

**MEETING NOTICE
MAIZE CITY COUNCIL
REGULAR MEETING**

TIME: 7:00 P.M.
DATE: MONDAY, SEPTEMBER 18, 2017
PLACE: MAIZE CITY HALL
10100 W. GRADY AVENUE

AGENDA

MAYOR CLAIR DONNELLY PRESIDING

- 1) Call to Order
- 2) Roll Call
- 3) Pledge of Allegiance/Moment of Silence
- 4) Approval of Agenda
- 5) Public Comments
- 6) Consent Agenda
 - a. Approval of Minutes – Regular Council Meeting of August 21, 2017.
 - b. Receive and file minutes from the Park and Tree Board Meeting of June 13, 2017.
 - c. Cash Disbursements from August 1, 2017 thru August 31, 2017 in the amount of \$1,446,578.64 (Check #65113 thru #65328).
- 7) Old Business
 - A. Fireworks Ordinance
- 8) New Business
 - A. City Water Supply Improvement Project
 - B. Cypress Point Plat
 - C. Cypress Point Petitions and Resolutions of Advisability
- 9) Reports
 - Police
 - Public Works
 - City Engineer
 - Planning & Zoning
 - City Clerk
 - Legal
 - Operations
 - Mayor's Report
 - Council Member's Reports
- 10) Executive Session
- 11) Adjournment

**MINUTES-REGULAR MEETING
MAIZE CITY COUNCIL
Monday, August 21, 2017**

The Maize City Council met in a regular meeting at 7:00 p.m., Monday, **August 21, 2017** in the Maize City Hall, 10100 Grady Avenue, with **Mayor Clair Donnelly** presiding. Council members present were **Kevin Reid, Donna Clasen** and **Pat Stivers**. **Alex McCreath** and **Karen Fitzmier** were absent.

Also present were: **Richard LaMunyon**, City Administrator, **Rebecca Bouska**, Deputy City Administrator, **Sue Villarreal**, Deputy City Clerk, **Matt Jensby**, Police Chief, **Ron Smothers**, Public Works Director, **Bill McKinley**, City Engineer and **Tom Powell**, City Attorney.

APPROVAL OF AGENDA:

The Agenda was submitted for approval.

MOTION: **Clasen** moved to approve the agenda as submitted.
Stivers seconded. Motion declared carried.

CONSENT AGENDA:

The Consent Agenda was submitted for approval including:

- a) Approval of minutes –Regular Council Meeting of July 24, 2017
- b) Approval of minutes – Special Council Meeting of August 7, 2017
- c) Receive and file the Planning Commission minutes of July 6, 2017
- d) Cash Disbursements from July 1, 2017 through July 31, 2017 in the amount of \$796,892.34 (Check #64953 thru #65112)
- e) Adopt the 2017 Standard Traffic Ordinance and Uniform Public Offense Code (STO/UPOC)
City Clerk assigned Ordinance #936 to STO.
City Clerk assigned Ordinance #937 to UPOC.

MOTION: **Clasen** moved to approve the Consent Agenda as submitted.
Reid seconded. Motion declared carried.

EAGLES NEST FELLOWSHIP CHURCH REAL ESTATE PURCHASE CONTRACT:

A real estate purchase contract with Eagles Nest Fellowship Church to purchase 5.47 acre northern portion of Dugan Park Property was submitted for Council approval.

MOTION: **Clasen** moved to accept \$65630.00 bid, approve contract and authorize the Mayor to sign, subject to City Attorney approval.
Stivers seconded. Motion declared carried.

ADJOURNMENT:

With no further business before the Council,

MOTION: **Stivers** moved to adjourn.
Reid seconded. Motion declared carried.
Meeting adjourned.

Respectfully submitted by:

Sue Villarreal, Deputy City Clerk

**MINUTES – REGULAR MEETING
MAIZE PARK AND TREE BOARD
TUESDAY, JUNE 13TH, 2017**

The Maize Park and Tree Board met in a regular meeting at 5:30 pm, Tuesday, June 13th, 2017 with *Chair Jennifer Herington* presiding. Board members present were *Vice-Chair Dennis Wardell, Secretary Marina Fulton, Joshua Belcher, Hugh Nicks, Nancy Scarpelli, and Patrick Atchison.*

Also present was: *Richard LaMunyon*, City Administrator, *Ron Smothers* Public Works Director, *Ross Jensby* Public Works and *Jolene Graham*, Recording Secretary.

APPROVAL OF AGENDA:

The Agenda was submitted for Board approval.

MOTION: *Scarpelli* moved to approve the agenda.
Nicks seconded. Motion declared carried.

APPROVAL OF THE MAY 9TH, 2017 MINUTES:

The Park and Tree Board Meeting Minutes of May 9th, 2017 were submitted for approval.

MOTION: *Fulton* moved to approve the minutes.
Belcher seconded. Motion declared carried.

2017 GARDEN TOUR

A review was made of Garden Tour on June 10th and 11th, 2017. The board felt the event was well received and served the goal of community outreach and education. Over 132 people attended the event and \$660 raised through ticket sales. The local Girl Scout troops were exceptional volunteers.

MONARCH WAYSTATION CERTIFICATION

A Monarch butterfly habitat was established in 2016 in the Maize Cemetery. The goal of this project is to demonstrate the use of native plants that support butterflies in landscaping. The board discussed efforts needed to obtain certification through a national registry. Staff is to complete the requirements and report back to the board. The board has also been approached to assist a local girl scout troop in establishing a Monarch Waystation at the new USD 266 Early Childhood Center.

TREE CITY USA CERTIFICATION

Maize was a designated Tree City USA member through the National Arbor Day Foundation and the National Association of State Foresters in the past. Four standards must be met by a City for this designation: 1) A Tree Board, 2) A Tree Care ordinance, 3) A Community Forestry Program with an annual budget of at least \$2 per capita and 4) and Arbor Day observance and Proclamation. The board discussed options to move forward on submitting the application. Staff is to follow through and report back to the board.

COMMUNITY SURVEY FOR CITY PARK AMPHITHEATRE

The board discussed obtaining community input for an Amphitheatre in City Park. The board intends to coordinate efforts with the Gould Evans citywide comprehensive plan versus conducting their own survey. Hiring an architect to design the space was also discussed.

IMPROVEMENTS FOR CITY HALL ARBORETUM AND CITY PARK

The board discussed options for City Hall pond and City Park improvements. The board’s consensus was to purchase additional seating and trash receptacles at City Park.

ADJOURNMENT:


With no further business before the Board:

MOTION: *Fulton* motioned to adjourn.
Nicks seconded. Motion declared carried.

Meeting adjourned at 6:49pm

Approved by the Park and Tree Board on 9/12 2017.


Park and Tree Board Member


Recording Secretary

CITY OF MAIZE
Bank Reconciliation Report
For August 2017

Fund Balances

FUND	NAME	BEGIN		END	
		PERIOD	RECEIPTS	DISBURSEMENTS	PERIOD
01	General Fund	\$ 593,816.13	\$ 175,714.62	\$ 240,603.76	\$ 528,926.99
02	Street Fund	189,735.70	12,500.00	39,836.84	\$ 162,398.86
04	Capital Improvements Fund	56,262.76	39,294.87	168,298.63	(72,741.00)
05	Long-Term Projects	(538,227.21)	-	7,121.29	(545,348.50)
10	Equipment Reserve Fund	82,422.93	11,750.60	6,037.20	88,136.33
11	Police Training Fund	6,862.90	723.00	-	7,585.90
12	Municipal Court Fund	31,988.37	2,405.73	750.00	33,644.10
16	Bond & Interest Fund	1,204,275.76	55,438.83	941,635.19	318,079.40
19	Wastewater Reserve Fund	203,240.44	7,599.59	-	210,840.03
20	Wastewater Treatment Fund	782,405.07	81,301.24	79,322.48	784,383.83
21	Water Fund	575,260.25	110,377.33	84,123.67	601,513.91
22	Water Reserve Fund	185,961.31	3,000.00	-	188,961.31
23	Water Bond Debt Reserve Fund	268,000.00	-	-	268,000.00
24	Wastewater Bond Debt Reserve Fund	147,800.09	-	-	147,800.09
32	Drug Tax Distribution Fund	2,404.57	-	-	2,404.57
38	Cafeteria Plan	4,310.16	1,180.90	787.94	4,703.12
98	Maize Cemetery	128,272.61	757.03	4,539.27	124,490.37
Totals All Fund		\$ 3,924,791.84	\$ 502,043.74	\$ 1,573,056.27	\$ 2,853,779.31

Bank Accounts and Adjustments

Halstead Checking Account	\$ 495,230.11	\$ 1,391,710.02	\$ 1,592,018.00	\$ 294,922.13
Outstanding Items				\$ (89,992.57)
Halstead Bank Money Market Account	3,521,344.98	3,014.40	1,000,000.00	2,524,359.38
Maize Cemetery CD 85071	91,993.49	78.77	15,000.00	77,072.26
Maize Cemetery Operations	36,279.12	15,678.26	4,539.27	47,418.11
Totals All Banks	\$ 4,144,847.70	\$ 1,410,481.45	\$ 2,611,557.27	\$ 2,853,779.31

CITY OF MAIZE
Cash and Budget Position
Thru August 31, 2017

FUND	NAME	BEGINNING	MONTH	MONTH	END MONTH	ANNUAL	YTD	YTD	REMAINING	REMAINING
		CASH BALANCE	RECEIPTS	DISBURSEMENTS	CASH BALANCE	EXPENSE BUDGET	REVENUE	EXPENSE	EXPENSE BUDGET	BUDGET PERCENTAGE
01	General Fund	\$ 593,816.13	\$ 175,714.62	\$ 240,603.76	\$ 528,926.99	\$ 3,375,058.00	\$ 2,805,259.25	\$ 2,503,617.63	\$ 871,440.37	25.82%
02	Street Fund	189,735.70	12,500.00	39,836.84	162,398.86	308,050.00	236,305.85	227,652.30	80,397.70	26.10%
04	Capital Improvements Fund	56,262.76	39,294.87	168,298.63	(72,741.00)	650,000.00	312,517.68	473,508.09	176,491.91	27.15%
05	Long-Term Projects	(538,227.21)	-	7,121.29	(545,348.50)	-	513,620.30	990,442.10		
10	Equipment Reserve	82,422.93	11,750.60	6,037.20	88,136.33	136,000.00	93,843.91	102,046.87	33,953.13	24.97%
11	Police Training Fund	6,862.90	723.00	-	7,585.90	2,000.00	5,290.00	1,250.94	749.06	37.45%
12	Municipal Court Fund	31,988.37	2,405.73	750.00	33,644.10	-	21,140.72	14,909.43		
16	Bond & Interest Fund	1,204,275.76	55,438.83	941,635.19	318,079.40	2,425,096.00	1,795,931.48	1,595,998.91	829,097.09	34.19%
19	Wastewater Reserve Fund	203,240.44	7,599.59	-	210,840.03	-	53,103.53	10,261.76		
20	Wastewater Treatment Fund	782,405.07	81,301.24	79,322.48	784,383.83	768,863.00	602,719.63	539,902.71	228,960.29	29.78%
21	Water Fund	575,260.25	110,377.33	84,123.67	601,513.91	779,925.00	650,587.19	582,624.18	197,300.82	25.30%
22	Water Reserve Fund	185,961.31	3,000.00	-	188,961.31	-	24,000.00	6,187.50		
23	Water Bond Debt Reserve Fund	268,000.00	-	-	268,000.00	-	-	-		
24	Wastewater Bond Debt Reserve Fund	147,800.09	-	-	147,800.09	-	-	-		
32	Drug Tax Distribution Fund	2,404.57	-	-	2,404.57	-	-	-		
38	Cafeteria Plan	4,310.16	1,180.90	787.94	4,703.12	-	12,164.57	6,530.91		
98	Maize Cemetery	128,272.61	757.03	4,539.27	124,490.37	150,948.00	18,741.89	41,608.23	109,339.77	72.44%
Report Totals		\$ 3,924,791.84	\$ 502,043.74	\$ 1,573,056.27	\$ 2,853,779.31	\$ 8,595,940.00	\$ 7,145,226.00	\$ 7,096,541.56	\$ 2,527,730.14	29.41%

**MAIZE CITY COUNCIL
REGULAR MEETING
MONDAY, September 18, 2017**

AGENDA ITEM #7A

ITEM: Fireworks Permit Ordinance

BACKGROUND:

On April 10, 2017 Council adopted Ordinance #932 amending Section 701 (d) of the City. This allowed for an additional fireworks stand on Maize Road, increasing the total number of stands allowed in the City to seven. The additional stand would join the three grandfathered locations on Maize Road (Lions Club, Ark Church and the Methodist Church).

