

**MEETING NOTICE
MAIZE CITY COUNCIL
REGULAR MEETING**

TIME: 7:00 P.M.
DATE: MONDAY, JANUARY 21, 2019
PLACE: MAIZE CITY HALL
10100 W. GRADY AVENUE

**MAIZE CITY COUNCIL AGENDA
MAYOR DONNA CLASEN PRESIDING**

- 1) Call to Order
- 2) Roll Call
- 3) Pledge of Allegiance/Moment of Silence
- 4) Approval of Agenda
- 5) Public Comments
- 6) Consent Agenda
 - a. Approval of Minutes – City Council Regular Meeting of December 17, 2018.
 - b. Receive and file minutes from the Park and Tree Board of December 11, 2018.
 - c. Cash Disbursements from December 1, 2018 thru December 31, 2018 in the amount of \$909,066.42 (Check #67826 thru #67946).
 - d. Adopt the GAAP Waiver Resolution for 2018 in accordance with K.S.A. 75-1120a (a).
 - e. Approval of Halstead Bank as the City’s Official Depository for 2019 and selection of The Clarion as the City’s Official Newspaper for 2019.
- 8) Old Business
- 9) New Business
 - A. Zoning Fees Resolution
 - B. Charter Ordinance
- 10) Reports
 - Police
 - Public Works
 - City Engineer

- Planning & Zoning
- City Clerk
- Legal
- Operations
 - Municipal Court
 - Code Enforcement
- Cemetery
- Council Members' Reports
- Mayor's Report
 - Appointment of Hugh Nicks to the Planning Commission

11) Executive Session

12) Adjournment

**MINUTES-REGULAR MEETING
MAIZE CITY COUNCIL
Monday, December 17, 2018**

The Maize City Council met in a regular meeting at 7:00 p.m., Monday, **December 17, 2018** in the Maize City Hall, 10100 Grady Avenue, with **Mayor Donna Clasen** presiding. Council members present were **Karen Fitzmier, Kevin Reid, Alex McCreath, Jennifer Herington.** and **Pat Stivers.**

Also present were: **Richard LaMunyon**, City Administrator; **Rebecca Bouska**, Deputy City Administrator; **Sue Villarreal**, Deputy City Clerk, **Matt Jensby**, Police Chief; **Ron Smothers**, Public Works Director; **Bill McKinley**, City Engineer, **Kim Edgington**, Planning Administrator, **Jolene Graham**, Executive Assistant, **Tom Powell**, City Attorney and **Mitch Walter**, Bond Counsel.

APPROVAL OF AGENDA:

The Agenda was submitted for approval. The Pizza Hut North and Pizza Hut Bistro CMB licenses request was added to the consent agenda and Item 9C Zoning Fee Resolution was removed.

MOTION: **Fitzmier** moved to approve the agenda as amended.
McCreath seconded. Motion declared carried.

PUBLIC HEARING FOR 2018 BUDGET AMENDMENT:

Mayor Clasen opened the Public Hearing at 7:04 pm. Hearing no comments, the Public Hearing was closed.

CONSENT AGENDA:

The Consent Agenda was submitted for approval including:

- a. Approval of Minutes – City Council Regular Meeting of November 19, 2018 and Special Meeting of November 28, 2018.
- b. Receive and file minutes from the Planning Commission of October 4, 2018.
- c. Receive and file minutes from the Park and Tree Board of August 14, 2018.
- d. Cash Disbursements from November 1, 2018 thru November 30, 2018 in the amount of \$794,657.18 (Check #67704 thru #67825).
- e. Approval of Cereal Malt Beverage applications from January 1, 2019 through December 31, 2019 for Kwik Shop and Holiday Inn Express.
- f. Approval of Cereal Malt Beverage applications from January 1, 2019 through December 31, 2019 for Pizza Hut North and Pizza Hut Bistro.

MOTION: **Stivers** moved to approve the Consent Agenda as amended.
McCreath seconded. Motion declared carried.

AMENDMENT OF THE 2018 BUDGET:

The amended 2018 Budget increasing budget authority in the general, street, wastewater and water funds was submitted for approval.

MOTION: **Herington** moved to adopt the amended 2018 budget as published.
Fitzmier seconded. Motion declared carried.

PLAT S/D 03-018 NICK'S ADDITION

The final plat for the Nicks Addition was submitted for Council approval.

MOTION: **Fitzmier** moved to accept the Nicks Addition final plat S/D 03-018 and file with the County Register of Deeds.
Stivers seconded. Motion declared carried.

PERSONNEL POLICY MANUAL REVISIONS:

The revisions to the Personnel Policy Manual were submitted for Council approval.

MOTION: *Stivers* moved to adopt the revised Personnel Policy with the following changes:

1. Minor technical changes in Section IV 4.01 and 5.05.
2. Changed pay plan review from three years to annually, Section V, 5.02.
3. Changes to the Police Department Organizational Chart
4. Pay Plan changes for the Police Department
5. One new Patrol Officer Position
Lieutenant, Police Administrative Sergeant, Police Patrol Sergeant, School Resource Officer, Recruit Officer, Patrol Officer I, Patrol Officer II, and Master Patrol Officer.

Fitzmier seconded. Motion declared carried.

MASTER PARK PLAN 2019 UPDATE

An update for the 2019 Master Park Plan Objectives was submitted for Council approval.

MOTION: *Fitzmier* moved to approve the Master Park Plan 2019 Update as submitted.
Herington seconded. Motion declared carried.

RESOLUTION FOR IRB REDEMPTION (OPTOMETRICS)

A resolution authorizing the redemption of IRB bonds issued to OBS properties was submitted for Council approval.

MOTION: *Reid* moved to approve the resolution to authorize the redemption and payment of the Bonds and the conveyance of the facility to OBS Properties, LLC
McCreath seconded. Motion declared carried.

City Clerk assigned resolution #625-18

EXECUTIVE SESSION

Mayor Clasen requested a 25-minute executive session with the City Attorney to discuss form of government and potential litigation.

MOTION: *Fitzmier* moved to recess into executive session for 25 minutes to discuss form of government and potential litigation with the City Attorney pursuant to the exception, for matters which would be deemed privileged in the attorney-client relationship under the Kansas Open Meetings Act and the open meeting will resume in this room at 8:30 p.m.
Stivers seconded. Motion declared carried.

Council entered executive session at 8:05 pm and reconvened the open meeting at 8:30 p.m. No action was taken.

MOTION: *Reid* moved to re-enter executive session for 10 minutes to discuss form of government and potential litigation. The open meeting will resume in this room at 8:45 p.m.
McCreath seconded. Motion declared carried.

Council entered executive session at 8:35 pm and reconvened the open meeting at 8:45 p.m. No action was taken.

ADJOURNMENT:

With no further business before the Council,

MOTION: *Stivers* moved to adjourn.
 Reid seconded. Motion declared carried.
 Meeting adjourned.

Respectfully submitted by:

Sue Villarreal, Deputy City Clerk

**MINUTES – REGULAR MEETING
MAIZE PARK AND TREE BOARD
TUESDAY, DECEMBER 11, 2018**

The Maize Park and Tree Board met in a regular meeting at 5:30 pm, Tuesday, December 11, 2018 with *Chair Dennis Wardell* presiding. Board members present were *Vice-Chair Marina Fulton, Maren Breit* and *Patrick Atchison*. *Joshua Belcher* was absent.

Also present was: *Richard LaMunyon*, City Administrator, *Ross Jensby*, Public Works and *Jolene Graham*, Recording Secretary.

APPROVAL OF AGENDA:

The Agenda was submitted for Board approval.

MOTION: *Fulton* moved approve the agenda.
Atchison seconded. Motion declared carried.

APPROVAL OF THE AUGUST 14, 2018 MINUTES:

The Park and Tree Board Meeting Minutes of August 14, 2018 were submitted for approval.

MOTION: *Atchison* moved to approve the minutes.
Fulton seconded. Motion declared carried.

