

**MEETING NOTICE
MAIZE CITY COUNCIL
REGULAR MEETING**

TIME: 7:00 P.M.
DATE: MONDAY, APRIL 15, 2019
PLACE: MAIZE CITY HALL
10100 W. GRADY AVENUE

**MAIZE CITY COUNCIL AGENDA
MAYOR DONNA CLASEN PRESIDING**

- 1) Call to Order
- 2) Roll Call
- 3) Pledge of Allegiance/Moment of Silence
- 4) Approval of Agenda
- 5) Mayor's Proclamation
 - a. Arbor Day Proclamation
- 6) Public Comments
- 7) Consent Agenda
 - a. Approval of Minutes – City Council Regular Meeting of March 18, 2019 and Special Council Meetings of March 27, 2019 and April 8, 2019.
 - b. Receive and file minutes from the Planning Commission meeting of March 7, 2019.
 - c. Receive and file minutes from the Park and Tree Board meeting of January 8, 2019.
 - d. Cash Disbursements from March 1, 2019 thru March 31, 2019 in the amount of \$843,772.21 (Check #68273 thru #68407).
 - e. Easement Vacation Fiddler's Cove
 - f. Zoning Case #Z-01-019 Nick's Addition and CUP
 - g. Zoning Case #Z-01-019 (*Kilgore Enterprises*)
- 8) Old Business

None

9) New Business

- A. Series 2019A Temp Note Sale (Villas at Hampton Lakes and Carriage Crossing VI)
- B. Industrial Park Special Assessment Re-Spread Agreement
- C. 2018 City Audit
- D. Master Bicycle/Pedestrian Plan

10) Reports

- Police
- Public Works
- City Engineer
- Planning & Zoning
- City Clerk
- Legal
- Operations
 - Municipal Court
 - Code Enforcement
 - Cemetery
- Council Members' Reports
- Mayor's Report

11) Executive Session

12) Adjournment



Whereas, In 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

Whereas, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

Whereas, Arbor Day is now observed throughout the nation and the world, and

Whereas, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen, and provide habitat for wildlife, and

Whereas, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and

Whereas, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and

Whereas, trees, wherever they are planted, are a source of joy and spiritual renewal.

Now, Therefore, I, _____, Mayor of the City of _____, do hereby proclaim _____ as

Arbor Day

In the City of _____, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and

Further, I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

Dated this _____ day of _____
 Mayor _____

**MINUTES-REGULAR MEETING
MAIZE CITY COUNCIL
Monday, March 18, 2019**

The Maize City Council met in a regular meeting at 7:00 p.m., Monday, **March 18, 2019** in the Maize City Hall, 10100 Grady Avenue, with **Mayor Donna Clasen** presiding. Council members present were **Karen Fitzmier**, **Alex McCreath**, **Pat Stivers** and **Jennifer Herington**. **Kevin Reid** was absent.

Also present were: **Richard LaMunyon**, City Administrator; **Jolene Graham**, Executive Assistant; **Sue Villarreal**, Deputy City Clerk; **Matt Jensby**, Police Chief; **Ron Smothers**, Public Works Director; **Kim Edgington**, Planning Administrator; **Bill McKinley**, City Engineer, and **Tom Powell**, City Attorney; **Larry Kleeman**, Financial Advisor and **Mitch Walter**, Bond Counsel.

APPROVAL OF AGENDA:

The agenda with the removal of item e from the consent agenda was submitted for approval.

MOTION: **Fitzmier** moved to approve the agenda as amended.
Stivers seconded. Motion declared carried.

CONSENT AGENDA:

The Consent Agenda was submitted for approval including:

- a. Approval of Minutes – City Council Regular Meeting of February 18, 2019.
- b. Receive and file minutes from the Planning Commission meeting of February 7, 2019.
- c. Cash Disbursements from February 1, 2019 thru February 28, 2019 in the amount of \$457,911.34 (Check #68135 thru #68272).
- d. City Administrator Agreement thru December 31, 2022.

MOTION: **Stivers** moved to approve the Consent Agenda as amended.
Herington seconded. Motion declared carried.

IRB AMENDING RESOLUTION

An IRB Amending Resolution for the Shuttle Aerospace Project was submitted for Council approval.

MOTION: **Fitzmier** moved to approve the amending resolution to determine the advisability of issuing taxable industrial revenue bonds for the purpose of financing the acquisition, construction and equipping of the Shuttle Aerospace Project.
Stivers seconded. Motion declared carried.

City Clerk assigned resolution #626-19

REVISED PETITION AND RESOLUTION OF ADVISABILITY

A revised petition for Carriage Crossing Phase 6 High Plains Paving Improvements and revised resolution of advisability was submitted for Council approval.

MOTION: **Fitzmier** moved to accept the revised petition for Carriage Crossing Phase 6 High Plains Paving Improvements and adopt the revised resolution of advisability in the amount of \$114,900.
Stivers seconded. Motion declared carried.

City Clerk assigned resolution #627-19

SERIES 2019A TEMP NOTE RESOLUTION

A “sale resolution” for the Series 2019A Temp Note was submitted for Council approval.

MOTION: *Fitzmier* moved to approve the “sale resolution” for the 2019A Temp Note in the amount of \$2,100,000.
Stivers seconded. Motion declared carried.

City Clerk assigned resolution #628-19

PARK BOARD APPOINTMENTS

Mayor Clasen recommended appointment of Steve Schmidt and Susan Woods to the Park Board.

MOTION: *Fitzmier* moved to approve the Mayor’s appointment.
McCreath seconded. Motion declared carried.

ADJOURNMENT:

With no further business before the Council,

MOTION: *Herington* moved to adjourn.
Fitzmier seconded. Motion declared carried.
Meeting adjourned.

Respectfully submitted by:

Sue Villarreal, Deputy City Clerk

**MINUTES-SPECIAL MEETING
MAIZE CITY COUNCIL
Wednesday, March 27, 2019**

The Maize City Council met in a special meeting at 11:00 a.m., **Wednesday March 27, 2019** in the Maize City Hall, 10100 Grady Avenue, with **Mayor Donna Clasen** presiding. Councilmembers present were **Karen Fitzmier, Jennifer Herington (via telephone) Kevin Reid** and **Alex McCreath**. **Pat Stivers** was absent.

Also present were: **Richard LaMunyon**, City Administrator; **Sue Villarreal**, Deputy City Clerk; **Rebecca Bouska**, Deputy City Administrator **Matt Jensby**, Police Chief; **Jolene Graham**, Executive Assistant and **Larry Kleeman**, Financial Advisor.

APPROVAL OF AGENDA:

The agenda was submitted for Council approval.

MOTION: **Fitzmier** moved to approve the Agenda as submitted.
 McCreath seconded. Motion declared carried.

CODE UPDATE:

An Ordinance revising and updating the City Code was submitted for Council approval.

MOTION: **Fitzmier** moved to adopt the Ordinance revising and updating the City Code.
 Reid seconded. Motion declared carried.

ADJOURNMENT:

With no further business before the Council,

MOTION: **Herington** moved to adjourn.
 Fitzmier seconded. Motion declared carried.
 Meeting adjourned.

Respectfully submitted by: _____
 Sue Villarreal, Deputy City Clerk

**MINUTES-SPECIAL MEETING
MAIZE CITY COUNCIL
Wednesday, April 8, 2019**

The Maize City Council met in a special meeting at 6:00 p.m., **Monday April 8, 2019** in the Maize City Hall, 10100 Grady Avenue, with **Mayor Donna Clasen** presiding. Councilmembers present were **Karen Fitzmier, Jennifer Herington (via telephone) Kevin Reid** and **Alex McCreath**. **Pat Stivers** was absent.

Also present were: **Richard LaMunyon**, City Administrator; **Sue Villarreal**, Deputy City Clerk; **Rebecca Bouska**, Deputy City Administrator; **Matt Jensby**, Police Chief; **Jolene Graham**, Executive Assistant; **Kim Edgington**, Planning Administrator; and **Ron Smothers**, Public Work Director.

APPROVAL OF AGENDA:

The agenda was submitted for Council approval.

MOTION: **Fitzmier** moved to approve the Agenda as submitted.
 Reid seconded. Motion declared carried.

SMALL CELL TOWER ORDINANCE:

A Small Cell Tower Ordinance was submitted for Council approval.

MOTION: **Fitzmier** moved to approve and adopt Chapter 29 of the City of Maize Code Book, defining Small Cell Towers requirements and restrictions as submitted.
 Reid seconded. Motion declared carried.

ADJOURNMENT:

With no further business before the Council,

MOTION: **Herington** moved to adjourn.
 Fitzmier seconded. Motion declared carried.
 Meeting adjourned.

Respectfully submitted by: _____
 Sue Villarreal, Deputy City Clerk

**MINUTES-REGULAR MEETING
MAIZE CITY PLANNING COMMISSION AND
BOARD OF ZONING APPEALS
THURSDAY, MARCH 7, 2019**

The Maize City Planning Commission was called to order at 7:00 p.m., on Thursday March 7, 2019, for a Regular Meeting with *Bryan Aubuchon*, presiding. The following Planning Commission members present were *Mike Burks, Bryant Wilks, Andy Sciolaro, Bryan Aubuchon, Dennis Downes, and Hugh Nicks. Mike Strelow* was absent. Also present were *Sue Villarreal*, Recording Secretary; *Kim Edgington*, Planning Administrator; *Bill McKinley*, City Engineer; *James Miller*, Applicant; *Russ Ewy*, Baughman; *Tim Martin*, Citizen.

APPROVAL OF AGENDA

MOTION: *Wilks* moved to approve the agenda as presented.
Nicks seconded the motion.
Motion carried unanimously.

APPROVAL OF MINUTES

MOTION: *Sciolaro* moved to approve the minutes of February 7, 2019 with the correct spelling of *Downes* in the Z-01-019 motion.
Wilks seconded the motion.
Motion carried unanimously.

CU-01-019 –Conditional Use for banquet and special event facility at 5801 N Tyler

Edgington stated the request would not require any additional buildings.

Miller indicates all parking would be onsite. Event area is in existing building at back of property away from Tyler Road.

Martin expressed concerns regarding parking, noise, and hours of operation.

MOTION: *Wilks* moved to approve CU-01-019 subject to the following conditions and based on the findings as listed below:

Conditions

1. Parking must be accommodated onsite. No parking on Tyler.
2. Hours of operation 10:00 a.m. to 11:00 pm Monday through Thursday and 10:00 a.m. to Midnight Friday and Saturday.
3. Drive apron must be paved and parking will be gravel.
4. Review after 1 year.

Findings:

1.The zoning, uses and character of the neighborhood: This property is located within an area that is currently almost residential local commercial in character. The type of proposed use would be consistent with residential development and could be made to be sensitive to surrounding land uses in its design, scale and intensity. The applicant plans to retain the residential appearance of the structures which will ensure the development is consistent with neighboring properties.

2.The suitability of the subject property for the uses to which it has been restricted: The property is used for residential purposes as currently zoned. The site is suitable for residential use for the time being but could be more appropriate as a low-intensity residential supporting use incorporating a low intensity neighborhood retail aspect.

3.Extent to which removal of the restrictions will detrimentally affect nearby property: NR zoning at this location could allow uses which may be deemed appropriate adjacent to residential uses. Building scale and signage are limited in order to ensure compatibility with the surrounding neighborhood.

4.Conformance of the requested change to the adopted or recognized Comprehensive Plan and Policies: The City of Maize Comprehensive Plan recommends this area for neighborhood uses. The nature of the proposed use is compatible with this use. The Academy District Plan encourages mixed use development along the Academy corridor.

5.Impact of the proposed development on community facilities: The requested zone change would not introduce a more intensive land use to the area. Public street and water and sewer services are capable of handling this type of use.

Burks seconded the motion.

Aubuchon requests a roll call vote to approve CU-01-019 Conditional Use with the following results:

Burks - yes

Wilks - yes

Sciolaro -yes

Aubuchon - yes

Downes - yes

Nicks – yes

Motion carried unanimously.

V-01-019 – Vacation of a portion of utility and special event facility at 4011 N Fiddlers Cove St

Edgington stated the applicant is requesting that a portion of a platted drainage and utility easement be vacated in order to install an in-ground pool. There are no utilities within the easement and 30 ft of property to the west and 30 feet of property to the south was deeded to the homeowner by Watercross HOA.

MOTION: *Sciolaro* moved to approve V-01-019 as requested.

Burks seconded the motion.

Motion carried unanimously.

Nicks recused himself for Z-02-019 due to a conflict.

Z-02-019 – Zone change and Community Unit Plan at 5401 N Maize Road

Edgington explained that any property larger than 6 acres requesting rezoning must provide a Community Unit Plan. Drainage will be engineered during platting.

MOTION: *Burks* moved to approve Z-02-019 and CUP subject to the following conditions:

1. Language in Provision number 5 shall reference the “City of Maize Sign Code.”
2. Language in Provision number shall reference the “City of Maize Landscape Code.”

and subject to the following findings:

1. Policies: The City of Maize Comprehensive Plan designates this area as appropriate for commercial development. The zoning, uses and character of the neighborhood: This property is located within an area that is currently or will be developed with a wide variety of uses, including commercial and residential.
2. The suitability of the subject property for the uses to which it has been restricted: The property is used for agricultural purposes as currently zoned, but is appropriate due to its relatively large size and location at a major intersection for future limited commercial development.
3. Extent to which removal of the restrictions will detrimentally affect nearby property: Assurances will need to be made that this development will not negatively affect adjacent properties. Adequate screening as proposed in the Community Unit Plan should mitigate any negative impact.
4. Conformance of the requested change to the adopted or recognized Comprehensive Plan and
5. Impact of the proposed development on community facilities: Municipal water and service is available to serve this site. Concurrent platting will require the dedication of street right-of-way and necessary easements. The developer will be required to submit petitions for the construction of all public improvements, including but not limited to street construction, water, sanitary sewer, storm sewer and drainage facilities.

Wilks seconded the motion.
Motion carried unanimously.

“Maize in Motion” bicycle & pedestrian plan was presented for Commissioner review

Reschedule April meeting

MOTION: *Downes* moved to reschedule the April 4, 2019 meeting to April 11, 2019.
Burks seconded the motion.
Motion carried unanimously.

ADJOURNMENT:

MOTION: With no further business before the Planning Commission,
Burks moved to adjourn.
Sciolaro seconded the motion.
Motion carried unanimously.

Meeting adjourned at 8:02 pm.

Sue Villarreal
Recording Secretary

Bryan Aubuchon
Chairman

**MINUTES – REGULAR MEETING
MAIZE PARK AND TREE BOARD
TUESDAY, JANUARY 8, 2019**

The Maize Park and Tree Board met in a regular meeting at 5:30 pm, Tuesday, January 8, 2019 with *Chair Dennis Wardell* presiding. Board members present were *Vice-Chair Marina Fulton, Maren Breit* and *Patrick Atchison*. *Joshua Belcher* was absent.

Also present was: *Richard LaMunyon*, City Administrator, *Ross Jensby*, Public Works and *Jolene Graham*, Executive Assistant.

APPROVAL OF AGENDA:

The Agenda was submitted for Board approval.

MOTION: *Fulton* moved approve the agenda.
Atchison seconded. Motion declared carried.

APPROVAL OF THE DECEMBER 11, 2018 MINUTES:

The Park and Tree Board Meeting Minutes of December 11, 2018 were submitted for approval.

MOTION: *Atchison* moved to approve the minutes.
Fulton seconded. Motion declared carried.

2018 Tree City USA Application

Being designated as a Tree City USA by the Arbor Day Foundation requires the fulfillment of four standards: An established tree board, a community tree ordinance, a forestry program with an annual budget of at least \$2.00 per capita and an Arbor Day observance and proclamation. Maize has been the recipient of this award fourteen years. The Tree City USA application for 2018 was submitted on behalf of the City of Maize with all standards met on January 4, 2019. Awards for 2018 have yet to be announced. No official action by the board was taken on this discussion item.

Park and Tree Board Sponsored Master Gardener Classes

One of the education goals for the 2019 Park and Tree Board Objectives is to sponsor a Master Gardener from the Sedgwick County Extension Office to offer a free class to the community through the Maize Recreation Commission. Hugh Nicks, lifelong Maize resident and Master Gardener, has agreed to present a class on common planting and care mistakes that kill new trees on April 9th from 6-7pm at the Maize Recreation Center. He will also lead a class on damage control of lawn, shrubs & trees by voles, moles & gophers on May 7th from 6-7pm at the Maize Recreation Center. No official action by the board was taken on this discussion item.

ADJOURNMENT:

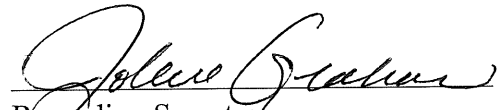
With no further business before the Board:

MOTION: *Fulton* motioned to adjourn.
Breit seconded. Motion declared carried.

Meeting adjourned at 6:03 pm

Approved by the Park and Tree Board on April 9 2019.