As a condition of the Fireworks Code Amendment, the Council instructed staff to schedule this item for review at the September 2017 Council meeting.

During the 2017 application process there were two applicants for the additional Maize Road location:

- Maize Booster Club (formerly located on 37th Street, west of Maize Road)
- Maize Education Foundation (a new applicant).

Staff conducted a lottery drawing and the Maize Booster Club was allowed to relocate their existing stand to 3400 N. Maize Road. The Maize Education Foundation located their stand at 6121 N 119th St W.

At the July 24, 2017 Council meeting representatives from the Maize Lions Club spoke to the Council expressing objections to the additional Maize Road fireworks stand. Their opposition express was that the new fireworks tent location and activities reduced their overall revenue. They were told that the item would be review in September.

A letter was mailed to each of the not-for-profit permit holders requesting financial information for the years of 2015, 2016 & 2017. Responses were received from the Maize Lions Club and the Ark Church. This information will be sent to the Council under a separate email to ensure confidentiality for the organizations. Mary Belton, Maize Lions Club, will be at the meeting to make a presentation on their behalf.

FINANCIAL CONSIDERATIONS:

The City receives a \$4,000 permit fee for each of the 7 authorized not-for-profit groups.

LEGAL CONSIDERATIONS:

None at this time

RECOMMENDATION:

Council Discretion

**MAIZE CITY COUNCIL
REGULAR MEETING
MONDAY, September 18, 2017
AGENDA ITEM # 8A**

ITEM: City Water Improvement Project

BACKGROUND:

As a condition for the Kyodo Yushi Manufacturing Americas locating in Maize, the city agreed to provide a second source of water to the industrial park in a timely manner. The original plan was to provide this second water source by extending service from an existing line near the water tower. However, during these discussions it was determined the Fire Marshall placed some stringent and expensive fire suppression requirements on the facility. The simple addition of a second water line will not meet these requirements.

Kyodo Yushi engineers, PEC Engineering, determined it would cost an additional \$600,000 to meet the Fire Marshall's fire suppression requirements and, when completed, it would serve only the Kyodo Yushi facility.

City Staff, along with consulting engineers, met with the Fire Marshall regarding this issue and requested other options be considered. He was receptive to other options.

Continuing meetings were conducted with City Staff, Kyodo Yushi Partners and consulting engineers to determine options for the enhancement of the overall city water system and compliance with the fire suppression requirements for Kyodo Yushi.

On July 24, 2017 the Council approved the Ruggles & Bohm Engineering contract to research and develop a water improvement plan. The proposed plan fulfills the following criteria:

- Meets the fire suppression requirements for the Kyodo Yushi plant
- Provides fire protection requirements for future development in the Industrial Park
- Delivers a second water source for the entire City
- Increases the present water supply for current & future homes & businesses

Several meeting and discussions have been held with all parties involved. Ruggles and Bohm utilized previous Maize related information they developed over the years as well as the MKEC water study conducted in 2011.

As a result a project, identified as the 119th Street Waterline Improvement plan, has been developed. The proposed plan satisfies all requirements as set forth by the City, Kyodo Yushi and the Fire Marshall. A copy of this plan is attached.

All parties are in accord and, subject to the Council agreement, are prepared to move forward.

Ken Lee, Ruggles & Bohm Engineers, will present the 119th Street Waterline Improvement plan to the Council.

With the Council consensus a final design will be completed, bids accepted and a contract returned for Council consideration.

FINANCIAL CONSIDERATIONS:

The engineers cost estimate for the project is \$1,065,212.50. (*Includes estimated construction cost, 10% contingency, as well as design, staking, inspection and administrative costs.*) It is possible the final bids may come in at a lesser amount.

To begin, the project will be funded with Temp Notes.
At a later date the balance due will be bonded.
Bond payments will be paid from water revenues.

Once the boundaries of the benefit district are determined, then that portion of the funded amount will be repaid the City upon the development of this property.

City staff met with Kyodo Yushi partners regarding funding.
After discussions, it was agreed, *pending consensus of City Council and the Kyodo Yushi Board of Officers*, that Kyodo Yushi would pay 30%, not exceed \$300,000, of the project cost.

LEGAL CONSIDERATIONS:

None at this time

RECOMMENDATION/ACTION:

Approve staff to move forward with the 119th Street Waterline Improvement Project as outlined above.

ENGINEERING SUCCESS

119TH STREET WATERLINE IMPROVEMENTS FOR

City of Maize, Kansas



411 N. Webb Rd.
Wichita, KS 67206
316.684.9600

PROJECT NUMBER: 1701010500
DATE: August 2017



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Background & Purpose

The City of Maize Kansas hired MKEC to complete a WaterCAD model of their existing water distribution system in 2011. Recently, additional industrial developers are interested in developing property northwest of 119th Street and 53rd Street in Maize, Kansas. MKEC partnered with Ruggles & Bohm to provide the City with an updated model to determine the recommended changes needed to meet the proposed development's fire protection needs.

The developers have determined that the existing system cannot provide adequate fire flow rates and pressures to the area and planed to install an onsite storage tank for emergency fire events. The City has offered to look at distribution system improvements along 119th Street to increase the available fire flow and eliminate the need for onsite storage. Adding an additional water main along 119th Street will also add desired redundancy to the existing system by completing several loops.

The goal of this model is to evaluate the available fire flow to the industrial area and achieve approximately 2,750 gpm for two (2) hours by appropriately sizing the proposed 119th Street and 53rd Street distribution lines. The flow will be provided by a combination of existing City wells and the existing City 500,000 gallon elevated storage tank.

Existing System

Water is currently supplied from two (2) existing ground water wells located along 119th Street, north of 29th Street. Water from the wells is routed via an existing 12" line east to Maize Road and then north to 45th Street. The 12" line continues to a 500,000 gallon elevated ground storage tank located near Maize Elementary School. Water supply to the city would be subject to interruptions if the existing 12" line were to break south of 45th Street. A 10" water line exists from the water tower north to 53rd Street. However, the line reduced to an 8" as it is routed west to serve the industrial area. A map of the distribution system is in Appendix A.

The model indicates that the existing residual system pressure near 53rd and 119th is 53 psi. The model also indicates that the current available fire flow to the area, without dropping the residual system pressure below 20 psi, is 1,398 gpm. This is significantly less than the needed fire flow as indicated by the developers.

System Improvements

Proposed improvements to the distribution system include the addition of a water main along 119th Street from the existing northern well to 53rd Street. The main will be looped into the existing system at Eagle's Nest and 45th Street. An alternative for an additional loop along Academy was also considered. The improvement will provide a more direct route for water to get from the existing wells and tower to the industrial area during fire flow events and will provide the City redundancy to their overall system.

Other improvements considered included a water distribution loop around the industrial development. Pipe sizes were determined based on a needed fire flow of 2,750 gpm with a minimum of 20 psi residual pressure at the industrial park.

Several pipe size alternatives were considered for the proposed improvements. Ultimately, it was determined that a 12" line from the North Well to Academy. The line size is increased to 16" from Academy to 53rd Street to accommodate the additional flow that will enter the line from the existing tower during a fire flow event. A 12" line will be required along 53rd Street and along the western property line of the industrial park. A loop around the industrial park will be completed by installing a 10" line along the northern property line. Table 1 shows the proposed available fire flow once the improvements are installed.

Table 1 - Fire Flow @ Industrial Park with Academy Line Active

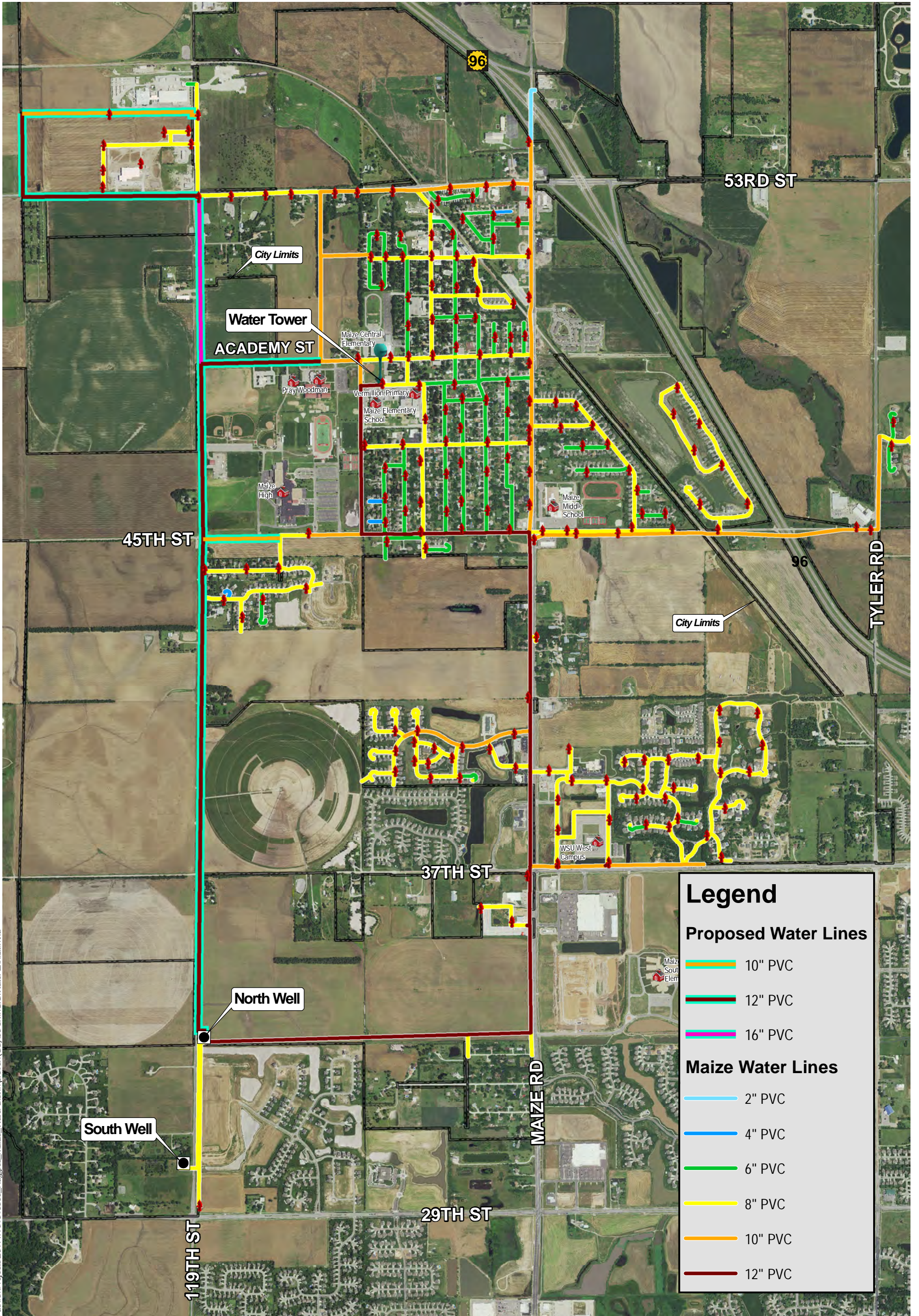
Location	Available Fire Flow (gpm) @ 20 psi	Residual Pressure (psi) @ 2,750 gpm
Northwest Corner	3,184	27
Middle of Northern Property Line	2,854	23
53rd and 119th	3,500	43
	Pipe Velocity (ft/s)	
12" Line in 53rd St. West of 119th	5.4	
10" Line along northern Property Line	3.7	
16" Line between Academy and 53rd St.	3.5	
12" Line in Academy	3.2	
12" Line South of Academy	3.0	

Velocities were limited to reduce headloss due to friction. The pipe sizes as shown in Appendix A will provide the required rates and pressures to the site. The model shows that the tank will be drained at a rate of approximately 2,400 gpm. Assuming the fire flow is required for 2 hours, the existing tank would drain approximately 288,000 gallons or 58% of the total volume. Therefore, controls should be placed in the tower to ensure that it is not allowed to be less than 60% full during maximum day demand.

