
NOTES TO FINANCIAL STATEMENT  
DECEMBER 31, 2016**

Changes in long-term liabilities for the City for the year ended December 31, 2016, were as follows:

Issue	Balance Beginning of Year	Additions	Reductions/ Payments	Balance End of Year	Interest Paid
<b>General Obligation Bonds</b>					
2007 Series B	\$ 3,825,000	\$ 0	\$ 220,000	\$ 3,605,000	\$ 159,292
2011 Series A	4,035,000	0	4,035,000	0	123,145
2013 Series A	3,550,000	0	165,000	3,385,000	112,900
2013 Series B	1,940,000	0	165,000	1,775,000	54,345
2014 Series A	2,750,000	0	35,000	2,715,000	98,682
2015 Series A	3,415,000	0	160,000	3,255,000	92,538
2015 Series B	740,000	0	155,000	585,000	12,328
2016 Series A	0	4,730,000	0	4,730,000	0
	<u>20,255,000</u>	<u>4,730,000</u>	<u>4,935,000</u>	<u>20,050,000</u>	<u>653,230</u>
<b>Revenue Bonds</b>					
Water System Series 2006	4,180,000	0	4,180,000	0	220,262
Wastewater System Refunding Series 2012 A	525,000	0	200,000	325,000	5,788
Water System Series 2014A	285,000	0	0	285,000	9,775
Wastewater System Series 2014A	995,000	0	0	995,000	32,075
Water System Refunding Series 2016 A	0	4,125,000	0	4,125,000	0
	<u>5,985,000</u>	<u>4,125,000</u>	<u>4,380,000</u>	<u>5,730,000</u>	<u>267,900</u>
<b>Maize Public Building Commission</b>					
2011 Revenue Refunding Bonds	4,005,000	0	4,005,000	0	93,348
2012A Improvement Revenue Bonds	210,000	0	30,000	180,000	3,900
2015A Improvement Revenue Bonds	1,050,000	0	100,000	950,000	19,281
2016 Revenue Refunding Bonds	0	3,965,000	0	3,965,000	42,484
	<u>5,265,000</u>	<u>3,965,000</u>	<u>4,135,000</u>	<u>5,095,000</u>	<u>159,013</u>
<b>Lease Purchase Agreements</b>					
Street Sweeper	130,775	0	21,867	108,908	3,314
Water Meters	92,292	0	31,119	61,173	4,315
	<u>223,067</u>	<u>0</u>	<u>52,986</u>	<u>170,081</u>	<u>7,629</u>
	<u>\$ 31,728,067</u>	<u>\$ 12,820,000</u>	<u>\$ 13,502,986</u>	<u>\$ 31,045,081</u>	<u>\$ 1,087,772</u>

**CITY OF MAIZE FINANCIAL REPORTING ENTITY  
NOTES TO FINANCIAL STATEMENT  
DECEMBER 31, 2016**

Current maturities of long-term debt and interest for the next five years and in five year increments through maturity are as follows:

	Principal					Interest					Total Principal and Interest
	General Obligation Bonds	Revenue Bonds	Maize Public Building Commission	Lease Purchase Agreements	Total Principal	General Obligation Bonds	Revenue Bonds	Maize Public Building Commission	Lease Purchase Agreements	Total Interest	
	2017	\$ 1,105,000	\$ 445,000	\$ 235,000	\$ 54,798	\$ 1,839,798	\$ 605,236	\$ 149,444	\$ 106,003	\$ 5,817	
2018	1,155,000	345,000	240,000	56,672	1,796,672	577,372	135,931	101,681	3,943	818,927	2,615,599
2019	1,190,000	290,000	250,000	58,611	1,788,611	548,388	129,819	96,956	2,005	777,168	2,565,779
2020	2,930,000	295,000	275,000	0	3,500,000	520,213	123,969	91,956	0	736,138	4,236,138
2021	1,250,000	305,000	285,000	0	1,840,000	437,205	115,569	86,456	0	639,230	2,479,230
2022 - 2026	5,580,000	1,635,000	1,860,000	0	9,075,000	1,688,485	457,444	327,763	0	2,473,692	11,548,692
2027 - 2031	4,635,000	1,860,000	1,950,000	0	8,445,000	828,710	256,168	141,300	0	1,226,178	9,671,178
2032 - 2036	2,205,000	380,000	0	0	2,585,000	147,472	81,125	0	0	228,597	2,813,597
2037 - 2038	0	175,000	0	0	175,000	0	10,600	0	0	10,600	185,600
	<u>\$ 20,050,000</u>	<u>\$ 5,730,000</u>	<u>\$ 5,095,000</u>	<u>\$ 170,081</u>	<u>\$ 31,045,081</u>	<u>\$ 5,353,081</u>	<u>\$ 1,460,069</u>	<u>\$ 952,115</u>	<u>\$ 11,765</u>	<u>\$ 7,777,030</u>	<u>\$ 38,822,111</u>

**REGULATORY REQUIRED  
SUPPLEMENTARY INFORMATION**

**CITY OF MAIZE FINANCIAL REPORTING ENTITY  
SUMMARY OF EXPENDITURES - ACTUAL AND BUDGET  
REGULATORY BASIS  
FOR THE YEAR ENDED DECEMBER 31, 2016**

Fund	Certified Budget	Adjustment for Qualifying Budget Credits	Total Budget for Comparison	Expenditures Chargeable to Current Year	Variance - Over (Under)
Governmental					
General	\$ 3,534,297	\$ 0	\$ 3,534,297	\$ 3,531,001	\$ (3,296)
Special Purpose Funds					
Consolidated Street	302,000	0	302,000	300,686	(1,314)
Capital Improvement	665,000	0	665,000	632,484	(32,516)
Maize Park Cemetery District	161,706	0	161,706	48,515	(113,191)
Equipment Reserve	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	248,481	XXXXXXXXXX
Law Enforcement Training	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	1,772	XXXXXXXXXX
Wastewater Reserve	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	23,388	XXXXXXXXXX
Water Reserve	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	0	XXXXXXXXXX
Water Bond Reserve	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	0	XXXXXXXXXX
Wastewater Bond Reserve	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	0	XXXXXXXXXX
Drug Tax	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	0	XXXXXXXXXX
Maize Public Building Commission	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	341,909	XXXXXXXXXX
Bond and Interest	2,552,350	0	2,552,350	2,384,033	(168,317)
Capital Projects	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	740,716	XXXXXXXXXX
Business					
Wastewater Treatment	763,200	0	763,200	763,168	(32)
Water	837,540	0	837,540	808,137	(29,403)
	<u>\$ 8,816,093</u>	<u>\$ 0</u>	<u>\$ 8,816,093</u>	<u>\$ 9,824,290</u>	<u>\$ (348,069)</u>



**CITY OF MAIZE FINANCIAL REPORTING ENTITY  
SCHEDULE OF CASH RECEIPTS AND EXPENDITURES -  
ACTUAL AND BUDGET  
REGULATORY BASIS  
FOR THE YEAR ENDED DECEMBER 31, 2016  
(With Comparative Actual Totals for the Prior Year Ended December 31, 2015)**

General Fund	Current Year			
	Prior Year			Variance -
	Actual	Actual	Budget	Over (Under)
<b>Cash Receipts</b>				
Ad valorem tax	\$ 1,241,832	\$ 1,547,775	\$ 1,550,000	\$ (2,225)
Delinquent tax	45,831	50,570	49,853	717
Motor vehicle tax	213,227	202,320	210,000	(7,680)
Sales tax	668,381	721,364	690,000	31,364
Transient guest tax	124,817	110,030	98,000	12,030
Liquor Tax	1,602	1,107	1,000	107
Franchise tax	373,191	369,239	361,566	7,673
Municipal court	64,884	83,826	76,200	7,626
Permits and licenses	153,865	260,487	230,000	30,487
Interest	1,994	2,253	2,000	253
Other	24,709	20,123	44,850	(24,727)
	<u>2,914,333</u>	<u>3,369,094</u>	<u>\$ 3,313,469</u>	<u>\$ 55,625</u>
<b>Expenditures</b>				
City council	17,431	29,345	\$ 26,650	\$ 2,695
Administration	340,151	332,044	341,460	(9,416)
Police department	602,408	664,768	633,559	31,209
Municipal court	89,207	102,962	94,000	8,962
Community facilities	59,725	69,235	65,751	3,484
Non-Departmental				
Employee benefits	552,795	590,569	572,240	18,329
Utilities	20,940	24,963	25,000	(37)
Community services	14,191	16,787	11,899	4,888
Building inspections	67,538	57,343	105,500	(48,157)
Planning & zoning	98,248	90,511	95,500	(4,989)
Audit	15,350	15,600	15,600	0
Economic development	9,758	6,530	5,000	1,530
Park & tree board	11,210	14,792	14,000	792
Senior services	547	892	500	392
City Hall/Public Works lease payment	167,435	261,159	261,159	0
Transfers	1,050,833	858,000	868,000	(10,000)
Transient guest tax rebate	124,817	110,030	98,000	12,030
Housing grant	156,400	273,369	280,000	(6,631)
Commercial incentive	12,431	11,908	11,908	0
Miscellaneous	315	194	8,571	(8,377)
	<u>3,411,730</u>	<u>3,531,001</u>	<u>\$ 3,534,297</u>	<u>\$ (3,296)</u>
Receipts Over (Under) Expenditures	(497,397)	(161,907)		
Unencumbered Cash, Beginning	886,309	388,912		
Prior Year Canceled Encumbrances	0	0		
Unencumbered Cash, Ending	<u>\$ 388,912</u>	<u>\$ 227,005</u>		



**CITY OF MAIZE FINANCIAL REPORTING ENTITY  
SCHEDULE OF CASH RECEIPTS AND EXPENDITURES -  
ACTUAL AND BUDGET  
REGULATORY BASIS  
FOR THE YEAR ENDED DECEMBER 31, 2016  
(With Comparative Actual Totals for the Prior Year Ended December 31, 2015)**

<u>Consolidated Street Fund</u>	Prior Year	<u>Current Year</u>		Variance -
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Over (Under)</u>
<b>Cash Receipts</b>				
County gas tax	\$ 44,268	\$ 48,766	\$ 46,150	\$ 2,616
State gas tax	103,799	112,024	106,870	5,154
Transfers	150,000	140,000	150,000	(10,000)
Other	<u>5,220</u>	<u>2,651</u>	<u>498</u>	<u>2,153</u>
	<u>303,287</u>	<u>303,441</u>	<u>\$ 303,518</u>	<u>\$ (77)</u>
<b>Expenditures</b>				
Operating expenditures	<u>280,293</u>	<u>300,686</u>	<u>\$ 302,000</u>	<u>\$ (1,314)</u>
	<u>280,293</u>	<u>300,686</u>	<u>\$ 302,000</u>	<u>\$ (1,314)</u>
Receipts Over (Under) Expenditures	22,994	2,755		
Unencumbered Cash, Beginning	127,984	150,978		
Prior Year Canceled Encumbrances	<u>0</u>	<u>0</u>		
Unencumbered Cash, Ending	<u>\$ 150,978</u>	<u>\$ 153,733</u>		