Park and Tree Board Member


Recording Secretary

CITY OF MAIZE
Bank Reconciliation Report
For March 2019

Fund Balances

FUND	NAME	BEGIN PERIOD	RECEIPTS	DISBURSEMENTS	END PERIOD
01	General Fund	\$ 1,125,874.90	\$ 174,817.45	\$ 251,352.80	\$ 1,049,339.55
02	Street Fund	177,478.24	26,311.07	31,508.49	\$ 172,280.82
04	Capital Improvements Fund	346,416.58	33,627.97	-	380,044.55
05	Long-Term Projects	(1,298,531.15)	-	76,586.64	(1,375,117.79)
06	Mayor Donnelly Memorial Fund	4,280.00	-	-	4,280.00
10	Equipment Reserve Fund	140,499.86	17,024.24	-	157,524.10
11	Police Training Fund	13,689.05	422.00	375.53	13,735.52
12	Municipal Court Fund	43,994.76	3,032.96	-	47,027.72
16	Bond & Interest Fund	1,016,796.41	99,819.17	455,088.53	661,527.05
19	Wastewater Reserve Fund	241,712.92	8,940.51	11,897.75	238,755.68
20	Wastewater Treatment Fund	1,029,899.65	87,005.81	69,557.39	1,047,348.07
21	Water Treatment Fund	989,192.82	95,876.41	70,129.60	1,014,939.63
22	Water Reserve Fund	204,722.81	3,000.00	-	207,722.81
23	Water Bond Debt Reserve Fund	268,000.00	-	-	268,000.00
24	Wastewater Bond Debt Reserve Fund	147,800.09	-	-	147,800.09
32	Drug Tax Distribution Fund	2,404.57	-	-	2,404.57
38	Cafeteria Plan	6,477.92	1,802.58	2,400.33	5,880.17
76	Bond Refundings	(60,637.82)	-	-	(60,637.82)
98	Maize Cemetery	134,785.03	2,935.94	1,392.52	136,328.45
Totals All Fund		\$ 4,534,856.64	\$ 554,616.11	\$ 970,289.58	\$ 4,119,183.17

Bank Accounts and Adjustments

Halstead Checking Account	\$ 354,338.76	\$ 1,125,527.08	\$ 947,932.02	\$ 531,933.82
Outstanding Items				\$ 1,739.90
Halstead Bank Money Market Account	4,141,751.58	7,429.42	700,000.00	3,449,181.00
Maize Cemetery Operations	134,498.41	3,222.56	1,392.52	136,328.45
Totals All Banks	\$ 4,630,588.75	\$ 1,136,179.06	\$ 1,649,324.54	\$ 4,119,183.17

CITY OF MAIZE
Cash and Budget Position
Thru March 31, 2019

FUND	NAME	BEGINNING	MONTH	MONTH	END MONTH	ANNUAL	YTD	YTD	REMAINING	REMAINING
		CASH BALANCE	RECEIPTS	DISBURSEMENTS	CASH BALANCE	EXPENSE BUDGET	REVENUE	EXPENSE	EXPENSE BUDGET	BUDGET PERCENTAGE
01	General Fund	\$ 1,125,874.90	\$ 174,817.45	\$ 251,352.80	\$ 1,049,339.55	\$ 4,052,763.00	\$ 1,730,932.56	\$ 930,172.97	\$ 3,122,590.03	77.05%
02	Street Fund	177,478.24	26,311.07	31,508.49	172,280.82	313,550.00	85,467.81	97,855.77	215,694.23	68.79%
04	Capital Improvements Fund	346,416.58	33,627.97	-	380,044.55	600,115.00	100,841.15	-	600,115.00	100.00%
05	Long-Term Projects	(1,298,531.15)	-	76,586.64	(1,375,117.79)	-	-	649,272.47		
06	Mayor Donnelly Memorial Fund	4,280.00	-	-	4,280.00		-	-		
10	Equipment Reserve	140,499.86	17,024.24	-	157,524.10	201,500.00	80,028.64	35,434.30	191,474.20	95.02%
11	Police Training Fund	13,689.05	422.00	375.53	13,735.52	3,000.00	1,454.96	775.53	2,224.47	74.15%
12	Municipal Court Fund	43,994.76	3,032.96	-	47,027.72	-	8,292.21	6,847.28		
16	Bond & Interest Fund	1,016,796.41	99,819.17	455,088.53	661,527.05	2,579,232.00	1,096,408.74	561,381.57	2,017,850.43	78.23%
19	Wastewater Reserve Fund	241,712.92	5,940.51	11,897.75	235,755.68	142,773.00	26,648.90	35,693.25	107,079.75	
20	Wastewater Treatment Fund	1,029,899.65	87,005.81	69,557.39	1,047,348.07	892,000.00	253,411.64	205,066.04	686,933.96	77.01%
21	Water Fund	989,192.82	95,876.41	70,129.60	1,014,939.63	948,000.00	268,926.77	213,998.23	734,001.77	77.43%
22	Water Reserve Fund	204,722.81	3,000.00	-	207,722.81	-	9,000.00	-		
23	Water Bond Debt Reserve Fund	268,000.00	-	-	268,000.00	-	-	-		
24	Wastewater Bond Debt Reserve Fund	147,800.09	-	-	147,800.09	-	-	-		
32	Drug Tax Distribution Fund	2,404.57	-	-	2,404.57	-	-	-		
38	Cafeteria Plan	6,477.92	1,802.58	2,400.33	5,880.17	-	7,460.32	8,290.35	6,477.92	
76	Bond Refundings	(60,637.82)	-	-	(60,637.82)		-	-		
98	Maize Cemetery	134,785.03	2,935.94	1,392.52	136,328.45	127,643.00	36,565.01	6,096.49	121,546.51	95.22%
Report Totals		\$ 4,534,856.64	\$ 551,616.11	\$ 970,289.58	\$ 4,116,183.17	\$ 9,860,576.00	\$ 3,705,438.71	\$ 2,750,884.25	\$ 7,805,988.27	79.16%

**MAIZE CITY COUNCIL
REGULAR MEETING
MONDAY, APRIL 15, 2019**

AGENDA ITEM 7e

ITEM: Vacation of a portion of a platted drainage and utility easement (V-01-019).

BACKGROUND: The applicant is requesting to vacate this portion of the above-described easements to allow for the construction of a backyard swimming pool. There are no utilities or drainage facilities within the area being requested for vacation. The City Engineer has met with the property owner extensively to ensure that there are no negative effects of vacating this portion of the easement. The applicant is requesting the vacation in order to remove any encumbrance on the property and to ensure that all improvements on the property are in compliance with the plat.

At their March 7th meeting, Planning Commission recommended unanimous approval of the vacation. Attached you will find the Staff Report as it was presented to the Planning Commission and supporting documents.

FINANCIAL CONSIDERATIONS: None

LEGAL CONSIDERATIONS: Approved as to form

RECOMMENDATION/ACTION: Approve and authorize the mayor to sign the Vacation Order for V-01-019, authorize staff to file an amendment to the plat with the Sedgwick County Register of Deeds.

BEFORE THE CITY COUNCIL OF THE
CITY OF MAIZE, SEDGWICK COUNTY, KANSAS

IN THE MATTER OF THE VACATION OF

Vacation of portion of a platted Drainage Easement and Utility Easement:

A tract of land lying in a portion of Lot 1, Block 1, Fiddlers Cove 4th Addition, an addition to Maize, Sedgwick County, Kansas, being described as follows:

Beginning at a point on the west property line 27 feet north of the southwest corner of Lot 1, Block 1, Fiddler’s Cove at Prairie Pines, Sedgwick County, Kansas, thence east 8 feet, thence north 50 feet, thence west 8 feet, thence south 50 feet to the point of beginning.

)
) **V-01-019**
)
)

GENERALLY LOCATED

4011 N Fiddlers Cove Street, Maize KS

VACATION ORDER

NOW on this 15th day of April comes on for hearing the petition for vacation filed by Leland Finley praying for the vacation of the following described easment, to-wit:

A tract of land lying in a portion of Lot 1, Block 1, Fiddlers Cove 4th Addition, an addition to Maize, Sedgwick County, Kansas, being described as follows:

Beginning at a point on the west property line 27 feet north of the southwest corner of Lot 1, Block 1, Fiddler’s Cove at Prairie Pines, Sedgwick County, Kansas, thence east 8 feet, thence north 50 feet, thence west 8 feet, thence south 50 feet to the point of beginning.

The City Council, after being duly and fully informed as to fully understand the true nature of this petition and the propriety of granting the same, makes the following findings:

1. That due and legal notice has been given by publication as required by law, by publication in The Clarion on February 14, 2019 which was at least 20 days prior to the public hearing.

2. No private rights will be injured or endangered by the vacation of the above-described easement, and the public will suffer no loss or inconvenience thereby.

3. In justice to the petitioner(s), the prayer of the petition ought to be granted.

4. No written objection to said vacation has been filed with the City Clerk by any owner or adjoining owner who would be a proper party to the petition.

5. The vacation of easement described herein should be approved.

IT IS, THEREFORE, BY THE CITY COUNCIL, on this 15th day of April, 2019 ordered that the above-described easement is hereby vacated. IT IS FURTHER ORDERED that the City Clerk shall certify a copy of this order to the Register of Deeds of Sedgwick County.

Donna Clasen, Mayor

ATTEST:

Jocelyn Reid, City Clerk

Approved as to Form:

Thomas J. Powell, City Attorney

Sedgwick County Online Map Portal

Sedgwick County, Kansas

Land Records Map Zoning Map Elections Map

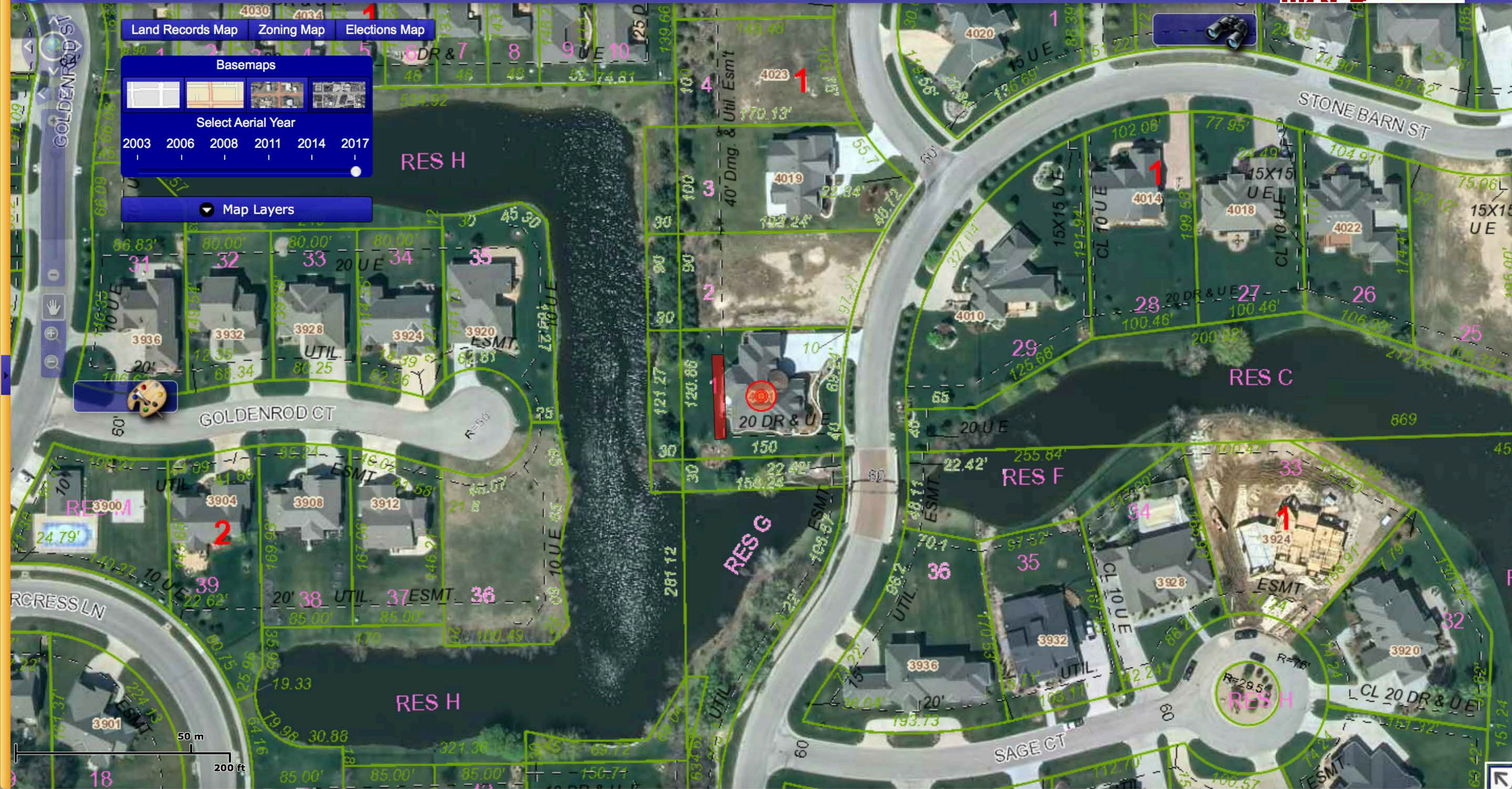
Basemaps



Select Aerial Year

2003 2006 2008 2011 2014 2017

Map Layers



STAFF REPORT

CASE NUMBER: V-01-019 – Vacation of a portion of a platted drainage and utility easement on Lot 1 and the south feet of Lot 2, Fiddlers Cove 4th Addition, Maize, Kansas

OWNER/APPLICANT: Leland G Finley
4011 N Fiddlers Cove Street
Maize, KS 67101

LEGAL DESCRIPTION: Lot 1 and the south 10 feet of Lot 2, Fiddlers Cove 4th Addition, Maize, Kansas

GENERAL LOCATION: 4011 N Fiddlers Cove Street

CURRENT ZONING: SF-5 Single-Family Residential

PROPOSED USE: Construction of in-ground swimming pool

BACKGROUND: The applicant is requesting that a portion of a platted drainage and utility easement be vacated in order that an in-ground swimming pool be allowed on this lot. The City Engineer and Public Works Director have verified that there are no utilities within the area of easement being vacated and that adequate spacing is being maintained for any future repair or maintenance.

An aerial photo showing the portion of the easement proposed for vacation is attached for your review.

RECOMMENDATION: Staff recommends that the requested portion of the easement be vacated.

Planning Commission Action

Having reviewed the above vacation request (V-01-019), I _____
move that the Planning Commission

Approve the vacation request subject to conditions and modifications as heretofore agreed upon and listed, based upon the findings of fact outlined above, or

Disapprove the vacation request for reasons heretofore agreed upon

Or defer the request until the April regular meeting of the Planning Commission for further information or study as heretofore specified

Motion seconded by _____ and passed by a vote of _____ to _____. Member(s) abstaining from the vote was (were) _____.

Note: Except in the case of a tie vote, abstentions are counted as part of the majority vote. Members disqualifying themselves are not a part of the quorum and unable to vote.

**MAIZE CITY COUNCIL
REGULAR MEETING
MONDAY, APRIL 15, 2019**

AGENDA ITEM 7f

ITEM: Z-01-019 and CUP-02 Zone change for approximately 7.89 acres from SF-5 Single-Family Residential to LC Limited Commercial with a Community Unit Plan at 5401 N Maize Road.

BACKGROUND: The applicant is requesting this zone change in order to market and develop the property for future commercial development.

Under the provisions of our current Zoning Code all requests for commercial zoning for parcels larger than 6 acres must be accompanied by a Community Unit Plan (CUP). The CUP places restrictions on the property in the form of a comprehensive development plan. In the future platting of the property will also be required prior to the issuance of any building permits.

A copy of the CUP, as prepared by the applicant's engineering firm, has been included for your review. Also included is the Staff Report, as presented to the Planning Commission and a map of the property.

The Planning Commission reviewed this case on March 7, 2019 and voted unanimously to recommend approval of the zone change request and Community Unit Plan.

FINANCIAL CONSIDERATIONS: None

LEGAL CONSIDERATIONS: None

RECOMMENDATION/ACTION: Accept the recommendation of the Planning Commission, approve the zone change request (Z-02-019) and Community Unit Plan (CUP-02) and require that the applicant submit a Certificate of CUP with the Register of Deeds.

ORDINANCE NO.

AN ORDINANCE CHANGING THE ZONING DISTRICT CLASSIFICATION OF CERTAIN PROPERTY LOCATED IN THE CITY OF MAIZE, KANSAS, UNDER THE AUTHORITY GRANTED BY THE ZONING REGULATIONS OF THE CITY AS ORIGINALLY APPROVED BY ORDINANCE NO. 548.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF MAIZE, KANSAS:

SECTION 1. After proper notice having been given and hearing held as provided by law and under authority and subject to the provisions of the Zoning Regulations of the City as originally approved by Ordinance No. 548, the Maize City Planning Commission recommends approval of Case No. Z-02-019, and, that the zoning district classification of the property legally described herein be changed as follows:

Change of zoning district classification from the SF-5 Single-Family Residential District to LC Limited Commercial Zoning District.

Legal Description: A tract of land in the Southeast Quarter of Section 18, Township 26 South, Range 1 West of the 6th P.M., Sedgwick County, Kansas, described as follows: Beginning 30 feet North and 50 feet West of the Southeast corner of said Southeast Quarter; thence West a distance of 812.93 feet along the North right-of-way line of 53rd Street North; thence North a distance of 449.02 feet to the Southwest corner of Lot 1, Ark Church Addition, Maize, Sedgwick County, Kansas; thence East along the South line of said Lot 1 a distance of 812.93 feet to a point on the West right-of-way line of Maize Road; thence south along the West right-of-way line of Maize Road to the point of beginning.

General Location: 5401 N Maize Road, Maize, Kansas

SECTION 2. Upon the taking effect of this ordinance, the above zoning change shall be entered and shown on the Official Zoning Map(s) as previously adopted by reference and said Map(s) is (are) hereby reincorporated as a part of the Zoning Regulations as amended.

SECTION 3. This zone change shall be subject to the provisions of Community Unit Plan CUP-02 as recorded with the Sedgwick County Register of Deeds Office

SECTION 4. This Ordinance shall take effect and be in force from and after its passage, approval and publication once in the official city newspaper.