Future Improvements

Additional future improvements to the system may include up sizing the existing ground water well pumps to maximize the rate that water can be pumped into the system. The increased rates will help the City keep up with the increasing maximum daily demand and also help supplement fire flow demand requirements. The City should keep in mind that any changes to the quantity of water pumped or the rate of diversion from the existing wells will require additional permitting through DWR and GMD2.

Appendix A - Distribution Map



Legend

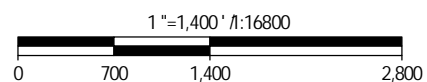
Proposed Water Lines

- 10" PVC
- 12" PVC
- 16" PVC

Maize Water Lines

- 2" PVC
- 4" PVC
- 6" PVC
- 8" PVC
- 10" PVC
- 12" PVC

Path: J:\Projects\2017\1701010600_Ruggles_Maize_Water Dist Improvment (US)\05_Civil\GIS\Water Exhibit.mxd



09.01.2017



PROPOSED WATER LINE EXHIBIT CITY OF MAIZE, KANSAS

The information presented herein is best available information from various sources. MKEC does not guarantee the positional accuracy of the data shown. In no event shall MKEC become liable to users of the data presented herein, for any loss or damages, consequential or otherwise, including but not limited to time, money, or goodwill, arising from the use of the presented data. In using the data presented herein, users further agree to indemnify, defend, and hold harmless MKEC for any and all liability of any nature arising out of or resulting from the lack of accuracy or correctness of the data, or the use of the data.

**MAIZE CITY COUNCIL
SPECIAL MEETING
MONDAY, AUGUST 7, 2017**

AGENDA ITEM 8B

ITEM: Final plat of Cypress Point Addition (S/D 02-017)

BACKGROUND: This is a final plat for 20 acres on the north side of 37th Street approximately ¼ mile east of Tyler Road. This property has been approved for several zone changes in the past to Multi-Family and Neighborhood Office. A condition of these approvals was a requirement that the property be platted, which was never done. Therefore the zoning reverted back to Single-Family Residential. The plat proposes 37 single-family lots with a single point of access along 37th Street.

Planning Commission reviewed and recommended approval of this plat at their August 3rd meeting. A copy of the staff report that was presented to the Planning Commission is attached, along with the plat and a map showing it's general location.

City Engineering has reviewed and approved the final drainage plan for the property.

FINANCIAL CONSIDERATIONS: The applicant has submitted all applicable petitions for public improvements, these petitions are on the current agenda.

LEGAL CONSIDERATIONS: The final plat document will be reviewed and approved as to form by the City Attorney and the County Surveyor. All utilities have reviewed the plat and requested additions have been incorporated.

RECOMMENDATION/ACTION: Accept the Cypress Point Addition final plat, with plat to be filed with the County Register of Deeds.

City of Maize

2017 PROJECT FUNDING : Review as of September 2017 (60 PERCENT)

2016 Valuation	47,031,254	2017 Financing Available	2,053,193	(60% of 2015 growth)
2015 Valuation	<u>43,609,265</u>	Financing Leftover	<u>3,967,024</u>	(2013-2016 unused)
Change in Assessed Value 2015-2016	3,421,989			
		Total Financing Available	6,020,217	

PROJECTS RECOMMENDED FOR 2017 FUNDING

	<u>Total Cost/ Petition Amount</u>	<u>Temp. Note/ Bond Amount</u>	<u>Latest Advisability Resolution</u>
Maize Industrial Park 2nd Addn			
Water	60,200	60,200	___-17
Sewer	75,800	75,800	___-17
Paving	843,800	843,800	___-17
Total	979,800	979,800	
Eagles Nest Addition - Phase 2B			
Water	123,000	110,700	___-16
Paving	422,000	379,800	___-16
Total	545,000	490,500	
Cypress Point			
Water	138,000	124,200	___-17
Sewer	694,000	624,600	___-17
Paving	1,022,000	919,800	___-17
Total	1,854,000	1,668,600	
119th Street water line			
Water	1,065,212	958,691	___-17
Total	1,065,212	958,691	
Total 2017 Projects	4,444,012	4,097,591	
TOTAL DEBT TO BE ISSUED IN 2017			4,097,591
Remaining Financing Available			1,922,626

2017

Printed on: 9/13/2017

STAFF REPORT

CASE NUMBER: S/D 02-017 Final Plat Cypress Point Addition

OWNER/APPLICANT: Mark A. Eaton
6737 W 29th Street
Wichita, KS 67205-2400

SURVEYOR/ENGINEER: Baughman Company, Attn. Kris Rose
315 Ellis
Wichita, KS 67211

GENERAL LOCATION: ¼ mile west of Tyler on the north side of 37th Street North

SITE SIZE: 20 acres

NUMBER OF LOTS

Residential:	37 (multi-family)
Office:	
Commercial:	
Industrial:	—
Total:	37

MINIMUM LOT AREA: 11,200 square feet

PREDOMINANT LOT WIDTH: 80+/- feet

CURRENT ZONING: “SF-5” Single Family Residential

PROPOSED ZONING: “SF-5” Single Family Residential

Planning Staff recommends approval of the preliminary plat.**STAFF COMMENTS:**

- A. A statement as to the nature and type of improvements proposed for the subdivision, and in what manner the subdivider intends to finance and provide for their installation, e.g., petition, actual construction, monetary guarantee, etc. shall be included on the plat.
- B. Proposed front building setback lines, 20 feet, are less than those of the underlying zoning district, 25 feet. 20-foot front building setback would require a waiver of the underlying setback by the Planning Commission.
- C. **City Engineering** will need to review and approve a final drainage plan before the final plat is forwarded to the City Council.
- D. Homeowner bylaws and covenants will need to be submitted before the final plat will be forwarded to the Maize City Council.
- E. Provisions shall be made for ownership and maintenance of the proposed reserves. The applicant shall either form a lot owners’ association prior to recording the final plat or shall submit a covenant stating when the association will be formed, when the reserves will be deeded to the association and who is to own and maintain the reserves prior to the association taking over those responsibilities.
- F. For those reserves being platted for drainage purposes, the required covenant which provides for ownership and

maintenance of the reserves shall grant, to the City of Maize, the authority to maintain the drainage reserves in the event the owner(s) fail to do so. The covenant shall provide for the cost of such maintenance to be charged back to the owner(s) by the governing body.

- G. This property is in Flood Zone "X" on the FEMA flood map.
- H. The Applicant is reminded that a platting binder is required with the final plat. Approval of this plat will be subject to submittal of this binder and any relevant conditions found by such a review.
- I. The applicant shall install or guarantee the installation of all utilities and facilities which are applicable (water service and fire hydrants required for fire protection shall be as per the direction and approval of the Chief of the Sedgwick County Fire Department.)
- J. To receive mail delivery without delay, and to avoid unnecessary expense, the applicant is advised of the necessity to meet with the U.S. Postal Service Growth Management Coordinator (Phone 316-946-4556) prior to development of the plat so that the type of delivery, and the tentative mailbox locations can be determined.
- K. The applicant is advised that various State and Federal requirements (specifically but not limited to the Army Corps of Engineers, Kanopolis Project Office, Rt. 1, Box 317, Valley Center, KS 67147) for the control of soil and wind erosion and the protection of wetlands may impact how this site can be developed. It is the applicant's responsibility to contact all appropriate agencies to determine any such requirements.
- L. The owner of the subdivision should note that any construction that results in earthwork activities that will disturb one (1) acre or more of ground cover requires a Federal/State NPDES Storm Water Discharge Permit from the Kansas Department of Health and Environment in Topeka. Also, for projects located within the City of Maize, erosion and sediment control devices must be used on ALL projects.
- M. Perimeter closure computations shall be submitted with the final plat tracing.
- N. Recording of the plat within sixty (60) days after approval by the City Council.
- O. The applicant is reminded that a flash drive shall be submitted with the final plat tracing to the City of Maize detailing this plat in digital format in a pdf. version, or sent via e-mail to kedgington@cityofmaize.org. This will be used by the County GIS Department.

Planning Commission Action

Having reviewed the final plat for Cypress Point Addition, filed as S/D 02-017, 1, _____move that the Planning Commission

Approve the final plat subject to conditions and modifications as heretofore agreed upon and listed, or

Disapprove the final final plat for reasons heretofore agreed upon

Or defer the plat until the September regular meeting of the Planning Commission for further information or study as heretofore specified

Motion seconded by _____ and passed by a vote of _____ to _____. Member(s) abstaining from the vote was (were) _____.

Note: Except in the case of a tie vote, abstentions are counted as part of the majority vote. Members disqualifying themselves are not a part of the quorum and unable to vote.

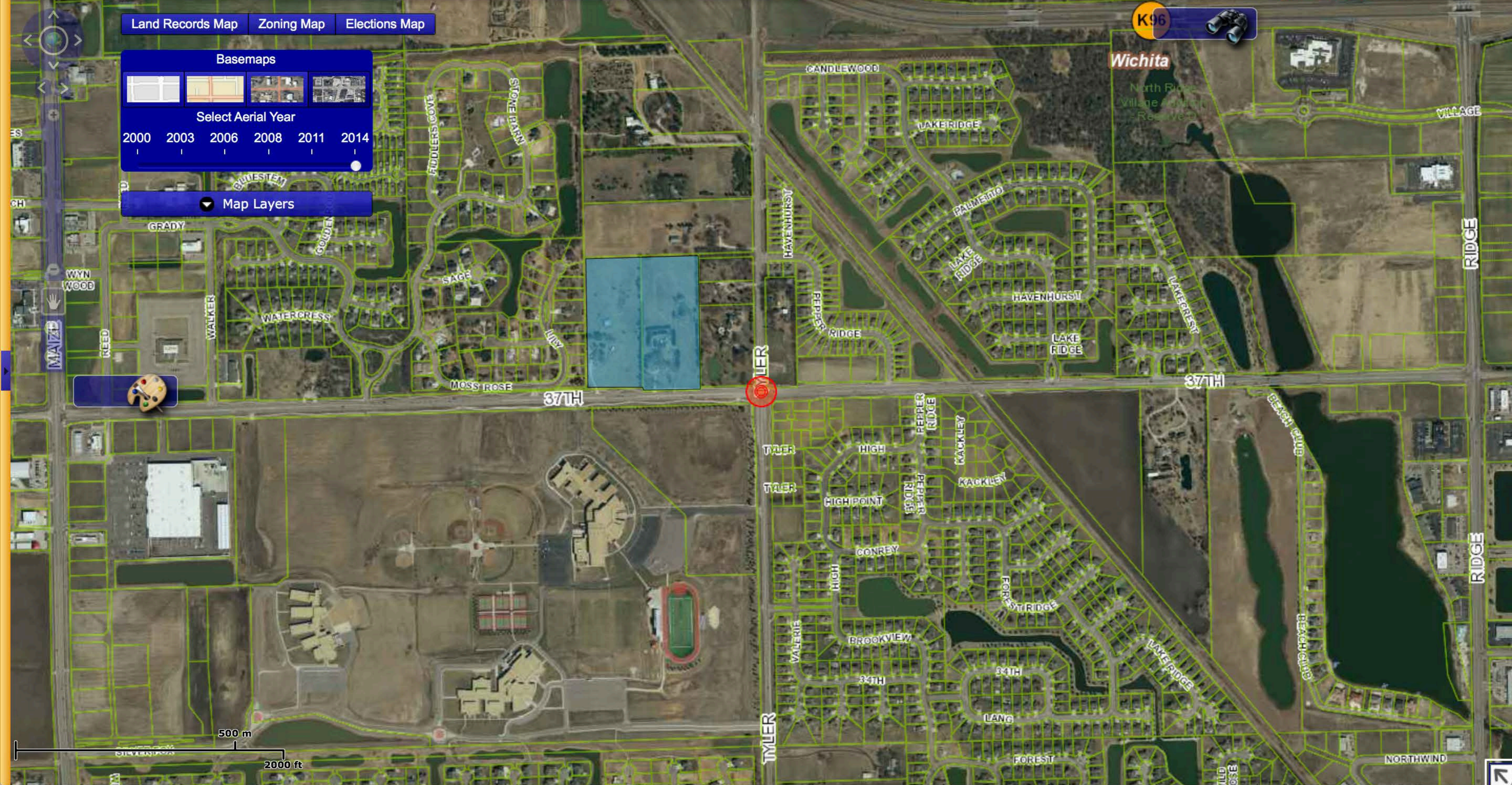
Land Records Map Zoning Map Elections Map

Basemaps

Select Aerial Year

2000 2003 2006 2008 2011 2014

Map Layers



**MAIZE CITY COUNCIL
REGULAR MEETING
MONDAY, September 18, 2017**

AGENDA ITEM #8C

ITEM: **Cypress Point Addition Petitions and Resolutions of Advisability**

BACKGROUND:

The developer for the Cypress Point Addition has submitted petitions for improvements as follows:

Paving	\$1,022,000
Water Distribution	\$ 138,000
Sanitary Sewer	<u>\$ 694,000</u>
	\$1,854,000

FINANCIAL CONSIDERATIONS:

The total for these improvements is \$1,854,000.