**CITY OF MAIZE FINANCIAL REPORTING ENTITY  
SCHEDULE OF CASH RECEIPTS AND EXPENDITURES -  
ACTUAL AND BUDGET  
REGULATORY BASIS  
FOR THE YEAR ENDED DECEMBER 31, 2016  
(With Comparative Actual Totals for the Prior Year Ended December 31, 2015)**

	<u>Capital Improvement Fund</u>		<u>Current Year</u>		Variance - Over (Under)
	Prior Year		Actual	Budget	
	Actual				
Cash Receipts					
Delinquent tax	\$ 2	\$ 0	\$ 100	\$ (100)	
Transfers	645,833	488,000	488,000	0	
Interest	2,509	2,859	1,500	1,359	
Other	0	166	0	166	
	<u>648,344</u>	<u>491,025</u>	<u>\$ 489,600</u>	<u>\$ 1,425</u>	
Expenditures					
Capital outlay	<u>801,257</u>	<u>632,484</u>	<u>\$ 665,000</u>	<u>\$ (32,516)</u>	
	<u>801,257</u>	<u>632,484</u>	<u>\$ 665,000</u>	<u>\$ (32,516)</u>	
Receipts Over (Under) Expenditures	(152,913)	(141,459)			
Unencumbered Cash, Beginning	382,621	229,708			
Prior Year Canceled Encumbrances	<u>0</u>	<u>0</u>			
Unencumbered Cash, Ending	<u>\$ 229,708</u>	<u>\$ 88,249</u>			

**CITY OF MAIZE FINANCIAL REPORTING ENTITY  
SCHEDULE OF CASH RECEIPTS AND EXPENDITURES -  
ACTUAL AND BUDGET  
REGULATORY BASIS  
FOR THE YEAR ENDED DECEMBER 31, 2016  
(With Comparative Actual Totals for the Prior Year Ended December 31, 2015)**

<u>Maize Park Cemetery District Fund</u>	<u>Current Year</u>		Variance - Over (Under)	
	Prior Year Actual	Actual		Budget
<b>Cash Receipts</b>				
Ad valorem tax	\$ 7,120	\$ 7,762	\$ 7,770	\$ (8)
Delinquent tax	237	207	0	207
Motor vehicle tax	1,093	1,130	918	212
Lot sales	15,425	20,010	10,000	10,010
Internments	10,500	6,475	4,000	2,475
Interest	372	618	0	618
Other	2,087	2,424	700	1,724
	<u>36,834</u>	<u>38,626</u>	<u>\$ 23,388</u>	<u>\$ 15,238</u>
<b>Expenditures</b>				
Operating expenditures	45,672	48,515	\$ 161,706	\$ (113,191)
	<u>45,672</u>	<u>48,515</u>	<u>\$ 161,706</u>	<u>\$ (113,191)</u>
Receipts Over (Under) Expenditures	(8,838)	(9,889)		
Unencumbered Cash, Beginning	166,084	157,246		
Prior Year Canceled Encumbrances	<u>0</u>	<u>0</u>		
Unencumbered Cash, Ending	<u>\$ 157,246</u>	<u>\$ 147,357</u>		

**CITY OF MAIZE FINANCIAL REPORTING ENTITY  
SCHEDULE OF CASH RECEIPTS AND EXPENDITURES -  
ACTUAL AND BUDGET  
REGULATORY BASIS  
FOR THE YEAR ENDED DECEMBER 31, 2016  
(With Comparative Actual Totals for the Prior Year Ended December 31, 2015)**

<u>Bond and Interest Fund</u>	<u>Prior Year</u>		<u>Current Year</u>		Variance - Over (Under)
	Actual	Actual	Budget	Budget	
<b>Cash Receipts</b>					
Ad valorem tax	\$ 163,468	\$ 3,302	\$ 0	\$ 3,302	
Delinquent tax	879	3,017	500	2,517	
Motor vehicle tax	5,740	23,283	5,884	17,399	
Special assessments	1,131,598	1,560,207	1,500,000	60,207	
Transfers	641,701	684,020	642,901	41,119	
Interest	582	656	500	156	
Bond proceeds	15,682	0	0	0	
Other	21,006	0	0	0	
	<u>1,980,656</u>	<u>2,274,485</u>	<u>\$ 2,149,785</u>	<u>\$ 124,700</u>	
<b>Expenditures</b>					
Principal	1,306,722	1,475,000	\$ 1,465,000	\$ 10,000	
Interest	913,413	909,033	937,350	(28,317)	
Costs of issuance	31,593	0	0	0	
Cash basis reserve	0	0	150,000	(150,000)	
	<u>2,251,728</u>	<u>2,384,033</u>	<u>\$ 2,552,350</u>	<u>\$ (168,317)</u>	
Receipts Over (Under) Expenditures	(271,072)	(109,548)			
Unencumbered Cash, Beginning	498,767	227,695			
Prior Year Canceled Encumbrances	<u>0</u>	<u>0</u>			
Unencumbered Cash, Ending	<u>\$ 227,695</u>	<u>\$ 118,147</u>			

**CITY OF MAIZE FINANCIAL REPORTING ENTITY  
SCHEDULE OF CASH RECEIPTS AND EXPENDITURES -  
ACTUAL AND BUDGET  
REGULATORY BASIS**

**FOR THE YEAR ENDED DECEMBER 31, 2016**

**(With Comparative Actual Totals for the Prior Year Ended December 31, 2015)**

<u>Wastewater Treatment Fund</u>	Current Year			
	Prior Year			Variance -
	Actual	Actual	Budget	Over (Under)
Cash Receipts				
User fees	\$ 703,792	\$ 730,566	\$ 710,000	\$ 20,566
Installation fees	92,000	152,497	135,400	17,097
Interest	2,683	3,058	2,000	1,058
Other	0	66	0	66
	<u>798,475</u>	<u>886,187</u>	<u>\$ 847,400</u>	<u>\$ 38,787</u>
Expenditures				
Operating expenses	443,529	492,305	\$ 489,337	\$ 2,968
Transfers	275,547	270,863	273,863	(3,000)
	<u>719,076</u>	<u>763,168</u>	<u>\$ 763,200</u>	<u>\$ (32)</u>
Receipts Over (Under) Expenditures	79,399	123,019		
Unencumbered Cash, Beginning	518,697	598,096		
Prior Year Canceled Encumbrances	<u>0</u>	<u>0</u>		
Unencumbered Cash, Ending	<u>\$ 598,096</u>	<u>\$ 721,115</u>		

**CITY OF MAIZE FINANCIAL REPORTING ENTITY  
SCHEDULE OF CASH RECEIPTS AND EXPENDITURES -  
ACTUAL AND BUDGET  
REGULATORY BASIS  
FOR THE YEAR ENDED DECEMBER 31, 2016  
(With Comparative Actual Totals for the Prior Year Ended December 31, 2015)**

<u>Water Fund</u>	Prior Year	<u>Current Year</u>		Variance -
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Over (Under)</u>
<b>Cash Receipts</b>				
User fees	\$ 620,031	\$ 692,695	\$ 667,000	\$ 25,695
Hook on fees	99,400	140,482	133,300	7,182
Turn on fees	15,405	13,395	12,000	1,395
Interest	753	859	750	109
Other	77,398	60,730	57,438	3,292
	<u>812,987</u>	<u>908,161</u>	<u>\$ 870,488</u>	<u>\$ 37,673</u>
 <b>Expenditures</b>				
Operating expenses	337,454	370,099	\$ 396,502	\$ (26,403)
Transfers	438,154	438,038	441,038	(3,000)
	<u>775,608</u>	<u>808,137</u>	<u>\$ 837,540</u>	<u>\$ (29,403)</u>
 Receipts Over (Under) Expenditures	37,379	100,024		
 Unencumbered Cash, Beginning	395,719	433,098		
 Prior Year Canceled Encumbrances	<u>0</u>	<u>0</u>		
 Unencumbered Cash, Ending	<u>\$ 433,098</u>	<u>\$ 533,122</u>		

**CITY OF MAIZE FINANCIAL REPORTING ENTITY  
SCHEDULE OF CASH RECEIPTS AND EXPENDITURES - ACTUAL  
REGULATORY BASIS  
FOR THE YEAR ENDED DECEMBER 31, 2016  
(With Comparative Actual Totals for the Prior Year Ended December 31, 2015)**

Equipment Reserve Fund

	<u>Prior Year Actual</u>	<u>Current Year Actual</u>
Cash Receipts		
Transfers	\$ 255,000	\$ 230,000
Interest	<u>219</u>	<u>257</u>
	<u>255,219</u>	<u>230,257</u>
 Expenditures		
Equipment	<u>190,459</u>	<u>248,481</u>
	<u>190,459</u>	<u>248,481</u>
 Receipts Over (Under) Expenditures	 64,760	 (18,224)
 Unencumbered Cash, Beginning	 49,803	 114,563
 Prior Year Canceled Encumbrances	 <u>0</u>	 <u>0</u>
 Unencumbered Cash, Ending	 <u>\$ 114,563</u>	 <u>\$ 96,339</u>

**CITY OF MAIZE FINANCIAL REPORTING ENTITY  
SCHEDULE OF CASH RECEIPTS AND EXPENDITURES - ACTUAL  
REGULATORY BASIS  
FOR THE YEAR ENDED DECEMBER 31, 2016  
(With Comparative Actual Totals for the Prior Year Ended December 31, 2015)**

<u>Law Enforcement Training Fund</u>	Prior Year Actual	Current Year Actual
Cash Receipts		
Training funds	\$ 2,796	\$ 4,050
	2,796	4,050
 Expenditures		
Training	3,632	1,772
	3,632	1,772
Receipts Over (Under) Expenditures	(836)	2,278
Unencumbered Cash, Beginning	2,105	1,269
Prior Year Canceled Encumbrances	0	0
Unencumbered Cash, Ending	\$ 1,269	\$ 3,547



**CITY OF MAIZE FINANCIAL REPORTING ENTITY  
SCHEDULE OF CASH RECEIPTS AND EXPENDITURES - ACTUAL  
REGULATORY BASIS  
FOR THE YEAR ENDED DECEMBER 31, 2016  
(With Comparative Actual Totals for the Prior Year Ended December 31, 2015)**