2019 MASTER PARK PLAN UPDATE

The Park and Tree Board conceived the 2017 edition of the Master Park Plan as a “living document” that will be continuously modified and updated. Significant updates would be presented to Council at least once per year. The Park and Tree board has spent several meetings in workshop sessions to determine priorities for 2019. The objectives section for 2019 of the Master Park Plan has therefore been updated to reflect their goals.

MOTION: *Fulton* moved to approve the 2019 Master Park Plan Update to the objectives section.
Breit seconded. Motion declared carried.


ADJOURNMENT:

With no further business before the Board:

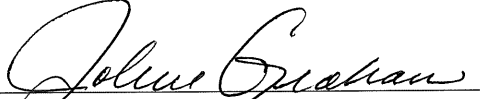
MOTION: *Fulton* motioned to adjourn.
Atchison seconded. Motion declared carried.

Meeting adjourned at 5:58 pm

Approved by the Park and Tree Board on January 8 2018.



Park and Tree Board Member



Recording Secretary

CITY OF MAIZE
Bank Reconciliation Report
For December 2018

Fund Balances

FUND	NAME	BEGIN PERIOD	RECEIPTS	DISBURSEMENTS	END PERIOD
01	General Fund	\$ 285,135.96	\$ 156,350.47	\$ 192,906.47	\$ 248,579.96
02	Street Fund	185,455.84	13,125.00	13,912.06	\$ 184,668.78
04	Capital Improvements Fund	262,864.50	41,276.40	24,937.50	279,203.40
05	Long-Term Projects	(567,030.97)	413,546.34	572,360.72	(725,845.35)
06	Mayor Donnelly Memorial Fund	4,280.00	-	-	4,280.00
10	Equipment Reserve Fund	108,137.66	13,670.19	8,878.09	112,929.76
11	Police Training Fund	13,188.76	94.42	227.09	13,056.09
12	Municipal Court Fund	43,530.83	2,801.96	750.00	45,582.79
16	Bond & Interest Fund	78,406.45	48,093.43	-	126,499.88
19	Wastewater Reserve Fund	259,673.41	8,698.15	20,499.53	247,872.03
20	Wastewater Treatment Fund	991,137.45	73,970.30	66,105.28	999,002.47
21	Water Treatment Fund	937,666.57	82,510.38	60,165.86	960,011.09
22	Water Reserve Fund	195,722.81	3,000.00	-	198,722.81
23	Water Bond Debt Reserve Fund	268,000.00	-	-	268,000.00
24	Wastewater Bond Debt Reserve Fund	147,800.09	-	-	147,800.09
32	Drug Tax Distribution Fund	2,404.57	-	-	2,404.57
38	Cafeteria Plan	8,354.19	-	1,643.99	6,710.20
76	Bond Refundings	(60,637.82)	-	-	(60,637.82)
98	Maize Cemetery	106,748.37	1,871.65	2,760.09	105,859.93
Totals All Fund		\$ 3,270,838.67	\$ 859,008.69	\$ 965,146.68	\$ 3,164,700.68

Bank Accounts and Adjustments

Halstead Checking Account	\$ 357,802.78	\$ 966,438.31	\$ 529,038.87	\$ 795,202.22
Outstanding Items				\$ (463,962.79)
Halstead Bank Money Market Account	2,921,967.28	5,634.04	200,000.00	2,727,601.32
Maize Cemetery CD 85071	-	-	-	-
Maize Cemetery Operations	106,748.37	1,871.65	2,760.09	105,859.93
Totals All Banks	\$ 3,386,518.43	\$ 973,944.00	\$ 731,798.96	\$ 3,164,700.68

CITY OF MAIZE
Cash and Budget Position
Thru December 31, 2018

FUND	NAME	BEGINNING	MONTH	MONTH	END MONTH	ANNUAL	YTD	YTD	REMAINING	REMAINING
		CASH BALANCE	RECEIPTS	DISBURSEMENTS	CASH BALANCE	EXPENSE BUDGET	REVENUE	EXPENSE	EXPENSE BUDGET	BUDGET PERCENTAGE
01	General Fund	\$ 285,135.96	\$ 156,350.47	\$ 192,906.47	\$ 248,579.96	\$ 3,780,555.00	\$ 3,799,749.70	\$ 3,749,576.06	\$ 30,978.94	0.82%
02	Street Fund	185,455.84	13,125.00	13,912.06	184,668.78	316,366.00	327,588.91	316,362.83	3.17	0.00%
04	Capital Improvements Fund	262,864.50	41,276.40	24,937.50	279,203.40	544,000.00	500,366.60	351,712.02	192,287.98	35.35%
05	Long-Term Projects	(567,030.97)	413,546.37	572,360.72	(725,845.32)	-	3,394,551.07	7,032,136.61		
06	Mayor Donnelly Memorial Fund	4,280.00	-	-	4,280.00		4,280.00	-		
10	Equipment Reserve	108,137.66	13,670.19	8,878.09	112,929.76	170,000.00	156,042.17	170,051.34	25,357.16	14.92%
11	Police Training Fund	13,188.76	94.42	227.09	13,056.09	3,000.00	6,527.54	2,999.85	0.15	0.01%
12	Municipal Court Fund	43,530.83	2,801.96	750.00	45,582.79	-	26,665.91	21,991.91		
16	Bond & Interest Fund	78,406.45	48,093.43	-	126,499.88	2,264,103.00	2,181,499.28	2,227,853.99	36,249.01	1.60%
19	Wastewater Reserve Fund	259,673.41	8,698.15	20,499.53	247,872.03	-	104,571.22	85,633.69		
20	Wastewater Treatment Fund	991,137.45	73,970.30	66,105.28	999,002.47	818,868.00	993,743.65	800,186.49	18,681.51	2.28%
21	Water Fund	937,666.57	82,510.38	60,165.86	960,011.09	828,979.00	1,137,513.42	818,989.69	9,989.31	1.21%
22	Water Reserve Fund	195,722.81	3,000.00		198,722.81	-	36,000.00	26,238.50		
23	Water Bond Debt Reserve Fund	268,000.00	-	-	268,000.00	-	-	-		
24	Wastewater Bond Debt Reserve Fund	147,800.09	-	-	147,800.09	-	-	-		
32	Drug Tax Distribution Fund	2,404.57		-	2,404.57	-	-	-		
38	Cafeteria Plan	8,354.19	-	1,643.99	6,710.20	-	23,675.30	17,511.65		
76	Bond Refundings	(60,637.82)	-	-	(60,637.82)		-	60,637.82		
98	Maize Cemetery	106,748.37	1,871.65	2,760.09	105,859.93	137,940.00	68,168.03	70,214.52	67,725.48	49.10%
Report Totals		\$ 3,270,838.67	\$ 859,008.72	\$ 965,146.68	\$ 3,164,700.71	\$ 8,863,811.00	\$ 12,760,942.80	\$ 15,752,096.97	\$ 381,272.71	4.30%

**MAIZE CITY COUNCIL
REGULAR MEETING
MONDAY, January 21, 2019**

CONSENT AGENDA ITEM 6d

ITEM: GAAP (Generally Accepted Accounting Principles) WAIVER

BACKGROUND: KSA 75-1120a(a) requires municipalities to use (GAAP) generally accepted accounting principles in the preparation of their financial statements and reports. Except for community colleges, the governing body of any municipality may waive this statutory GAAP requirement.

If a municipality waives the GAAP requirement, KSA 75-1120a c(1) requires that the municipality present financial statements and reports prepared on the basis of cash receipts and disbursements as adjusted to show compliance with the cash basis and budget laws of Kansas. The City of Maize historically has prepared their financial statements on the basis of cash receipts and disbursements as adjusted to show compliance with the cash basis and budget laws of the state under the GAAP Waiver.

FINANCIAL CONSIDERATIONS: None.