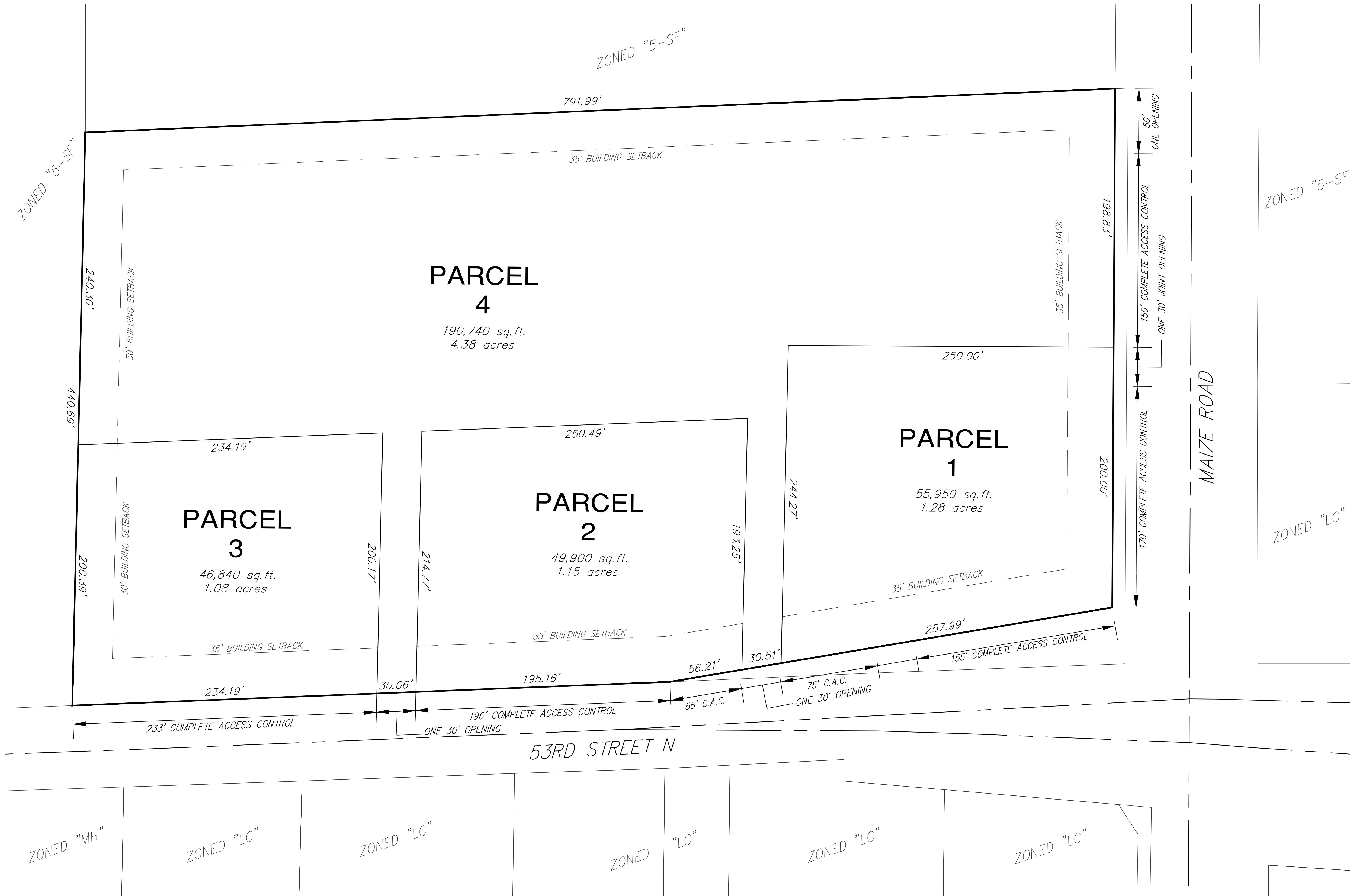
PASSED by the City Council and APPROVED by the Mayor on this 15th day of April, 2019.

(SEAL)

Donna Clasen, Mayor

Jocelyn Reid, City Clerk

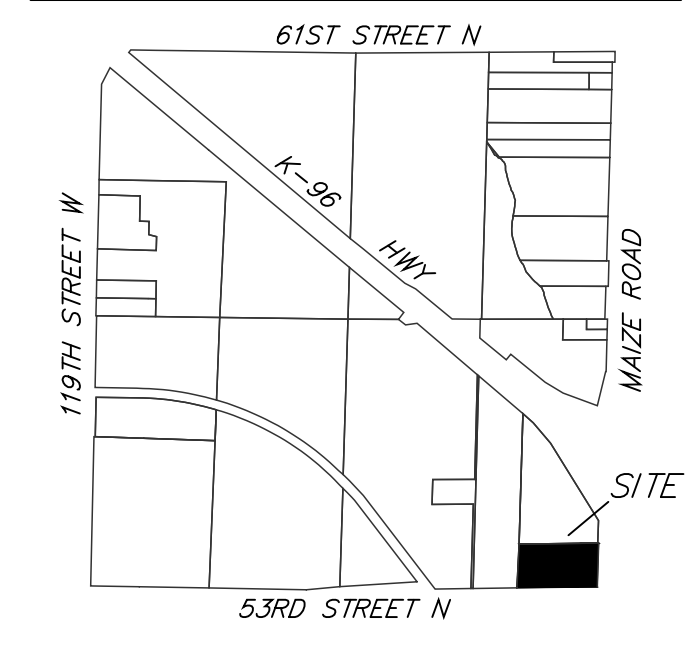
NICKS COMMERCIAL COMMUNITY UNIT PLAN DP-??



GENERAL PROVISIONS:

1. Total Net Land Area: 343,430 ± sq.ft. or 7.89 ± acres
2. Drainage will be handled in the manner as provided in the final plat.
3. Setbacks are as indicated on the C.U.P. drawing, or as specified in the parcel descriptions. If contiguous parcels are to be developed under the same ownership, setbacks between those parcels shall not be required.
4. Parking shall be provided in accordance with the City of Maize Zoning Code, unless otherwise specified in the parcel description.
5. Signs will be as allowed by the City of Maize Zoning Code. No billboards or off-site signs shall be permitted.
6. Lighting shall be directed downward so as to confine concentration of lights on the premises and not onto adjacent property. All parcels shall share similar or consistent parking lot lighting elements (i.e., fixtures, poles, and lamps, etc.). The height of light poles, including fixtures, lamps and base, shall be limited to 24 feet.
7. Development of all parcels within the C.U.P. shall comply with the landscaping requirements of the City of Maize Zoning Code, or as modified by General Provision 9 below, with a shared palette of landscape materials among parcels. A landscape plan shall be prepared by a Kansas Landscape Architect for the above referenced landscaping, indicating the type, location, and specifications of all plant material. This plan shall be submitted to the Planning Department for their review and approval prior to issuance of a building permit. A financial guarantee for the plant material approved on the landscape plan for that portion of the C.U.P. being developed shall be required prior to issuance of any occupancy permit, if the required landscape has not been planted.
8. Screening shall be per the standards of the City of Maize Zoning Code, except as follows:
 - A. In lieu of a masonry screening wall, along the north and west property lines where existing vegetation may be used to meet the condition of solid screening. Where there are gaps in the existing vegetation, screening shall be provided by either a combination of evergreen and deciduous trees installed with one tree per 40 feet with the planting size of the trees meeting the requirements of the Landscape Ordinance, or by a six- to eight-foot tall solid screening fence. Along the west property line of Parcel 1 where existing screening does not exist, landscaping shall be provided at 1.5 times the minimum ordinance requirements, shall be a combination of deciduous and evergreen landscaping, and shall have a minimum planting size for all deciduous trees no smaller than 2-inch caliper and all evergreen trees shall be a minimum of 6 feet in height.
 - B. Solid screening shall be provided within Parcels 1, 2, 3 and 4 for all outdoor work and storage areas, parking lots and loading docks within 150 feet of residential zoning district or public street right-of-way in order to screen these areas from residential zoning districts.
 - C. Rooftop mechanical equipment within Parcels 1, 2, 3 and 4 shall be screened from ground level view per Unified Zoning Code.
 - D. Trash receptacles and ground-level mechanical equipment within Parcels 1, 2, 3 and 4 shall be screened from ground-level view with screening walls constructed of materials consistent with the wall materials of the building which the trash receptacle and mechanical equipment supports.
10. No parcel within this C.U.P. shall allow the following uses: adult entertainment establishment; sexually oriented business; correctional facility; correctional placement residence (limited or general); vehicle storage yard; pawnshop; night club in the city; tavern and drinking establishment; rodeo in the city; construction burn site; and asphalt plant. In addition, the following uses shall not be allowed: group residences (limited and general); recreation and entertainment (outdoor); recreational vehicle campground; and outdoor storage as a principle use. Restaurants that serve liquor can be developed and may serve liquor, as long as food is the primary service of the establishment.
11. All buildings within Parcel 1, and Parcels 2 and 3, and Parcel 4, separately, shall share similar architectural character, color, and texture, as determined by the City of Maize. Building walls and roofs must have predominately earth-tone colors, with vivid colors limited to incidental accent.
12. A plan for a pedestrian walk system shall be submitted and approved by the City of Maize prior to the issuance of building permits. Said walk system shall link sidewalks along 53rd Street North and Maize Road with the proposed buildings within the development.
13. All new utilities shall be installed underground.
14. Amendments, adjustments or interpretations to this C.U.P. shall be done in accordance with the City of Maize Zoning Code. Any land use requiring a Conditional Use in Limited Commercial zoning district may only be permitted by approval of a separate amendment to the C.U.P.
15. The Transfer of title of all or any portion of land included within the Community Unit Plan (or any amendments thereto) does not constitute a termination of the plan or any portion thereof but said plan shall run with the land and be binding upon present owners, their successors and assigns.
16. The development of this property shall proceed in accordance with the development plan as recommended for approval by the Planning Commission and approved by the Governing Body, and any substantial deviation of the plan, as determined by the Zoning Administrator, shall constitute a violation of the building permit authorizing construction of the proposed development.
17. Any major changes in this development plan shall be submitted to the Planning Commission and to the Governing Body for their consideration.

VICINITY MAP



REVISIONS

Submitted: February 1, 2019
 Revised per staff comments:
 Approved per Planning Commission:
 Approved per City Council:

LEGAL DESCRIPTION:

A tract of land in the Southeast Quarter of Section 18, Township 26 South, Range 1 West of the 6th P.M., Sedgwick County, Kansas, described as follows: Beginning 30 feet North and 50 feet West of the Southeast corner of said Southeast Quarter; thence West a distance of 812.93 feet along the North right-of-way line of 53rd/ Street North; thence North a distance of 449.02 feet to the Southwest corner of Lot 1, Ark Church Addition, Maize, Sedgwick County, Kansas; thence East along the South line of said Lot 1 a distance of 812.93 feet to a point on the West right-of-way line of Maize Road; thence south along the West right-of-way line of Maize Road to the point of beginning.

PARCEL 1

A. Net Area: 55,950 sq.ft. or 1.28 acres
 B. Maximum Building Coverage: 16,785 sq.ft. or 30 percent (Commercial Uses)
 C. Maximum Gross Floor Area: 19,582 sq.ft. or 35 percent (Commercial Uses)
 D. Maximum building height: 40 feet
 E. Setbacks: See Drawing
 F. Access Points: See Drawing
 G. Permitted Uses: All permitted uses in the "LC" Limited Commercial zoning district of the City of Maize Zoning Code, except for those listed under General Provision #10.

PARCEL 2

A. Net Area: 49,900 sq.ft. or 1.15 acres
 B. Maximum Building Coverage: 14,970 sq.ft. or 30 percent (Commercial Uses)
 C. Maximum Gross Floor Area: 17,465 sq.ft. or 35 percent (Commercial Uses)
 D. Maximum building height: 40 feet
 E. Setbacks: See Drawing
 F. Access Points: See Drawing
 G. Permitted Uses: All permitted uses in the "LC" Limited Commercial zoning district of the City of Maize Zoning Code, except for those listed under General Provision #10.

PARCEL 3

A. Net Area: 46,840 sq.ft. or 1.08 acres
 B. Maximum Building Coverage: 14,52 sq.ft. or 30 percent (Commercial Uses)
 C. Maximum Gross Floor Area: 16,394 sq.ft. or 35 percent (Commercial Uses)
 D. Maximum building height: 40 feet
 E. Setbacks: See Drawing
 F. Access Points: See Drawing
 G. Permitted Uses: All permitted uses in the "LC" Limited Commercial zoning district of the City of Maize Zoning Code, except for those listed under General Provision #10.

PARCEL 4

A. Net Area: 190,740 sq.ft. or 4.38 acres
 B. Maximum Building Coverage: 57,222 sq.ft. or 30 percent (Commercial Uses)
 C. Maximum Gross Floor Area: 66,759 sq.ft. or 35 percent (Commercial Uses)
 D. Maximum building height: 40 feet
 E. Setbacks: See Drawing
 F. Access Points: See Drawing
 G. Permitted Uses: All permitted uses in the "LC" Limited Commercial zoning district of the City of Maize Zoning Code, except for those listed under General Provision #10.

DP-??
NICKS COMMERCIAL
COMMUNITY UNIT PLAN

Baughman Company, P.A.
 315 Ellis St. Wichita, KS 67211 P 316-262-7271 F 316-262-0149
 Baughman ENGINEERING | SURVEYING | PLANNING | LANDSCAPE ARCHITECTURE



Land Records Map Zoning Map Elections Map

Basemaps

Select Aerial Year

2003 2006 2008 2011 2014 2017

Map Layers



STAFF REPORT

CASE NUMBER: Z-02-019 and CUP-02 – Creation of Nick Commercial Community Unit Plan

OWNER/APPLICANT: Clyde and Donna Nicks
5401 N Maize Road
Maize, KS 67101

AGENT: Baughman Co., c/o Russ Ewy
315 Ellis
Wichita, KS 67211

GENERAL LOCATION: Northwest corner of Maize Road and 53rd Street North

SITE SIZE: ±7.89 acres

CURRENT ZONING: SF-5 Single-Family Residential

PROPOSED ZONING: LC Limited Commercial with Community Unit Plan

PROPOSED USE: Future commercial development

BACKGROUND: This property has been used for agricultural purposes since before the incorporation of the City of Maize. Ongoing and continued surrounding development has made the property more suitable for future limited commercial development. The City of Maize Zoning Code requires that any property larger than 6 acres being requested for rezoning provide a comprehensive development plan in the form of a Community Unit Plan. The property owners have engaged a local engineering firm to prepare a Community Unit Plan which is attached for your review. Staff is in support of all provisions that have been suggested by the owners and their agent.

CASE HISTORY: The property has no platting or zoning history.

ADJACENT ZONING AND LAND USE:

NORTH:	“SF-5” Single-Family Residential	The Arc Church
SOUTH:	“LC” Limited Commercial	Commercial development
WEST:	“SF-5” Single-Family Residential	Large lot residential and agriculture
EAST:	“LC” Limited Commercial	Commercial development

PUBLIC SERVICES: Access to the development has been shown on the Community Unit Plan and will also need to be clearly defined during the platting process. Municipal water and sewer are available to serve the site. Additional right-of-way dedications will likely be necessary during the platting process.

CONFORMANCE TO PLANS/POLICIES: The City of Maize Comprehensive Plan designates this area as suitable for commercial development. Staff finds that this type of use, along with the proposed development provisions is appropriate at this location.

RECOMMENDATION: The proposed change is an appropriate use. Based upon these factors, plus the information available prior to the public hearing, staff recommends the request as submitted be APPROVED subject to the following conditions:

1. Language in Provision number 5 shall reference the “City of Maize Sign Code.”
2. Language in Provision number shall reference the “City of Maize Landscape Code.”

This recommendation is based on the following findings:

1. The zoning, uses and character of the neighborhood: This property is located within an area that is currently or will be developed with a wide variety of uses, including commercial and residential.
2. The suitability of the subject property for the uses to which it has been restricted: The property is used for agricultural purposes as currently zoned, but is appropriate due to its relatively large size and location at a major intersection for future limited commercial development.
3. Extent to which removal of the restrictions will detrimentally affect nearby property: Assurances will need to be made that this development will not negatively affect adjacent properties. Adequate screening as proposed in the Community Unit Plan should mitigate any negative impact.
4. Conformance of the requested change to the adopted or recognized Comprehensive Plan and Policies: The City of Maize Comprehensive Plan designates this area as appropriate for commercial development.
5. Impact of the proposed development on community facilities: Municipal water and service is available to serve this site. Concurrent platting will require the dedication of street right-of-way and necessary easements. The developer will be required to submit petitions for the construction of all public improvements, including but not limited to street construction, water, sanitary sewer, storm sewer and drainage facilities.

Planning Commission Action

Having reviewed the above zone change request, I _____
 move that the Planning Commission

Approve the zone change request and Community Unit Plan subject to conditions and modifications as heretofore agreed upon and listed, based upon the findings of fact outlined above, or

Disapprove the zone change request and Community Unit Plan for reasons heretofore agreed upon

Or defer the request until the April regular meeting of the Planning Commission for further information or study as heretofore specified

Motion seconded by _____ and passed by a vote of _____ to _____. Member(s) abstaining from the vote was (were) _____.

Note: Except in the case of a tie vote, abstentions are counted as part of the majority vote. Members disqualifying themselves are not a part of the quorum and unable to vote.

**MAIZE CITY COUNCIL
REGULAR MEETING
MONDAY, APRIL 15, 2019**

AGENDA ITEM 7g

ITEM: Zone change from SF-5 Single-Family Residential to NR Neighborhood Retail at 109, 111 and 117 W. Academy (Z-01-010).