Wastewater Reserve Fund

	<u>Prior Year Actual</u>	<u>Current Year Actual</u>
<b>Cash Receipts</b>		
Transfers	\$ 36,000	\$ 33,000
Other	<u>69,789</u>	<u>25,000</u>
	<u>105,789</u>	<u>58,000</u>
 <b>Expenditures</b>		
Equipment	<u>95,840</u>	<u>23,388</u>
	<u>95,840</u>	<u>23,388</u>
Receipts Over (Under) Expenditures	9,949	34,612
Unencumbered Cash, Beginning	123,437	133,386
Prior Year Canceled Encumbrances	<u>0</u>	<u>0</u>
Unencumbered Cash, Ending	<u>\$ 133,386</u>	<u>\$ 167,998</u>

**CITY OF MAIZE FINANCIAL REPORTING ENTITY  
SCHEDULE OF CASH RECEIPTS AND EXPENDITURES - ACTUAL  
REGULATORY BASIS  
FOR THE YEAR ENDED DECEMBER 31, 2016  
(With Comparative Actual Totals for the Prior Year Ended December 31, 2015)**

Water Reserve Fund

	<u>Prior Year Actual</u>	<u>Current Year Actual</u>
Cash Receipts		
Transfers	\$ 36,000	\$ 33,000
Other	<u>0</u>	<u>25,000</u>
	<u>36,000</u>	<u>58,000</u>
 Expenditures		
Equipment	<u>0</u>	<u>0</u>
	<u>0</u>	<u>0</u>
 Receipts Over (Under) Expenditures	 36,000	 58,000
 Unencumbered Cash, Beginning	 77,149	 113,149
 Prior Year Canceled Encumbrances	 <u>0</u>	 <u>0</u>
 Unencumbered Cash, Ending	 <u>\$ 113,149</u>	 <u>\$ 171,149</u>

**CITY OF MAIZE FINANCIAL REPORTING ENTITY  
SCHEDULE OF CASH RECEIPTS AND EXPENDITURES - ACTUAL  
REGULATORY BASIS  
FOR THE YEAR ENDED DECEMBER 31, 2016  
(With Comparative Actual Totals for the Prior Year Ended December 31, 2015)**

Water Bond Reserve Fund

	Prior Year Actual	Current Year Actual
	<u>          </u>	<u>          </u>
Cash Receipts		
Transfers	\$          0	\$          0
	<u>          0</u>	<u>          0</u>
Expenditures	<u>          0</u>	<u>          0</u>
	<u>          0</u>	<u>          0</u>
Receipts Over (Under) Expenditures	0	0
Unencumbered Cash, Beginning	268,000	268,000
Prior Year Canceled Encumbrances	<u>          0</u>	<u>          0</u>
Unencumbered Cash, Ending	<u>\$  268,000</u>	<u>\$  268,000</u>

**CITY OF MAIZE FINANCIAL REPORTING ENTITY  
SCHEDULE OF CASH RECEIPTS AND EXPENDITURES - ACTUAL  
REGULATORY BASIS  
FOR THE YEAR ENDED DECEMBER 31, 2016  
(With Comparative Actual Totals for the Prior Year Ended December 31, 2015)**

Wastewater Bond Reserve Fund

	Prior Year Actual	Current Year Actual
	<u>          </u>	<u>          </u>
Cash Receipts		
Transfers	\$          0	\$          0
	<u>          0</u>	<u>          0</u>
 Expenditures	 <u>          0</u>	 <u>          0</u>
	<u>          0</u>	<u>          0</u>
 Receipts Over (Under) Expenditures	 0	 0
 Unencumbered Cash, Beginning	 147,800	 147,800
 Prior Year Canceled Encumbrances	 <u>          0</u>	 <u>          0</u>
 Unencumbered Cash, Ending	 <u><u>      \$ 147,800</u></u>	 <u><u>      \$ 147,800</u></u>

**CITY OF MAIZE FINANCIAL REPORTING ENTITY  
 SCHEDULE OF CASH RECEIPTS AND EXPENDITURES - ACTUAL  
 REGULATORY BASIS  
 FOR THE YEAR ENDED DECEMBER 31, 2016  
 (With Comparative Actual Totals for the Prior Year Ended December 31, 2015)**

<u>Drug Tax Fund</u>	<u>Prior Year Actual</u>	<u>Current Year Actual</u>
Cash Receipts		
Other	\$ 0	\$ 0
	<u>0</u>	<u>0</u>
 Expenditures		
Equipment and commodities	<u>0</u>	<u>0</u>
	<u>0</u>	<u>0</u>
 Receipts Over (Under) Expenditures	 0	 0
 Unencumbered Cash, Beginning	 2,405	 2,405
 Prior Year Canceled Encumbrances	 <u>0</u>	 <u>0</u>
 Unencumbered Cash, Ending	 <u>\$ 2,405</u>	 <u>\$ 2,405</u>

**CITY OF MAIZE FINANCIAL REPORTING ENTITY  
 SCHEDULE OF CASH RECEIPTS AND EXPENDITURES - ACTUAL  
 REGULATORY BASIS  
 FOR THE YEAR ENDED DECEMBER 31, 2016  
 (With Comparative Actual Totals for the Prior Year Ended December 31, 2015)**

Carlson Assessments Fund

	<u>Prior Year Actual</u>	<u>Current Year Actual</u>
Cash Receipts		
Other revenue	\$ 0	\$ 0
	<u>0</u>	<u>0</u>
 Expenditures		
	18,315	0
Interest	<u>200</u>	<u>0</u>
	<u>18,515</u>	<u>0</u>
 Receipts Over (Under) Expenditures	(18,515)	0
 Unencumbered Cash, Beginning	18,515	0
 Prior Year Canceled Encumbrances	<u>0</u>	<u>0</u>
 Unencumbered Cash, Ending	<u>\$ 0</u>	<u>\$ 0</u>

**CITY OF MAIZE FINANCIAL REPORTING ENTITY  
SCHEDULE OF CASH RECEIPTS AND EXPENDITURES - ACTUAL  
REGULATORY BASIS  
FOR THE YEAR ENDED DECEMBER 31, 2016  
(With Comparative Actual Totals for the Prior Year Ended December 31, 2015)**

Maize Public Building Commission Fund

	<u>Prior Year Actual</u>	<u>Current Year Actual</u>
Cash Receipts		
Investment earnings	\$ 62	\$ 96
Other revenue	<u>306,851</u>	<u>323,078</u>
	<u>306,913</u>	<u>323,174</u>
 Expenditures		
Fees	51	72,178
Principal	115,000	130,000
Interest	<u>191,851</u>	<u>139,731</u>
	<u>306,902</u>	<u>341,909</u>
 Receipts Over (Under) Expenditures	 11	 (18,735)
 Unencumbered Cash, Beginning	 18,724	 18,735
 Prior Year Canceled Encumbrances	 <u>0</u>	 <u>0</u>
 Unencumbered Cash, Ending	 <u>\$ 18,735</u>	 <u>\$ 0</u>

**CITY OF MAIZE FINANCIAL REPORTING ENTITY  
SCHEDULE OF CASH RECEIPTS AND EXPENDITURES - ACTUAL  
CAPITAL PROJECTS  
REGULATORY BASIS  
FOR THE YEAR ENDED DECEMBER 31, 2016  
(With Comparative Actual Totals for the Prior Year Ended December 31, 2015)**

	Prior Year Actual	Current Year Actual
	<u>          </u>	<u>          </u>
Cash Receipts		
Bond proceeds	\$ 1,198,932	\$ 1,043,837
Other revenue	243,255	0
	<u>1,442,187</u>	<u>1,043,837</u>
 Expenditures		
Construction/engineering costs	1,078,458	461,415
Other costs	87,319	238,182
Principal and interest	559,836	0
Transfers	0	41,119
	<u>1,725,613</u>	<u>740,716</u>
 Receipts Over (Under) Expenditures	(283,426)	303,121
 Unencumbered Cash, Beginning	(398,899)	(682,325)
 Prior Year Canceled Encumbrances	<u>0</u>	<u>0</u>
 Unencumbered Cash, Ending	<u>\$ (682,325)</u>	<u>\$ (379,204)</u>



**CITY OF MAIZE FINANCIAL REPORTING ENTITY  
 SCHEDULE OF CASH RECEIPTS AND CASH DISBURSEMENTS - ACTUAL  
 AGENCY FUNDS  
 REGULATORY BASIS  
 FOR THE YEAR ENDED DECEMBER 31, 2016**

Fund	Beginning Cash Balance	Cash Receipts	Cash Disbursements	Ending Cash Balance
Municipal Court	\$ 17,159	\$ 26,805	\$ 16,551	\$ 27,413
Cafeteria Plan	5,280	12,475	18,685	(930)
	<u>\$ 22,439</u>	<u>\$ 39,280</u>	<u>\$ 35,236</u>	<u>\$ 26,483</u>

**CITY OF MAIZE, KANSAS**  
**MAIZE PUBLIC BUILDING COMMISSION**  
**SUMMARY FINANCIAL INFORMATION**  
**FOR THE PERIOD JANUARY 1, 2005 – DECEMBER 31, 2016**

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**BUSBY FORD & REIMER, LLC**

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CERTIFIED PUBLIC ACCOUNTANTS

**CITY OF MAIZE, KANSAS  
MAIZE PUBLIC BUILDING COMMISSION  
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# BUSBY FORD & REIMER, LLC

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CERTIFIED PUBLIC ACCOUNTANTS  
**INDEPENDENT AUDITORS' REPORT**

Mayor and City Council  
City of Maize, Kansas

We have audited, in accordance with auditing standards generally accepted in the United States of America, the financial statement of the **City of Maize, Kansas**, as of and for the years ended **December 31, 2016, 2015, 2014, 2013, 2012, 2011, 2010, 2009, 2008, 2007, 2006 and 2005** (not presented herein), which collectively comprise the City's financial statement and have issued our reports thereon dated April 4, 2017, April 11, 2016, March 9, 2015, March 10, 2014, March 7, 2013, March 12, 2012, April 11, 2011, March 3, 2010, February 26, 2009, May 7, 2008, March 5, 2007, and March 8, 2006 respectively.

As explained in Note 1, the accompanying summary financial information of the **City of Maize, Kansas** for the period **January 1, 2005 – December 31, 2016**, as listed in the table of contents is not a presentation in conformity with accounting principles generally accepted in the United States of America. In our opinion, the accompanying summary financial information is fairly stated, in all material respects, in relation to the portion of the financial statement from which it has been derived.