LEGAL CONSIDERATIONS: Passing the GAAP Waiver Resolution will put us in compliance with KSA 75-1120a (a).

RECOMMENDATION/ACTION: Approve the GAAP Waiver Resolution.

RESOLUTION NO.

A RESOLUTION OF THE CITY OF MAIZE DECLARING A WAIVER TO THE GAAP REQUIREMENT IN PREPARATION OF THE CITY OF MAIZE FINANCIAL STATEMENTS AND FINANCIAL REPORTS FOR YEAR ENDED DECEMBER 31, 2018.

WHEREAS the City of Maize, Kansas has determined that the financial statements and financial reports for year ended December 31, 2018 to be prepared in conformity with requirements of K.S.A. 75-1120a(a) are not relevant to the requirements of the cash basis and budget laws of this state are of no significant value to the Maize City Council or the members of the general public of the City of Maize and

WHEREAS there are no revenue bond ordinances or resolutions or other ordinances or resolutions of the municipality which require financial statements and financial reports to be prepared in conformity with KSA 75-1120a(a) for the year ended 2018.

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Maize, Kansas, in regular meeting duly assembled this ____ day of January 2019 that the Maize City Council waives the requirements of KSA 75-1120A(A) as they apply to the City of Maize for the year ended 2018.

BE IT FURTHER RESOLVED that the Maize City Council shall cause the financial statements and financial reports of the City of Maize to be prepared on the basis of cash receipts and disbursements as adjusted to show compliance with the cash basis and budget laws of this State.

(SEAL)

Donna Clasen, Mayor

Jocelyn Reid, City Clerk

**MAIZE CITY COUNCIL
REGULAR MEETING
MONDAY, JANUARY 21, 2018**

AGENDA ITEM #9A

ITEM: Resolution Establishing Updated Fees for Planning and Zoning Matters

BACKGROUND:

The current resolution establishing fees for planning and zoning services for the City was set in 2002. These fees need to be adjusted to more adequately reflect staff time to process and review these requests. Staff is including the Resolution with fees that were established in 2002. Section 4 of the previous fee schedule is not being included in the proposed revision since these items are now handled either through the building permit process or through the Sign Code process.

Staff has researched application fees in the surrounding communities and the City of Wichita and is recommending an increase in most all of our application fees. Staff has included a worksheet with the current, proposed and area-wide fees included. The proposed Resolution is included for Council review.

FINANCIAL CONSIDERATIONS

Costs in staff time and engineering review have increased and users of the service should be the ones bearing the costs of service.

LEGAL CONSIDERATIONS:

This resolution is subject to approval of the City Attorney as to form.

RECOMMENDATION/ACTION:

Approve the Resolution Establishing Updated Fees for Planning and Zoning Matters subject to final approval of the City Attorney.

(Published in The Clarion on January 24, 2019)

RESOLUTION NO. _____

A RESOLUTION OF THE CITY OF MAIZE, SEDGWICK COUNTY, KANSAS (THE "CITY") ESTABLISHING A FEE SCHEDULE FOR CHARGES FOR PROCESSING APPLICATIONS OF ZONING DISTRICT CLASSIFICATIONS, CONDITIONAL USE REQUESTS, VARIANCES AND PLATS GOVERNED BY THE ZONING REGULATIONS AND SUBDIVISION REGULATIONS OF THE CITY.

WHEREAS, the City has adopted Zoning Regulations pursuant to Ordinance No. 548 and Subdivision Regulations pursuant to Ordinance No. 513 which authorize the City Council to establish a fee schedule to defray the cost of administration and enforcement of such regulations; and

WHEREAS, the City is authorized pursuant to K.S.A. 12-747(a) to establish reasonable fees to be paid by the owners of property at the time of making of application for amendments to zoning districts or for conditional uses; and

WHEREAS, the City is authorized pursuant to K.S.A. 12-759(a) to establish a scale of reasonable fees to be paid in advance by a party that appeals, requests a variance or requests an additional use be granted by the Board of Zoning Appeals; and

WHEREAS, the City is authorized pursuant to K.S.A. 12-752(c) to establish reasonable fee to be paid to the Clerk by applicants seeking approval of plats filed with the Planning Commission; and

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF MAIZE, KANSAS:

Section 1. The following fees are established for the purpose of wholly or partially defraying costs for proceedings under the City Zoning Regulations in changes to zoning district classifications, for community unit plans, and for conditional use applications:

Amendment to District (residential).....	\$250.00
Amendment to District (non-residential).....	\$350.00
Community Unit Plan (CUP).....	\$600.00
Community Unit Plan when filed w/ Zoning District change...	\$250.00
Major CUP Amendment (more than 50% of area affected).....	\$200.00
Minor CUP Amendment (less than 50% of area affected).....	\$100.00
Planned Unit Development (PUD).....	\$600.00

Major PUD Amendment (more than 50% of area affected).....\$200.00
 Minor PUD Amendment (less than 50% of area affected).....\$100.00
 Conditional Use.....\$200.00*

*If an amendment to a district and a conditional use are concurrently processed for the same zoning lot only one-half of the conditional use fee will be charged.

If notifications have been given for an amendment to a district or a conditional use, and the applicant requests a deferral of the hearing, the applicant will be charged \$75.00 for each such request.

Section 2. The following fees are hereby established for the purpose of wholly or partially defraying costs of proceedings before the City Board of Zoning Appeals for appeals from the determination of the Zoning Administrator and for requests for variances:

Appeals.....\$100.00
 Variances.....\$150.00

If notifications have been given for an appeal or variance and the applicant requests a deferral of the hearing, the applicant will be charged \$50.00 for each such request.

Section 3. The following fees are hereby established for the purpose of wholly or partially defraying costs of proceedings under the Subdivision Regulations for applications pertaining to platting:

Administrative Plat.....\$150.00
 Sketch Plat.....\$25.00
 Preliminary Plat (residential).....\$600.00
 Preliminary Plat (non-residential).....\$700.00
 Final Plat.....\$250.00
 One-step Final Plat (residential).....\$700.00
 One-step Final Plat (non-residential).....\$800.00
 Vacation application.....\$200.00
 Residential Lot Split.....\$100.00
 Non-residential Lot Split.....\$125.00
 Correction of a platting error for engineering costs and recording fee for affidavit.....\$150.00

Section 4. No part of the fees in Sections 1-3 shall be refunded after payment is made in advance of filing an application. A written receipt shall be issued by the City to the person(s) making the payment and records thereof shall be kept in such manner as prescribed by law.

Section 5. Upon publication in the official newspaper, Resolution #323-02 and the fee schedule contained therein is repealed.

Section 6. This Resolution and the Fee Schedule contained herein is effective upon publication once in the official City newspaper.

PASSED BY THE GOVERNING BODY OF THE CITY OF MAIZE, KANSAS THIS 21st DAY OF JANUARY, 2019.

APPROVED BY THE MAYOR OF THE CITY OF MAIZE, KANSAS THIS 21st DAY OF JANUARY, 2018.