BACKGROUND: In late 2018 the applicant purchased this property and already owns several surrounding properties. The applicant would like to develop this property in a similar manner to Moxi Junction and the house immediately west of Moxi. The proposed businesses will serve the wider community of Maize and special needs residents of Maize and the surrounding area.

The site is proposed to be remodeled with existing structures remaining in place and additional construction behind the house at 109 W. Academy. The new construction building is proposed to house a dance studio. City staff has been working with the applicant and other surrounding property owners to accommodate parking using on-site and off-site means. The number of parking spaces required will be determined by the occupancy of the building and the final uses on the property.

The applicant is proposing that the existing building located at 109 W. Academy will be remodeled to serve as a day center for life-skills training for special needs residents.

In the future the applicant will remodel and repurpose the other structures at 111 and 117 W. Academy to expand her existing vision for a neighborhood center in keeping with overall plan of the Academy District.

The Neighborhood Retail zoning district was designated in the City of Maize Zoning Code “to accommodate very-low intensity retail and office development and other complementary land uses that serve and are generally appropriate near residential neighborhoods.”

The Planning Commission reviewed this case on February 7, 2019 and has unanimously recommended approval of the zone change request with the addition of a protective overlay. The motion to approve the case is as follows:

Approve a zone change to NR Neighborhood Retail for the property, subject to the following Protective Overlay (PO-01-019):

1. Facing of buildings on all lots must be of residential structure and character.
2. Windows for commercial structures must be minimum of 6 feet off of finished floor at 109 W Academy.
3. Minimum 6-foot fence along south property line for screening.
4. Hours of operation for commercial property: weekdays from 5:00 a.m. to 10:00 p.m. and weekends from 6:00 a.m. to 11:00 p.m.

5. No lighting on south façade of commercial property.

A copy of the staff report, as presented to the Planning Commission, and an area map is included for your information.

After further discussions with the Academy District consultants and among Staff and neighboring property owners Staff is recommending a Protective Overlay with the following provisions:

1. Facing of buildings on all lots must be of residential structure and character.
2. Windows for commercial structures must be minimum of 6 feet off of finished floor at 109 W Academy and be designed in a residential character and scale.
3. Minimum 6-foot fence along south property line for screening. Additional landscaping should be considered to accommodate for the difference in slope between the subject property and the property immediately south of the subject property.
4. Hours of operation for commercial property: weekdays from 6:00 a.m. to 10:00 p.m. and weekends from 6:00 a.m. to 11:00 p.m.
5. Any lighting on the south façade of a commercial use shall be of a kind typically associated with typical single-family residential uses.

FINANCIAL CONSIDERATIONS: None

LEGAL CONSIDERATIONS: Approved as to form

RECOMMENDATION/ACTION: Approve and adopt the Ordinance for a Zone Change with Protective Overlay within Maize city limits.

ORDINANCE NO.

AN ORDINANCE CHANGING THE ZONING DISTRICT CLASSIFICATION OF CERTAIN PROPERTY LOCATED IN THE CITY OF MAIZE, KANSAS, UNDER THE AUTHORITY GRANTED BY THE ZONING REGULATIONS OF THE CITY AS ORIGINALLY APPROVED BY ORDINANCE NO. 548.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF MAIZE, KANSAS:

SECTION 1. After proper notice having been given and hearing held as provided by law and under authority and subject to the provisions of the Zoning Regulations of the City as originally approved by Ordinance No. 548, the Maize City Planning Commission recommends approval of Case No. Z-01-019, and, that the zoning district classification of the property legally described herein be changed as follows:

Change of zoning district classification from the SF-5 Single-Family Residential District to NR Neighborhood Retail Zoning District.

Legal Description: The north 150 feet of the west 100 feet of Reserve A, Maize Academy Addition to Maize, Kansas.

And:

Lots 1, 2, 3, 4, 5, and 6 inclusive and that part of vacated 10 feet of alley adjacent on south, Block 6, Maize Academy Addition to Maize, Kansas

General Location: 109, 111 and 117 West Academy, Maize, Kansas

SECTION 2. Upon the taking effect of this ordinance, the above zoning change shall be entered and shown on the Official Zoning Map(s) as previously adopted by reference and said Map(s) is (are) hereby reincorporated as a part of the Zoning Regulations as amended.

SECTION 3. This zone change shall be subject to the provisions of Protective Overlay PO-01-019:

1. Facing of buildings on all lots must be of residential structure and character.
2. Windows for commercial structures must be minimum of 6 feet off of finished floor at 109 W Academy
3. Minimum 6 foot fence along south property line for screening
4. Hours of operation for commercial property: weekdays from 5:00 a.m. to 10:00 p.m. and weekends from 6:00 a.m. to 11:00 p.m.
5. No lighting on south façade of commercial property

SECTION 4. This Ordinance shall take effect and be in force from and after its passage, approval and publication once in the official city newspaper.

PASSED by the City Council and APPROVED by the Mayor on this 15th day of April, 2019.

(SEAL)

Donna Clasen, Mayor

Jocelyn Reid, City Clerk

STAFF REPORT

CASE NUMBER: Z-01-019

OWNER/APPLICANT: Joanna Kilgore
 2626 Spring Meadows, Wichita, KS 67205

GENERAL LOCATION: 109, 111 and 117 W Academy (SE corner of Academy and Khedive)

SITE SIZE: 0.91 acres

CURRENT ZONING: SF-5 Single-Family Residential District

PROPOSED ZONING: NR Neighborhood Retail

PROPOSED USE: Future Commercial/Office/Residential development

BACKGROUND: The application area is part of several properties in this immediate area which have been recently purchased by the applicant. The applicant has developed the property immediately north of the subject property with a new residence and Moxi Junction and intends for this to be a continuance of this type of development serving the Maize Community.

The property at 109 W Academy is currently being renovated and is proposed for use as a day house for special needs residents of the community. There are also plans to construct a dance studio on the rear portion of this lot.

The Neighborhood Retail zoning category will provide for the flexibility for these properties to be renovated and repurposed to a mix of retail, commercial, office and residential uses that will carry on the vision of an Arts District in this neighborhood.

ADJACENT ZONING AND LAND USE:

NORTH:	“NR” Neighborhood retail	Single family residence and Moxi Junction
SOUTH:	“SF-5” Single-Family	Single family residence
EAST:	“SF-5” Single-Family	Church
WEST:	“SF-5” Single-Family	Single family residence

PUBLIC SERVICES: Academy is a paved public street at this location with 30 feet of half-street right of way. Khedive is also a paved public street with 30 feet of half-street right of way. This site has access to public water and sewer service.

CONFORMANCE TO PLANS/POLICIES: This property is recognized in the adopted Maize Comprehensive Plan as appropriate for neighborhood development. The proposed use is compatible with the residential neighborhood due to its low intensity and small scale. The Academy District Plan, which is in its final stages of approval, encourages exactly this type of development in the neighborhood.

RECOMMENDATION: The proposed change is an appropriate use of land given its function as a use that is supporting to nearby residential property and expands a currently existing arts district. Based upon these factors, plus the information available prior to the public hearing, staff recommends the request as submitted be APPROVED.

This recommendation is based on the following findings:

1. The zoning, uses and character of the neighborhood: This property is located within an area that is currently almost residential local commercial in character. The type of proposed use would be consistent with residential

development and could be made to be sensitive to surrounding land uses in its design, scale and intensity. The applicant plans to retain the residential appearance of the structures which will ensure the development is consistent with neighboring properties.

2. The suitability of the subject property for the uses to which it has been restricted: The property is used for residential purposes as currently zoned. The site is suitable for residential use for the time being but could be more appropriate as a low-intensity residential supporting use incorporating a low intensity neighborhood retail aspect.
3. Extent to which removal of the restrictions will detrimentally affect nearby property: NR zoning at this location could allow uses which may be deemed appropriate adjacent to residential uses. Building scale and signage are limited in order to ensure compatibility with the surrounding neighborhood.
4. Conformance of the requested change to the adopted or recognized Comprehensive Plan and Policies: The City of Maize Comprehensive Plan recommends this area for neighborhood uses. The nature of the proposed use is compatible with this use. The Academy District Plan encourages mixed use development along the Academy corridor.
5. Impact of the proposed development on community facilities: The requested zone change would not introduce a more intensive land use to the area. Public street and water and sewer services are capable of handling this type of use.

Planning Commission Action

Having reviewed the above zone change request, I _____
move that the Planning Commission

Approve the zone change request subject to conditions and modifications as heretofore agreed upon and listed, based upon the findings of fact outlined above, or

Disapprove the zone change request for reasons heretofore agreed upon

Or defer the request until the December regular meeting of the Planning Commission for further information or study as heretofore specified

Motion seconded by _____ and passed by a vote of _____ to _____. Member(s) abstaining from the vote was (were) _____.

Note: Except in the case of a tie vote, abstentions are counted as part of the majority vote. Members disqualifying themselves are not a part of the quorum and unable to vote.

**MAIZE CITY COUNCIL
REGULAR MEETING
MONDAY, APRIL 15, 2019**

AGENDA ITEM #9A

ITEM: SERIES 2019A TEMPORARY NOTE

BACKGROUND: Last month, the council authorized bids to be received for the city’s Series 2019A Temporary Notes. It provides financing for the following improvements:

<u>Project Description</u>	<u>Res. No.</u>	<u>Authority (K.S.A.)</u>	<u>Estimated Cost</u>
Carriage Crossing Addition Phase 6			
Paving - Longbranch	606-18	12-6a01 <i>et seq.</i>	\$ 566,000
Sanitary Sewer	612-18	12-6a01 <i>et seq.</i>	225,000
Water Distribution	611-18	12-6a01 <i>et seq.</i>	124,000
Stormwater Drainage	620-18	12-6a01 <i>et seq.</i>	448,000
Paving - High Plains & Railroad Crossing	627-19	12-6a01 <i>et seq.</i>	107,400
Villas at Hampton Lakes			
Paving	615-18	12-6a01 <i>et seq.</i>	266,000
Sanitary Sewer	616-18	12-6a01 <i>et seq.</i>	73,000
Water Distribution	622-18	12-6a01 <i>et seq.</i>	100,000
Drainage	618-18	12-6a01 <i>et seq.</i>	<u>175,000</u>
Total:			<u>\$2,084,400</u>

FINANCIAL CONSIDERATIONS:

The Series 2019A Temporary Notes will be due on September 1, 2022, but will be callable (able to be prepaid) on or after September 1, 2020 to allow for flexibility in permanently financing the various projects. The temp note includes funds to pay costs of issuance and estimated semi-annual interest while the note is outstanding.

Bidders have until 11 AM, April 15, to submit bids. When all bids are received, the City’s Financial Advisor (Larry Kleeman with Ranson Financial Group) will prepare a bid tab sheet for distribution to the governing body at the meeting on Monday.

LEGAL CONSIDERATIONS:

Bond Counsel (Mitch Walter with Gilmore & Bell) has prepared a “temp note resolution” authorizing the issuance of the Series 2019A Temporary Notes.

RECOMMENDATION/ACTION:

MOTION: Move to accept the low bid from _____.

MOTION: Move to approve the “temp note resolution” for the Series 2019A Temporary Notes.

RESOLUTION NO. []

OF

THE CITY OF MAIZE, KANSAS

ADOPTED

APRIL 15, 2019

**GENERAL OBLIGATION TEMPORARY NOTES
SERIES 2019A**

RESOLUTION

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RESOLUTION NO. [____]

A RESOLUTION AUTHORIZING AND DIRECTING THE ISSUANCE, SALE AND DELIVERY OF GENERAL OBLIGATION TEMPORARY NOTES, SERIES 2019A, OF THE CITY OF MAIZE, KANSAS; PROVIDING FOR THE LEVY AND COLLECTION OF AN ANNUAL TAX, IF NECESSARY, FOR THE PURPOSE OF PAYING THE PRINCIPAL OF AND INTEREST ON SAID NOTES AS THEY BECOME DUE; MAKING CERTAIN COVENANTS AND AGREEMENTS TO PROVIDE FOR THE PAYMENT AND SECURITY THEREOF; AND AUTHORIZING CERTAIN OTHER DOCUMENTS AND ACTIONS CONNECTED THEREWITH.

WHEREAS, the City of Maize, Kansas (the “Issuer”) is a municipal corporation, duly created, organized and existing under the Constitution and laws of the State; and

WHEREAS, pursuant to the provisions of the laws of the State of Kansas applicable thereto, by proceedings duly had, the governing body of the Issuer has caused the following improvements (collectively the “Improvements”) to be made in the City, to-wit:

<u>Project Description</u>	<u>Res. No.</u>	<u>Authority (K.S.A.)</u>	<u>Estimated Cost</u>
Carriage Crossing Addition Phase 6			
Paving - Longbranch	606-18	12-6a01 <i>et seq.</i>	\$ 566,000
Sanitary Sewer	612-18	12-6a01 <i>et seq.</i>	225,000
Water Distribution	611-18	12-6a01 <i>et seq.</i>	124,000
Stormwater Drainage	620-18	12-6a01 <i>et seq.</i>	448,000
Paving - High Plains & Railroad Crossing	627-19	12-6a01 <i>et seq.</i>	114,900
Villas at Hampton Lakes			
Paving	615-18	12-6a01 <i>et seq.</i>	266,000
Sanitary Sewer	616-18	12-6a01 <i>et seq.</i>	73,000
Water Distribution	622-18	12-6a01 <i>et seq.</i>	100,000
Drainage	618-18	12-6a01 <i>et seq.</i>	<u>175,000</u>
Total:			<i>\$2,091,900</i>

WHEREAS, the governing body of the Issuer is authorized by law to issue general obligation bonds to pay the costs of the Improvements; and

WHEREAS, it is necessary for the Issuer to provide cash funds (from time to time) to meet its obligations incurred in constructing the Improvements prior to the completion thereof and the issuance of the Issuer's general obligation bonds, and it is desirable and in the interest of the Issuer that such funds be raised by the issuance of temporary notes of the Issuer pursuant to the Act; and

WHEREAS, none of such temporary notes heretofore authorized have been issued and the Issuer proposes to issue its temporary notes to pay a portion of the costs of the Improvements; and

WHEREAS, the governing body of the Issuer has advertised the sale of the Notes and at a meeting held in the City on this date, awarded the sale of such Notes to the best bidder; and

WHEREAS, the governing body of the Issuer hereby finds and determines that it is necessary for the Issuer to authorize the issuance and delivery of the Notes in the principal amount of \$2,100,000* to pay a portion of the costs of the Improvements and Costs of Issuance.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF MAIZE, KANSAS, AS FOLLOWS:

ARTICLE I

DEFINITIONS

Section 101. Definitions of Words and Terms. In addition to words and terms defined elsewhere herein, the following words and terms as used in this Note Resolution shall have the meanings hereinafter set forth. Unless the context shall otherwise indicate, words importing the singular number shall include the plural and vice versa, and words importing persons shall include firms, associations and corporations, including public bodies, as well as natural persons.

“Act” means the Constitution and statutes of the State including K.S.A. 10-101 to 10-125, inclusive, specifically including K.S.A. 10-123, K.S.A. 10-620 *et seq.*, and K.S.A. 12-6a01, *et seq.*, all as amended and supplemented from time to time.

“Authorized Denomination” means \$5,000 or any integral multiples thereof.

“Beneficial Owner” of the Notes includes any Owner of the Notes and any other Person who, directly or indirectly has the investment power with respect to any of the Notes.

“Bond and Interest Fund” means the Bond and Interest Fund of the Issuer for its general obligation bonds.

“Bond Counsel” means the firm of Gilmore & Bell, P.C., or any other attorney or firm of attorneys whose expertise in matters relating to the issuance of obligations by states and their political subdivisions is nationally recognized and acceptable to the Issuer.

“Business Day” means a day other than a Saturday, Sunday or holiday on which the Paying Agent is scheduled in the normal course of its operations to be open to the public for conduct of its operations.

“Cede & Co.” means Cede & Co., as nominee of DTC.

“City” means the City of Maize, Kansas.

“Clerk” means the duly elected/appointed and acting Clerk of the Issuer, or in the Clerk's absence, the duly appointed Deputy, Assistant or Acting Clerk of the Issuer.

“Code” means the Internal Revenue Code of 1986, as amended, and the applicable regulations proposed or promulgated thereunder of the United States Department of the Treasury.

“Costs of Issuance” means all costs of issuing the Notes, including but not limited to all publication, printing, signing and mailing expenses in connection therewith, registration fees, financial advisory fees, all legal fees and expenses of Bond Counsel and other legal counsel, expenses incurred in

connection with compliance with the Code, and all expenses incurred in connection with receiving ratings on the Notes.

“Costs of Issuance Account” means the Costs of Issuance Account for General Obligation Temporary Notes, Series 2019A created pursuant to *Section 501* hereof.

“Dated Date” means May 1, 2019.

“Debt Service Account” means the Debt Service Account for General Obligation Temporary Notes, Series 2019A (within the Bond and Interest Fund) created pursuant to *Section 501* hereof.

“Debt Service Requirements” means the aggregate principal payments and interest payments on the Notes for the period of time for which calculated; provided, however, that for purposes of calculating such amount, principal and interest shall be excluded from the determination of Debt Service Requirements to the extent that such principal or interest is payable from amounts deposited in trust, escrowed or otherwise set aside for the payment thereof with the Paying Agent or other commercial bank or trust company located in the State and having full trust powers.

“Defaulted Interest” means interest on any Note which is payable but not paid on any Interest Payment Date.