*Busby Ford & Reimer, LLC*

Busby Ford & Reimer, LLC  
April 4, 2017

**CITY OF MAIZE, KANSAS  
 MAIZE PUBLIC BUILDING COMMISSION  
 SUMMARY FINANCIAL INFORMATION  
 STATEMENT OF CASH RECEIPTS AND EXPENDITURES  
 FOR THE PERIOD JANUARY 1, 2005 – DECEMBER 31, 2016**

**Receipts**

Bond Proceeds	\$ 4,605,000
Temporary Note Proceeds	235,000
Investment Earnings	240,937
Reimbursements	<u>2,837,003</u>
	<u>7,917,940</u>

**Expenditures**

Construction	4,747,247
Legal, Underwriting & Fiduciary Fees	330,605
Principal	725,000
Interest	<u>2,115,088</u>
	<u>7,917,940</u>

Unencumbered Cash, Ending	<u>\$ 0</u>
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The notes to the summary financial information are an integral part of this statement.

**CITY OF MAIZE, KANSAS  
MAIZE PUBLIC BUILDING COMMISSION  
SUMMARY FINANCIAL INFORMATION  
STATEMENT OF CHANGES IN LONG-TERM DEBT  
FOR THE PERIOD JANUARY 1, 2005 - DECEMBER 31, 2016**

Issue	Interest Rate	Date of Issue	Amount of Issue	Date of Final Maturity	Beginning Balance	Additions	Reductions/ Payments	Ending Balance	Interest
Series 2011A Refunding Revenue Bonds	1.00 - 5.20	4/28/11	\$ 4,280,000	5/31/31	\$ 4,005,000	\$ 0	\$ 4,005,000	\$ 0	\$ 949,420
Series 2012A Improvement Revenue Bonds	1.00 - 2.00	10/30/12	\$ 300,000	11/1/22	210,000	0	30,000	180,000	17,413
Series 2015A Improvement Revenue Bonds	1.00 - 2.125	10/1/15	\$ 1,050,000	10/1/25	1,050,000	0	100,000	950,000	19,281
Series 2016A Refunding Revenue Bonds	1.00 - 2.50	4/28/16	\$ 3,965,000	5/1/31	0	3,965,000	0	3,965,000	42,484
					<u>\$ 5,265,000</u>	<u>\$ 3,965,000</u>	<u>\$ 4,135,000</u>	<u>\$ 5,095,000</u>	<u>\$ 1,028,598</u>

The notes to the summary financial information are an integral part of this statement.

**CITY OF MAIZE, KANSAS  
 MAIZE PUBLIC BUILDING COMMISSION  
 SUMMARY FINANCIAL INFORMATION  
 SCHEDULE OF MATURITY OF LONG-TERM DEBT  
 FOR THE PERIOD JANUARY 1, 2005 - DECEMBER 31, 2016**

	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022 - 2026</u>	<u>2007 - 2031</u>	<u>Total</u>
Principal	\$ 235,000	\$ 240,000	\$ 250,000	\$ 275,000	\$ 285,000	\$ 1,860,000	\$ 1,950,000	\$ 5,095,000
Interest	<u>106,003</u>	<u>101,681</u>	<u>96,956</u>	<u>91,956</u>	<u>86,457</u>	<u>327,762</u>	<u>141,300</u>	<u>952,115</u>
Total Principal and Interest	<u>\$ 341,003</u>	<u>\$ 341,681</u>	<u>\$ 346,956</u>	<u>\$ 366,956</u>	<u>\$ 371,457</u>	<u>\$ 2,187,762</u>	<u>\$ 2,091,300</u>	<u>\$ 6,047,115</u>

The notes to the summary financial information are an integral part of this statement.

**CITY OF MAIZE, KANSAS  
MAIZE PUBLIC BUILDING COMMISSION  
NOTES TO THE SUMMARY FINANCIAL INFORMATION  
FOR THE PERIOD JANUARY 1, 2005 – DECEMBER 31, 2016**

**Note 1 - Summary of Significant Accounting Policies:**

Reporting Entity

The City of Maize is a municipal corporation governed by an elected Mayor and City Council. The accompanying summary financial information is for the Maize Public Building Commission which is a component unit of the City of Maize. All funds of the Maize Public Building Commission were held in trust by Security Bank of Kansas City and are invested in US Treasuries. All funds are received by Security Bank of Kansas City and disbursed as appropriate in accordance with a Trust Agreement between the MPBC and Security Bank of Kansas City.

Statutory Basis of Accounting

The regulatory basis of accounting, as used in the preparation of the summary financial information, is designed to demonstrate compliance with the cash basis and budget laws of the State of Kansas. Cash receipts are recognized when the cash balance of a fund is increased. Expenditures include disbursements, accounts payable, and encumbrances. Encumbrances are commitments related to unperformed (executory) contracts for goods and services, and are usually evidenced by a purchase order or written contract.



**MAIZE CITY COUNCIL  
REGULAR MEETING  
MONDAY, APRIL 10, 2017**

**AGENDA ITEM 8B**

**ITEM:** **Z-01-017** Zone change for approximately 55 acres from SF-5 Single-Family Residential to LI Limited Industrial zoning.

**BACKGROUND:** The applicant is requesting a rezoning in order to accommodate an expansion of the existing industrial park. This property was recently annexed into the City of Maize, and in keeping with Kansas State Statutes was annexed in at the most restrictive single-family zoning district SF-5 Single-Family Residential.

In order for expansion of the industrial park and future use as an industrial business a zone change to LI Limited Industrial is required.

The Planning Commission will review this case on Thursday, April 6, 2017 and their recommendation will be forwarded to the City Council as soon as it is available. A copy of the Staff Report that was presented to the Planning Commission is enclosed for your information. Staff is requesting that Council approve the zone change request with the condition that if any valid protests are filed within the statutorily required 14-day protest period that then the zone change request will be returned to the City Council for further review and action.

**FINANCIAL CONSIDERATIONS:** None

**LEGAL CONSIDERATIONS:** City Attorney has reviewed and approved Ordinance as to form.

**RECOMMENDATION/ACTION:** Approve and adopt the Ordinance for a zone change within Maize city limits with publication to occur no earlier than April 27, 2017.



Sedgwick County Online Map Portal

Sedgwick County Online Map Portal  
Sedgwick County, Kansas

W-SC MAPD Access Zoning Regulations About Help

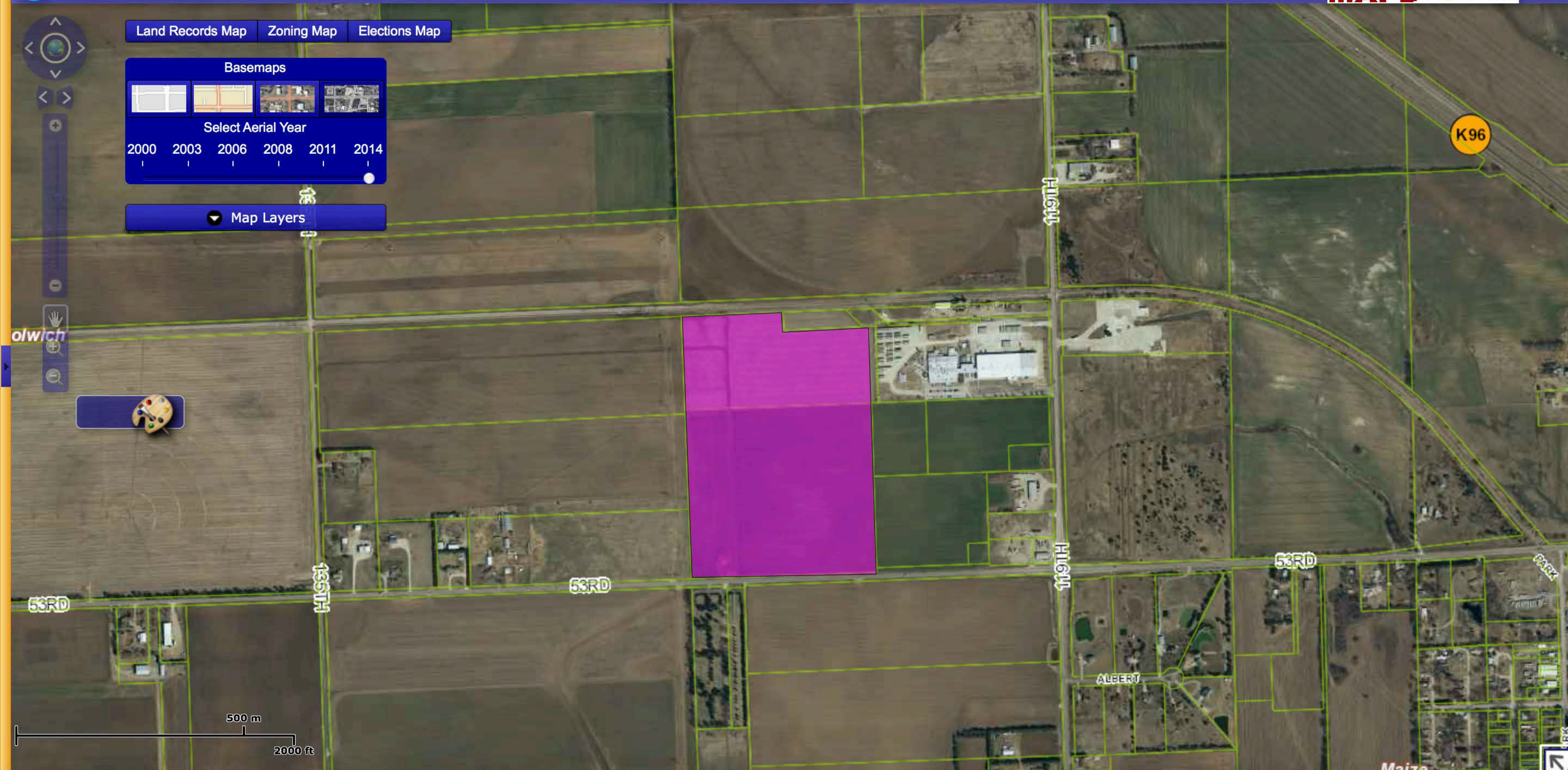


Land Records Map Zoning Map Elections Map

Map navigation controls including a compass, zoom in (+) and zoom out (-) buttons, a pan hand icon, and a search icon.