Donna Clasen, Mayor

Jocelyn Reid, City Clerk

	Maize-Proposed	Maize-Current	Andover	Bel Aire	Clearwater	Derby	Goddard	Haysville	Mulvane	Park City	Valley Center	Wichita
Zone Change (residential)	250	150	250	200+postage and publication	125	350	300	275	200	150	300	600
Zone Change (non-residential)	350	150	250	200+postage and publication	125	350	400	275	225/300	300	300	900/1200
Community Unit Plan (CUP)	600	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	1200
CUP with Zone Change	250	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	800
Major Amendment to CUP	200	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	1200
Minor Amendment to CUP	100	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	800
Planned Unit Development (PUD)	600	n/a	500	200+postage and publication	n/a	750	n/a	n/a	500	n/a	500	1200
Major Amendment to PUD	200	n/a	250	200+postage and publication	n/a	750	n/a	n/a	500	n/a	500	1200
Minor Amendment to PUD	100	n/a	n/a	n/a	n/a	750	n/a	n/a	n/a	n/a	n/a	800
Conditional Use	200	100	150	175 + expenses	125	350	400 (special use)	275	225	75	300 (special use)	450/750*
Zoning Appeal	100	100	150	175	125	150	125	150	150	75	200	125
Variance	150	100	150	100	125	150	125	150	150	75	200	525/750*
Administrative Plat	150	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	250
Sketch Plat	25	no charge	no charge	no charge	n/a	n/a	no charge	n/a	n/a	n/a	50	250
Preliminary Plat (residential)	600	500	100	200+engineering expense	125	500	300	40	200	200	350	900
Preliminary Plat (non-residential)	700	600	100	200+engineering expense	125	500	300	40	300	200	350	900
Final Plat	250	150	100	200+engineering expense	125	500	300	40	500	200	150	600
One-Step Final Plat (residential)	700	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	900
One-Step Final Plat (non-residential)	800	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	900
Vacation	200	150	100	100	125	250	150	150	225	100	100	525
Correction of platting error	150	150	100	n/a	n/a	n/a	Eng & record cost	n/a	n/a	n/a	n/a	275
Lot Split (residential)	100	75	100	175	125	250	40	50	100	100	100	275
Lot Split (non-residential)	125	100	100	175	125	250	40	50	100	100	100	400
* residential/non-residential												

(Published in the *Mt. Hope Clarion* on Aug 8, 2007)

RESOLUTION NO. 323-02

A RESOLUTION OF THE CITY OF MAIZE, SEDGWICK COUNTY, KANSAS (THE "CITY") ESTABLISHING A FEE SCHEDULE FOR CHARGES FOR PROCESSING APPLICATIONS OF ZONING DISTRICT CLASSIFICATIONS AND SPECIAL USE APPLICATIONS GOVERNED BY THE ZONING REGULATIONS AND SUBDIVISION REGULATIONS OF THE CITY.

WHEREAS, the City has adopted Zoning Regulations pursuant to Ordinance No. 548 and Subdivision Regulations pursuant to Ordinance No. 513 which authorize the City Council to establish a fee schedule to defray the costs of administration and enforcement of such regulations; and

WHEREAS, the City is authorized pursuant to K.S.A. 12-757(a) to establish reasonable fees to be paid by the owners of property at the time of making of application for amendments to zoning districts or for special uses; and

WHEREAS, the City is authorized pursuant to K.S.A. 12-759(a) to establish a scale of reasonable fees to be paid in advance by a party that appeals, requests a variance or requests an additional use be granted by the Board of Zoning Appeals; and

WHEREAS, the City is authorized pursuant to K.S.A. 12-752(c) to establish reasonable fees to be paid to the Clerk by applicants seeking approval of plats filed with the Planning Commission; and

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF MAIZE, KANSAS:

Section 1. The following fees are established for the purpose of wholly or partially defraying costs for proceedings under the City Zoning Regulations in changes to zoning district classifications and for special use applications:

Amendment to District.....	\$150.00
Special Use.....	\$150.00*

*If an amendment to a district and a special use are concurrently processed for the same zoning lot, only one-half the special use fee will be charged.

If notifications have been given for an amendment to a district or a special use, and the applicant requests a deferral of the hearing, the applicant will be charged \$50.00 for each such request.

Section 2. The following fees are hereby established for the purpose of wholly or partially defraying costs of proceedings before the City Zoning Board of Appeals for

Section 4. The following fees are hereby established for the purpose of wholly or partially defraying costs of administration and enforcement under the Zoning Regulations for various permits and/or certifications:

Zoning Permits and/or Occupancy Certificates

Principal Structure or Use	\$40.00*
Accessory Structure or Use	\$20.00*
Sign Only	\$20.00*
Grading permits.....	\$50.00
Structure Moving Permits.....	\$75.00
Portable Sign – 30 days or less.....	\$10.00
Portable Sign – Annual permit <u>\$50.00</u> per year or <u>\$5.00</u> per month for remaining months in calendar year, but not less than <u>\$10.00</u>	
Service Charge for Redeeming Illegally Placed Portable Signs	\$40.00
Temporary Permit for Recycling Center, small or large, Operated not for profit.....	No charge*

*This fee is not separately required if an application is concurrently made and a fee paid for a Building Permit.

If there is a failure to apply for a Zoning Permit and/or Occupancy Certificate prior to commencing the construction, structural alteration, enlargement or moving of a structure or the establishment, change to another, extension nor enlargement of a use which upon investigation would otherwise have been permitted by the Zoning Regulations there shall be an investigation charge added to the above Permit and/or Certificate fee which doubles the cost of the fee.

Section 5. No part of the fees in Sections 1-3 shall be refunded after payment is made in advance of filing an application, except when a zoning permit and/or occupancy certificate is not approved by the Zoning Administrator in Section 4. A written receipt shall be issued by the City to the person(s) making the payment and records thereof shall be kept in such manner as prescribed by law.

Section 6. Upon publication in the official newspaper, Resolution #251-96 and the fee schedule contained therein is repealed.

Section 7. This Resolution and the Fee Schedule contained herein is effective upon publication once in the official City newspaper.

PASSED BY THE GOVERNING BODY OF THE CITY OF MAIZE, KANSAS THIS 29th DAY OF JULY, 2002.

APPROVED BY THE MAYOR OF THE CITY OF MAIZE, KANSAS THIS 29th DAY OF JULY, 2002.



Michael Hanshaw, Mayor

Jean Silvestri, City Clerk

**MAIZE CITY COUNCIL
REGULAR MEETING
MONDAY, JANUARY 21, 2019**

AGENDA ITEM #9B

ITEM: City of the Third-Class Charter Ordinance

BACKGROUND:

The City of Maize is currently operating as a “City of the Third Class.” Cities become cities of the second class upon reaching a population of 2,000 unless, as allowed by KSA 14-101, they adopt a resolution that states “...it is in the best interest of the city...” to continue to operate as a city of the third class. The City of Maize upon reaching a population of 2,000 adopted a resolution that allowed the City to continue to operate as a city of the third class. Under KSA 14-101 cities that have adopted resolutions are required to operate as second class cities upon reaching a population of 5,000. The City of Maize has reached a population of 5,000. KSA 14-101 is a non-uniform law. Cities can charter out from under non-uniform laws and in doing so, may provide for substitute and additional provisions. For example, a city can charter out from KSA 14-101 and substitute with a provision that allows the city to operate as a third class city until the city reaches a population of 15,000.

The city has the option continuing to operate as city of the Third Class or making the transition to operate as city of the Second Class. After research and discussion, staff recommends the option of continuing as a city of the Third Class. Based on City current operations and the ordinances in place there is no advantage in a change in classifications at this time. When Maize population reaches 15,000, a change in classification to a city of the First-Class will be required by State law.

The recommended Charter Ordinance reads in part:

“The City of Maize, Kansas’ population presently exceeds 2,000 and is less than 15,000. The City of Maize, Kansas is currently operating under laws that apply to third class cities. The City of Maize, Kansas’ governing body has determined that it is most advantageous for the City of Maize, Kansas to continue to operate under laws that apply to third class cities. The laws that apply to third class cities and charter ordinances that have been adopted by the City of Maize, Kansas or that might be adopted in the future that apply to third class cities will continue to apply to the City of Maize, Kansas, as long as the population of the City is less than 15,000. The laws contained in Chapter 14 of Kansas Statutes Annotated will not apply to the City of Maize, Kansas”

With City Council approval, the charter ordinance will be published in the Clarion newspaper once each week for two weeks and will take effect 61 days after the final publication, unless a petition signed by electors equal to not less than 10% of the electors, who voted in the last preceding city election is filed in the office of the city clerk.

The Mayor votes on the question of whether a charter ordinance should or should not be adopted. The passage of a charter ordinance requires a two-thirds vote of the members of the governing body. Two-thirds vote of the Maize governing body equals 4.