There are funds available in the 2017 Project Funding (spreadsheet is attached). Temp notes will be issued before the end of the year to fund these projects.

LEGAL CONSIDERATIONS:

Bond Counsel reviewed the petitions and prepared the resolutions of advisability and approves them as to form.

RECOMMENDATION/ACTION:

- 1) Accept the petitions for the Cypress Point Addition in the total amount of \$1,854,000.

- 2) Adopt the Resolutions of Advisability for the Cypress Point Addition.

PAVING PETITION

RECEIVED
SEP 06 2017
CITY CLERKS OFFICE

To the Mayor and City Council
Maize, Kansas

Dear Council Members:

1. We, the undersigned owners of record as below designated, of Lots, Parcels, and Tracts of real property described as follows:

CYPRESS POINT ADDITION

Lots 1 through 25, Block A

Lots 1 through 12, Block B

do hereby petition, pursuant to the provisions of K.S.A. 12-6a01 et seq., as amended, as follows:

- (a) That there be constructed pavement on Red Fox and Red Fox Cir. from the south line of the plat north to and including the roundabout; and on Brush Creek from the east line of Red Fox east and north to the north line of the plat including a temporary turnaround at the north end of the plat.

That said pavement between aforesaid limits be constructed for a width of twenty-four (24) feet from gutter line to gutter line, and each gutter to be two (2) feet in width, making a total roadway width of twenty-eight (28) feet with plans and specifications to be furnished by the City Engineer of the City of Maize, Kansas. Drainage to be installed where necessary.

- (b) That the estimated and probable cost of the foregoing improvement being One Million Twenty-Two Thousand Dollars (\$1,022,000), with 100 percent payable by the improvement district. Said estimated cost as above setforth may be increased to include temporary interest or finance costs incurred during the course of design and construction of the project, and also may be increased at the pro rata of 1 percent per month from and after October 1, 2017.
- (c) That the land or area above described be constituted as an improvement district against which shall be assessed 100 percent of the total actual cost of the improvement for which the improvement district is liable.

If this improvement is abandoned, altered and/or constructed privately in part or whole that precludes building this improvement under the authority of this petition, any costs that the City of Maize incurs shall be assessed to the property described above in accordance with the terms of the petition.

In addition, if the improvement is abandoned at any state during the design and/or construction of the improvement or if it is necessary for the City of Maize to redesign, repair or reconstruct the improvement after its initial design and/or construction because the design or construction does not meet the requirements of the City, then such costs associated with the redesign, repair or reconstruction of said improvement shall be assessed to the property described above in accordance with the terms of this petition.

- (d) That the method of assessment of all costs of the improvement or which the improvement district shall be liable shall be on a fractional basis.

The fractional shares provided for herein have been determined on the basis of equal shares being assessed to lots or parcels of substantially comparable size and/or value: Lots 1 through 25, Block A, and Lots 1 through 12, Block B, CYPRESS POINT ADDITION shall each pay 1/37 of the total cost of the improvements.

In the event all or part of the lots or parcels in the improvement district are replatted before assessments have been levied, the assessments against the replatted area shall be recalculated on the basis of the method of assessment set forth herein. Where the ownership of a single lot is or may be divided into two or more parcels, the assessment to the lot so divided shall be assessed to each ownership or parcel on a square foot basis.

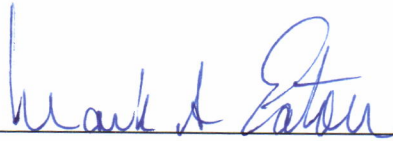
Except when driveways are requested to serve a particular tract, lot, or parcel, the cost of said driveway shall be in addition to the assessment to said tract, lot, or parcel and shall be in addition to the assessment for other improvements.

2. It is requested that the improvements hereby petitioned be made without notice and hearing, which but for this request, would be required by K.S.A. 12-6a04. This petition may be combined with other petitions of similar nature in order to form one public improvement project.

3. That names may not be withdrawn from this petition by the signers thereof after the Governing body commences consideration of the petition or later than seven (7) days after filing, whichever comes first.

4. That when this petition has been filed with the City Clerk and it has been certified that the signatures thereon are according to the records of the Register of Deeds of Sedgwick County, Kansas, the petition may be found sufficient if signed by either (1) a majority of the resident owners of record of property liable for assessment under the proposal, or (2) the resident owners of record of more than one-half of the area liable for assessment under the proposal, or (3) the owners of record (whether resident or not) of more than one-half of the area liable for assessment under the proposal. The Governing Body is requested to proceed in the manner provided by statute to the end that the petitioned improvements may be expeditiously completed and placed in use.

WITNESS our signatures attached with respect to each of which is indicated the property owned and the date of signing.

LEGAL DESCRIPTION	SIGNATURE	DATE
<u>CYPRESS POINT ADDITION</u> Lots 1 through 25, Block A Lots 1 through 12, Block B	Cypress Point, LLC By:  Mark A. Eaton, Manager	9/5/17

CYPRESS POINT ADDITION

Maize, Sedgwick County, Kansas

PAVING PETITION

Benefit District: (37 Lots)

Lots 1 through 25, Block A

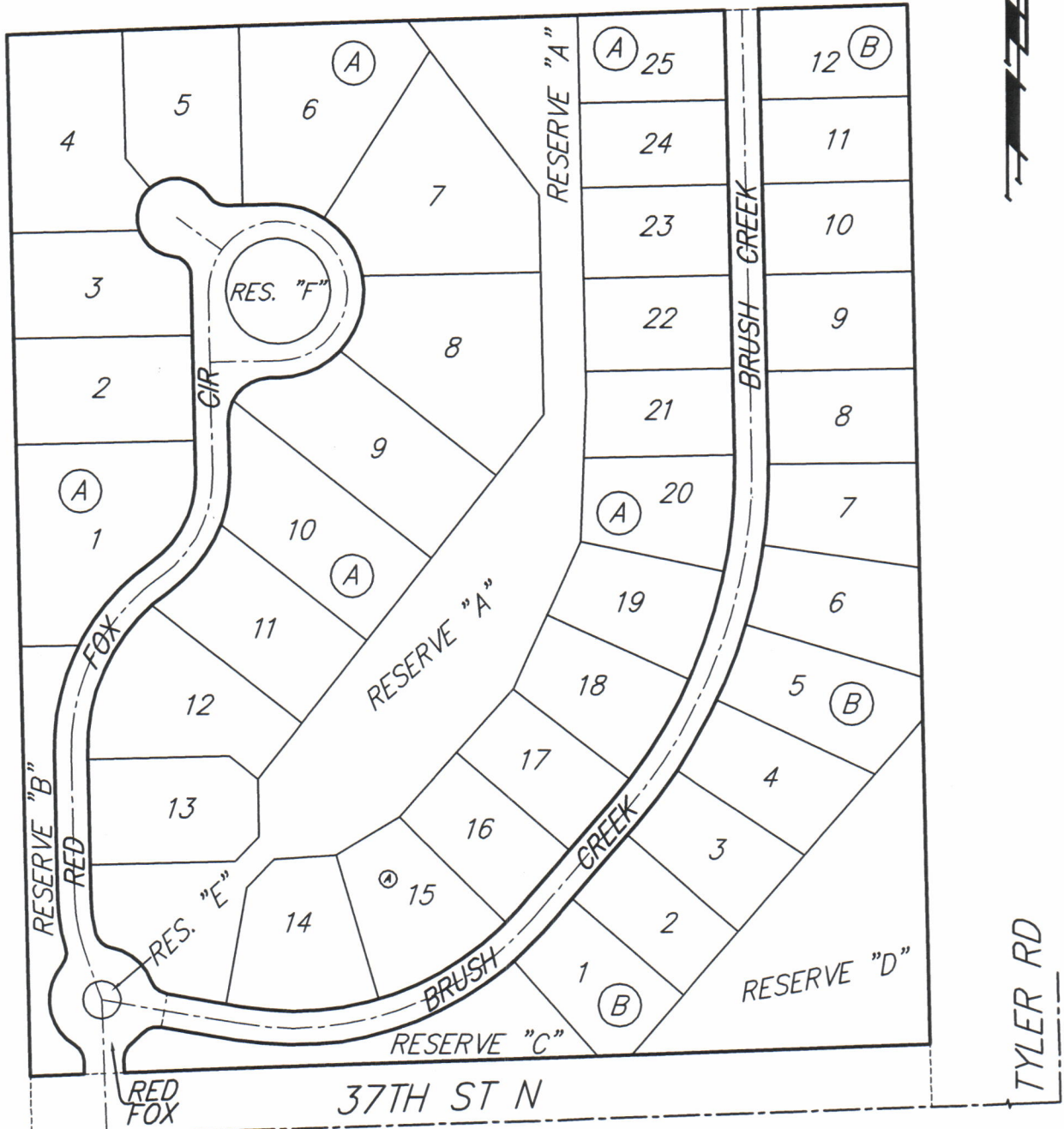
Lots 1 through 12, Block B

Cost Estimate

Item	Quantity	Unit	Unit Price	Amount
5" A.C. Pavement w/5" Base	8,100	S.Y.	\$35.00	\$283,500.00
12" Pipe	100	L.F.	\$35.00	\$3,500.00
15" Pipe	1,000	L.F.	\$35.00	\$35,000.00
18" Pipe	600	L.F.	\$50.00	\$30,000.00
24" Pipe	820	L.F.	\$65.00	\$53,300.00
Standard Curb Inlets	6	EA.	\$5,000.00	\$30,000.00
Area Inlets/Manholes	9	EA.	\$3,000.00	\$27,000.00
Existing Inlet Connections	2	EA.	\$1,000.00	\$2,000.00
End Sections	8	EA.	\$600.00	\$4,800.00
Sand Backfill	120	L.F.	\$20.00	\$2,400.00
Sidewalk	9,500	S.F.	\$3.00	\$28,500.00
Temporary Turnaround	250	S.Y.	\$40.00	\$10,000.00
Mass Grading	1	L.S.	\$35,000.00	\$35,000.00
Seeding	1	L.S.	\$8,000.00	\$8,000.00
Sleeve	160	L.F.	\$15.00	\$2,400.00
Signage	1	L.S.	\$4,000.00	\$4,000.00
Erosion Control/Matting	1	L.S.	\$20,000.00	\$20,000.00
Excavation	40,000	C.Y.	\$2.50	\$100,000.00
Rip Rap	300	S.Y.	\$40.00	\$12,000.00
Site Clearing and Restoration	1	L.S.	\$65,000.00	\$65,000.00
Subtotal				\$756,400.00
+ 35% Design, Insp., & Administration				\$264,740.00
Total				\$1,021,140.00

Petition Amount	\$1,022,000
Average Cost Per Lot	\$27,622
Average Monthly Assessment	\$191 (Based on 15 years @ 3%)
	\$153 (Based on 20 years @ 3%)

PAVING
BENEFIT DISTRICT
**CYPRESS POINT ADDITION
MAIZE, SEDGWICK COUNTY, KANSAS**



5 SEPT 2017

B Baughman Company, P.A.
315 Ellis St. Wichita, KS 67211 P 316-262-7271 F 316-262-0149
Baughman ENGINEERING | SURVEYING | PLANNING | LANDSCAPE ARCHITECTURE

NOTE: To be recorded with the Register of Deeds of Sedgwick County, Kansas

(Published in *The Clarion* on September 21, 2017)

RESOLUTION NO. _____

A RESOLUTION DETERMINING THE ADVISABILITY OF THE MAKING OF CERTAIN INTERNAL IMPROVEMENTS IN THE CITY OF MAIZE, KANSAS; MAKING CERTAIN FINDINGS WITH RESPECT THERETO; AND AUTHORIZING AND PROVIDING FOR THE MAKING OF THE IMPROVEMENTS IN ACCORDANCE WITH SUCH FINDINGS (PAVING IMPROVEMENTS/CYPRESS POINT ADDITION).