Basemaps  
Select Aerial Year  
2000 2003 2006 2008 2011 2014

Map Layers





**STAFF REPORT**

<b><u>CASE NUMBER:</u></b>	<b>Z-01-017</b>
<b><u>OWNER/APPLICANT:</u></b>	1735 S Maize Road LLC 1735 S Maize Road Wichita, KS 67209
<b><u>GENERAL LOCATION:</u></b>	North and west of the intersection of 53 <sup>rd</sup> Street North and 119 <sup>th</sup> Street West
<b><u>SITE SIZE:</u></b>	+/- 55 acres
<b><u>CURRENT ZONING:</u></b>	SF-5 Single-Family Residential District
<b><u>PROPOSED ZONING:</u></b>	LI Limited Industrial
<b><u>PROPOSED USE:</u></b>	Industrial Park expansion

**BACKGROUND:**

In September of 2014 the Maize City Council approved a zone change for approximately 70 acres adjacent to this property. Since that time two businesses have located in the industrial park and the developer now finds a need to enlarge the industrially zoned property for future expansion.

<b><u>ADJACENT</u></b>	<b><u>ZONING</u></b>	<b><u>LAND USE:</u></b>
NORTH:	LI Limited Industrial	Worthington Cylinders
SOUTH:	SF-5 Single-Family Residential	Residential/Agricultural
EAST:	LI Limited Industrial	Reiloy/Westland and AeroTech
WEST:	SF-5 Single-Family Residential	Residential/Agricultural

**PUBLIC SERVICES:** 53<sup>rd</sup> Street and 119<sup>th</sup> Street are both paved arterials and will serve this site, along with a public street serving the interior of the property.

**CONFORMANCE TO PLANS/POLICIES:** This property is recognized in the adopted Maize Comprehensive Plan as appropriate for Industrial Park development.

**RECOMMENDATION:** The proposed change can be an appropriate use of land given its close proximity to K-96, the railroad and other similar type uses. Based upon these factors, plus the information available prior to the public hearing, staff recommends the request as submitted be APPROVED, subject to the property being platted within five years.

This recommendation is based on the following findings:

1. **The zoning, uses and character of the neighborhood:** This property is located within an area that is currently mixed-use in character with industrial, and agricultural uses.
2. **The suitability of the subject property for the uses to which it has been restricted:** The property is currently being farmed but has much higher development potential as an industrial park.
3. **Extent to which removal of the restrictions will detrimentally affect nearby property:** LI zoning at this location would require screening from any adjacent residential and is in keeping with other neighboring land uses.
4. **Conformance of the requested change to the adopted or recognized Comprehensive Plan and Policies:** The City of Maize Comprehensive Plan recommends this property for industrial use. The nature of the proposed use is in compliance with this recommendation and is appropriate given the property's proximity to the existing similar uses.

5. Impact of the proposed development on community facilities: The requested zone change would introduce a somewhat more intensive land use to the area. Existing public streets are capable of handling this type of use.

**Planning Commission Action**

Having reviewed the above zone change request, I \_\_\_\_\_  
move that the Planning Commission

Recommend approval of the zone change request to the City Council, based upon the findings of fact outlined above and the requirements recommended by Staff, or

Recommend denial of the zone change request to the City Council for reasons heretofore agreed upon

Or defer the request until the October regular meeting of the Planning Commission for further information or study as heretofore specified

Motion seconded by \_\_\_\_\_ and passed by a vote of \_\_\_\_\_ to \_\_\_\_\_. Member(s) abstaining from the vote was (were) \_\_\_\_\_.

Note: Except in the case of a tie vote, abstentions are counted as part of the majority vote. Members disqualifying themselves are not a part of the quorum and unable to vote.

**MAIZE CITY COUNCIL  
REGULAR MEETING  
MONDAY, APRIL 10, 2017**

**AGENDA ITEM 8C**

**ITEM:** Final plat Maize Industrial 2<sup>nd</sup> Addition (S/D 01-017)

**BACKGROUND:** This is a plat for a 55 acre expansion of the existing Industrial Park. The Planning Commission recommended approval of the preliminary plat for this property in September of 2016. The plat is associated with zoning case Z-01-017.

The engineer has prepared a final drainage plan for the property which has been reviewed and approved by the City Engineer.

The Planning Commission will review this plat at their April 6, 2017 meeting. Their recommendation will be forwarded to you as soon as it is available. A copy of the Staff Report that was presented to the Planning Commission is attached for your information.

**FINANCIAL CONSIDERATIONS:** none

**LEGAL CONSIDERATIONS:** The final plat document will be reviewed and approved by the County Surveyor.

**RECOMMENDATION/ACTION:** Accept the Maize Industrial Park 2<sup>nd</sup> Addition final plat with accompanying dedications, with plat to be filed with the County Register of Deeds. Authorize the mayor to sign.

**Maize Industrial 2nd Addition**  
**Maize, Sedgwick County, Kansas**  
 Part of the SW 1/4 of the SE 1/4, Section 13, Township 26 South, Range 2 West of the 6th P.M.

State of Kansas }  
 County of Sedgwick } SS

State of Kansas }  
 County of Sedgwick } SS

I, Bradley C. Ward, a licensed land surveyor of the State of Kansas, do hereby certify that the following described tract of land was surveyed on the 8th day of September, 2016 and the accompanying final plat was prepared and that all the monuments shown herein actually exist and their positions are correctly shown to the best of my knowledge and belief.

This plat of Maize Industrial 2nd Addition, to Maize, Sedgwick County, Kansas, has been submitted to and approved by the Maize City Planning Commission, Wichita, Kansas, Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

**LEGAL DESCRIPTION**

That part of the West Half of the Southeast Quarter lying South of the Right of Way of the Missouri Pacific Railroad, except the North 131 feet of the East 665.04 feet thereof, Section 13, Township 26 South, Range 2 West of the Sixth Principal Meridian, Sedgwick County, Kansas.

At the Direction of the Maize City Planning Commission.

All easements and rights-of-way within said tract are hereby vacated by virtue of KSA 12-512b, as amended.

This plat approved and all dedications shown hereon accepted by the City Council of the City of Maize, Kansas, Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

Bradley C. Ward, L.S. #920 \_\_\_\_\_ Date \_\_\_\_\_

Gary Kirk, Chairman \_\_\_\_\_

ATTEST: \_\_\_\_\_

Jacelyn Reid, City Clerk \_\_\_\_\_

State of Kansas }  
 County of Sedgwick } SS

Entered on transfer record this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

This is to certify that the undersigned owners of the land described in the Land Surveyor's Certificate have caused the same to be surveyed and subdivided on the accompanying plat into lots, blocks, streets, reserves and other public as denoted on the plat are hereby dedicated to and for the use of the public for the purpose of constructing, operating, maintaining and repairing public improvements; and further that the land contained herein is held and shall be conveyed subject to any applicable restrictions, reservations, and covenants now on file or hereafter filed in the Office of the Register of Deeds of Sedgwick County, Kansas. The Reserves are for drainage and utilities. Reserve A shall be maintained by the owner of Lot 1. Reserve B shall be maintained by the owner of Lot 2.

Kelly Arnold, County Clerk \_\_\_\_\_

State of Kansas }  
 County of Sedgwick } SS

This is to certify that this instrument was filed for record in the Office of the Register of Deeds this \_\_\_\_\_ day of \_\_\_\_\_, 2016, at \_\_\_\_\_ o'clock \_\_\_\_\_ M, and is duly recorded.

By: \_\_\_\_\_  
 Charles D. Larson, Manager  
 1735 S. Maize Road, LLC, a Kansas Limited Liability Co.

Tonya Buckingham, Register of Deeds \_\_\_\_\_

Judy J. Paget, Deputy \_\_\_\_\_

The foregoing instrument was acknowledged before me on this \_\_\_\_\_ day of \_\_\_\_\_, 2016, by Charles D. Larson, Manager, 1735 S. Maize Road, LLC, a Kansas Limited Liability Co.

Notary Public \_\_\_\_\_  
 My Commission Expires: \_\_\_\_\_

COUNTY SURVEYOR'S CERTIFICATE  
 Reviewed in accordance with K.S.A. 58-2005 on this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

Know All Men By These Presents:  
 That the Reliant Bank, holders of a mortgage on the property described in the surveyor's certificate, do hereby consent to the plat of Maize Industrial 2nd Addition, Maize, Sedgwick County, Kansas.

Tricia L. Robello, L.S.#1246  
 Deputy County Surveyor  
 Sedgwick County, Kansas

By: \_\_\_\_\_  
 David W. Harris, President/CEO of Reliant Bank

The foregoing instrument was acknowledged before me on this \_\_\_\_\_ day of \_\_\_\_\_, 2016, by David W. Harris, President/CEO of Reliant Bank.

Notary Public \_\_\_\_\_  
 My Commission Expires: \_\_\_\_\_

16002 Maize Industrial\FINAL PLAT.dwg 8-10-16



**LEGEND:**

- M Measured
- C Calculated
- P Platted
- D Deeded
- 5/8" Rebar (set)  
 KEMPA CLS#157

**STAFF REPORT**

**CASE NUMBER:** S/D 01-017 Final plat Maize Industrial 2<sup>nd</sup> Addition

**OWNER/APPLICANT:** 1735 S Maize Road LLC  
1735 S Maize Road  
Wichita, KS 67209

**SURVEYOR/ENGINEER:** Kirk Miller  
KE Miller Engineering  
117 E Lewis  
Wichita, KS 67202

**GENERAL LOCATION:** Northwest corner of 53<sup>rd</sup> Street North and 119<sup>th</sup> Street West

**SITE SIZE:** 55 ± acres

**NUMBER OF LOTS**

Single-family residential:

Multi-family residential:

Office:

Commercial:

Industrial:   3  

Total: 3

**PREDOMINANT LOT AREA:** 6± acres

**CURRENT ZONING:** SF-5 Single Family Residential (a zone change to LI Limited Industrial is in process)

**Planning Staff recommends approval of the plat, subject to the following comments:**

**STAFF COMMENTS:**

- A. City water and sewer services will be available to serve the site.
- B. A final drainage plan approved by the City Engineer shall be on file with the City prior to the plat being reviewed by the Governing Body.
- C. Dates on all of the title blocks should be revised to “2017.”
- D. The names of the Planning Commission Chair and Secretary should be revised to Bryan Aubuchon, Chair and Dennis Downes, Secretary.
- E. A certified copy of a title report shall be submitted to the City prior to the plat being reviewed by the Governing Body.
- F. Minimum pad elevations shall be listed for each lot.
- G. The owner of the subdivision should note that any construction that results in earthwork activities that will disturb one (1) acre or more of ground cover requires a Federal/State NPDES Storm Water Discharge Permit from the Kansas Department of Health and Environment in Topeka. Also, for projects located within the City of Maize, erosion and sediment control devices must be used on ALL projects.
- H. Plat shall include a statement as to the nature and type of improvements proposed for the subdivision, and in what

manner the subdivider intends to finance and provide for their installation, e.g. petition, actual construction, monetary guarantee, etc.