“Defeasance Obligations” means any of the following obligations:

(a) United States Government Obligations that are not subject to redemption in advance of their maturity dates; or

(b) obligations of any state or political subdivision of any state, the interest on which is excluded from gross income for federal income tax purposes and which meet the following conditions:

(1) the obligations are (i) not subject to redemption prior to maturity or (ii) the trustee for such obligations has been given irrevocable instructions concerning their calling and redemption and the issuer of such obligations has covenanted not to redeem such obligations other than as set forth in such instructions;

(2) the obligations are secured by cash or United States Government Obligations that may be applied only to principal of, premium, if any, and interest payments on such obligations;

(3) such cash and the principal of and interest on such United States Government Obligations (plus any cash in the escrow fund) are sufficient to meet the liabilities of the obligations;

(4) such cash and United States Government Obligations serving as security for the obligations are held in an escrow fund by an escrow agent or a trustee irrevocably in trust;

(5) such cash and United States Government Obligations are not available to satisfy any other claims, including those against the trustee or escrow agent; and

(6) such obligations are rated in a rating category by Moody's or Standard & Poor's that is no lower than the rating category then assigned by that Rating Agency to United States Government Obligations.

“Derivative” means any investment instrument whose market price is derived from the fluctuating value of an underlying asset, index, currency, futures contract, including futures, options and collateralized mortgage obligations.

“Disclosure Undertaking” means the Continuing Disclosure Undertaking, dated as of the Dated Date, relating to certain obligations contained in the SEC Rule.

“DTC” means The Depository Trust Company, a limited-purpose trust company organized under the laws of the State of New York, and its successors and assigns, including any successor securities depository duly appointed.

“DTC Representation Letter” means the Blanket Letter of Representation from the Issuer and the Paying Agent to DTC which provides for a book-entry system, or any agreement between the Issuer and Paying Agent and a successor securities depository duly appointed.

“Event of Default” means each of the following occurrences or events:

(a) Payment of the principal and of the redemption premium, if any, of any of the Notes shall not be made when the same shall become due and payable, either at Stated Maturity or by proceedings for redemption or otherwise;

(b) Payment of any installment of interest on any of the Notes shall not be made when the same shall become due; or

(c) The Issuer shall default in the due and punctual performance of any other of the covenants, conditions, agreements and provisions contained in the Notes or in this Note Resolution (other than the covenants relating to continuing disclosure requirements) on the part of the Issuer to be performed, and such default shall continue for thirty (30) days after written notice specifying such default and requiring same to be remedied shall have been given to the Issuer by the Owner of any of the Notes then Outstanding.

“Federal Tax Certificate” means the Issuer's Federal Tax Certificate dated as of the Issue Date, as the same may be amended or supplemented in accordance with the provisions thereof.

“Financeable Costs” means the amount of expenditure for an Improvement which has been duly authorized by action of the governing body of the Issuer to be financed by general obligation bonds, less: (a) the amount of any temporary notes or general obligation bonds of the Issuer which are currently Outstanding and available to pay such Financeable Costs; and (b) any amount of Financeable Costs which has been previously paid by the Issuer or by any eligible source of funds unless such amounts are entitled to be reimbursed to the Issuer under State or federal law.

“Fiscal Year” means the twelve month period ending on December 31.

“Funds and Accounts” means funds and accounts created by or referred to in *Section 501* hereof.

“Improvement Fund” means the Improvement Fund for General Obligation Temporary Notes, Series 2019A created pursuant to *Section 501* hereof.

“Improvements” means the improvements referred to in the preamble to this Note Resolution and any Substitute Improvements.

“Independent Accountant” means an independent certified public accountant or firm of independent certified public accountants at the time employed by the Issuer for the purpose of carrying out the duties imposed on the Independent Accountant by this Note Resolution.

“Interest Payment Date(s)” means the Stated Maturity of an installment of interest on any Note which shall be March 1 and September 1 of each year, commencing September 1, 2019.

“Issue Date” means the date when the Issuer delivers the Notes to the Purchaser in exchange for the Purchase Price.

“Issuer” means the City and any successors or assigns.

“Maturity” when used with respect to any Note means the date on which the principal of such Note becomes due and payable as therein and herein provided, whether at the Stated Maturity thereof or call for redemption or otherwise.

“Mayor” means the duly elected and acting Mayor, or in the Mayor's absence, the duly appointed and/or elected Vice Mayor or Acting Mayor of the Issuer.

“Moody's” means Moody's Investors Service, a corporation organized and existing under the laws of the State of Delaware, and its successors and assigns, and, if such corporation shall be dissolved or liquidated or shall no longer perform the functions of a securities rating agency, “Moody's” shall be deemed to refer to any other nationally recognized securities rating agency designated by the Issuer.

“Note Payment Date” means any date on which principal of or interest on any Note is payable.

“Note Register” means the books for the registration, transfer and exchange of Notes kept at the office of the Note Registrar.

“Note Registrar” means the State Treasurer and its successors and assigns.

“Note Resolution” means this resolution relating to the Notes.

“Notes” means the General Obligation Temporary Notes, Series 2019A, authorized and issued by the Issuer pursuant to this Note Resolution.

“Notice Address” means with respect to the following entities:

(a) To the Issuer at:

City Hall
10100 Grady Avenue
Maize, Kansas 67101
Fax: (316) 722-0346
Attn: Clerk

(b) To the Paying Agent at:

State Treasurer of the State of Kansas
Landon Office Building
900 Southwest Jackson, Suite 201

Topeka, Kansas 66612-1235
Fax: (785) 296-6976

(c) To the Purchaser:

[Purchaser]
[Purchaser Address]
[City, State]
Fax: [Fax]

(d) To the Rating Agency(ies):

Moody's Municipal Rating Desk
7 World Trade Center
250 Greenwich Street
23rd Floor
New York, New York 10007

S&P Global Ratings, a division of S&P Global Inc.
55 Water Street, 38th Floor
New York, New York 10004

“Notice Representative” means:

- (a) With respect to the Issuer, the Clerk.
- (b) With respect to the Note Registrar and Paying Agent, the Director of Bond Services.
- (c) With respect to any Purchaser, the manager of its Municipal Bond Department.
- (d) With respect to any Rating Agency, any Vice President thereof.

“Official Statement” means Issuer’s Official Statement relating to the Notes.

“Outstanding” means, when used with reference to the Notes, as of a particular date of determination, all Notes theretofore authenticated and delivered, except the following Notes:

- (a) Notes theretofore canceled by the Paying Agent or delivered to the Paying Agent for cancellation;
- (b) Notes deemed to be paid in accordance with the provisions of *Article VII* hereof; and
- (c) Notes in exchange for or in lieu of which other Notes have been authenticated and delivered hereunder.

“Owner” when used with respect to any Note means the Person in whose name such Note is registered on the Note Register. Whenever consent of the Owners is required pursuant to the terms of this Note Resolution, and the Owner of the Notes, as set forth on the Note Register, is Cede & Co., the term Owner shall be deemed to be the Beneficial Owner of the Notes.

“Participants” means those financial institutions for whom the Securities Depository effects book-entry transfers and pledges of securities deposited with the Securities Depository, as such listing of Participants exists at the time of such reference.

“Paying Agent” means the State Treasurer, and any successors and assigns.

“Permitted Investments” shall mean the investments hereinafter described, provided, however, no moneys or funds shall be invested in a Derivative: (a) investments authorized by K.S.A. 12-1675 and amendments thereto; (b) the municipal investment pool established pursuant to K.S.A. 12-1677a, and amendments thereto; (c) direct obligations of the United States Government or any agency thereof; (d) the Issuer's temporary notes issued pursuant to K.S.A. 10-123 and amendments thereto; (e) interest-bearing time deposits in commercial banks or trust companies located in the county or counties in which the Issuer is located which are insured by the Federal Deposit Insurance Corporation or collateralized by securities described in (c); (f) obligations of the federal national mortgage association, federal home loan banks, federal home loan mortgage corporation or government national mortgage association; (g) repurchase agreements for securities described in (c) or (f); (h) investment agreements or other obligations of a financial institution the obligations of which at the time of investment are rated in either of the three highest rating categories by Moody's or Standard & Poor's; (i) investments and shares or units of a money market fund or trust, the portfolio of which is comprised entirely of securities described in (c) or (f); (j) receipts evidencing ownership interests in securities or portions thereof described in (c) or (f); (k) municipal bonds or other obligations issued by any municipality of the State as defined in K.S.A. 10-1101 which are general obligations of the municipality issuing the same; or (l) bonds of any municipality of the State as defined in K.S.A. 10-1101 which have been refunded in advance of their maturity and are fully secured as to payment of principal and interest thereon by deposit in trust, under escrow agreement with a bank, of securities described in (c) or (f), all as may be further restricted or modified by amendments to applicable State law.

“Person” means any natural person, corporation, partnership, joint venture, association, firm, joint-stock company, trust, unincorporated organization, or government or any agency or political subdivision thereof or other public body.

“Purchase Price” means [__% of] the principal amount of the Notes plus accrued interest to the date of delivery[, plus a premium of \$ _____] [, less an underwriting discount of \$ _____] [, less an original issue discount of \$ _____].

“Purchaser” means [Purchaser], [City, State], the original purchaser of the Notes, and any successors and assigns.

“Rating Agency” means any company, agency or entity that provides financial ratings for the Notes.

“Record Dates” for the interest payable on any Interest Payment Date means the fifteenth day (whether or not a Business Day) of the calendar month next preceding such Interest Payment Date.

“Redemption Date” when used with respect to any Note to be redeemed means the date fixed for the redemption of such Note pursuant to the terms of this Note Resolution.

“Redemption Price” when used with respect to any Note to be redeemed means the price at which such Note is to be redeemed pursuant to the terms of this Note Resolution, including the applicable redemption premium, if any, but excluding installments of interest whose Stated Maturity is on or before the Redemption Date.

“**Replacement Notes**” means Notes issued to the Beneficial Owners of the Notes in accordance with *Article II* hereof.

“**SEC Rule**” means Rule 15c2-12 adopted by the Securities and Exchange Commission under the Securities Exchange Act of 1934.

“**Securities Depository**” means, initially, DTC, and its successors and assigns.

“**Special Record Date**” means the date fixed by the Paying Agent pursuant to *Article II* hereof for the payment of Defaulted Interest.

“**Standard & Poor's**” means Standard & Poor’s Ratings Services, a division of McGraw Hill Financial Inc., a corporation organized and existing under the laws of the State of New York, and its successors and assigns, and, if such corporation shall be dissolved or liquidated or shall no longer perform the functions of a securities rating agency, Standard & Poor's shall be deemed to refer to any other nationally recognized securities rating agency designated by the Issuer.

“**State**” means the state of Kansas.

“**State Treasurer**” means the duly elected Treasurer or, in the Treasurer's absence, the duly appointed Deputy Treasurer or acting Treasurer of the State.

“**Stated Maturity**” when used with respect to any Note or any installment of interest thereon means the date specified in such Note and this Note Resolution as the fixed date on which the principal of such Note or such installment of interest is due and payable.

“**Substitute Improvements**” means the substitute or additional improvements of the Issuer described in *Article V* hereof.

“**Treasurer**” means the duly appointed and/or elected Treasurer or, in the Treasurer's absence, the duly appointed Deputy Treasurer or acting Treasurer of the Issuer.

“**United States Government Obligations**” means bonds, notes, certificates of indebtedness, treasury bills or other securities constituting direct obligations of, or obligations the principal of and interest on which are fully and unconditionally guaranteed as to full and timely payment by, the United States of America, including evidences of a direct ownership interest in future interest or principal payment on obligations issued by the United States of America (including the interest component of obligations of the Resolution Funding Corporation), or securities which represent an undivided interest in such obligations, which obligations are rated in the highest rating category by a nationally recognized rating service and such obligations are held in a custodial account for the benefit of the Issuer.

ARTICLE II

AUTHORIZATION AND DETAILS OF THE NOTES

Section 201. Authorization of the Notes. There shall be issued and hereby are authorized and directed to be issued the General Obligation Temporary Notes, Series 2019A, of the Issuer in the principal amount of \$2,100,000*, for the purpose of providing funds to: (a) pay a portion of the costs of the Improvements; and (b) pay Costs of Issuance.

Section 202. Description of the Notes. The Notes shall consist of fully registered notes in Authorized Denominations, and shall be numbered in such manner as the Note Registrar shall determine. All of the Notes shall be dated as of the Dated Date, shall become due in the amounts on the Stated Maturity, subject to redemption and payment prior to the Stated Maturity as provided in *Article III* hereof, and shall bear interest at the rates per annum as follows:

Stated Maturity	Principal	Annual Rate
<u>September 1</u>	<u>Amount</u>	<u>of Interest</u>
2022	\$2,100,000*	_ [] %

The Notes shall bear interest at the above specified rates (computed on the basis of a 360-day year of twelve 30-day months) from the later of the Dated Date or the most recent Interest Payment Date to which interest has been paid on the Interest Payment Dates in the manner set forth in *Section 204* hereof.

Each of the Notes, as originally issued or issued upon transfer, exchange or substitution, shall be printed in accordance with the format required by the Attorney General of the State and shall be substantially in the form attached hereto as *EXHIBIT A* or as may be required by the Attorney General pursuant to the Notice of Systems of Registration for Kansas Municipal Bonds, 2 Kan. Reg. 921 (1983), in accordance with the Kansas Bond Registration Law, K.S.A. 10-620 *et seq.*

Section 203. Designation of Paying Agent and Note Registrar. The State Treasurer is hereby designated as the Paying Agent for the payment of principal of and interest on the Note and Note Registrar with respect to the registration, transfer and exchange of Notes. The Mayor of the Issuer is hereby authorized and empowered to execute on behalf of the Issuer an agreement with the Note Registrar and Paying Agent for the Notes.

The Issuer will at all times maintain a Paying Agent and Note Registrar meeting the qualifications herein described for the performance of the duties hereunder. The Issuer reserves the right to appoint a successor Paying Agent or Note Registrar by (a) filing with the Paying Agent or Note Registrar then performing such function a certified copy of the proceedings giving notice of the termination of such Paying Agent or Note Registrar and appointing a successor, and (b) causing notice of appointment of the successor Paying Agent and Note Registrar to be given by first class mail to each Owner. No resignation or removal of the Paying Agent or Note Registrar shall become effective until a successor has been appointed and has accepted the duties of Paying Agent or Note Registrar.

Every Paying Agent or Note Registrar appointed hereunder shall at all times meet the requirements of K.S.A. 10-501 *et seq.* and K.S.A. 10-620 *et seq.*, respectively.

Section 204. Method and Place of Payment of the Notes. The principal of, or Redemption Price, if any, and interest on the Notes shall be payable in any coin or currency which, on the respective dates of payment thereof, is legal tender for the payment of public and private debts.

The principal or Redemption Price of each Note shall be paid at Maturity to the Person in whose name such Note is registered on the Note Register at the Maturity thereof, upon presentation and surrender of such Note at the principal office of the Paying Agent. The interest payable on each Note on any Interest Payment Date shall be paid to the Owner of such Note as shown on the Note Register at the close of business on the Record Date for such interest (a) by check or draft mailed by the Paying Agent to the address of such Owner shown on the Note Register or at such other address as is furnished to the Paying Agent in writing by such Owner; or (b) in the case of an interest payment to Cede & Co. or any Owner of \$500,000 or more in aggregate principal amount of Notes, by electronic transfer to such Owner upon written notice given to the Note Registrar by such Owner, not less than 15 days prior to the Record Date for such interest,

containing the electronic transfer instructions including the bank, ABA routing number and account number to which such Owner wishes to have such transfer directed.

Notwithstanding the foregoing provisions of this Section, any Defaulted Interest with respect to any Note shall cease to be payable to the Owner of such Note on the relevant Record Date and shall be payable to the Owner in whose name such Note is registered at the close of business on the Special Record Date for the payment of such Defaulted Interest, which Special Record Date shall be fixed as hereinafter specified in this paragraph. The Issuer shall notify the Paying Agent in writing of the amount of Defaulted Interest proposed to be paid on each Note and the date of the proposed payment (which date shall be at least 45 days after receipt of such notice by the Paying Agent) and shall deposit with the Paying Agent at the time of such notice an amount of money equal to the aggregate amount proposed to be paid in respect of such Defaulted Interest or shall make arrangements satisfactory to the Paying Agent for such deposit prior to the date of the proposed payment. Following receipt of such funds the Paying Agent shall fix a Special Record Date for the payment of such Defaulted Interest which shall be not more than 15 nor less than 10 days prior to the date of the proposed payment. The Paying Agent shall promptly notify the Issuer of such Special Record Date and, in the name and at the expense of the Issuer, shall cause notice of the proposed payment of such Defaulted Interest and the Special Record Date therefor to be mailed, by first class mail, postage prepaid, to each Owner of a Note entitled to such notice at the address of such Owner as it appears on the Note Register not less than 10 days prior to such Special Record Date.

The Paying Agent shall keep a record of payment of principal and Redemption Price of and interest on all Notes and at least annually shall forward a copy or summary of such records to the Issuer.

Section 205. Payments Due on Saturdays, Sundays and Holidays. In any case where a Note Payment Date is not a Business Day, then payment of principal, Redemption Price or interest need not be made on such Note Payment Date but may be made on the next succeeding Business Day with the same force and effect as if made on such Note Payment Date, and no interest shall accrue for the period after such Note Payment Date.

Section 206. Registration, Transfer and Exchange of Notes. The Issuer covenants that, as long as any of the Notes remain Outstanding, it will cause the Note Register to be kept at the office of the Note Registrar as herein provided. Each Note when issued shall be registered in the name of the Owner thereof on the Note Register.

Notes may be transferred and exchanged only on the Note Register as provided in this Section. Upon surrender of any Note at the principal office of the Note Registrar, the Note Registrar shall transfer or exchange such Note for a new Note or Notes in any Authorized Denomination of the same Stated Maturity and in the same aggregate principal amount as the Note that was presented for transfer or exchange.