WHEREAS, a petition (the “Petition”) was filed with the City Clerk of the City of Maize, Kansas (the “City”) proposing certain internal improvements; and said Petition sets forth: (a) the general nature of the proposed improvements; (b) the estimated or probable cost of the proposed improvements; (c) the extent of the proposed improvement district to be assessed for the cost of the proposed improvements; (d) the proposed method of assessment; (e) the proposed apportionment of the cost between the improvement district and the City-at-large; and (f) a request that such improvements be made without notice and hearing as required by K.S.A. 12-6a01 *et seq.*; and

WHEREAS, the governing body of the City hereby finds and determines that said Petition was signed by the owners of record of more than one-half of the area liable for assessment for the proposed improvements, and is therefore sufficient in accordance with the provisions of K.S.A. 12-6a01 *et seq.* (the “Act”).

THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF MAIZE, KANSAS:

Section 1. Findings of Advisability. The governing body hereby finds and determines that:

(a) It is advisable to make the following improvements (the “Improvements”):

Paving Red Fox and Red Fox Circle from the south line of the plat north to and including the roundabout; and on Brush Creek from the east line of Red Fox east and north to the north line of the plat including a temporary turnaround at the north end of the plat; said pavement between the aforesaid limits to be constructed for a width of twenty-four (24) feet from gutter line to gutter line, and each gutter to be two (2) feet in width, making a total roadway width of twenty-eight (28) feet, and drainage be installed where necessary, all to serve the area described as the Improvement District, all in accordance with City standards and plans and specifications prepared or approved by the City Engineer.

(b) The estimated or probable cost of the proposed Improvements is: \$1,022,000, exclusive of interest on financing and administrative and financing costs; said estimated cost to be increased at the pro rata rate of 1 percent per month from and after the date of adoption of this Resolution.

(c) The extent of the improvement district (the "Improvement District") to be assessed for the cost of the Improvements is:

Lots 1 through 25, Block A and Lots 1 through 12, Block B, Cypress Point Addition; to the City of Maize, Sedgwick County, Kansas.

(d) The method of assessment is: on a fractional basis. The fractional shares provided for herein have been determined on the basis of equal shares being assessed to lots or parcels of substantially comparable size and/or value: Lots 1 through 25, Block A, and Lots 1 through 12, Block B, CYPRESS POINT ADDITION shall each pay 1/37 of the total cost of the improvements.

In the event all or part of the lots or parcels in the proposed Improvement District are replatted before assessments have been levied, the assessments against the replatted area shall be recalculated on the basis of the method of assessment set forth herein. Where the ownership of a single lot is or may be divided into two or more parcels, the assessment to the lot so divided shall be assessed to each ownership or parcel on a square foot basis.

(e) The apportionment of the cost of the Improvements between the Improvement District and the City-at-large is: 100% to be assessed against the Improvement District and 0% to be paid by the City-at-large.

Section 2. Authorization of Improvements. The abovesaid Improvements are hereby authorized and ordered to be made in accordance with the findings of the governing body of the City as set forth in *Section 1* of this Resolution.

Section 3. Bond Authority; Reimbursement. The Act provides for the costs of the Improvements, interest on interim financing and associated financing costs to be paid by the issuance of general obligation bonds or special obligation bonds of the City (the "Bonds"). The Bonds may be issued to reimburse expenditures made on or after the date which is 60 days before the date of this Resolution, pursuant to Treasury Regulation 1.150-2.

Section 4. Effective Date. This Resolution shall be effective upon adoption. This Resolution shall be published one time in the official City newspaper, and shall also be filed of record in the office of the Register of Deeds of Sedgwick County, Kansas.

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ADOPTED by the governing body of the City on September 18, 2017.

(SEAL)

By: _____
Name: Clair Donnelly
Title: Mayor

ATTEST:

By: _____
Name: Jocelyn Reid
Title: Clerk

CERTIFICATE

I hereby certify that the above and foregoing is a true and correct copy of the Resolution of the City adopted by the governing body on September 18, 2017, as the same appears of record in my office.

DATED: September 18, 2017.

By: _____
Name: Jocelyn Reid
Title: Clerk

SANITARY SEWER PETITION

RECEIVED

SEP 06 2017

CITY CLERKS OFFICE

To the Mayor and City Council
Maize, Kansas

Dear Council Members:

1. We, the undersigned owners of record as below designated, of Lots, Parcels, and Tracts of real property described as follows:

CYPRESS POINT ADDITION

Lots 1 through 25, Block A

Lots 1 through 12, Block B

do hereby petition pursuant to the provisions of K.S.A. 12-6a01 et seq., as amended, as follows:

- (a) That there be constructed a sanitary sewer to serve the area described above, according to plans and specifications to be furnished by the City Engineer of the City of Maize, Kansas.
- (b) That the estimated and probable cost of the improvements is Six Hundred Ninety-Four Thousand Dollars (\$694,000.00) exclusive of the cost of interest on borrowed money, with 56.58 percent payable by the improvement district and 43.42 percent payable by the City at large. Said estimated cost as above set forth may be increased to include temporary interest or finance costs incurred during the course of design and construction of the project, and also may be increased at the pro rata rate of one percent per month from and after October 1, 2017.
- (c) That the land or area above described be constituted as an improvement district against which shall be assessed 100 percent of the total actual cost of the lateral sanitary sewer for which the improvement district is liable.

If this improvement is abandoned, altered and/or constructed privately in part or whole that precludes building this improvement under the authority of this petition, any costs that the City of Maize incurs shall be assessed to the property described above in accordance with the terms of the petition. In addition, if the improvement is abandoned at any state during the design and/or construction of the improvement or if it is necessary for the City of Maize to redesign, repair or reconstruct the improvement after its initial design and/or construction because the design or construction does not meet the requirements of the City, then such costs associated with the redesign, repair or reconstruction of said improvement shall be assessed to the property described above in accordance with the terms of this petition.

- (d) That the method of assessment of all costs of the improvements for which the improvement district is liable shall be on a fractional basis.

The fractional shares provided for herein have been determined on the basis of equal shares being assessed to lots or parcels of substantially comparable size and/or value: Lots 1 through 25, Block A, and Lots 1 through 12, Block B, CYPRESS POINT ADDITION shall each pay 1/37 of the total cost of the improvements.

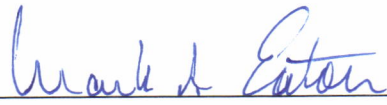
In the event all or part of the lots or parcels in the improvement district are replatted before assessments have been levied, the assessments against the replatted area shall be recalculated on the basis of the method of assessment set forth herein. Where the ownership of a single lot is or may be divided into two or more parcels, the assessment to the lot so divided shall be assessed to each ownership or parcel on a square foot basis.

2. (a) It is requested that the improvement hereby petitioned be made without notice and hearing, which, but for this request, would be required by K.S.A. 12-6a04. This petition may be combined with other petitions of similar nature to form one public improvement project.
- (b) Signatures on this petition are made with full knowledge and understanding that said signatures constitute a waiver of the limitations contained in K.S.A. 13-1013, which appear to limit the assessment for a lateral sewer to not more than one lateral sewer.

3. That names may not be withdrawn from this petition by the signers thereof after the Governing Body commences consideration of the petition or later than seven (7) days after filing, whichever occurs first.

4. That when this petition has been filed with the City Clerk and it has been certified that the signatures thereon are according to the records of the Register of Deeds of Sedgwick County, Kansas, the petition may be found sufficient if signed by either (1) a majority of the resident owners of record of property liable for assessment under the proposal, or (2) the resident owners of record of more than one-half of the area liable for assessment under the proposal, or (3) the owners of record (whether resident or not) of more than one-half of the area liable for assessment under the proposal. The Governing Body is requested to proceed in the manner provided by statute to the end that the petitioned improvements may be expeditiously completed and placed in use if and when such improvements are necessary to serve any building that may be constructed on the real property after the date on this petition.

WITNESS our signatures attached with respect to each of which is indicated the property owned and the date of signing.

LEGAL DESCRIPTION	SIGNATURE	DATE
<u>CYPRESS POINT ADDITION</u> Lots 1 through 25, Block A Lots 1 through 12, Block B	Cypress Point, LLC By:  Mark A. Eaton, Manager	9/5/17

CYPRESS POINT ADDITION

Maize, Sedgwick County, Kansas

SANITARY SEWER PETITION

CITY PORTION:

Extended North on Tyler Road to the Pump Station

Cost Estimate

Item	Quantity	Unit	Unit Price	Amount
10" Pipe	2,300	L.F.	\$35.00	\$80,500.00
Manhole	6	EA.	\$3,600.00	\$21,600.00
Stubs	2	EA.	\$500.00	\$1,000.00
Dewatering Contingency	1	L.S.	\$80,000.00	\$80,000.00
Seeding & Erosion Control	1	L.S.	\$5,000.00	\$5,000.00
Site Clearing and Restoration	1	L.S.	\$35,000.00	\$35,000.00
Subtotal				\$223,100.00

BENEFIT DISTRICT PORTION:

Extended West to Cypress Point Addition from Tyler Road

Benefit District: (37 Lots)

Lots 1 through 25, Block A

Lots 1 through 12, Block B

Cost Estimate

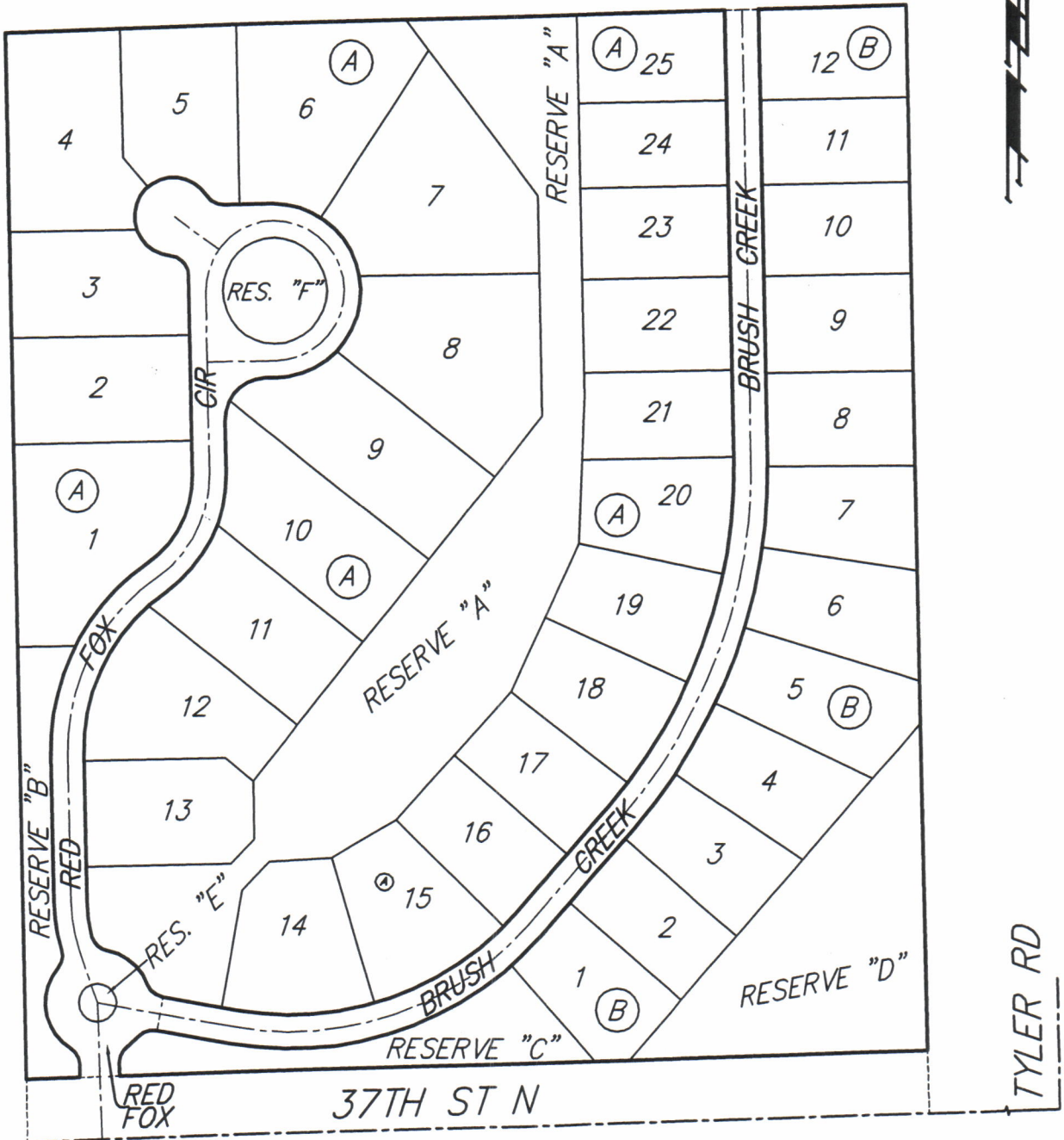
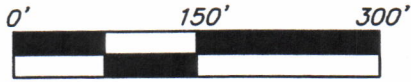
Item	Quantity	Unit	Unit Price	Amount
10" Pipe	450	L.F.	\$35.00	\$15,750.00
8" Pipe	3,100	L.F.	\$24.00	\$74,400.00
Manhole	26	EA.	\$3,600.00	\$93,600.00
Stubs/Risers	31	EA.	\$850.00	\$26,350.00
Flowable Fill	350	L.F.	\$40.00	\$14,000.00
Sand Backfill (Flushed & Vib.)	1,200	L.F.	\$18.00	\$21,600.00
Dewatering Contingency	1	L.S.	\$20,000.00	\$20,000.00
Seeding & Erosion Control	1	L.S.	\$5,000.00	\$5,000.00
Site Clearing and Restoration	1	L.S.	\$20,000.00	\$20,000.00
Subtotal				\$290,700.00