- I. If improvements are guaranteed by petition, a notarized certificate listing the petitions, with cost estimates shall be submitted to the City of Maize for recording along with the final plat.
- J. Provisions shall be made for ownership and maintenance of the proposed reserves. The applicant shall either form a lot owners' association prior to recording the final plat or shall submit a covenant stating when the association will be formed, when the reserves will be deeded to the association and who is to own and maintain the reserves prior to the association taking over those responsibilities.
- K. This property is in Area C on the FEMA flood map, not in the floodplain.
- L. The applicant shall install or guarantee the installation of all utilities and facilities which are applicable (water service and fire hydrants required for fire protection shall be as per the direction and approval of the Chief of the Sedgwick County Fire Department.)
- M. To receive mail delivery without delay, and to avoid unnecessary expense, the applicant is advised of the necessity to meet with the U.S. Postal Service Growth Management Coordinator (Phone 316-946-4556) prior to development of the plat so that the type of delivery, and the tentative mailbox locations can be determined.
- N. The applicant is advised that various State and Federal requirements (specifically but not limited to the Army Corps of Engineers, Kanopolis Project Office, Rt. 1, Box 317, Valley Center, KS 67147) for the control of soil and wind erosion and the protection of wetlands may impact how this site can be developed. It is the applicant's responsibility to contact all appropriate agencies to determine any such requirements.
- O. Recording of the plat within thirty (30) days after approval by the City Council.
- P. The applicant is reminded that flash drive shall be submitted with the final plat tracing to the City of Maize detailing this plat in digital format in AutoCAD, or sent via e-mail to svillareal@cityofmaize.org. This will be used by the County GIS Department.

**Planning Commission Action**

Having reviewed the Final plat for Maize Industrial 2<sup>nd</sup> Addition filed as S/D 01-017, I, \_\_\_\_\_ move that the Planning Commission

Approve the Final plat subject to conditions and modifications as heretofore agreed upon and listed, or

Disapprove the Final plat for reasons heretofore agreed upon

Or defer the plat until the May regular meeting of the Planning Commission for further information or study as heretofore specified

Motion seconded by \_\_\_\_\_ and passed by a vote of \_\_\_\_\_ to \_\_\_\_\_. Member(s) abstaining from the vote was (were) \_\_\_\_\_.

Note: Except in the case of a tie vote, abstentions are counted as part of the majority vote. Members disqualifying themselves are not a part of the quorum and unable to vote.



# April 2017



## Monthly Council Report

### Department Highlights

- Overall Department activities are functioning normal.
- The departments personnel is back to full staff with the exception of Sgt. Herr who is currently on deployment with the Air Force through June 2017.
- Police administration has been developing our budget for the coming budget cycle as well as updating our 5 year projection plan. We have met with city staff to review our needs and continue working on prioritizing operational needs.
- The department had its first departmental meeting of the year. These meetings are scheduled throughout the year and are a time to get the whole department together to make sure everyone is on the same page and assure operational and personnel needs are being met. As our department continues to grow, these meetings are imperative to efficient operation. Many times, officers working opposing shifts rarely see one another and it insures we have open lines of communication and all shifts are carrying out the visions of the department.

**Budget status: 26.78/100%**

**Major purchases: None**

#### Current Staff Levels.

11 Full-time  
 2 Part-time  
 2 Reserve  
 2 Reserve -Vacant

#### Monthly Activities

March Police Reports - 264  
 March calls for service - 518

#### Community Policing:

Working on summer 911 camp activities and registrations.

ATTENTION: Chief Jensby (through channels)

SUBJECT: SRO Monthly Report – Maize South High School – March 2017

**CONTACTS:**

- Youth Mentoring/Counseling Contacts: 35
- Classes Taught and/or Class Lectures or Speaking to Classes: 1

**ENFORCEMENT ACTIVITY SUMMARY:**

***201700170, Theft, 03/01/2017***

*Administration informed me that a student had taken a cheese stick from the lunch room without paying for it. The student was disciplined by the school. The school at this time did not want to take further action from that.*

***201700259, Misc. Mental, 03/28/2017***

*I was notified by dispatch that there was a disturbance at Maize Middle School. As a school resource officer I responded to the call finding a student and Mr. Cramer in a room. The student was visibly upset and wished that Mr. Cramer leave him alone. I asked for Mr. Cramer to step out while I talked with the student along with Officer Rudrow. I was able to talk with the student and get him to calm down. I talked with the administrative staff about what happened and got the student to agree to walk to the office and talk with Mr. Thompson, his mother and I. The student was calm and okay with the outcome of the issue by the time I stepped out of the room for the school and parent to talk about the students IEP.*

**OTHER NOTEWORTHY INFORMATION:**

I am continuing to build positive relationships with students and staff at Maize South High School. I also have a better understanding on how schools operate with situations and unique terms and language used.

This month I was able to step in and help Maize South Middle School with a student who was refusing to go back to class. The student willingly went back to class after talking with her mother on the phone. I also assisted Maize Middle School with a 13 year old student who was having a bad day at school, see 17-259. I was able to talk and communicate with the student and get through to get the end result that we all wanted to happen.

I talked with multiple different students about issues that were going on outside the school and how to address some of them. I wrote parking tickets, monitored traffic ways,

and walked the exterior of the schools. I continue to work on communication between administration and staff members of each school.

I have finger printed multiple staff members throughout this month. When requested by administration I complete residency checks to ensure that students are still living in the district.

I will continue to move forward with traffic control and address areas that need to be addressed. I will continue to work with staff from all the schools to ensure their needs are met.

April will be a busy month with Prom's and Bull Rush Runs.

Respectfully Submitted,

Officer Carrie Phelps MZ 149  
4/5/2017 02:32

ATTENTION: Chief Jensby

SUBJECT: SRO Monthly Report – Maize High School – March 2017

**CONTACTS: 430**

**ENFORCEMENT ACTIVITY SUMMARY:**

<i>Case Number</i>	<i>Crime Classification</i>	<i>Date</i>
<b>17-159</b>	<b>Private Property Accident</b>	<b>2/27/17</b>
<b>17-166</b>	<b>Outside Agency Asst.</b>	<b>2/28/17</b>
<b>17-169</b>	<b>Criminal Threat</b>	<b>3/1/17</b>
<b>17-197</b>	<b>MIC</b>	<b>3/10/17</b>
<b>17-208</b>	<b>Criminal Threat</b>	<b>3/16/17</b>
<b>17-239</b>	<b>Damage to Auto</b>	<b>3/17/17</b>
<b>17-261</b>	<b>Outside Agency Asst.</b>	<b>3/30/17</b>

**OTHER NOTEWORTHY INFORMATION:**

- 2/28/17 Was contacted by the extended family of one of my students.  
They wanted to speak about a WPD case involving my student.  
I gave them the information they needed to make contact with the WPD Det. Handling the case.
- 2/28/17 Was requested twice to assist with a special needs student.  
They were able to get him under control prior to my arrival.
- 3/7/17 Asked to assist with a special needs student, but I was not needed.
- 3/8/17 DA appointment.
- 3/9/17 Assisted Vermillion teachers with an out of control student.
- 3/9/17 Assisted in search for the missing person
- 3/13/17 Informed a student of an outstanding traffic warrant.
- 3/14/17 Passed on information I obtained about another trap house to WPD.
- 3/16/17 Responded to MMS for a lapsed criminal threat. Student expelled.
- 3/17/17 Assisted EMCU in locating a student they needed for an investigation
- 3/28/17 Assisted SADD club with a seat belt survey
- 3/29/17 Assisted SADD club with a seat belt survey
- 3/30/17 Referred a student and parent to EMCU after unwanted sexual contact was made by an adult coworker. Incident occurred in Wichita.
- 3/31/17 Digital Citizenship presentation with Dr. Deanaa Gooch

Respectfully Submitted,



J. Dover MZ159  
Date: 11/07/2017 Time: 1115



Sheriff: Randy Henderson  
Undersheriff: Shawn McHaley

**RENO COUNTY**  
Sheriff's Office  
210 West First Ave.  
Hutchinson, Kansas 67501-5298  
(620) 694-2735 office (620) 694-2702 fax  
TDD: Kansas Relay Center 1-800-766-3777

**To: Chief Gordon Ramsay and Deputy Chief Gavin Seiler, Wichita PD**

**From: Randy Henderson, Sheriff Reno Co KS**

**Reference: Response for Assistance During Highlands Fires**

**Date: March 24, 2017**

**On the evening of March 5<sup>th</sup>, 2017 every fire unit and nearly every Law Enforcement entity in Reno County were thrust into service due to wildfires that had started earlier in the day. It became clear that we needed additional assistance. Wichita Police Chief Gordon Ramsay was the first agency to reach out to me by text, offering assistance. After a few minutes I accepted that offer and also contacted the Lifeteam Dispatcher, to activate the LEADS program for assistance. I have since found out that the LEADS program has not been maintained, however Lindsborg Police Chief Timothy Berggren and Andover Police Chief Mike Keller started working the phones and assistance started pouring in.**

**In all we had 26 law enforcement agencies working together with a total of 176 officers. Due to the great work by Fire agencies from around the state and the coordinated efforts with Law Enforcement, we had no loss of life to human's or domestic animals. We lost 10 homes completely and had another 20 properties with damages but it could have been far worse.**

**On behalf of the Reno County Sheriff's Office and the citizens of Reno County, I want to thank each and every one of you for your service to us from March 5<sup>th</sup> – March 10th. We could not have done this monumental task without you.**

**Please pass this on to your staff.**

**See agencies listed below**

**Agencies involved in evacuation and security during the Highlands Fire March 5<sup>th</sup>-  
March 10<sup>th</sup>, 2017:**

**Andover Police Dept  
Buhler PD  
Goddard Police Dept  
Haven Police Dept  
Kansas Highway Patrol  
McPherson Police Dept  
Reno Co Sheriff's Ofc  
South Hutchinson Police  
Wellington Police Dept**

**Barton County Sheriffs Ofc  
Derby Police Dept  
Harvey Co Sheriffs Ofc  
Hutchinson Police Dept  
Kingman Co Sheriff's  
McPherson Sheriff's  
Saline Co Sheriff's  
Sumner Co Sheriff  
Wichita Police Dept**

**Bel Aire Police Dept  
Franklin Co Sheriffs  
Haysville Police Dept  
Kansas Dept WPT  
Maize Police Dept  
Ottawa Police Dept  
Sedgwick County Sheriff's  
Valley Center Police**

## PUBLIC WORKS REPORT 4-5-2017

### Regular Work

- Graded 61<sup>st</sup> and north Tyler Road, as well as 45<sup>th</sup> street.
- We do locates, check the water and lift stations daily.
- Pick up brush monthly for elderly and disabled.
- Check signs, streets, drainage all over the city.
- Have already begun mowing the park and City Hall and EMS.