FINANCIAL CONSIDERATIONS:

None.

LEGAL CONSIDERATIONS:

City Attorney approves the charter ordinance as to form

RECOMMENDATION/ACTION:

Adopt the charter ordinance allowing the City of Maize to remain classified as a City of the Third-Class.

[Published in the *Clarion* on _____, 2019 and
_____, 2019.]

CHARTER ORDINANCE NO. _____

A CHARTER ORDINANCE EXEMPTING THE CITY OF MAIZE, KANSAS, FROM THE PROVISIONS OF K.S.A. 14-101, WHICH ADDRESSES THE CONDITIONS THAT MUST EXIST BEFORE A CITY BECOMES A SECOND CLASS CITY, ADDRESSES UNDER WHICH CONDITIONS A CITY, UPON BECOMING A CITY OF THE SECOND CLASS, CAN CONTINUE TO OPERATE UNDER THE LAWS THAT APPLY TO THIRD CLASS CITIES, AND THAT PROVIDES SUBSTITUTE AND ADDITIONAL PROVISIONS TO PROVISIONS CONTAINED IN K.S.A. 14-101.

BE IT ORDAINED by the governing body of the City of Maize, Kansas:

Section 1. The City of Maize, Kansas, by powers vested in it by Article 12, Section 5, of the constitution of the State of Kansas, hereby elects to exempt itself from and make inapplicable to it K.S.A. 14-101, which law applies to the City of Maize, Kansas but does not apply uniformly to all cities. and provides substitute and additional provisions as hereinafter provided.

Section 2. The City of Maize, Kansas' population presently exceeds 2,000 and is less than 15,000. The City of Maize, Kansas is currently operating under laws that apply to third class cities. The City of Maize, Kansas' governing body has determined that it is most advantageous for the City of Maize, Kansas to continue to operate under laws that apply to third class cities. The laws that apply to third class cities and charter ordinances that have been adopted by the City of Maize, Kansas or that might be adopted in the future that apply to third class cities will continue to apply to the City of Maize, Kansas, as long as the population of the City is less than 15,000. The laws contained in Chapter 14 of Kansas Statutes Annotated will not apply to the City of Maize, Kansas.

Section 3. Publication. This charter ordinance shall be published once each week for two consecutive weeks in the official City newspaper.

Section 4. Effective Date. This charter ordinance shall take effect 61 days after final publication, unless a sufficient petition for referendum is filed requiring a referendum be held on the charter ordinance, as provided at Article 12, Section 5, Subsection (c)(3) of the Constitution of the State of Kansas, in which case the ordinance shall become effective if approved by a majority of the electors voting thereon.

[THE REMAINDER OF THIS PAGE IS INTENTIONALLY BLANK.]

PASSED by the governing body, not less than two-thirds of the members elect voting in favor thereof, and approved by the Mayor this _____ day of _____, 2019.

DONNA CLASEN, Mayor

ATTEST:

By _____
Jocelyn Reid, City Clerk

APPROVED AS TO FORM:

By _____
Tom Powell, City Attorney

January 2019



Monthly Council Report

Department Highlights

- Overall Department activities are functioning normally.
- We are compiling statistics and activity from 2018 which I will distribute next month. We did end the year with 1202 police cases, which is a 13.6% increase from 2018. We expect total calls for service to come in about the same. We are working to see the drivers of the increase and speculate it is due to population density relating to the new apartment complexes.
- New Year activities were relatively quiet. Historically, New Year's Eve does not present any issues in the way of policing activities.
- Both Officer Rupp and Officer Nuesbaum have begun their field training. Both will attend their respective academies in the first and second quarters of 2019. We are happy to have them on board.

Budget status: 8.33/100%

Major purchases:

Current Staff Levels.

15 Full-time

2 Part-time

4 Reserve

4 Reserve -Vacant

Monthly Activities

December Police Reports - 1202

December calls for service - 481

Community Policing:

PUBLIC WORKS REPORT 1-14-19

Regular Work

- Graded 61st and north Tyler Road, as well as 45th street, and Hidden Acres Rd. a couple of times this past month. We have had over two inches of rain between December and January which is good for the ground but causes the gravel roads to become pretty rough rather quickly.
- Picked up 1 location of brush. Many brought in brush on brush day January 5, 2019.
- Had Over 100 locates this month.
- Shut off 10 water meters on shut off day.

Special Projects

- Finished crack-sealing all of Hampton Lakes Area We have been crack-sealing the Watercress area for a couple of weeks now. Finally finished up all of Watercress, Watercress Village, and Fiddlers Cove as well last week. This week we are crack-sealing Emerald Springs area, and 124th area.
- We cleaned the concrete flume that runs south behind Fieldstone Apartments. Cleaned the cattails and mud and debris **that collects in the bottom of the flume.**
- We have been keeping abreast as to when to mount plows and spreaders just in case we get some ice or snow which we will get one day, I am sure.
- The WWTP is operating very well at this point however there are still a few little things that still need to be addressed. Hope to have all things resolved and finalized soon.

Ron Smothers

Public Works Director

City Engineer's Report

1/20/2019

Copper Creek Apartments

Contractors still working on the interior of the first apartment complex and on various stages of the other two complexes. Clubhouse is under construction.

Cypress Point

The second house is enclosed and they are working on the interior.

Carriage Crossing

Roadway is paved across the northern part of Carriage Crossing 6th addition. Additional earthwork will be accomplished when the area dries out.

Hampton Lakes Villas

Storm sewer project has commenced. Pipe has been laid and manhole constructed.

Shuttle Aerospace

Driveway and parking lot have been poured.

Total Landscape Solution

Site development is underway in the Nicholson Commercial Addition at 53rd and Ridge Road.

**PLANNING ADMINISTRATOR'S
REPORT**

DATE: **January 21, 2019**

TO: **Maize City Council**

FROM: **Kim Edgington, Planning Administrator**

RE: **Regular January Council Meeting**

The following is a summary intended to keep the Council apprised of the status of ongoing planning projects.

1. Comprehensive Plan Update – Final edits have been made to the document and were reviewed by the Planning Commission at their December 6th meeting. Final drafts of the plan will be distributed to the Council in advance of the January 28th Joint Workshop.
2. Utility and drainage easement vacation at 4011 Stone Barn – Staff continues to work with the developer and recent purchaser of this property to come to a solution for building an in-ground pool. We expect this case to be filed for the March Planning Commission meeting.
3. Zone change at 109, 111 and 117 W. Academy – Joanna Kilgore has acquired these contiguous properties and is working with Staff to develop a comprehensive plan for this property. A zone change request has been submitted and will be reviewed by the Planning Commission at their February 7th meeting.
4. Preliminary plat for Eagles Nest 2nd Addition – a preliminary plat application has been received and will be reviewed by the Planning Commission at their February 7th meeting.
5. Conditional use at 5801 N Tyler Road – A conditional use application for 4.57 acres for a banquet facility/event venue has been submitted for this location. Planning Commission will review this request at their February 7th meeting.
6. General planning issues – I continue to meet, both on the phone and in person, with citizens and developer's representatives requesting information on general planning matters, such as what neighboring property owners are planning to do, what they are allowed to do on their property, and what the process is for submitting various applications and materials to the Planning Commission.



**City Clerk Report
REGULAR COUNCIL MEETING
January 21, 2019**

Year to date status (Through 12/31/18):

General Fund –			
	Budget	YTD	
Rev.	\$3,797,186	\$3,799,750	100.07%
Exp.	\$3,780,555	\$3,749,576	99.18%
Streets –			
Rev.	\$331,029	\$ 327,589	98.96%
Exp.	\$316,366	\$ 316,363	100.00%
Wastewater Fund-			
Rev.	\$982,000	\$ 993,744	101.20%
Exp.	\$818,868	\$ 800,186	97.72%
Water Fund-			
Rev.	\$1,097,981	\$1,137,513	103.60%
Exp.	\$ 828,979	\$ 818,990	98.79%

Health & Dental Benefits

Per Council's request, here are the 2018 numbers (through 12/31/2018) for employee health, dental, and life (including accidental death and short-term disability).