City Portion	\$223,100.00
Benefit District Portion	\$290,700.00
Subtotal	\$513,800.00
+ 35% Design, Insp., & Administration	\$179,830.00
Total	\$693,630.00

Petition Amount	\$694,000		
City Portion (\$223,100/\$513,800)	\$301,346	43.42%	
Benefit District Portion	\$392,654	56.58%	
Average Cost Per Lot	\$10,612		
Average Monthly Assessment	\$73 (Based on 15 years @ 3%)		
	\$59 (Based on 20 years @ 3%)		

SANITARY SEWER
BENEFIT DISTRICT

**CYPRESS POINT ADDITION
MAIZE, SEDGWICK COUNTY, KANSAS**



5 SEPT 2017

B Baughman Company, P.A.
315 E 11th St. Wichita, KS 67211 P 316-262-7271 F 316-262-0149
Baughman ENGINEERING | SURVEYING | PLANNING | LANDSCAPE ARCHITECTURE

NOTE: To be recorded with the Register of Deeds of Sedgwick County, Kansas

(Published in *The Clarion* on September 21, 2017)

RESOLUTION NO. _____

A RESOLUTION DETERMINING THE ADVISABILITY OF THE MAKING OF CERTAIN INTERNAL IMPROVEMENTS IN THE CITY OF MAIZE, KANSAS; MAKING CERTAIN FINDINGS WITH RESPECT THERETO; AND AUTHORIZING AND PROVIDING FOR THE MAKING OF THE IMPROVEMENTS IN ACCORDANCE WITH SUCH FINDINGS (SANITARY SEWER IMPROVEMENTS/CYPRESS POINT ADDITION).

WHEREAS, a petition (the "Petition") was filed with the City Clerk of the City of Maize, Kansas (the "City") proposing certain internal improvements; and said Petition sets forth: (a) the general nature of the proposed improvements; (b) the estimated or probable cost of the proposed improvements; (c) the extent of the proposed improvement district to be assessed for the cost of the proposed improvements; (d) the proposed method of assessment; (e) the proposed apportionment of the cost between the improvement district and the City-at-large; and (f) a request that such improvements be made without notice and hearing as required by K.S.A. 12-6a01 *et seq.*; and

WHEREAS, the governing body of the City hereby finds and determines that said Petition was signed by the owners of record of more than one-half of the area liable for assessment for the proposed improvements, and is therefore sufficient in accordance with the provisions of K.S.A. 12-6a01 *et seq.* (the "Act").

THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF MAIZE, KANSAS:

Section 1. Findings of Advisability. The governing body hereby finds and determines that:

(a) It is advisable to make the following improvements (the "Improvements"):

Sanitary sewer to serve the area described as the Improvement District, all in accordance with City standards and plans and specifications prepared or approved by the City Engineer.

(b) The estimated or probable cost of the proposed Improvements is: \$694,000, exclusive of interest on financing and financing and administrative costs; said estimated cost to be increased at the pro rata rate of 1 percent per month from and after the date of adoption of this Resolution.

(c) The extent of the improvement district (the "Improvement District") to be assessed for the cost of the Improvements is:

Lots 1 through 25, Block A and Lots 1 through 12, Block B, Cypress Point Addition to the City of Maize, Sedgwick County, Kansas.

(d) The method of assessment is: on a fractional basis. The fractional shares provided for herein have been determined on the basis of equal shares being assessed to lots or parcels of substantially comparable size and/or value: Lots 1 through 25, Block A, and Lots 1 through 12, Block B, CYPRESS POINT ADDITION shall each pay 1/37 of the total cost of the improvements.

In the event all or part of the lots or parcels in the proposed Improvement District are replatted before assessments have been levied, the assessments against the replatted area shall be recalculated on the basis of the method of assessment set forth herein. Where the ownership of a single lot is or may be divided into two or more parcels, the assessment to the lot so divided shall be assessed to each ownership or parcel on a square foot basis.

(e) The apportionment of the cost of the Improvements between the Improvement District and the City-at-large is: 56.58% to be assessed against the Improvement District and 43.42% to be paid by the City-at-large.

Section 2. Authorization of Improvements. The abovesaid Improvements are hereby authorized and ordered to be made in accordance with the findings of the governing body of the City as set forth in *Section 1* of this Resolution.

Section 3. Bond Authority; Reimbursement. The Act provides for the costs of the Improvements, interest on interim financing and associated financing costs to be paid by the issuance of general obligation bonds or special obligation bonds of the City (the "Bonds"). The Bonds may be issued to reimburse expenditures made on or after the date which is 60 days before the date of this Resolution, pursuant to Treasury Regulation 1.150-2.

Section 4. Effective Date. This Resolution shall be effective upon adoption. This Resolution shall be published one time in the official City newspaper, and shall also be filed of record in the office of the Register of Deeds of Sedgwick County, Kansas.

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ADOPTED by the governing body of the City on September 18, 2017.

(SEAL)

By: _____
Name: Jocelyn Reid
Title: Mayor

ATTEST:

By: _____
Name: Jocelyn Reid
Title: Clerk

CERTIFICATE

I hereby certify that the above and foregoing is a true and correct copy of the Resolution of the City adopted by the governing body on September 18, 2017, as the same appears of record in my office.

DATED: September 18, 2017.

By: _____
Name: Jocelyn Reid
Title: Clerk

WATER DISTRIBUTION SYSTEM PETITION

To the Mayor and City Council
Maize, Kansas

Dear Council Members:

1. We, the undersigned owners of record as below designated, of Lots, Parcels, and Tracts of real property described as follows:

CYPRESS POINT ADDITION

Lots 1 through 25, Block A

Lots 1 through 12, Block B

do hereby petition, pursuant to the provisions of K.S.A. 12-6a01 et seq., as amended, as follows:

- (a) That there be constructed a water distribution system, including necessary water mains, pipes, valves, hydrants, meters and appurtenances to serve the area described above, according to plans and specifications to be furnished by the City Engineer of the City of Maize, Kansas.
- (b) That the estimated and probable cost of the foregoing improvements being One Hundred Thirty-Eight Thousand Dollars (\$138,000), with 100 percent payable by the improvement district. Said estimated cost as above setforth may be increased to include temporary interest or finance costs incurred during the course of design and construction of the project, and also may be increased at the pro rata rate of 1 percent per month from and after October 1, 2017.
- (c) That the land or area above described be constituted as an improvement district against which shall be assessed 100 percent of the total actual cost of the improvement for which the improvement district is liable.

If this improvement is abandoned, altered and/or constructed privately in part or whole that precludes building this improvement under the authority of this petition, any costs that the City of Maize incurs shall be assessed to the property described above in accordance with the terms of the petition. In addition, if the improvement is abandoned at any state during the design and/or construction of the improvement or if it is necessary for the City of Maize to redesign, repair or reconstruct the improvement after its initial design and/or construction because the design or construction does not meet the requirements of the City, then such costs associated with the redesign, repair or reconstruction of said improvement shall be assessed to the property described above in accordance with the terms of this petition.

- (d) That the method of assessment of all costs of the improvement or which the improvement district shall be liable shall be on a fractional basis.

The fractional shares provided for herein have been determined on the basis of equal shares being assessed to lots or parcels of substantially comparable size and/or value: Lots 1 through 25, Block A, and Lots 1 through 12, Block B, CYPRESS POINT ADDITION shall each pay 1/37 of the total cost of the improvements.

In the event all or part of the lots or parcels in the improvement district are replatted before assessments have been levied, the assessments against the replatted area shall be recalculated on the basis of the method of assessment set forth herein. Where the ownership of a single lot is or may be divided into two or more parcels, the assessment to the lot so divided shall be assessed to each ownership or parcel on a square foot basis.

2. It is requested that the improvement hereby petitioned be made without notice and hearing, which, but for this request, would be required by K.S.A. 12-6a04. This petition may be combined with other petitions of similar nature in order to form one public improvement project.

3. That names may not be withdrawn from this petition by the signers thereof after the Governing Body commences consideration of the petition or later than seven (7) days after filing, whichever occurs first.

4. That when this petition has been filed with the City Clerk and it has been certified that the signatures thereon are according to the records of the Register of Deeds of Sedgwick County, Kansas, the petition may be found sufficient if signed by either (1) a majority of the resident owners of record of property liable for assessment under the proposal, or (2) the resident owners of record of more than one-half of the area liable for assessment under the proposal, or (3) the owners of record (whether resident or not) of more than one-half of the area liable for assessment under the proposal. The Governing Body is requested to proceed in the manner provided by statute to the end that the petitioned improvements may be expeditiously completed and placed in use.

CYPRESS POINT ADDITION

Maize, Sedgwick County, Kansas

WATER PETITION

Benefit District: (37 Lots)