### Special Projects

- MKEC still working on WWTP plans so we can still expect to have the engineered plans sometime in the next month. Then it will be sent out for bids.
- The back five acres of the Cemetery have been final graded. We can now begin to prepare for seed, then we will lay out the blocks for lots and spaces to be marked. Trimming trees along the sidewalk and taking some down on the west side. We are going to trim some along the east road way as time permits. Working on some new signage for the Cemetery as well.
- We have picked up the fencing for the park area. Just need some dry, warmer weather to install it now. Bought some new plants and shrubs for the back area of the splash park. Will install them in a day or two.
- We are working on the equipment upgrades and streets budgets for the next several years. Hope to have that ready for you for the budget process.
- Reorganizing some of the old shop area to make better use of it for working on equipment as well as storing most of our mowers and tractors for lawn and garden work.

Ron Smothers

Public Works Director



## **City Engineer's Report**

**4/10/2017**

### **Maize Middle School**

The "Cafetorium" is completed and they moved in over Spring Break. New locker room facilities are being built on the south side and classrooms on the west side.

### **Maize High School**

The detention pond for the Career and Technology Education Center at Maize High School has been built and is full of water at this time. Construction on the building itself continues.

### **Heartland Credit Union**

Interior and exterior work is rapidly being completed with open House on April 13<sup>th</sup> from 5:30-7pm.

### **Watercress Villas**

Work has come to a standstill due to the rain.

### **Happy Days Daycare**

Concrete stem walls have been poured and are ready for the portables to be placed on top once the ground is dry.

### **Park Restrooms**

Completed.

## **PLANNING ADMINISTRATOR'S REPORT**

**DATE:** April 10, 2017

**TO:** Maize City Council Members

**FROM:** Kim Edgington, Planning Administrator

**RE:** Regular April Council Meeting

The following is a summary intended to keep the Council apprised of the status of ongoing planning projects.

1. Watercress Apartment development – Infrastructure construction continues with an anticipated opening date of late summer/early fall 2017. Construction of a new sign within the right-of-way of Ranch Road on the east side of Maize Road for the apartment complex is expected to begin within the next few weeks.
2. Comprehensive Plan Update – The community-based survey was publicized online through the City website and Facebook and sent out in utility bills. The survey closed on February 28<sup>th</sup>. Gould Evans Associates will present their next round of findings at the April 6, 2017 Planning Commission meeting. The response to the survey was been very positive.
3. Maize Industrial 2<sup>nd</sup> Addition – a expansion of the zoning and plat for the Industrial Park is on the current agenda.
4. Variance at 204 S Park – a variance to allow a carport within the front building setback at this location is on the April 6, 2017 Board of Zoning Appeals agenda.
5. General planning issues – I continue to meet, both on the phone and in person, with citizens and developer's representatives requesting information on general planning matters, such as what neighboring property owners are planning to do, what they are allowed to do on their property, and what the process is for submitting various applications and materials to the Planning Commission.



"Where Community Counts"

**City Clerk Report  
REGULAR COUNCIL MEETING  
April 10, 2017**

Year to date status (Through 3/31/17):

**General Fund –**

	Budget	YTD	
Rev.	\$3,251,293	\$1,456,612	44.80%
Exp.	\$3,375,058	\$ 904,276	26.79%

**Streets –**

Rev.	\$302,350	\$ 83,058	27.47%
Exp.	\$308,050	\$ 76,053	24.69%

**Wastewater Fund-**

Rev.	\$784,000	\$ 215,118	27.44%
Exp.	\$768,863	\$ 193,298	25.14%

**Water Fund-**

Rev.	\$779,925	\$ 221,010	28.34%
Exp.	\$779,925	\$ 200,851	25.75%

**Health & Dental Benefits**

Per Council's request, here are the 2017 numbers (through 3/31/2017) for employee health, dental, and life (including accidental death and short-term disability).

	<u>City Portion</u>	<u>Employee Portion</u>	<u>Total Paid</u>
Health:	\$ 84,445.85	\$ 21,115.42	\$105,561.27
Dental:	5,517.15	1,380.07	6,897.22
Life:	<u>2,367.82</u>	<u>0</u>	<u>2,367.82</u>
	\$ 92,330.82	\$ 22,495.49	\$114,826.31

**45<sup>th</sup> Street Multi-Use Path**

Construction is complete! Here is the final cost breakdown:

Construction	\$133,813.70
Administration	\$ 447.57
Stump Removal (45 <sup>th</sup> & Plantation)	\$ 300.00
Grass & Cover	\$ <u>994.34</u>
	\$135,555.61

The Sunflower Foundation will reimburse \$55,000 to the City. Net cost of the project will be \$80,555.61.

**CIP 2016 (As of 3/31/2017)**

<u>Detail</u>	<u>Reason</u>	<u>March Revenue</u>	<u>March Expense</u>	<u>Budget</u>	<u>Year to Date Actual Cash</u>
Beg Cash - 01/01/17					\$ 88,378.56
Ad Valorem	Tax			-	-
Motor Vehicle	Tax			-	-
Delinquent	Tax	0.75		-	1.84
Interest	From Bank Accounts	608.97		2,000.00	1,484.04
Maize Rec	Splash Park Contribution	-			-
Transfers	From General Fund	38,333.33		460,000.00	114,999.99
<b>Total Revenues</b>		<b>38,943.05</b>		<b>462,000.00</b>	<b>116,485.87</b>
<b>Total Resources</b>					<b><u>204,864.43</u></b>
Street Improvements			27,486.33	350,000.00	27,486.33
Sidewalk/Bike Paths			134,960.03	100,000.00	135,555.61
Park Improvements			13,850.87	200,000.00	68,282.70
Other Capital Costs			-	-	-
<b>Total Expenditures</b>			<b>176,297.23</b>	<b>650,000.00</b>	<b>231,324.64</b>
Cash Balance - 3/31/17					<b><u>\$ (26,460.21)</u></b>

**\*\*Waiting on \$55,000 reimbursement from Sunflower Foundation**

**Equipment Reserve 2016 (As of 3/31/2017)**

<u>Detail</u>	<u>Reason</u>	<u>March Revenue</u>	<u>March Expense</u>	<u>Budget</u>	<u>Year to Date Actual Cash</u>
Beg Cash - 01/01/17					\$ 96,339.29
Interest	From Bank Accounts	53.16		300.00	129.54
Reimbursement	Sale of Phone Equipment	1,050.00			1,050.00
Transfers	From General Fund	11,666.67		140,000.00	35,000.01
<b>Total Revenues</b>		<b>\$ 12,769.83</b>		<b>\$ 140,300.00</b>	<b>\$ 36,179.55</b>
<b>Total Resources</b>					<b>\$ 132,518.84</b>
Trucks/Heavy Equipment			\$ 4,150.37	\$ 41,000.00	\$ 39,584.67
Computers			-	45,000.00	7,980.00
Police Department Expenses			472.00	50,000.00	17,542.26
<b>Total Expenditures</b>			<b>\$ 4,622.37</b>	<b>\$ 136,000.00</b>	<b>\$ 65,106.93</b>
Cash Balance - 3/31/2017					<b>\$ 67,411.91</b>

CITY OF MAIZE/REC COMMISSION  
 SHARED COSTS FOR CITY HALL COMPLEX  
 THRU 3/31/2017

	MONTHLY BILL	CITY PORTION	REC PORTION	YEAR TO DATE COSTS	CITY PORTION YEAR TO DATE	REC PORTION YEAR TO DATE	PERCENT OR FLAT RATE
Phone	\$514.43	\$378.46	\$135.97	\$1,544.05	\$1,136.14	\$407.91	Flat - based on number of lines
Internet	1,057.67	951.90	105.77	3,173.01	2,855.70	317.31	Flat - \$105.77/month
Gas	460.69	253.84	206.85	2,111.07	1,163.20	947.87	44.90%
Electric	1,742.97	960.38	782.59	5,190.67	2,860.06	2,330.61	44.90%
Janitor	1,727.52	951.86	775.66	5,304.38	2,922.71	2,381.67	44.90%
Water/Sewer	0.00	0.00	0.00	0.00	0.00	0.00	
Trash	72.60	40.00	32.60	217.80	120.01	97.79	44.90%
Insurance (Annual Bill)	0.00	0.00	0.00	10,031.60	5,527.41	4,504.19	44.90%
Pest Control	300.00	275.00	25.00	900.00	825.00	75.00	Flat - Exterminator breaks rate out
Lawn Service	0.00	0.00	0.00		0.00	0.00	Provided by Public Works
<b>Total</b>	<b>\$5,875.88</b>	<b>\$3,811.44</b>	<b>\$2,064.44</b>	<b>\$28,472.58</b>	<b>\$17,410.23</b>	<b>\$11,062.35</b>	

Shared Costs for City Hall  
 Updated 4/5/2017

CITY OF MAIZE/USD #266  
 SHARED COSTS FOR SCHOOL RESOURCE OFFICERS  
 THRU 3/31/2017

	MONTHLY BILL	CITY PORTION	USD #266 PORTION	YEAR TO DATE COSTS	CITY PORTION YEAR TO DATE	USD #266 PORTION YEAR TO DATE
Wages	\$ 7,930.48	\$ 1,982.62	\$ 5,947.86	\$ 24,166.50	\$ 6,041.63	\$ 18,124.88
FICA/Medicare Taxes	568.78	142.20	426.59	1,735.06	433.77	1,301.30
KPERS (Employer)	670.92	167.73	503.19	2,084.21	521.05	1,563.16
Health/Life/Other Employer Paid Benefits	1,980.76	495.19	1,485.57	5,942.28	1,485.57	4,456.71
<b>Total Shared Costs</b>	<b>\$ 11,150.94</b>	<b>\$ 2,787.74</b>	<b>\$ 8,363.21</b>	<b>\$ 33,928.05</b>	<b>\$ 8,482.01</b>	<b>\$ 25,446.04</b>
<b>Other Items</b>	<b>COST</b>	<b>CITY PORTION</b>	<b>USD #266 PORTION</b>	<b>YEAR TO DATE COSTS</b>	<b>CITY PORTION YEAR TO DATE</b>	<b>USD #266 PORTION YEAR TO DATE</b>
Office Chair-MHS SRO		\$ -		\$ 649.09	\$ -	\$ 649.09
<b>Totals</b>	<b>\$ 11,150.94</b>	<b>\$ 2,787.74</b>	<b>\$ 8,363.21</b>	<b>\$ 34,577.14</b>	<b>\$ 8,482.01</b>	<b>\$ 26,095.13</b>



## CITY OPERATIONS REPORT

**DATE:** April 5, 2017

**TO:** Maize City Council

**FROM:** Richard LaMunyon-Becky Bouska-Sue Villarreal-Jolene Graham

**RE:** April Report

With the short turnaround from the last Operations Report there are very few changes. Your April 5<sup>th</sup> weekly e-mail update is listed below for your review.