	<u>City Portion</u>	<u>Employee Portion</u>	<u>Total Paid</u>
Health:	\$310,475.88	\$ 77,623.00	\$388,098.88
Dental:	21,300.82	5,321.57	26,622.39
Life:	<u>12,515.01</u>	<u>0</u>	<u>12,515.01</u>
	\$344,291.71	\$ 82,944.57	\$427,236.28

CIP 2018 (As of 12/31/2018)

<u>Detail</u>	<u>Reason</u>	<u>December Revenue</u>	<u>December Expense</u>	<u>Budget</u>	<u>Year to Date Actual Cash</u>
Beg Cash - 01/01/18					\$ 130,548.82
Ad Valorem	Tax			-	-
Motor Vehicle	Tax			-	-
Delinquent	Tax	-		-	4.16
Interest	From Bank Accounts	1,949.73		3,500.00	29,617.40
Reimbursements	City Hall Pond Repair	-			-
Other Revenues		160.00			745.00
Transfers		39,166.67		470,000.00	470,000.04
Total Revenues		41,276.40		473,500.00	500,366.60
Total Resources					630,915.42
Street Improvements		24,937.50	-	350,000.00	340,277.79
Sidewalk/Bike Paths			-	100,000.00	-
Park Improvements			-	200,000.00	11,434.23
Other Capital Costs			-	-	-
Total Expenditures		24,937.50	-	650,000.00	351,712.02
Cash Balance - 12/31/18					\$ 279,203.40

Equipment Reserve 2018 (As of 12/31/2018)

<u>Detail</u>	<u>Reason</u>	<u>December Revenue</u>	<u>December Expense</u>	<u>Budget</u>	<u>Year to Date Actual Cash</u>
Beg Cash - 01/01/18					\$ 126,938.93
Interest	From Bank Accounts	170.19		300.00	2,585.22
Reimbursement	Sale of PD Equipment	1,000.00			3,456.95
Transfers	From General Fund	12,500.00		150,000.00	150,000.00
Total Revenues		\$ 13,670.19		\$ 150,300.00	\$ 156,042.17
Total Resources					\$ 282,981.10
Trucks/Heavy Equipment			\$ -	\$ 50,000.00	\$ 49,999.85
Computers **		-	1,749.00	50,000.00	69,885.15
Police Department Expenses		8,878.09	-	70,000.00	50,166.34
Total Expenditures			\$ 1,749.00	\$ 170,000.00	\$ 170,051.34
Cash Balance - 12/31/2018					\$ 112,929.76

**\$24,408.50 encumbered in 2017 budget

CITY OF MAIZE/REC COMMISSION
 SHARED COSTS FOR CITY HALL COMPLEX
 THRU 12/31/2018

	MONTHLY BILL	CITY PORTION	REC PORTION	YEAR TO DATE COSTS	CITY PORTION YEAR TO DATE	REC PORTION YEAR TO DATE	PERCENT OR FLAT RATE
Phone	\$769.95	\$669.86	\$100.09	\$9,239.40	\$8,038.32	\$1,201.08	Flat - based on number of lines
Internet	750.51	675.46	75.05	9,006.12	8,105.52	900.55	Flat - \$75.05/month
Gas	987.80	544.28	443.52	6,535.97	3,601.32	2,934.65	44.90%
Electric	709.76	391.08	318.68	27,472.31	15,137.24	12,335.07	44.90%
Janitor	1,848.06	1,018.28	829.78	20,359.71	11,218.20	9,141.51	44.90%
Water/Sewer	0.00	0.00	0.00	0.00	0.00	0.00	
Trash	86.25	47.52	38.73	1,035.00	380.19	464.72	44.90%
Insurance (Annual Bill)	0.00	0.00	0.00	11,365.00	6,262.12	5,102.89	44.90%
Pest Control	300.00	275.00	25.00	3,600.00	3,300.00	300.00	Flat - Exterminator breaks rate out
Lawn Service	0.00	0.00	0.00		0.00	0.00	Provided by Public Works
Total	\$5,452.33	\$3,621.48	\$1,830.85	\$88,613.51	\$56,042.91	\$32,380.46	

Shared Costs for City Hall
 Updated 1/15/2019

CITY OF MAIZE/USD #266
 SHARED COSTS FOR SCHOOL RESOURCE OFFICERS
 THRU 12/31/2018

	MONTHLY BILL	CITY PORTION	USD #266 PORTION	YEAR TO DATE COSTS	CITY PORTION YEAR TO DATE	USD #266 PORTION YEAR TO DATE
Wages	\$ 10,175.36	\$ 2,543.84	\$ 7,631.52	\$ 98,722.08	\$ 24,680.52	\$ 74,041.56
FICA/Medicare Taxes	736.81	\$ 184.20	\$ 552.61	7,268.69	1,817.17	5,451.52
KPERS (Employer)	955.49	\$ 238.87	\$ 716.62	9,549.04	2,387.26	7,161.78
Health/Life/Other Employer Paid Benefits	2,502.48	\$ 625.62	\$ 1,876.86	20,041.20	5,010.30	15,030.90
Total Shared Costs	\$ 14,370.14	\$ 3,592.54	\$ 10,777.61	\$ 135,581.01	\$ 33,895.25	\$ 101,685.76



CITY OPERATIONS

DATE: January 16, 2019
TO: Maize City Council
FROM: Richard LaMunyon-Becky Bouska-Sue Villarreal-Jolene Graham
RE: January Operations Report

1. Pending Council Items

- Solid Waste Plan Public Hearing *(Feb 18th)*
 - Notification of Public Hearing to be sent to local waste haulers
 - Draft of Waste Plan in process for Council Review
- Utility Rates revision discussions *(1st quarter 2019)*

2. January 28th Joint Council Workshop

A consultant from the Academy Arts District study will be present for a joint Council, Planning Commission, Park & Tree Board and staff workshop on January 28th at 5:30pm. The final draft of the Comprehensive plan will also be presented. A meal will be served to all participants. The purpose of this workshop is for the consultant to receive your feedback on the following discussion items:

- Initial concept drawings
- Implementation and Funding strategies
- Zoning implications

3. Utilities

The 2019 Rate adjustments are to be completed during January and Sue's rate study draft for discussion with Karen/Alex perhaps by February. Currently completing annual water report & preparing for State audit

4. City Policies

Jolene is reviewing all of the City policies and preparing them to be published in a single document format. Some policies are outdated or replaced by technology and they will need to either be revised or rescinded by Council. It is anticipated that Donna, Karen and Jolene will review the draft in February and present it to Council for formal consideration in March or April.

5. Budget Update

On January 10th the staff budget management team came together to discuss several items:

- Close out of the 2018 budget
 - All areas within projected perimeters
- Managing the 2019 budget
- Planning the 2020 budget

It was a productive, positive and progressive meeting. The objective is to transition to a budget development and management system that provides for enhanced budget input, development and accountability. Appropriate budget preparation and management provides the opportunity to showcase Maize as:

- A welcoming, desirable and livable community to be as part of
- Offering a safe and well-planned environment with good streets, mobility and reliable infrastructure
- Extending an orderly well-managed growth & development opportunity
- Promotes recreational, cultural and educational enrichment
- A safe and healthy community
- A good government with a thriving and vibrant economy

Council will receive periodic updates on the progress of the budget team. If you have questions please advise.