Notes presented for transfer or exchange shall be accompanied by a written instrument or instruments of transfer or authorization for exchange, in a form and with guarantee of signature satisfactory to the Note Registrar, duly executed by the Owner thereof or by the Owner's duly authorized agent.

In all cases in which the privilege of transferring or exchanging Notes is exercised, the Note Registrar shall authenticate and deliver Notes in accordance with the provisions of this Note Resolution. The Issuer shall pay the fees and expenses of the Note Registrar for the registration, transfer and exchange of Notes provided for by this Note Resolution and the cost of printing a reasonable supply of registered note blanks. Any additional costs or fees that might be incurred in the secondary market, other than fees of the Note Registrar, are the responsibility of the Owners of the Notes. In the event any Owner fails to provide a correct taxpayer identification number to the Paying Agent, the Paying Agent may make a charge against

such Owner sufficient to pay any governmental charge required to be paid as a result of such failure. In compliance with Section 3406 of the Code, such amount may be deducted by the Paying Agent from amounts otherwise payable to such Owner hereunder or under the Notes.

The Issuer and the Note Registrar shall not be required (a) to register the transfer or exchange of any Note that has been called for redemption after notice of such redemption has been mailed by the Paying Agent pursuant to **Article III** hereof and during the period of 15 days next preceding the date of mailing of such notice of redemption; or (b) to register the transfer or exchange of any Note during a period beginning at the opening of business on the day after receiving written notice from the Issuer of its intent to pay Defaulted Interest and ending at the close of business on the date fixed for the payment of Defaulted Interest pursuant to this **Article II**.

The Issuer and the Paying Agent may deem and treat the Person in whose name any Note is registered on the Note Register as the absolute Owner of such Note, whether such Note is overdue or not, for the purpose of receiving payment of, or on account of, the principal or Redemption Price of and interest on said Note and for all other purposes. All payments so made to any such Owner or upon the Owner's order shall be valid and effective to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid, and neither the Issuer nor the Paying Agent shall be affected by any notice to the contrary.

At reasonable times and under reasonable regulations established by the Note Registrar, the Note Register may be inspected and copied by the Owners (or a designated representative thereof) of 10% or more in principal amount of the Notes then Outstanding or any designated representative of such Owners whose authority is evidenced to the satisfaction of the Note Registrar.

Section 207. Execution, Registration, Authentication and Delivery of Notes. Each of the Notes, including any Notes issued in exchange or as substitutions for the Notes initially delivered, shall be executed for and on behalf of the Issuer by the manual or facsimile signature of the Mayor, attested by the manual or facsimile signature of the Clerk and the seal of the Issuer shall be affixed thereto or imprinted thereon. The Mayor and Clerk are hereby authorized and directed to prepare and execute the Notes in the manner herein specified, and to cause the Notes to be registered in the office of the Clerk, which registration shall be evidenced by the manual or facsimile signature of the Clerk with the seal of the Issuer affixed thereto or imprinted thereon. The Notes shall also be registered in the office of the State Treasurer, which registration shall be evidenced by the manual or facsimile signature of the State Treasurer with the seal of the State Treasurer affixed thereto or imprinted thereon. The Notes shall be countersigned by the manual or facsimile signature of the Clerk and the seal of the Issuer shall be affixed or imprinted adjacent thereto following registration of the Notes by the Treasurer of the State of Kansas. In case any officer whose signature appears on any Notes ceases to be such officer before the delivery of such Notes, such signature shall nevertheless be valid and sufficient for all purposes, as if such person had remained in office until delivery. Any Note may be signed by such persons who at the actual time of the execution of such Note are the proper officers to sign such Note although at the date of such Note such persons may not have been such officers.

The Mayor and Clerk are hereby authorized and directed to prepare and execute the Notes as herein specified, and when duly executed, to deliver the Notes to the Note Registrar for authentication.

The Notes shall have endorsed thereon a certificate of authentication substantially in the form attached hereto as **EXHIBIT A** hereof, which shall be manually executed by an authorized officer or employee of the Note Registrar, but it shall not be necessary that the same officer or employee sign the certificate of authentication on all of the Notes that may be issued hereunder at any one time. No Note shall be entitled to any security or benefit under this Note Resolution or be valid or obligatory for any purpose

unless and until such certificate of authentication has been duly executed by the Note Registrar. Such executed certificate of authentication upon any Note shall be conclusive evidence that such Note has been duly authenticated and delivered under this Note Resolution. Upon authentication, the Note Registrar shall deliver the Notes to the Purchaser upon instructions of the Issuer or its representative.

Section 208. Mutilated, Lost, Stolen or Destroyed Notes. If (a) any mutilated Note is surrendered to the Note Registrar or the Note Registrar receives evidence to its satisfaction of the destruction, loss or theft of any Note, and (b) there is delivered to the Issuer and the Note Registrar such security or indemnity as may be required by each of them, then, in the absence of notice to the Issuer or the Note Registrar that such Note has been acquired by a bona fide purchaser, the Issuer shall execute and, upon the Issuer's request, the Note Registrar shall authenticate and deliver, in exchange for or in lieu of any such mutilated, destroyed, lost or stolen Note, a new Note of the same Stated Maturity and of like tenor and principal amount.

If any such mutilated, destroyed, lost or stolen Note has become or is about to become due and payable, the Issuer, in its discretion, may pay such Note instead of issuing a new Note.

Upon the issuance of any new Note under this Section, the Issuer may require the payment by the Owner of a sum sufficient to cover any tax or other governmental charge that may be imposed in relation thereto and any other expenses (including the fees and expenses of the Paying Agent) connected therewith.

Every new Note issued pursuant to this Section shall constitute a replacement of the prior obligation of the Issuer, and shall be entitled to all the benefits of this Note Resolution equally and ratably with all other Outstanding Notes.

Section 209. Cancellation and Destruction of Notes Upon Payment. All Notes that have been paid or redeemed or that otherwise have been surrendered to the Paying Agent, either at or before Maturity, shall be cancelled by the Paying Agent immediately upon the payment, redemption and surrender thereof to the Paying Agent and subsequently destroyed in accordance with the customary practices of the Paying Agent. The Paying Agent shall execute a certificate in duplicate describing the Notes so cancelled and destroyed and shall file an executed counterpart of such certificate with the Issuer.

Section 210. Book-Entry Notes; Securities Depository. The Issuer and Paying Agent have entered into a DTC Representation Letter with DTC. The Notes shall initially be registered to Cede & Co., the nominee for the Securities Depository, and no Beneficial Owner will receive certificates representing their respective interests in the Notes, except in the event the Note Registrar issues Replacement Notes as provided in this Section. It is anticipated that during the term of the Notes, the Securities Depository will make book-entry transfers among its Participants and receive and transmit payment of principal of, premium, if any, and interest on, the Notes to the Participants until and unless the Note Registrar authenticates and delivers Replacement Notes to the Beneficial Owners as described in the following paragraph.

The Issuer may decide, subject to the requirements of the Operational Arrangements of DTC (or a successor Securities Depository), and the following provisions of this section to discontinue use of the system of book-entry transfers through DTC (or a successor Securities Depository):

(a) If the Issuer determines (1) that the Securities Depository is unable to properly discharge its responsibilities, or (2) that the Securities Depository is no longer qualified to act as a securities depository and registered clearing agency under the Securities and Exchange Act of 1934, as amended, or (3) that the continuation of a book-entry system to the exclusion of any Notes being issued to any Owner other than Cede & Co. is no longer in the best interests of the Beneficial Owners of the Notes; or

(b) if the Note Registrar receives written notice from Participants having interests in not less than 50% of the Notes Outstanding, as shown on the records of the Securities Depository (and certified to such effect by the Securities Depository), that the continuation of a book-entry system to the exclusion of any Notes being issued to any Owner other than Cede & Co. is no longer in the best interests of the Beneficial Owners of the Notes, then the Note Registrar shall notify the Owners of such determination or such notice and of the availability of certificates to Owners requesting the same, and the Note Registrar shall register in the name of and authenticate and deliver Replacement Notes to the Beneficial Owners or their nominees in principal amounts representing the interest of each, making such adjustments as it may find necessary or appropriate as to accrued interest and previous calls for redemption; provided, that in the case of a determination under (a)(1) or (a)(2) of this paragraph, the Issuer, with the consent of the Note Registrar, may select a successor securities depository in accordance with the following paragraph to effect book-entry transfers.

In such event, all references to the Securities Depository herein shall relate to the period of time when the Securities Depository has possession of at least one Note. Upon the issuance of Replacement Notes, all references herein to obligations imposed upon or to be performed by the Securities Depository shall be deemed to be imposed upon and performed by the Note Registrar, to the extent applicable with respect to such Replacement Notes. If the Securities Depository resigns and the Issuer, the Note Registrar or Owners are unable to locate a qualified successor of the Securities Depository in accordance with the following paragraph, then the Note Registrar shall authenticate and cause delivery of Replacement Notes to Owners, as provided herein. The Note Registrar may rely on information from the Securities Depository and its Participants as to the names of the Beneficial Owners of the Notes. The cost of printing, registration, authentication, and delivery of Replacement Notes shall be paid for by the Issuer.

In the event the Securities Depository resigns, is unable to properly discharge its responsibilities, or is no longer qualified to act as a securities depository and registered clearing agency under the Securities and Exchange Act of 1934, as amended, the Issuer may appoint a successor Securities Depository provided the Note Registrar receives written evidence satisfactory to the Note Registrar with respect to the ability of the successor Securities Depository to discharge its responsibilities. Any such successor Securities Depository shall be a securities depository which is a registered clearing agency under the Securities and Exchange Act of 1934, as amended, or other applicable statute or regulation that operates a securities depository upon reasonable and customary terms. The Note Registrar upon its receipt of a Note or Notes for cancellation shall cause the delivery of Notes to the successor Securities Depository in appropriate denominations and form as provided herein.

Section 211. Nonpresentment of Notes. If any Note is not presented for payment when the principal thereof becomes due at Maturity, if funds sufficient to pay such Note have been made available to the Paying Agent all liability of the Issuer to the Owner thereof for the payment of such Note shall forthwith cease, determine and be completely discharged, and thereupon it shall be the duty of the Paying Agent to hold such funds, without liability for interest thereon, for the benefit of the Owner of such Note, who shall thereafter be restricted exclusively to such funds for any claim of whatever nature on his part under this Note Resolution or on, or with respect to, said Note. If any Note is not presented for payment within four (4) years following the date when such Note becomes due at Maturity, the Paying Agent shall repay, without liability for interest thereon, to the Issuer the funds theretofore held by it for payment of such Note, and such Note shall, subject to the defense of any applicable statute of limitation, thereafter be an unsecured obligation of the Issuer, and the Owner thereof shall be entitled to look only to the Issuer for payment, and then only to the extent of the amount so repaid to it by the Paying Agent, and the Issuer shall not be liable for any interest thereon and shall not be regarded as a trustee of such money.

Section 212. Preliminary and Final Official Statement. The Preliminary Official Statement dated relating to the Notes is hereby ratified and approved.

The Official Statement is hereby authorized to be prepared by supplementing, amending and completing the Preliminary Official Statement, with such changes and additions thereto as are necessary to conform to and describe the transaction. The Mayor or chief financial officer of the Issuer are hereby authorized to execute the final Official Statement as so supplemented, amended and completed, and the use and public distribution of the final Official Statement by the Purchaser in connection with the reoffering of the Notes is hereby authorized. The proper officials of the Issuer are hereby authorized to execute and deliver a certificate pertaining to such Official Statement as prescribed therein, dated as of the Issue Date.

The Issuer agrees to provide to the Purchaser within seven business days of the date of the sale of Notes sufficient copies of the final Official Statement to enable the Purchaser to comply with the requirements of the SEC Rule and Rule G-32 of the Municipal Securities Rulemaking Board.

Section 213. Sale of the Notes. The sale of the Notes to the Purchaser is hereby ratified and confirmed. The Mayor and Clerk are hereby authorized to execute the official bid form submitted by the Purchaser. Delivery of the Notes shall be made to the Purchaser on the Issue Date (which shall be as soon as practicable after the adoption of this Note Resolution), upon payment of the Purchase Price.

ARTICLE III

REDEMPTION OF NOTES

Section 301. Redemption by Issuer.

Optional Redemption. At the option of the Issuer, the Notes will be subject to redemption and payment prior to maturity on September 1, 2020, and thereafter, as a whole or in part (selection of the amount of Notes to be redeemed to be determined by the Issuer in such equitable manner as it may determine) at any time, at the redemption price of 100% (expressed as a percentage of the principal amount), plus accrued interest thereon to the Redemption Date.

Section 302. Selection of Notes to be Redeemed. Notes shall be redeemed only in an Authorized Denomination. When less than all of the Notes are to be redeemed and paid prior to their Stated Maturity, such Notes shall be redeemed in such manner as the Issuer shall determine. Notes of less than a full Stated Maturity shall be selected by the Note Registrar in a minimum Authorized Denomination of principal amount in such equitable manner as the Note Registrar may determine.

In the case of a partial redemption of Notes by lot when Notes of denominations greater than a minimum Authorized Denomination are then Outstanding, then for all purposes in connection with such redemption each minimum Authorized Denomination of face value shall be treated as though it were a separate Note of the denomination of a minimum Authorized Denomination. If it is determined that one or more, but not all, of a minimum Authorized Denomination of face value represented by any Note is selected for redemption, then upon notice of intention to redeem a minimum Authorized Denomination, the Owner or the Owner's duly authorized agent shall forthwith present and surrender such Note to the Note Registrar: (1) for payment of the Redemption Price and interest to the Redemption Date of a minimum Authorized Denomination of face value called for redemption, and (2) for exchange, without charge to the Owner thereof, for a new Note or Notes of the aggregate principal amount of the unredeemed portion of the principal amount of such Note. If the Owner of any such Note fails to present such Note to the Paying Agent for payment and exchange as aforesaid, such Note shall, nevertheless, become due and payable on

the redemption date to the extent of a minimum Authorized Denomination of face value called for redemption (and to that extent only).

Section 303. Notice and Effect of Call for Redemption. In the event the Issuer desires to call the Notes for redemption prior to maturity, written notice of such intent shall be provided to the Note Registrar in accordance with K.S.A. 10-129, as amended, not less than 45 days prior to the Redemption Date. The Note Registrar shall call Notes for redemption and payment and shall give notice of such redemption as herein provided upon receipt by the Note Registrar at least 45 days prior to the Redemption Date of written instructions of the Issuer specifying the principal amount, Stated Maturities, Redemption Date and Redemption Prices of the Notes to be called for redemption. The Paying Agent may in its discretion waive such notice period so long as the notice requirements set forth in this Section are met.

Unless waived by any Owner of Notes to be redeemed, if the Issuer shall call any Notes for redemption and payment prior to the Stated Maturity thereof, the Issuer shall give written notice of its intention to call and pay said Notes to the Note Registrar and the Purchaser. In addition, the Issuer shall cause the Note Registrar to give written notice of redemption to the Owners of said Notes. Each of said written notices shall be deposited in the United States first class mail not less than 30 days prior to the Redemption Date.

All official notices of redemption shall be dated and shall contain the following information:

- (a) the Redemption Date;
- (b) the Redemption Price;
- (c) if less than all Outstanding Notes are to be redeemed, the identification (and, in the case of partial redemption of any Notes, the respective principal amounts) of the Notes to be redeemed;
- (d) a statement that on the Redemption Date the Redemption Price will become due and payable upon each such Note or portion thereof called for redemption and that interest thereon shall cease to accrue from and after the Redemption Date; and
- (e) the place where such Notes are to be surrendered for payment of the Redemption Price, which shall be the principal office of the Paying Agent.

The failure of any Owner to receive notice given as heretofore provided or an immaterial defect therein shall not invalidate any redemption.

Prior to any Redemption Date, the Issuer shall deposit with the Paying Agent an amount of money sufficient to pay the Redemption Price of all the Notes or portions of Notes that are to be redeemed on such Redemption Date.

For so long as the Securities Depository is effecting book-entry transfers of the Notes, the Note Registrar shall provide the notices specified in this Section to the Securities Depository. It is expected that the Securities Depository shall, in turn, notify its Participants and that the Participants, in turn, will notify or cause to be notified the Beneficial Owners. Any failure on the part of the Securities Depository or a Participant, or failure on the part of a nominee of a Beneficial Owner of a Note (having been mailed notice from the Note Registrar, the Securities Depository, a Participant or otherwise) to notify the Beneficial Owner of the Note so affected, shall not affect the validity of the redemption of such Note.

Official notice of redemption having been given as aforesaid, the Notes or portions of Notes to be redeemed shall become due and payable on the Redemption Date, at the Redemption Price therein specified, and from and after the Redemption Date (unless the Issuer defaults in the payment of the Redemption Price) such Notes or portion of Notes shall cease to bear interest. Upon surrender of such Notes for redemption in accordance with such notice, the Redemption Price of such Notes shall be paid by the Paying Agent. Installments of interest due on or prior to the Redemption Date shall be payable as herein provided for payment of interest. Upon surrender for any partial redemption of any Note, there shall be prepared for the Owner a new Note or Notes of the same Stated Maturity in the amount of the unpaid principal as provided herein. All Notes that have been surrendered for redemption shall be cancelled and destroyed by the Paying Agent as provided herein and shall not be reissued.

In addition to the foregoing notice, the Issuer shall provide such notices of redemption as are required by the Disclosure Undertaking. Further notice may be given by the Issuer or the Note Registrar on behalf of the Issuer as set out below, but no defect in said further notice nor any failure to give all or any portion of such further notice shall in any manner defeat the effectiveness of a call for redemption if official notice thereof is given as above prescribed:

(a) Each further notice of redemption given hereunder shall contain the information required above for an official notice of redemption plus (1) the CUSIP numbers of all Notes being redeemed; (2) the date of issue of the Notes as originally issued; (3) the rate of interest borne by each Note being redeemed; (4) the maturity date of each Note being redeemed; and (5) any other descriptive information needed to identify accurately the Notes being redeemed.