### 1) Pending Council Items

- Nomination by Petition Ordinance (*May*)
  - Per new state election law, in lieu paying filing fee of \$20, nominees of office can be petitioned in
  - Municipalities required to put ordinance in place setting the number of signatures needed
- 2017 Mayor Board Appointments (*May*)
- Comprehensive Plan
- Hydro-International Agreement (Wastewater Plant)
  - Awaiting additional information from MKEC
- Utility Expansion Cost Policy
  - Preliminary policy under development
- Multi-Use Path Master Plan
  - Possible WAMPO funding opportunity in Summer 2017

### 2) Other Items

- 2018 Budget Schedule update:
  - May 1<sup>st</sup> Workshop will be meeting with Park & Tree Board and Planning Commission
  - May 8<sup>th</sup> will be the first Budget Workshop (full schedule posted below)
  - Staff planning and meetings are underway
- Staff meeting with IMA for annual review of the Employee Health Care Plan on April 27<sup>th</sup>
- Industrial Park Drainage & Roadway Project
  - Preliminary design and costs have been received from Ruggles & Bohm
  - Reviewing possible scheduling and funding availability
- Comprehensive Plan
  - Gould-Evans presenting survey results to the Planning Commission on April 6<sup>th</sup>



- Legislative HB 2376 and SB 167 (Tax Lid): no updates to report
- Park Activities
  - Restroom will be open to the public after a few plumbing adjustments are made.
- Academy Wayfinding Sign
  - Final design by Tanya White and Tri-Mark Signs is attached
- Personnel:
  - Becky Bouska and Jocelyn Reid attending State budget workshop at WSU on April 25<sup>th</sup>

### 3) Economic Development

- Copper Creek Apartments
- Happy Days Day Care
  - Footing & stem-walls completed for portable units
- Eleven new single family & two tri-plex permits
- Under construction:
  - Heartland Credit Union (April 2017)
  - Watercress Villas Apartments (Fall 2017)
  - Maize Middle School additions
  - Maize High School additions
  - Cypress Point Addition (residential)
    - ✓ Under discussion

### 4) Upcoming Community Events:

- April 13<sup>th</sup>: Heartland Credit Union Open House for staff and Council, 5:30-7pm
- April 14<sup>th</sup>: City Hall Closed
- April 22<sup>nd</sup>: Clean-up Day
- April 29<sup>th</sup>: Drug Take Back, 10am-2pm at City Hall  
Arbor Day Celebration, 2pm at City Hall Arboretum
- May 5<sup>th</sup>: Heartland Ribbon cutting with Mayor Donnelly and Councilmembers, 10:00am

### 5. 2018 Budget Timeline:

- March 31, 2017 Staff discussion & review of 2018 budget requests
- May 1, 2017 Joint workshop for Council/Park & Tree/Planning
- May 8, 2017 Council Workshop (Preliminary Budget Overview)
- June 5, 2017 Council Workshop (Budget Overview Update)
- July 10, 2017 Council Workshop (Final Budget Numbers)
- July 24, 2017 Regular Council Meeting (Accept Budget/Set PH)
- August 7, 2017 Public Hearing & Adopt Budget
- August 25, 2017 2018 Budget due at County Clerk office

### 6. Upcoming Meetings

- |                          |                   |                 |
|--------------------------|-------------------|-----------------|
| • April 6th              | Planning          | @ 7pm           |
| • April 10 <sup>th</sup> | Council           | @ 7:00pm        |
| • April 11 <sup>th</sup> | Park & Tree       | @ 5:30pm        |
| • April 17 <sup>th</sup> | Joint Council/BOE | @ 7:00pm at MMS |

## CODE ENFORCEMENT

**DATE:** April 10<sup>th</sup>, 2017  
**TO:** Maize City Council  
**FROM:** Jeff Greep, Code Enforcement Officers  
**RE:** 2017 First Quarter Summary

The following is a summary intended to keep the Council apprised of the status of ongoing code enforcement violations. In addition to the major violations listed below, code enforcement has written approximately 63 other violations (most of which have been corrected) for trash, junk cars, etc. this quarter. Additionally, 8 stop work orders and 103 storm water notices of violation were written. If storm water BMPs were not corrected in a timely manner, the City had BMPs installed.

Additionally, the following non-violation actions were taken by staff:

- Casey's was contacted to remove canopy (gone).
  - Contacted mortgage company about storm damaged Mobile Home (gone)
  - Ongoing inspections of commercial sites
  - Clean-up Day preparations: Lining up volunteers, donations, door prizes and food.
  - Locating homes to be painted by a church group for their Wichita Work Camp.
1. 109 Khedive – There is an individual who seems to be interested in purchasing the property to refurbish. They were not able to get clear title. They may have to wait until it sells at the Tax Sale next year. (Waiting on the Tax Sale) Estate paid part of the back taxes; the tax sale was put off for 2 years.
  2. 111 N. King – The owner has been notified that he needs to fix the fence, mow, and remove the mobile from the property. The mobile home has been removed. The grass and brush has also been mowed and cut down. He is currently working on repairing the fencing. Fence is repaired and is working on getting his salvage license. (Ongoing - Becky)
  3. 110 N. Park – Has built new storage building to help correct violations on property. The owner is working to remove the salvage materials from the property and is going to store them in the new building. (On going - Becky)
  4. 200/300 Block of Albert – Mobile Home Court has mowed and is hauling off limbs and trash to help correct violations on property. (On going) (Lawsuit with the City)
  5. 9035 W 61<sup>st</sup> N – Citation issued for junk, tall weeds, brush. Dismissed after property was mowed, trash removed and fence installed. The owner passed away. On 5/18/2016 a new notice was sent out and staff determined City will have to clean up. Case referred to Ron and Richard. Tax Sale this Year.
  6. 320 Jonathan – Citation written for trailer in drive. (Court costs dismissed)

7. 9220 W. 53<sup>rd</sup> – Citation written for business use not allowed in SF5 zoning: a trash service, commercial parking and outdoor storage. (On going)
8. 742 Longbranch – Citation written for trailer in driveway. (Court costs dismissed)
9. 10401 Cora – Citation written for junk auto in driveway.
10. 733 Carriage – Citation written for trailer in driveway



# MUNICIPAL COURT

April 4, 2017

AS OF 3/31/17

<u>3rd Quarter Activity</u>	<u>2017</u>	<u>YTD</u>	<u>2016</u>	<u>YTD</u>
DUI	8	8	3	3
Traffic Violations	175	175	114	114
Parking Violations	2	2	0	0
Ordinance Violations	35	35	21	21
Crimes Against Persons	11	11	5	5
Crimes Against Property	9	9	92	92
Zoning Violations	3	3	1	1
<b>Total Violations Filed</b>	<b><u>243</u></b>	<b><u>243</u></b>	<b><u>236</u></b>	<b><u>236</u></b>
<b><u>Case Dispositions</u></b>				
Dismissals	254	254	127	127
Completed Cases	126	126	69	69
<b><u>Warrants</u></b>				
Issued	57	57	35	35
Cleared	38	38	41	41

Respectfully,

Sara A. Javier

**MUNICIPAL COURT FEE COLLECTIONS  
2017**

<b>Fund</b>	<b>FEE TYPE</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>TOTAL</b>
GF	Municipal Court Warrants	\$ 350.00	\$ 680.00	\$ 730.00										\$ 1,760.00
GF	Court Fines	\$ 4,730.96	\$ 6,783.98	\$ 7,842.20										\$ 19,357.14
GF	Municipal Court Late Fee	\$ 100.00	\$ 197.50	\$ 280.00										\$ 577.50
GF	Municipal Court Costs	\$ 2,437.11	\$ 2,495.47	\$ 3,314.53										\$ 8,247.11
GF	Municipal Police Reports	\$ 211.40	\$ 190.95	\$ 307.80										\$ 710.15
GF	Restitution Fees	\$ 461.77	\$ 151.25	\$ 701.95										\$ 1,314.97
GF	Diversion Fees	\$ 458.68	\$ -	\$ 1,131.86										\$ 1,590.54
GF	ADSAP	\$ -	\$ -	\$ -										\$ -
GF	Police Video Fee	\$ -	\$ 25.00	\$ 25.00										\$ 50.00
GF	Jail Housing Fees	\$ 152.22	\$ 501.01	\$ 618.71										\$ 1,271.94
LETF	Local Law Enforcement Training Funds	\$ 436.50	\$ 520.00	\$ 640.50										\$ 1,597.00
MCF	State Court Training	\$ 30.50	\$ 35.00	\$ 47.50										\$ 113.00
MCF	Human Trafficking Fee	\$ -	\$ -	\$ -										\$ -
MCF	State Law Enforcement Training	\$ 775.39	\$ 878.50	\$ 1,030.61										\$ 2,684.50
MCF	Reinstatement Fees	\$ 81.00	\$ 59.00	\$ 67.50										\$ 207.50
MCF	Municipal Court Bond Receipt	\$ 500.00	\$ 363.54	\$ (804.00)										\$ 59.54
MCF	Diversion Fees	\$ 1,009.90	\$ 1,553.08	\$ 536.63										\$ 3,099.61
MCF	Public Defender Fees	\$ 109.50	\$ 151.50	\$ 187.00										\$ 448.00
MCF	ADSAP	\$ -	\$ -	\$ -										\$ -
MCF	DUI Supervisory Fund	\$ -	\$ 250.00	\$ 569.14										\$ 819.14
	<b>Total Fee Assessed</b>	<b>\$ 11,844.93</b>	<b>\$ 14,835.78</b>	<b>\$ 17,226.93</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 43,907.64</b>



*Whereas,* In 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

*Whereas,* this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

*Whereas,* Arbor Day is now observed throughout the nation and the world, and

*Whereas,* trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen, and provide habitat for wildlife, and

*Whereas,* trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and

*Whereas,* trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and

*Whereas,* trees, wherever they are planted, are a source of joy and spiritual renewal.

*Now, Therefore, I,* \_\_\_\_\_, Mayor of the City of \_\_\_\_\_, do hereby proclaim \_\_\_\_\_ as

# Arbor Day

In the City of \_\_\_\_\_, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and

*Further,* I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

*Dated this* \_\_\_\_\_ day of \_\_\_\_\_  
 Mayor \_\_\_\_\_