Lots 1 through 25, Block A

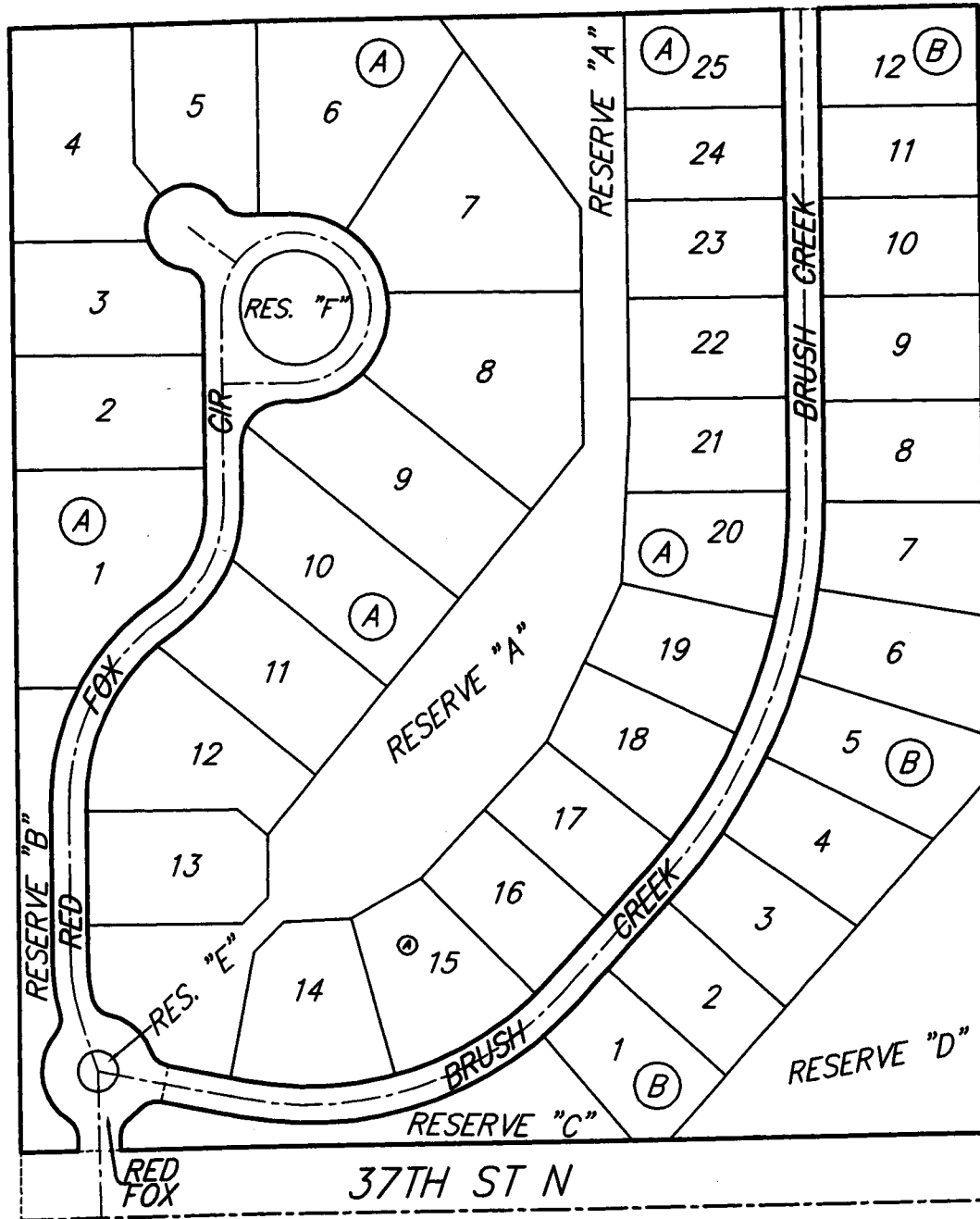
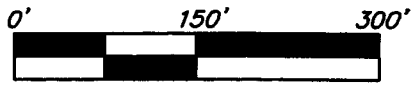
Lots 1 through 12, Block B

Cost Estimate

Item	Quantity	Unit	Unit Price	Amount
8" Pipe	2,750	L.F.	\$24.00	\$66,000.00
Fire Hydrants	4	EA.	\$3,000.00	\$12,000.00
Valves	3	EA.	\$1,200.00	\$3,600.00
Blow Off Assembly	2	EA.	\$500.00	\$1,000.00
Erosion Control	1	L.S.	\$4,000.00	\$4,000.00
Site Clearing and Restoration	1	L.S.	\$15,000.00	\$15,000.00
Subtotal				\$101,600.00
+ 35% Design, Insp., & Administration				\$35,560.00
Total				\$137,160.00

Petition Amount	\$138,000
Average Cost Per Lot	\$3,730
Average Monthly Assessment	\$26 (Based on 15 years @ 3%)
	\$21 (Based on 20 years @ 3%)

**WATER
BENEFIT DISTRICT
CYPRESS POINT ADDITION
MAIZE, SEDGWICK COUNTY, KANSAS**



5 SEPT 2017

B Baughman Company, P.A.
315 Erie St. Wichita, KS 67211 P 316-262-7271 F 316-262-0140
Baughman ENGINEERING | SURVEYING | PLANNING | LANDSCAPE ARCHITECTURE

NOTE: To be recorded with the Register of Deeds of Sedgwick County, Kansas

(Published in *The Clarion* on September 21, 2017)

RESOLUTION NO. _____

A RESOLUTION DETERMINING THE ADVISABILITY OF THE MAKING OF CERTAIN INTERNAL IMPROVEMENTS IN THE CITY OF MAIZE, KANSAS; MAKING CERTAIN FINDINGS WITH RESPECT THERETO; AND AUTHORIZING AND PROVIDING FOR THE MAKING OF THE IMPROVEMENTS IN ACCORDANCE WITH SUCH FINDINGS (WATER DISTRIBUTION SYSTEM IMPROVEMENTS/CYPRESS POINT ADDITION).

WHEREAS, a petition (the "Petition") was filed with the City Clerk of the City of Maize, Kansas (the "City") proposing certain internal improvements; and said Petition sets forth: (a) the general nature of the proposed improvements; (b) the estimated or probable cost of the proposed improvements; (c) the extent of the proposed improvement district to be assessed for the cost of the proposed improvements; (d) the proposed method of assessment; (e) the proposed apportionment of the cost between the improvement district and the City-at-large; and (f) a request that such improvements be made without notice and hearing as required by K.S.A. 12-6a01 *et seq.*; and

WHEREAS, the governing body of the City hereby finds and determines that said Petition was signed by the owners of record of more than one-half of the area liable for assessment for the proposed improvements, and is therefore sufficient in accordance with the provisions of K.S.A. 12-6a01 *et seq.* (the "Act").

THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF MAIZE, KANSAS:

Section 1. Findings of Advisability. The governing body hereby finds and determines that:

(a) It is advisable to make the following improvements (the "Improvements"):

That there be constructed a water distribution system, including necessary water mains, pipes, valves, hydrants, meters and appurtenances to serve the area described as the Improvement District, all in accordance with City standards and plans and specifications prepared or approved by the City Engineer.

(b) The estimated or probable cost of the proposed Improvements is: \$138,000, exclusive of interest on financing and administrative and financing costs; said estimated cost to be increased at the pro rata rate of 1 percent per month from and after the date of adoption of this Resolution.

(c) The extent of the improvement district (the "Improvement District") to be assessed for the cost of the Improvements is:

Lots 1 through 25, Block A and Lots 1 through 12, Block B, Cypress Point Addition; to the City of Maize, Sedgwick County, Kansas.

(d) The method of assessment is: on a fractional basis. The fractional shares provided for herein have been determined on the basis of equal shares being assessed to lots or parcels of substantially comparable size and/or value: Lots 1 through 25, Block A, and Lots 1 through 12, Block B, CYPRESS POINT ADDITION shall each pay 1/37 of the total cost of the improvements.

In the event all or part of the lots or parcels in the proposed Improvement District are replatted before assessments have been levied, the assessments against the replatted area shall be recalculated on the basis of the method of assessment set forth herein. Where the ownership of a single lot is or may be divided into two or more parcels, the assessment to the lot so divided shall be assessed to each ownership or parcel on a square foot basis.

(e) The apportionment of the cost of the Improvements between the Improvement District and the City-at-large is: 100% to be assessed against the Improvement District and 0% to be paid by the City-at-large.

Section 2. Authorization of Improvements. The abovesaid Improvements are hereby authorized and ordered to be made in accordance with the findings of the governing body of the City as set forth in *Section 1* of this Resolution.

Section 3. Bond Authority; Reimbursement. The Act provides for the costs of the Improvements, interest on interim financing and associated financing costs to be paid by the issuance of general obligation bonds or special obligation bonds of the City (the "Bonds"). The Bonds may be issued to reimburse expenditures made on or after the date which is 60 days before the date of this Resolution, pursuant to Treasury Regulation 1.150-2.

Section 4. Effective Date. This Resolution shall be effective upon adoption. This Resolution shall be published one time in the official City newspaper, and shall also be filed of record in the office of the Register of Deeds of Sedgwick County, Kansas.

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ADOPTED by the governing body of the City on September 18, 2017.

(SEAL)

By: _____
Name: Clair Donnelly
Title: Mayor

ATTEST:

By: _____
Name: Jocelyn Reid
Title: Clerk

CERTIFICATE

I hereby certify that the above and foregoing is a true and correct copy of the Resolution of the City adopted by the governing body on September 18, 2017, as the same appears of record in my office.

DATED: September 18, 2017.

By: _____
Name: Jocelyn Reid
Title: Clerk

September 2017



Monthly Council Report

Department Highlights

- Overall Department activities are functioning normal.
- Both new patrol units are up and running.
- Unit 414 has incurred several high dollar mechanical issues and has been taken out of service pending sale. This unit was scheduled to be sold earlier this year, however, it was kept on line due to fleet demands.
- Police Administration has been working to reduce patrol officer overtime, which is a result of our sharp increase in service demand this past year. After analyzing trends and call load we determined it would be in the best interest of the department to transition patrol officers from a 10.5 hour shift to a 12 hours shift with rotating days off. This allows for extra coverage during peak call loads and is projected to significantly reduce overtime costs. We will re-evaluate this change after the first of the year.

Budget status: 80.34/100%

Major purchases: None

Current Staff Levels.

11 Full-time
2 Part-time
1 Reserve
3 Reserve -Vacant

Monthly Activities

March Police Reports - 745
March calls for service - 626

Community Policing:

PUBLIC WORKS REPORT 9-13-2017

Regular Work

- Graded 61st and north Tyler Road, as well as 45th street.
- We do locates, check the water and lift stations daily, as well as clean and stock the new bathroom. This is all done 365 days a year.
- Check signs, streets, drainage all over the city.
- We continue to mow somewhere nearly every day. Ditches, Parks, both ponds, well houses and lift station areas, all ditches and road ROW,s.

Special Projects

- Finished installing asphalt chips at the Cemetery and had Pro-Seal inject rejuvenating oil into the chips to help them bond together better. We hope this will keep the roads at the cemetery in better shape for a while.
- Helped Sue sort and pass out commodities to those less fortunate.
- We dug out, formed and poured some new concrete for the relocation of the diesel tanks for our equipment. This will enable us to have more room safely away from any buildings to fuel up equipment.
- Finished installing the new lights, siren, cameras, crash bumper and cage for one of the new police cars.
- Dug four grave this past month.
- Cleaned the concrete flume along Maize Road from the top of the hill to 31st St.
- We are building the concrete pads for the picnic tables in the park and some new sidewalk as well.
- We have hauled brush for 10 elderly or disabled residents, marked 157 locates and taken care of 44 work order complaints for a variety of reasons this past month besides doing our daily work. Installed 9 water meters as well as reading water meters.

Ron Smothers

Public Works director

City Engineer's Report

9/18/2017

Maize High School

Construction is continuing on the exterior of the Career and Technology Education Center at Maize High School. It is almost complete

Watercress Villas

The clubhouse is scheduled to be complete on October 1st. This area will function as their sales office to sign contracts for apartment units. Units will become available as soon as they are completed with the units at the west end completing first and continuing to the east. This is estimated to start around the middle of October.

Copper Creek Apartments

The drainage plans for the apartments have been approved. The contractor will be installing the sanitary sewer from Hampton Lakes North to the apartment complex. This should start either Friday or Monday. Footings for the first apartment unit and two garages have been installed. Permits have been pulled for another building and an additional two garages. The footings, underground plumbing and the slab work should be done before December with framing starting in December on building number one.

PLANNING ADMINISTRATOR'S REPORT

DATE: September 18, 2017

TO: Maize City Council Members

FROM: Kim Edgington, Planning Administrator

RE: Regular September Council Meeting

The following is a summary intended to keep the Council apprised of the status of ongoing planning projects.

1. Watercress Apartment development – Construction continues with an anticipated opening date of fall 2017. Plans are being made to serve the sign with electricity that is planned for construction within the Ranch Road right-of-way. We expect the sign to be constructed within the next few weeks.
2. Comprehensive Plan Update – Gould Evans is now developing goals and strategies based upon the responses to the community survey. There will be another survey to further refine the plan and accurately reflect the vision of the community in late summer. Richard and I will be meeting with Graham Smith from Gould Evans on Thursday, the 17th and can report on this at the Council meeting.
3. Cypress Point Addition – a plat for 37 single-family lots on 20 acres on the north side of 37th Street approximately ¼ mile west of Tyler. The final plat was reviewed and approved by the Planning Commission on August 3, 2017 and is to be presented to the Council at your September meeting.
4. Sign variance for Holiday Inn – the Board of Zoning Appeals will hear a request to construct an additional sign along Maize Road at their October 5th meeting.
5. General planning issues – I continue to meet, both on the phone and in person, with citizens and developer's representatives requesting information on general planning matters, such as what neighboring property owners are planning to do, what they are allowed to do on their property, and what the process is for submitting various applications and materials to the Planning Commission.