(b) Each further notice of redemption shall be sent at least one day before the mailing of notice to Owners by first class, registered or certified mail or overnight delivery, as determined by the Note Registrar, to all registered securities depositories then in the business of holding substantial amounts of obligations of types comprising the Notes and to one or more national information services that disseminate notices of redemption of obligations such as the Notes.

(c) Each check or other transfer of funds issued for the payment of the Redemption Price of Notes being redeemed shall bear or have enclosed the CUSIP number of the Notes being redeemed with the proceeds of such check or other transfer.

The Paying Agent is also directed to comply with any mandatory standards then in effect for processing redemptions of municipal securities established by the State or the Securities and Exchange Commission. Failure to comply with such standards shall not affect or invalidate the redemption of any Note.

ARTICLE IV

SECURITY FOR NOTES

Section 401. Security for the Notes. The Notes shall be general obligations of the Issuer payable as to both principal and interest in part from special assessments levied upon the property benefited by the construction of the Improvements, or from general obligation bonds of the Issuer, and if not so paid, from ad valorem taxes which may be levied without limitation as to rate or amount upon all the taxable tangible property, real and personal, within the territorial limits of the Issuer. The full faith, credit and resources of the Issuer are hereby irrevocably pledged for the prompt payment of the principal of and interest on the Notes as the same become due.

Section 402. Levy and Collection of Annual Tax. The governing body of the Issuer shall annually make provision for the payment of principal of, premium, if any, and interest on the Notes as the same become due, if necessary, by levying and collecting the necessary taxes upon all of the taxable tangible property within the Issuer in the manner provided by law.

The taxes referred to above shall be extended upon the tax rolls and shall be levied and collected at the same time and in the same manner as the other ad valorem taxes of the Issuer are levied and collected. The proceeds derived from said taxes shall be deposited in the Bond and Interest Fund, shall be kept separate and apart from all other funds of the Issuer shall thereafter be deposited in the Debt Service Account and shall be used solely for the payment of the principal of and interest on the Notes as and when the same become due, and the fees and expenses of the Paying Agent.

If at any time said taxes are not collected in time to pay the principal of or interest on the Notes when due, the Treasurer is hereby authorized and directed to pay said principal or interest out of the general funds of the Issuer and to reimburse said general funds for money so expended when said taxes are collected.

ARTICLE V

ESTABLISHMENT OF FUNDS AND ACCOUNTS DEPOSIT AND APPLICATION OF NOTE PROCEEDS

Section 501. Creation of Funds and Accounts. Simultaneously with the issuance of the Notes, there shall be created within the Treasury of the Issuer the following funds and accounts:

- (a) Improvement Fund for General Obligation Temporary Notes, Series 2019A.
- (b) Debt Service Account for General Obligation Temporary Notes, Series 2019A.
- (d) Costs of Issuance Account for General Obligation Temporary Notes, Series 2019A.

The Funds and Accounts established herein shall be administered in accordance with the provisions of this Note Resolution so long as the Notes are Outstanding.

Section 502. Deposit of Note Proceeds. The net proceeds received from the sale of the Notes shall be deposited simultaneously with the delivery of the Notes as follows:

- (a) All accrued interest and excess proceeds, if any, received from the sale of the Notes and an amount representing interest on the Notes during construction of the Improvements shall be deposited in the Debt Service Account.
- (b) An amount necessary to pay the Costs of Issuance shall be deposited in the Costs of Issuance Account.
- (c) The remaining balance of the proceeds derived from the sale of the Notes shall be deposited in the Improvement Fund.

Section 503. Application of Moneys in the Improvement Fund. Moneys in the Improvement Fund shall be used for the sole purpose of: (a) paying the costs of the Improvements, in accordance with the plans and specifications therefor approved by the governing body of the Issuer and on file in the office

of the Clerk, including any alterations in or amendments to said plans and specifications deemed advisable and approved by the governing body of the Issuer; (b) paying interest on the Notes during construction of the Improvements; and (c) paying Costs of Issuance.

Withdrawals from the Improvement Fund shall be made only when authorized by the governing body of the Issuer and only on duly authorized and executed warrants therefor accompanied by a certificate executed by the Clerk (or designate) that such payment is being made for a purpose within the scope of this Note Resolution and that the amount of such payment represents only the contract price of the property, equipment, labor, materials or service being paid for or, if such payment is not being made pursuant to an express contract, that such payment is not in excess of the reasonable value thereof. Authorizations for withdrawals for other authorized purposes shall be supported by a certificate executed by the Clerk (or designate) stating that such payment is being made for a purpose within the scope of this Note Resolution. Upon completion of the Improvements, any surplus remaining in the Improvement Fund shall be deposited in the Debt Service Account.

Section 504. Substitution of Improvements; Reallocation of Proceeds.

(a) The Issuer may elect for any reason to substitute or add other public improvements to be financed with proceeds of the Notes provided the following conditions are met: (1) the Substitute Improvement and the issuance of general obligation bonds to pay the cost of the Substitute Improvement has been duly authorized by the governing body of the Issuer in accordance with the laws of the State; (2) a resolution or ordinance authorizing the use of the proceeds of the Notes to pay the Financeable Costs of the Substitute Improvement has been duly adopted by the governing body of the Issuer pursuant to this Section, (3) the Attorney General of the State has approved the amendment made by such resolution or ordinance to the transcript of proceedings for the Notes to include the Substitute Improvements; and (4) the use of the proceeds of the Notes to pay the Financeable Cost of the Substitute Improvement will not adversely affect the tax-exempt status of the Notes under State or federal law.

(b) The Issuer may reallocate expenditure of Note proceeds among all Improvements financed by the Notes; provided the following conditions are met: (1) the reallocation is approved by the governing body of the Issuer; (2) the reallocation shall not cause the proceeds of the Notes allocated to any Improvement to exceed the Financeable Costs of the Improvement; and (3) the reallocation will not adversely affect the tax-exempt status of the Notes under State or federal law.

Section 505. Application of Moneys in Debt Service Account. All amounts paid and credited to the Debt Service Account shall be expended and used by the Issuer for the sole purpose of paying the principal or Redemption Price of and interest on the Notes as and when the same become due and the usual and customary fees and expenses of the Note Registrar and Paying Agent. The Treasurer is authorized and directed to withdraw from the Debt Service Account sums sufficient to pay both principal or Redemption Price of and interest on the Notes and the fees and expenses of the Note Registrar and Paying Agent as and when the same become due, and to forward such sums to the Paying Agent, if other than the Issuer, in a manner which ensures that the Paying Agent will receive immediately available funds in such amounts on or before the Business Day immediately preceding the dates when such principal, interest and fees of the Note Registrar and Paying Agent will become due. If, through the lapse of time or otherwise, the Owners of Notes are no longer entitled to enforce payment of the Notes or the interest thereon, the Paying Agent shall return said funds to the Issuer. All moneys deposited with the Paying Agent shall be deemed to be deposited in accordance with and subject to all of the provisions contained in this Note Resolution and shall be held in trust by the Paying Agent for the benefit of the Owners of the Notes entitled to payment from such moneys.

Any moneys or investments remaining in the Debt Service Account after the retirement of the indebtedness for which the Notes were issued shall be transferred and paid into the Bond and Interest Fund.

Section 506. Deposits and Investment of Moneys. Moneys in each of the Funds and Accounts shall be deposited in accordance with laws of the State, in a bank, savings and loan association or savings bank organized under the laws of the State, any other state or the United States: (a) which has a main or branch office located in the Issuer; or (b) if no such entity has a main or branch office located in the Issuer, with such an entity that has a main or branch office located in the county or counties in which the Issuer is located. All such depositories shall be members of the Federal Deposit Insurance Corporation, or otherwise as permitted by State law. All such deposits shall be invested in Permitted Investments as set forth in this Article or shall be adequately secured as provided by the laws of the State. All moneys held in the Funds and Accounts shall be kept separate and apart from all other funds of the Issuer so that there shall be no commingling with any other funds of the Issuer.

Moneys held in any Fund or Account may be invested in accordance with this Note Resolution and the Federal Tax Certificate in Permitted Investments; provided, however, that no such investment shall be made for a period extending longer than to the date when the moneys invested may be needed for the purpose for which such fund was created. All earnings on any investments held in any Fund or Account shall accrue to and become a part of such Fund or Account; provided that, during the period of construction of the Improvements, earnings on the investment of such funds may be credited to the Debt Service Account.

Section 507. Application of Moneys in the Costs of Issuance Account. Moneys in the Costs of Issuance Account shall be used by the Issuer to pay the Costs of Issuance. Any funds remaining in the Costs of Issuance Account, after payment of all Costs of Issuance, but not later than the later of 90 days after the issuance of the Notes, shall be transferred to the Improvement Fund until completion of the Improvements and thereafter to the Debt Service Account.

ARTICLE VI

DEFAULT AND REMEDIES

Section 601. Remedies. The provisions of the Note Resolution, including the covenants and agreements herein contained, shall constitute a contract between the Issuer and the Owners of the Notes. If an Event of Default occurs and shall be continuing, the Owner or Owners of not less than 10% in principal amount of the Notes at the time Outstanding shall have the right for the equal benefit and protection of all Owners of Notes similarly situated:

(a) by mandamus or other suit, action or proceedings at law or in equity to enforce the rights of such Owner or Owners against the Issuer and its officers, agents and employees, and to require and compel duties and obligations required by the provisions of the Note Resolution or by the Constitution and laws of the State;

(b) by suit, action or other proceedings in equity or at law to require the Issuer, its officers, agents and employees to account as if they were the trustees of an express trust; and

(c) by suit, action or other proceedings in equity or at law to enjoin any acts or things which may be unlawful or in violation of the rights of the Owners of the Notes.

Section 602. Limitation on Rights of Owners. The covenants and agreements of the Issuer contained herein and in the Notes shall be for the equal benefit, protection, and security of the Owners of any or all of the Notes, all of which Notes shall be of equal rank and without preference or priority of one Note over any other Note in the application of the funds herein pledged to the payment of the principal of and the interest on the Notes, or otherwise, except as to rate of interest, date of maturity and right of prior redemption as provided in this Note Resolution. No one or more Owners secured hereby shall have any right in any manner whatever by his or their action to affect, disturb or prejudice the security granted and provided for herein, or to enforce any right hereunder, except in the manner herein provided, and all proceedings at law or in equity shall be instituted, had and maintained for the equal benefit of all Outstanding Notes.

Section 603. Remedies Cumulative. No remedy conferred herein upon the Owners is intended to be exclusive of any other remedy, but each such remedy shall be cumulative and in addition to every other remedy and may be exercised without exhausting and without regard to any other remedy conferred herein. No waiver of any default or breach of duty or contract by the Owner of any Note shall extend to or affect any subsequent default or breach of duty or contract or shall impair any rights or remedies thereon. No delay or omission of any Owner to exercise any right or power accruing upon any default shall impair any such right or power or shall be construed to be a waiver of any such default or acquiescence therein. Every substantive right and every remedy conferred upon the Owners of the Notes by this Note Resolution may be enforced and exercised from time to time and as often as may be deemed expedient. If action or proceedings taken by any Owner on account of any default or to enforce any right or exercise any remedy has been discontinued or abandoned for any reason, or shall have been determined adversely to such Owner, then, and in every such case, the Issuer and the Owners of the Notes shall, subject to any determination in such action or proceeding or applicable law of the State, be restored to their former positions and rights hereunder, respectively, and all rights, remedies, powers and duties of the Owners shall continue as if no such suit, action or other proceedings had been brought or taken.

ARTICLE VII

DEFEASANCE

Section 701. Defeasance. When any or all of the Notes, redemption premium, if any, or scheduled interest payments thereon have been paid and discharged, then the requirements contained in this Note Resolution and the pledge of the Issuer's faith and credit hereunder and all other rights granted hereby shall terminate with respect to the Notes or scheduled interest payments thereon so paid and discharged. Notes, redemption premium, if any, or scheduled interest payments thereon shall be deemed to have been paid and discharged within the meaning of this Note Resolution if there has been deposited with the Paying Agent, or other commercial bank or trust company located in the State and having full trust powers, at or prior to the Stated Maturity or Redemption Date of said Notes or the interest payments thereon, in trust for and irrevocably appropriated thereto, moneys and/or Defeasance Obligations which, together with the interest to be earned on any such Defeasance Obligations, will be sufficient for the payment of the principal of or Redemption Price of said Notes and/or interest accrued to the Stated Maturity or Redemption Date, or if default in such payment has occurred on such date, then to the date of the tender of such payments. If the amount to be so deposited is based on the Redemption Price of any Notes, no such satisfaction shall occur until (a) the Issuer has elected to redeem such Notes, and (b) either notice of such redemption has been given, or the Issuer has given irrevocable instructions, or shall have provided for an escrow agent to give irrevocable instructions, to the Note Registrar to give such notice of redemption in compliance with **Article III**. Any money and Defeasance Obligations that at any time shall be deposited with the Paying Agent or other commercial bank or trust company by or on behalf of the Issuer, for the purpose of paying and discharging any of the Notes, shall be and are hereby assigned, transferred and set over to the Paying

Agent or other bank or trust company in trust for the respective Owners of the Notes, and such moneys shall be and are hereby irrevocably appropriated to the payment and discharge thereof. All money and Defeasance Obligations deposited with the Paying Agent or such bank or trust company shall be deemed to be deposited in accordance with and subject to all of the provisions of this Note Resolution.

ARTICLE VIII

TAX COVENANTS

Section 801. General Covenants. The Issuer covenants and agrees that: it will comply with: (a) all applicable provisions of the Code necessary to maintain the exclusion from gross income for federal income tax purposes of the interest on the Notes; and (b) all provisions and requirements of the Federal Tax Certificate. The Mayor and Clerk are hereby authorized and directed to execute the Federal Tax Certificate in a form approved by Bond Counsel, for and on behalf of and as the act and deed of the Issuer. The Issuer will, in addition, adopt such other ordinances or resolutions and take such other actions as may be necessary to comply with the Code and with all other applicable future laws, regulations, published rulings and judicial decisions, in order to ensure that the interest on the Notes will remain excluded from federal gross income, to the extent any such actions can be taken by the Issuer.

Section 802. Survival of Covenants. The covenants contained in this Article and in the Federal Tax Certificate shall remain in full force and effect notwithstanding the defeasance of the Notes pursuant to *Article VII* hereof or any other provision of this Note Resolution until such time as is set forth in the Federal Tax Certificate.

ARTICLE IX

CONTINUING DISCLOSURE REQUIREMENTS

Section 901. Disclosure Requirements. The Issuer hereby covenants with the Purchaser and the Beneficial Owners to provide and disseminate such information as is required by the SEC Rule and as further set forth in the Disclosure Undertaking, the provisions of which are incorporated herein by reference. Such covenant shall be for the benefit of and enforceable by the Purchaser and the Beneficial Owners.

Section 902. Failure to Comply with Continuing Disclosure Requirements. In the event the Issuer fails to comply in a timely manner with its covenants contained in the preceding section, the Purchaser and/or any Beneficial Owner may make demand for such compliance by written notice to the Issuer. In the event the Issuer does not remedy such noncompliance within 10 days of receipt of such written notice, the Purchaser or any Beneficial Owner may in its discretion, without notice or demand, proceed to enforce compliance by a suit or suits in equity for the specific performance of such covenant or agreement contained in the preceding section or for the enforcement of any other appropriate legal or equitable remedy, as the Purchaser and/or any Beneficial Owner shall deem effectual to protect and enforce any of the duties of the Issuer under such preceding section.

ARTICLE X

MISCELLANEOUS PROVISIONS

Section 1001. Annual Audit. Annually, promptly after the end of the Fiscal Year, the Issuer will cause an audit to be made of the financial statements of the Issuer for the preceding Fiscal Year by an Independent Accountant. Within 30 days after the completion of each such audit, a copy thereof shall be filed in the office of the Clerk. Such audit shall at all times during the usual business hours be open to the examination and inspection by any taxpayer, any Owner of any of the Notes, or by anyone acting for or on behalf of such taxpayer or Owner. Upon payment of the reasonable cost of preparing and mailing the same, a copy of any annual audit will, upon request, be sent to any Owner or prospective Owner. As soon as possible after the completion of the annual audit, the governing body of the Issuer shall review such audit, and if the audit discloses that proper provision has not been made for all of the requirements of this Note Resolution, the Issuer shall promptly cure such deficiency.

Section 1002. Amendments. The rights and duties of the Issuer and the Owners, and the terms and provisions of the Notes or of this Note Resolution, may be amended or modified at any time in any respect by resolution or ordinance of the Issuer with the written consent of the Owners of not less than a majority in principal amount of the Notes then Outstanding, such consent to be evidenced by an instrument or instruments executed by such Owners and duly acknowledged or proved in the manner of a deed to be recorded, and such instrument or instruments shall be filed with the Clerk, but no such modification or alteration shall:

- (a) Extend the maturity of any payment of principal or interest due upon any Note;
- (b) effect a reduction in the amount which the Issuer is required to pay as principal of or interest on any Note;
- (c) permit preference or priority of any Note over any other Note; or
- (d) reduce the percentage in principal amount of Notes required for the written consent to any modification or alteration of the provisions of this Note Resolution.

Any provision of the Notes or of this Note Resolution may, however, be amended or modified by resolution or ordinance duly adopted by the governing body of the Issuer at any time in any legal respect with the written consent of the Owners of all of the Notes at the time Outstanding.