6. Special Olympics World Games

“Richard and his wife, Sharron, have been invited to attend the 2019 Special Olympics World Games in Abu Dhabi, United Arab Emirates. The games will include 5000 athletes from, 170 countries, competing in a variety of sporting events March 11 thru March 16. Over 500,000 spectators are expected as the games progress. As the founder of the Law Enforcement Torch Run for Special Olympics movement, the largest worldwide fundraiser in the history of Special Olympics, Richard has been requested to take part in and attend several VIP activities and other functions. The includes on the last day of the Final Leg Torch Run and the opening day of the world games, he will be leading over 100 police officers from around the world into Zayed Sports City Stadium to light the flame to begin the world games.” - *John Newman, Final Leg Torch Run Captain (letter attached).*

7. Economic Development

- Eagles Nest II
 - *Preliminary Plat received.*
 - *Will be on February 7th Planning Commission's agenda*

- Academy Arts
 - *Joanna Kilgore seeking a zoning change for multi-use zoning for property south of MOXI Junction.*
 - *Currently remodeling one of the properties for a Disability Day Services operation with a Dance Studio built behind the house.*
 - *This zoning change fits within the Academy Arts District plan.*
 - *Will go before the Planning Commission on February 7.*
- Copper Creek Apartments
 - *Three buildings & clubhouse underway*
- Carriage Crossing 6th Addition
 - *Staff met with the engineer, developer and contractor on-site*
 - *Developer needing to begin construction, but fill dirt from the pond is too wet and icy to use*
 - *If developer choses to bring in fill dirt, a change order would be issued and remain within current funding.*
- Shuttle Aerospace
 - *Bond Council is advising staff that the IRB issuance this spring may also include a change to the owner, Clovis Ribas, rather than to Bill Johnson's company; pending financing arrangements.*
- Cypress Point Addition
 - *Construction continues*
- Hampton Lakes Villas Addition
 - *Roadway phase*
- 119th Water Line completed
 - *Once the retainer payment is made this spring and the project is finalized, Kyodo Yushi and Worthington will be billed for their proportionate share of the project.*

8. Upcoming Meetings

- Wednesday's - Mayor's Weekly Meeting @ 11am
- January 28th - Workshop @5:30pm
(Meal will be served)
- February 7th - Planning Commission @7pm
- February 12th - Park & Tree @5:30pm
- February 18th - Council @7pm



January 5, 2019

Dear Final Leg Team Members;

Another very successful Torch Run year is behind us. Can you believe that collectively, the Law Enforcement Torch Run raised **\$58,231,849** last year! Since our inception in 1981 law enforcement members worldwide have raised **\$733,273,687** through the Law Enforcement Torch Run to benefit Special Olympics! This is a credit to one man who had the vision of uniting law enforcement and Special Olympics as partners AND the tenacity to insure that his message was heard around the world! Do you know how our humble beginnings started?

The Law Enforcement Torch Run to benefit Special Olympics began in 1981 when Wichita, Kansas Police Chief Richard LaMunyon met with five of his officers who had approached him about running a torch five miles to the Opening Ceremonies of their State Games. With his blessing, support and encouragement, the Law Enforcement Torch Run to benefit Special Olympics was born! He believed that the Torch Run would help law enforcement be engaged and active in the community in a positive way, while supporting a very worthy movement, Special Olympics. In 1983, Chief LaMunyon presented the Law Enforcement Torch Run to the International Association of Chiefs of Police (IACP). With the Chief's encouragement along with support he had garnered, the IACP endorsed the Torch Run and became the "Founding Law Enforcement Organization." With the IACP's support and Chief LaMunyon's drive and determination, the Law Enforcement Torch Run to benefit Special Olympics has become the largest public awareness and fundraising vehicle for Special Olympics. From five officers in 1983 raising \$300 to over 95,000 officers worldwide in 2018 raising over \$58 million dollars, Chief LaMunyon is owed a debt of gratitude by millions of people around the world! He took a great idea and "ran" with it, and he hasn't slowed down!

The Torch Run has grown over the years and now includes many fundraising and awareness events. These events include: T-shirt sales, 5K's, Plane Pulls, Polar Plunges, Tip-A-Cops, and so much more.....***even the Abu Dhabi Dip!***

As our founder, Chief LaMunyon once said, "What started in 1981...as a flicker of hope for Special Olympics has now become a roaring flame of stability for Special Olympics athletes worldwide." LETR is changing the future for people with intellectual disabilities. Through the LETR and Special Olympics partnership we are lighting the way for acceptance and inclusion.

Chief LaMunyon continues to inspire and motivate me as I know he does for each of you! He is the energizer bunny of Law Enforcement Torch Runners! To this day, 37 years after it's founding, the Chief continues to be highly involved in our Torch Run movement. He continues to serve on our LETR International Executive Council as Chairman Emeritus and his vision for our movement is as clear as that first day back in 1981.

Thanks to Peter Wheeler, CEO of the 2019 Abu Dhabi Special Olympics World Games and the LOC, I am excited to announce that Chief LaMunyon and his lovely wife Sharron, will be joining us in Abu Dhabi. The Chief will be running with us on our last day to the Zayed Sports City Stadium.....simply amazing and quite an honor for our team! ***Thank you Chief!***





This weekend we inspected and packed all of the Final Leg uniforms and they will soon be shipped to all runners in the United States and Canada. These team members should receive their uniform kit in the next couple of weeks. **PLEASE DO NOT** wear any part of the uniform kit until your arrival in Abu Dhabi!!! In order to save significant cost of individual shipping outside of North America, all other team members will receive their uniform kits upon their arrival in Abu Dhabi.

We are now **54** days away from this historic Final Leg event. Our team will help spread the message of acceptance and inclusion and hopefully assist with garnering more fans and supporters of Special Olympics, and ultimately, more athletes onto the playing field. Never doubt the impact that YOU are having in your Torch Run efforts to benefit Special Olympics. Simply put, what YOU do, means so much, to so many!

All the best,

John Newnan
Team Captain
2019 Abu Dhabi Final Leg

City of Maize, Kansas



Municipal Court 2018 Annual Report Sara Javier, Municipal Court Clerk

The Details

At a Glance

- 620 citations processed in 2018
- 1,053 violations/ 14 Code Violations
- 1233 disposed violations
- 212 Warrants Issued
- 141 Warrants Cleared

Court Operations: 2018 has been a busy year for court. We added a familiar face to our staff. Hanna Vestering started in court in January 2018 and has been a wonderful addition. We started video court in August with Sedgwick County Jail, which has cut back on the number of officers needed and miles driven to and from the jail. In September, Nicholas Means started as our Prosecutor and Court is running smoother than it ever has. In November, Maize Municipal Court now has the authority to send cases to a collection agency; we have hopes of getting the processes in place to start sending cases to collections in January.

Citations: In 2018, we had a total 620 citations filed adding up to 1,053 violations processed with the Court. 920 of those violations were criminal and traffic charges, 14 Code Enforcement violations with the remaining 119 being ordinance violations. We had 1,233 violations that were disposed of. Municipal Court staff issued 212 warrants with 141 warrants cleared by either appearance, bond payment or arrest.

Court Services/Probation: As of December 31, 2018, there were 28 defendants on reporting and non-reporting Diversion and 9 defendants on reporting Probation. Diversions are granted by the City Prosecutor on a case-by-case basis and carry an enhanced fine as well as specific stipulations.

The Maize Municipal Court is dedicated to providing fair and appropriate resolutions of Municipal Code violations in an efficient, knowledgeable and respectful manner.