**City Clerk Report
REGULAR COUNCIL MEETING
September 18, 2017**

Year to date status (Through 8/31/17):

General Fund –			
	Budget	YTD	
Rev.	\$3,251,293	\$2,805,259	86.28%
Exp.	\$3,375,058	\$2,503,618	74.18%
Streets –			
Rev.	\$302,350	\$ 236,306	78.16%
Exp.	\$308,050	\$ 227,652	73.90%
Wastewater Fund-			
Rev.	\$784,000	\$ 602,720	76.88%
Exp.	\$768,863	\$ 539,903	70.22%
Water Fund-			
Rev.	\$779,925	\$ 650,587	83.42%
Exp.	\$779,925	\$ 582,624	74.70%

Health & Dental Benefits

Per Council's request, here are the 2017 numbers (through 8/31/2017) for employee health, dental, and life (including accidental death and short-term disability).

	<u>City Portion</u>	<u>Employee Portion</u>	<u>Total Paid</u>
Health:	\$227,980.73	\$ 57,005.84	\$284,986.57
Dental:	15,313.48	3,830.05	19,143.53
Life:	<u>8,541.15</u>	<u>0</u>	<u>8,541.15</u>
	\$251,835.36	\$ 60,835.89	\$312,671.25

CAPITAL PROJECTS

**Projects w/o
Temp Notes**

Project	Fund	Resolution of Advisability	Total Resolution Amount	Expenditures thru 12/31/16	Expenditures 1/1/17 thru 8/31/17	Total Expenditures	Resolution Authorization Less Expenditures
Eagles Nest Phase 2B Water	05	585-16	\$ 123,000.00	\$ 13,593.65	\$ 70,342.48	\$ 83,936.13	\$ 39,063.87
Eagles Nest Phase 2B Paving	05	586-16	\$ 422,000.00	\$ 24,757.63	\$ 262,566.23	\$ 287,323.86	\$ 134,676.14
Maize Industrial Park 2nd Paving	05	591-17	\$ 843,800.00	\$ -	\$ 26,085.63	\$ 26,085.63	\$ 817,714.37
Maize Industrial Park 2nd Water	05	592-17	\$ 60,200.00	\$ -	\$ 41,464.64	\$ 41,464.64	\$ 18,735.36
Maize Industrial Park 2nd Sewer	05	593-17	\$ 75,800.00	\$ -	\$ 40,465.64	\$ 40,465.64	\$ 35,334.36
Totals			\$ 1,524,800.00	\$ 38,351.28	\$ 440,924.62	\$ 479,275.90	\$ 1,045,524.10

KDHE Project	Fund	Ordinance	Total Resolution Amount	Expenditures thru 12/31/16	Expenditures 1/1/17 thru 8/31/17	Total Expenditures	Resolution Authorization Less Expenditures
WWTP Expansion	05	923	\$ 6,100,000.00	\$ 10,155.91	\$ 549,517.48	\$ 559,673.39	\$ 5,540,326.61

Grand Total **\$48,507.19** **\$990,442.10** **\$1,038,949.29** **\$6,585,850.71**

CIP 2017 (As of 8/31/2017)

<u>Detail</u>	<u>Reason</u>	<u>August Revenue</u>	<u>August Expense</u>	<u>Budget</u>	<u>Year to Date Actual Cash</u>
Beg Cash - 01/01/17					\$ 88,249.41
Ad Valorem	Tax			-	-
Motor Vehicle	Tax			-	-
Delinquent	Tax	-		-	1.85
Interest	From Bank Accounts	961.54		2,000.00	5,849.19
Reimbursements	Sidewalk Grant	-			-
Transfers	From General Fund	38,333.33		460,000.00	306,666.64
Total Revenues		<u>39,294.87</u>		<u>462,000.00</u>	<u>312,517.68</u>
Total Resources					<u><u>400,767.09</u></u>
Street Improvements			168,298.63	350,000.00	211,194.96
Sidewalk/Bike Paths			-	100,000.00	80,555.61
Park Improvements			-	200,000.00	181,757.52
Other Capital Costs			-	-	-
Total Expenditures			<u>-</u>	<u>650,000.00</u>	<u>473,508.09</u>
Cash Balance - 8/31/17					<u><u>\$ (72,741.00)</u></u>

CITY OF MAIZE/REC COMMISSION
 SHARED COSTS FOR CITY HALL COMPLEX
 THRU 8/31/2017

	MONTHLY BILL	CITY PORTION	REC PORTION	YEAR TO DATE COSTS	CITY PORTION YEAR TO DATE	REC PORTION YEAR TO DATE	PERCENT OR FLAT RATE
Phone	\$517.78	\$381.81	\$135.97	\$4,128.41	\$3,038.49	\$1,089.92	Flat - based on number of lines
Internet	1,057.67	951.90	105.77	8,470.36	7,615.20	855.16	Flat - \$105.77/month
Gas	29.82	16.43	13.39	2,778.95	1,531.20	1,247.75	44.90%
Electric	3,189.28	1,757.29	1,431.99	16,037.42	8,836.62	7,200.80	44.90%
Janitor	1,767.20	973.73	793.47	15,172.07	8,359.81	6,812.26	44.90%
Water/Sewer	0.00	0.00	0.00	0.00	0.00	0.00	
Trash	79.13	43.60	35.53	606.92	334.41	272.51	44.90%
Insurance (Annual Bill)	0.00	0.00	0.00	10,364.00	5,710.56	4,653.44	44.90%
Pest Control	300.00	275.00	25.00	2,400.00	2,200.00	200.00	Flat - Exterminator breaks rate out
Lawn Service	0.00	0.00	0.00		0.00	0.00	Provided by Public Works
Total	\$6,940.88	\$4,399.76	\$2,541.12	\$59,958.13	\$37,626.30	\$22,331.83	

Shared Costs for City Hall
 Updated 9/13/2017

Equipment Reserve 2017 (As of 8/31/2017)

<u>Detail</u>	<u>Reason</u>	<u>August Revenue</u>	<u>August Expense</u>	<u>Budget</u>	<u>Year to Date Actual Cash</u>
Beg Cash - 01/01/17					\$ 96,339.29
Interest	From Bank Accounts	83.93		300.00	510.55
Reimbursement	Sale of Phone Equipment	-			-
Transfers	From General Fund	11,666.67		140,000.00	93,333.36
Total Revenues		\$ 11,750.60		\$ 140,300.00	\$ 93,843.91
Total Resources					\$ 190,183.20
Trucks/Heavy Equipment			\$ -	\$ 41,000.00	\$ 39,584.67
Computers			-	45,000.00	6,930.00
Police Department Expenses			6,037.20	50,000.00	55,532.20
Total Expenditures			\$ 6,037.20	\$ 136,000.00	\$ 102,046.87
Cash Balance - 8/31/2017					\$ 88,136.33

CITY OF MAIZE/USD #266
 SHARED COSTS FOR SCHOOL RESOURCE OFFICERS
 THRU 8/31/2017

	MONTHLY BILL	CITY PORTION	USD #266 PORTION	YEAR TO DATE COSTS	CITY PORTION YEAR TO DATE	USD #266 PORTION YEAR TO DATE
Wages	\$ 7,173.58	\$ 1,793.40	\$ 5,380.19	\$ 47,452.22	\$ 11,863.06	\$ 35,589.17
FICA/Medicare Taxes	514.70	128.68	386.03	3,406.50	851.63	2,554.88
KPERS (Employer)	608.99	152.25	456.74	4,056.30	1,014.08	3,042.23
Health/Life/Other Employer Paid Benefits	1,882.20	470.55	1,411.65	11,786.00	2,946.50	8,839.50
Total Shared Costs	\$ 10,179.47	\$ 2,544.87	\$ 7,634.60	\$ 66,701.02	\$ 16,675.26	\$ 50,025.77

Other Items	COST	CITY PORTION	USD #266 PORTION	YEAR TO DATE COSTS	CITY PORTION YEAR TO DATE	USD #266 PORTION YEAR TO DATE
Office Chair-MHS SRO		\$ -		\$ 649.09	\$ -	\$ 649.09
Totals	\$ 10,179.47	\$ 2,544.87	\$ 7,634.60	\$ 67,350.11	\$ 16,675.26	\$ 50,674.86



CITY OPERATIONS REPORT

DATE: September 13, 2017

TO: Maize City Council

FROM: Richard LaMunyon-Becky Bouska-Sue Villarreal-Jolene Graham

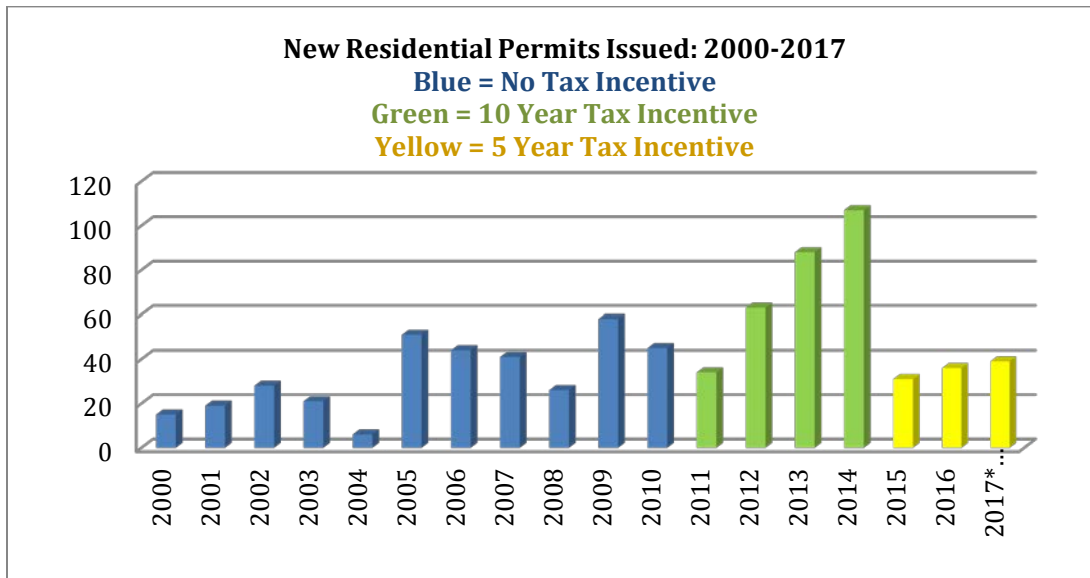
RE: September Report

1) Working Council Items Include:

- James Street Traffic Petition
- Utility Extension Cost Policy
- Housing Incentive Policy
- Revised Animal Control Ordinance
- 2017 Budget amendment
 - ✓ *Adjust budget spending authority*
- City Policy/Organizational Chart
- WAMPO Service Agreements

2) Housing Incentive Policy

The current five year housing incentive program is set to expire December 31, 2017. The chart below reflects new residential permits over the past 17 years and the influence of tax incentive programs upon growth. From a development perspective, the five year tax incentive program closes the gap between Wichita's and Maize's property taxes; albeit not as much as the ten year program. Dropping the program altogether would deter growth even more than the decrease seen after 2014. While the development in Wichita to the east of Maize is occurring at a greater pace, staff feels that holding the five-year program allows for controlled growth and infrastructure. It is staff's recommendation to renew the five year tax incentive program for three years (through December 31, 2020).



3) Park Activities

- Ballet in the Park on Sunday, September 10th was a success and drew a crowd of approximately 400 people.
- Details are coming together for the Glenn Alexander concert and Academy Arts Crawl on September 23rd. Fliers have been distributed and social media is constantly updated on this event.
- The Park & Tree board has applied for national registration of the Monarch Waystation at the Cemetery. They are also in the process of renewing the City’s Tree City USA certification.
- New picnic benches, a bike rack and trash receptacles were ordered for City Park and will be installed in the next few weeks.
- New tables and chairs were ordered for the Community Building. New flooring and interior paint are also under consideration.
- Improvements around City Hall Pond and in the Arboretum are being developed by staff and the board.
- Next month, the board is meeting for a workshop session where 2018’s goals objectives will be determined and prepared for addition to the Master Park Plan.

4) Cemetery Update

Volunteers will plant thirty-five trees in the new addition of the cemetery on October 7th starting at 9:00am. The trees were purchased at a greatly reduced price from the ICTrees foundation. Once the trees are planted, public works will trench and insert water lines for irrigation.

5) City Meetings

- Wednesday's - Mayor's Workshop @ 11am
- September 18th - Council @ 7pm
- October 5th - Planning @ 7pm
- October 10th - Park & Tree (workshop) @ 5:30pm
- October 16th - Council @ 7pm