The Top three Traffic Offenses in 2018:

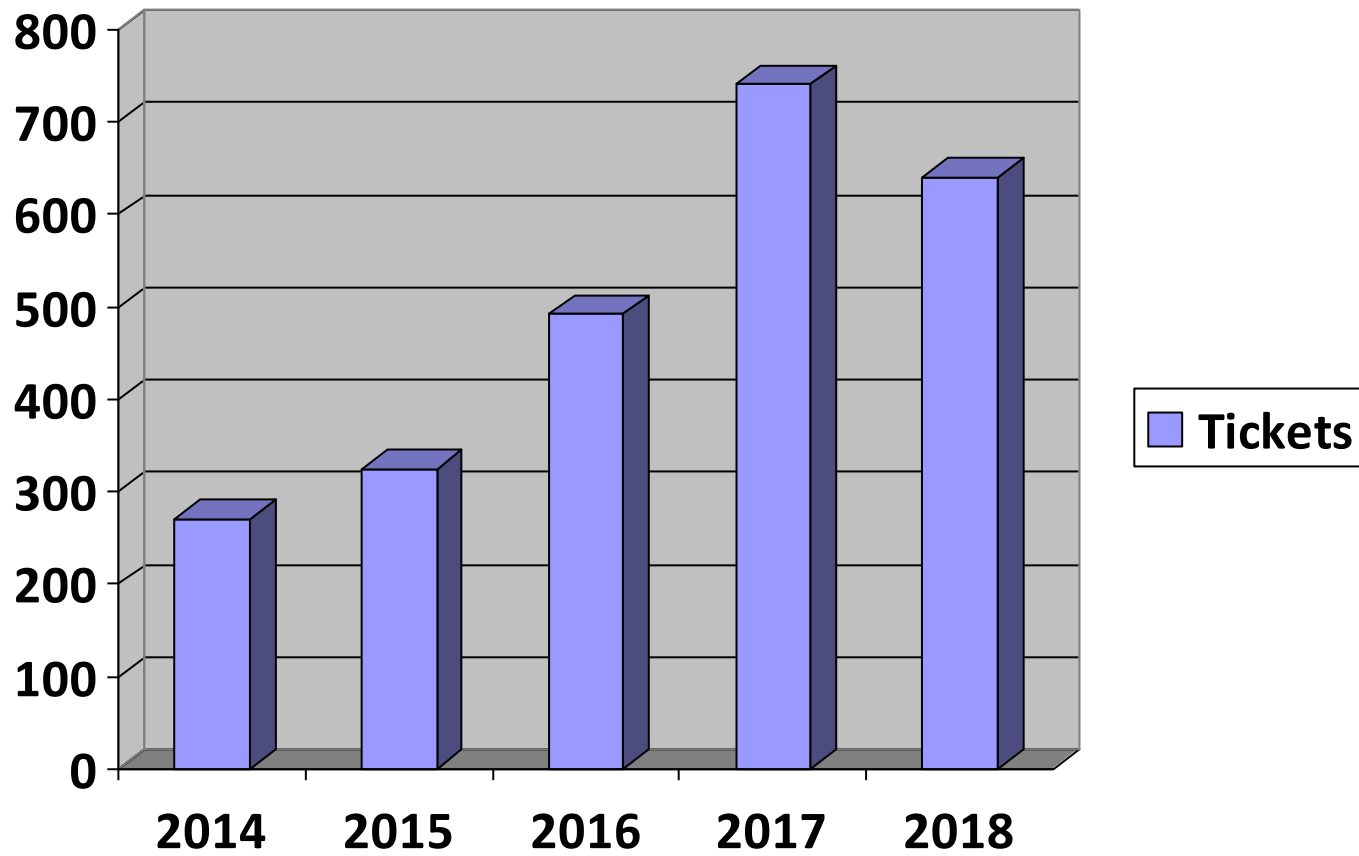
- | | |
|-----------------------------------|------------|
| 1. Speeding | 216 |
| 2. Expired Tag | 109 |
| 3. Driving While Suspended | 109 |

The Top three Public Offenses in 2018:

- | | |
|--|-----------|
| 1. Possession of Marijuana | 27 |
| 2. Possession of Drug Paraphernalia | 23 |
| 3. Theft | 19 |



Maize Tickets Issued 2014-2018





MUNICIPAL COURT

January 1, 2019

AS OF 12/31/18

4th Quarter Activity

	<u>2018</u>	<u>YTD</u>	<u>2017</u>	<u>YTD</u>
DUI	6	38	15	42
Traffic Violations	144	814	174	844
Parking Violations	1	8	1	6
Ordinance Violations	23	119	29	126
Crimes Against Persons	12	29	4	23
Crimes Against Property	12	31	5	34
Code Enforcement Violations	2	9	4	6
Zoning Violations	0	5	1	4
Total Violations Filed	<u>200</u>	<u>1053</u>	<u>233</u>	<u>1085</u>

Violation Dispositions

Dismissals	205	934	191	995
Completed Cases	82	439	100	554

Warrants

Issued	49	212	51	204
Cleared	26	141	50	178

Respectfully,

Sara A. Javier

CODE ENFORCEMENT

DATE: January 16, 2019
TO: Maize City Council
FROM: Jeff Greep, Code Enforcement Officers
RE: 2018 Fourth Quarter Summary

The following is a summary intended to keep the Council apprised of the status of ongoing code enforcement violations. In addition to the major violations listed below, code enforcement has written approximately 113 other violations (most of which have been corrected) for trash, junk cars, etc. Additionally, 87 storm water notices of violation were written. If storm water BMPs were not corrected in a timely manner, the City had BMPs installed. This quarter, 32 BMPs were installed by the City and billed to the builders.

Additionally, the following non-violation actions were taken by staff:

- Ongoing inspections of commercial sites
1. 111 N. King – The owner has been notified that he needs to fix the fence, mow, and remove the mobile from the property. The mobile home has been removed. The grass and brush has also been mowed and cut down. He is currently working on repairing the fencing. Fence is repaired and is working on getting his salvage license. (Ongoing - Becky)
 2. 110 N. Park – Has built new storage building to help correct violations on property. The owner is working to remove the salvage materials from the property and is going to store them in the new building. (On going - Becky)
 3. 200/300 Block of Albert – Mobile Home Court has mowed and is hauling off limbs and trash to help correct violations on property. (On going)
 4. 9035 W 61st N – Citation issued for junk, tall weeds, brush. Dismissed after property was mowed, trash removed and fence installed. The owner passed away. On 5/18/2016 a new notice was sent out and staff determined City will have to clean up. It is on its third tax sale in the past 12 months. Case referred to Ron and Richard. A ticket was written. (On going)
 5. 6437 N. Tyler – Citation written for blighted property Mobile home was removed (closed).
 6. 9035 W 61st - Citation written for blighted property (on going)
 7. 305 N. Heather – Citation written for tall weeds and grass (on going)
 8. 907 S. James – Citation written for tall weeds and grass and untagged truck (on going)
 9. 904 E. Stetson – Citation written for RV parked on the property (gone)
 10. 823 Surrey Ln. – Citation written for Boat parked on the property (on going)
 11. 124 N. Park – Placard notified unsafe house (torn down). Owners still cleaning lot.

12. 6337 N. Tyler – Citation written for junk, tires, grass, garage and roof. Roof was reinstalled. (on going)
13. 9100 N. 61st – Citation written for tall grass. House needs to be re-boarded to keep children out. (on going)



"Where Community Counts"

TO: City Council
FROM: Sue Villarreal
 Deputy City Clerk
DATE: January 16, 2019
RE: Maize Park Cemetery 2018 4th Quarter Memo

(2018 Jan 1- December 31)

There were 25 burials
 4 lots were purchased for burial

REVENUE:

Plot Fees	18625.00
Opening & Closing Fees	7900.00
Stone Sets	1075.00
Deed Transfer Fees	0.00
Adjustment	-.40
Ad Valorem Taxes	36085.36
Motor Vehicle Taxes	1539.99
Delinquent Taxes	170.26
Interest	<u>2772.82</u>
<i>Total</i>	68168.03

Beginning Cash 1/1/2018	107935.11
Revenue	+68168.03
Expenditures	<u>-70214.52</u>
Ending Cash 12/31/18	105888.62

EXPENDITURES:

Insurance	0.00
Improvements	46568.60 (paving \$4000, road NA \$19080, sidewalk NA \$23005 Trees \$483.60)
Equipment	1264.85 (printer \$1000; chip reader \$264.85)
Wages	7853.59 (Hrly 5168.58; OT 651.01; Salaries \$2034.00)
Operating Expenses	<u>14527.48</u>
<i>Total</i>	70214.52