Without notice to or the consent of any Owners, the Issuer may amend or supplement this Note Resolution for the purpose of curing any formal defect, omission, inconsistency or ambiguity herein, to grant to or confer upon the Owners any additional rights, remedies, powers or authority that may lawfully be granted to or conferred upon the Owners, to more precisely identify the Improvements, to reallocate proceeds of the Notes among Improvements, to provide for Substitute Improvements, to conform this Note Resolution to the Code or future applicable federal law concerning tax-exempt obligations, or in connection with any other change therein which is not materially adverse to the interests of the Owners.

Every amendment or modification of the provisions of the Notes or of this Note Resolution, to which the written consent of the Owners is given, as above provided, shall be expressed in a resolution or ordinance adopted by the governing body of the Issuer amending or supplementing the provisions of this Note Resolution and shall be deemed to be a part of this Note Resolution. A certified copy of every such amendatory or supplemental resolution or ordinance, if any, and a certified copy of this Note Resolution shall always be kept on file in the office of the Clerk, and shall be made available for inspection by the Owner of any Note or a prospective purchaser or owner of any Note authorized by this Note Resolution, and upon payment of the reasonable cost of preparing the same, a certified copy of any such amendatory or supplemental resolution or ordinance or of this Note Resolution will be sent by the Clerk to any such Owner or prospective Owner.

Any and all modifications made in the manner hereinabove provided shall not become effective until there has been filed with the Clerk a copy of the resolution or ordinance of the Issuer hereinabove provided for, duly certified, as well as proof of any required consent to such modification by the Owners of the Notes then Outstanding. It shall not be necessary to note on any of the Outstanding Notes any reference to such amendment or modification.

The Issuer shall furnish to the Paying Agent a copy of any amendment to the Notes or this Note Resolution which affects the duties or obligations of the Paying Agent under this Note Resolution.

Section 1003. Notices, Consents and Other Instruments by Owners. Any notice, consent, request, direction, approval or other instrument to be signed and executed by the Owners may be in any number of concurrent writings of similar tenor and may be signed or executed by such Owners in person or by agent appointed in writing. Proof of the execution of any such instrument or of the writing appointing any such agent and of the ownership of Notes, if made in the following manner, shall be sufficient for any of the purposes of this Note Resolution, and shall be conclusive in favor of the Issuer and the Paying Agent with regard to any action taken, suffered or omitted under any such instrument, namely:

(a) The fact and date of the execution by any person of any such instrument may be proved by a certificate of any officer in any jurisdiction who by law has power to take acknowledgments within such jurisdiction that the person signing such instrument acknowledged before such officer the execution thereof, or by affidavit of any witness to such execution.

(b) The fact of ownership of Notes, the amount or amounts, numbers and other identification of Notes, and the date of holding the same shall be proved by the Note Register.

In determining whether the Owners of the requisite principal amount of Notes Outstanding have given any request, demand, authorization, direction, notice, consent or waiver under this Note Resolution, Notes owned by the Issuer shall be disregarded and deemed not to be Outstanding under this Note Resolution, except that, in determining whether the Owners shall be protected in relying upon any such request, demand, authorization, direction, notice, consent or waiver, only Notes which the Owners know to be so owned shall be so disregarded. Notwithstanding the foregoing, Notes so owned which have been pledged in good faith shall not be disregarded as aforesaid if the pledgee establishes to the satisfaction of the Owners the pledgee's right so to act with respect to such Notes and that the pledgee is not the Issuer.

Section 1004. Notices. Any notice, request, complaint, demand or other communication required or desired to be given or filed under this Note Resolution shall be in writing, given to the Notice Representative at the Notice Address and shall be deemed duly given or filed if the same shall be: (a) duly mailed by registered or certified mail, postage prepaid; or (b) communicated via fax, with electronic or telephonic confirmation of receipt. Copies of such notices shall also be given to the Paying Agent. The Issuer, the Paying Agent and the Purchaser may from time to time designate, by notice given hereunder to the others of such parties, such other address to which subsequent notices, certificates or other communications shall be sent.

All notices given by: (a) certified or registered mail as aforesaid shall be deemed duly given as of the date they are so mailed; (b) fax as aforesaid shall be deemed duly given as of the date of confirmation of receipt. If, because of the temporary or permanent suspension of regular mail service or for any other reason, it is impossible or impractical to mail any notice in the manner herein provided, then such other form of notice as shall be made with the approval of the Paying Agent shall constitute a sufficient notice.

Section 1005. Electronic Transactions. The issuance of the Notes and the transactions related thereto and described herein may be conducted and documents may be stored by electronic means.

Section 1006. Further Authority. The officers and officials of the Issuer, including the Mayor and Clerk, are hereby authorized and directed to execute all documents and take such actions as they may deem necessary or advisable in order to carry out and perform the purposes of this Note Resolution and to make ministerial alterations, changes or additions in the foregoing agreements, statements, instruments and other documents herein approved, authorized and confirmed which they may approve, and the execution or taking of such action shall be conclusive evidence of such necessity or advisability.

Section 1007. Severability. If any section or other part of this Note Resolution, whether large or small, is for any reason held invalid, the invalidity thereof shall not affect the validity of the other provisions of this Note Resolution.

Section 1008. Governing Law. This Note Resolution shall be governed exclusively by and construed in accordance with the applicable laws of the State.

Section 1009. Effective Date. This Note Resolution shall take effect and be in full force from and after its adoption by the governing body of the Issuer.

[BALANCE OF THIS PAGE INTENTIONALLY LEFT BLANK]

ADOPTED by the governing body of the Issuer on April 15, 2019.

(SEAL)

Mayor

ATTEST:

Clerk

CERTIFICATE

I hereby certify that the above and foregoing is a true and correct copy of the Note Resolution of the Issuer adopted by the governing body on April 15, 2019, as the same appears of record in my office.

DATED: April 15, 2019.

Clerk

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**EXHIBIT A
(FORM OF NOTES)**

**REGISTERED
NUMBER _____**

**REGISTERED
\$**

Unless this certificate is presented by an authorized representative of The Depository Trust Company, a New York Corporation (“DTC”), to the Issuer or its agent for registration of transfer, exchange or payment, and any certificate issued is registered in the name of Cede & Co. or in such other name as is requested by an authorized representative of DTC (and any payment is made to Cede & Co. or to such other entity as is requested by an authorized representative of DTC), ANY TRANSFER, PLEDGE OR OTHER USE HEREOF FOR VALUE OR OTHERWISE BY OR TO ANY PERSON IS WRONGFUL inasmuch as the registered owner hereof, Cede & Co., has an interest herein.

**UNITED STATES OF AMERICA
STATE OF KANSAS
COUNTY OF SEDGWICK
CITY OF MAIZE
GENERAL OBLIGATION TEMPORARY NOTE
SERIES 2019A**

**Interest
Rate:**

**Maturity
Date:**

**Dated
Date: May 1, 2019**

CUSIP:

REGISTERED OWNER:

PRINCIPAL AMOUNT:

KNOW ALL PERSONS BY THESE PRESENTS: That the City of Maize, in the County of Sedgwick, State of Kansas (the “Issuer”), for value received, hereby acknowledges itself to be indebted and promises to pay to the Registered Owner shown above, or registered assigns, but solely from the source and in the manner herein specified, the Principal Amount shown above on the Maturity Date shown above, unless called for redemption prior to said Maturity Date, and to pay interest thereon at the Interest Rate per annum shown above (computed on the basis of a 360-day year of twelve 30-day months), from the Dated Date shown above, or from the most recent date to which interest has been paid or duly provided for, payable semiannually on March 1 and September 1 of each year, commencing September 1, 2019 (the “Interest Payment Dates”), or earlier redemption until the Principal Amount has been paid.

Method and Place of Payment. The principal or redemption price of this Note shall be paid at maturity or upon earlier redemption to the person in whose name this Note is registered at the maturity or redemption date thereof, upon presentation and surrender of this Note at the principal office of the Treasurer of the State of Kansas, Topeka, Kansas (the “Paying Agent” and “Note Registrar”). The interest payable on this Note on any Interest Payment Date shall be paid to the person in whose name this Note is registered on the registration books maintained by the Note Registrar at the close of business on the Record Date(s) for such interest, which shall be the 15th day (whether or not a business day) of the calendar month next

preceding the Interest Payment Date. Such interest shall be payable (a) by check or draft mailed by the Paying Agent to the address of such Registered Owner shown on the Note Register or at such other address as is furnished to the Paying Agent in writing by such Registered Owner; or (b) in the case of an interest payment to Cede & Co. or any Owner of \$500,000 or more in aggregate principal amount of Notes, by electronic transfer to such Owner upon written notice given to the Note Registrar by such Registered Owner, not less than 15 days prior to the Record Date for such interest, containing the electronic transfer instructions including the bank, ABA routing number and account number to which such Registered Owner wishes to have such transfer directed. The principal or redemption price of and interest on the Notes shall be payable in any coin or currency that, on the respective dates of payment thereof, is legal tender for the payment of public and private debts. Interest not punctually paid will be paid in the manner established in the within defined Note Resolution.

Definitions. Capitalized terms used herein and not otherwise defined herein shall have the meanings assigned to such terms in the hereinafter defined Note Resolution.

ADDITIONAL PROVISIONS OF THIS NOTE ARE CONTINUED ON THE REVERSE HEREOF AND SHALL FOR ALL PURPOSES HAVE THE SAME EFFECT AS THOUGH FULLY SET FORTH AT THIS PLACE.

Authentication. This Note shall not be valid or become obligatory for any purpose or be entitled to any security or benefit under the hereinafter defined Note Resolution until the Certificate of Authentication and Registration hereon shall have been lawfully executed by the Note Registrar.

IT IS HEREBY DECLARED AND CERTIFIED that all acts, conditions, and things required to be done and to exist precedent to and in the issuance of this Note have been properly done and performed and do exist in due and regular form and manner as required by the Constitution and laws of the State of Kansas, and that the total indebtedness of the Issuer, including this series of notes, does not exceed any constitutional or statutory limitation.

IN WITNESS WHEREOF, the Issuer has caused this Note to be executed by the manual or facsimile signature of its Mayor and attested by the manual or facsimile signature of its Clerk, and its seal to be affixed hereto or imprinted hereon.

CITY OF MAIZE, KANSAS

(Facsimile Seal)

By: _____
(manual or facsimile)
Mayor

ATTEST:

By: _____
(manual or facsimile)
Clerk

This General Obligation Temporary Note shall not be negotiable unless and until countersigned below following registration by the Treasurer of the State of Kansas.

(Facsimile Seal)

By: _____
(manual or facsimile)

CERTIFICATE OF AUTHENTICATION AND REGISTRATION

This Note is one of a series of General Obligation Temporary Notes, Series 2019A, of the City of Maize, Kansas, described in the within-mentioned Note Resolution.

Registration Date: _____

Office of the State Treasurer,
Topeka, Kansas,
as Note Registrar and Paying Agent

By: _____

Registration Number: 4611-087-050119-[]

(FORM OF REVERSE SIDE OF NOTE)

ADDITIONAL PROVISIONS

Authorization of Notes. This Note is one of an authorized series of Notes of the Issuer designated “General Obligation Temporary Notes, Series 2019A,” aggregating the principal amount of \$2,100,000* (the “Notes”) issued for the purposes set forth in the Resolution of the Issuer authorizing the issuance of the Notes (the “Note Resolution”). The Notes are issued by the authority of and in full compliance with the provisions, restrictions and limitations of the Constitution and laws of the State of Kansas, including K.S.A. 10-123, and K.S.A. 12-6a01, *et seq.*, as amended, and all other provisions of the laws of the State of Kansas applicable thereto.

General Obligations. The Notes constitute general obligations of the Issuer payable as to both principal and interest in part from special assessments levied upon the property benefited by the construction of certain Improvements (as said term is described in the Note Resolution), or from the proceeds of general obligation bonds of the Issuer, and if not so paid, from ad valorem taxes which may be levied without limitation as to rate or amount upon all the taxable tangible property, real and personal, within the territorial limits of the Issuer. The full faith, credit and resources of the Issuer are hereby pledged for the payment of the principal of and interest on this Note and the issue of which it is a part as the same respectively become due.

Redemption Prior to Maturity. The Notes are subject to redemption prior to maturity as set forth in the Note Resolution.

Book-Entry System. The Notes are being issued by means of a book-entry system with no physical distribution of note certificates to be made except as provided in the Note Resolution. One Note certificate with respect to each date on which the Notes are stated to mature or with respect to each form of Notes, registered in the nominee name of the Securities Depository, is being issued and required to be deposited with the Securities Depository and immobilized in its custody. The book-entry system will evidence positions held in the Notes by the Securities Depository's participants, beneficial ownership of the

Notes in Authorized Denominations being evidenced in the records of such participants. Transfers of ownership shall be effected on the records of the Securities Depository and its participants pursuant to rules and procedures established by the Securities Depository and its participants. The Issuer and the Note Registrar will recognize the Securities Depository nominee, while the Registered Owner of this Note, as the owner of this Note for all purposes, including (i) payments of principal of, and redemption premium, if any, and interest on, this Note, (ii) notices and (iii) voting. Transfer of principal, interest and any redemption premium payments to participants of the Securities Depository, and transfer of principal, interest and any redemption premium payments to beneficial owners of the Notes by participants of the Securities Depository will be the responsibility of such participants and other nominees of such beneficial owners. The Issuer and the Note Registrar will not be responsible or liable for such transfers of payments or for maintaining, supervising or reviewing the records maintained by the Securities Depository, the Securities Depository nominee, its participants or persons acting through such participants. While the Securities Depository nominee is the owner of this Note, notwithstanding the provision hereinabove contained, payments of principal of, redemption premium, if any, and interest on this Note shall be made in accordance with existing arrangements among the Issuer, the Note Registrar and the Securities Depository.

Transfer and Exchange. EXCEPT AS OTHERWISE PROVIDED IN THE NOTE RESOLUTION, THIS GLOBAL NOTE MAY BE TRANSFERRED, IN WHOLE BUT NOT IN PART, ONLY TO ANOTHER NOMINEE OF THE SECURITIES DEPOSITORY OR TO A SUCCESSOR SECURITIES DEPOSITORY OR TO A NOMINEE OF A SUCCESSOR SECURITIES DEPOSITORY. This Note may be transferred or exchanged, as provided in the Note Resolution, only on the Note Register kept for that purpose at the principal office of the Note Registrar, upon surrender of this Note together with a written instrument of transfer or authorization for exchange satisfactory to the Note Registrar duly executed by the Registered Owner or the Registered Owner's duly authorized agent, and thereupon a new Note or Notes in any Authorized Denomination of the same maturity and in the same aggregate principal amount shall be issued to the transferee in exchange therefor as provided in the Note Resolution and upon payment of the charges therein prescribed. The Issuer shall pay all costs incurred in connection with the issuance, payment and initial registration of the Notes and the cost of a reasonable supply of note blanks. The Issuer and the Paying Agent may deem and treat the person in whose name this Note is registered on the Note Register as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or redemption price hereof and interest due hereon and for all other purposes. The Notes are issued in fully registered form in Authorized Denominations.

LEGAL OPINION

The following is a true and correct copy of the approving legal opinion of Gilmore & Bell, P.C., Bond Counsel, which was dated and issued as of the date of original issuance and delivery of such Notes:

GILMORE & BELL, P.C.
Attorneys at Law
100 N. Main Suite 800
Wichita, Kansas 67202

(PRINTED LEGAL OPINION)

NOTE ASSIGNMENT

FOR VALUE RECEIVED, the undersigned do(es) hereby sell, assign and transfer to

(Name and Address)

(Social Security or Taxpayer Identification No.)

the Note to which this assignment is affixed in the outstanding principal amount of \$_____, standing in the name of the undersigned on the books of the Note Registrar. The undersigned do(es) hereby irrevocably constitute and appoint _____ as agent to transfer said Note on the books of said Note Registrar with full power of substitution in the premises.

Dated _____

Name

Social Security or
Taxpayer Identification No.

Signature (Sign here exactly as name(s)
appear on the face of Certificate)

Signature guarantee:

By _____

CERTIFICATE OF CLERK

STATE OF KANSAS)
) SS.
COUNTY OF SEDGWICK)

The undersigned, Clerk of the City of Maize, Kansas, does hereby certify that the within Note has been duly registered in my office according to law as of May 1, 2019.

WITNESS my hand and official seal.

(Facsimile Seal)

(facsimile)
Clerk

CERTIFICATE OF STATE TREASURER

OFFICE OF THE TREASURER, STATE OF KANSAS

JAKE LATURNER, Treasurer of the State of Kansas, does hereby certify that a transcript of the proceedings leading up to the issuance of this Note has been filed in the office of the State Treasurer, and that this Note was registered in such office according to law on _____.

WITNESS my hand and official seal.

(Facsimile Seal)

By: _____ (facsimile) _____
Treasurer of the State of Kansas

**MAIZE CITY COUNCIL
REGULAR MEETING
MONDAY, APRIL 15, 2019**

AGENDA ITEM #9B

**ITEM: SPECIAL ASSESSMENT RE-SPREAD FOR MAIZE INDUSTRIAL
PARK**

BACKGROUND:

The city has previously levied water, sewer and paving assessments on properties within the Maize Industrial Park. Recently, some of these properties have been re-platted to create new lots or to re-configure existing lots. The property owners have signed a “re-spread agreement” that re-spreads existing special assessments over the newly configured lots.

FINANCIAL CONSIDERATIONS:

This has no effect on the city. The total amount of special assessments received by the city (to pay debt service on its bonds) remains the same. The “re-spreads” simply adjust which lots pay and how much, based on the latest lot configuration platted by the property owners.

LEGAL CONSIDERATIONS:

A “re-spread agreement” has been signed by the landowners who have requested the re-spreads.

The “re-spread ordinance” (attached) alters previous assessments of the city to accomplish the re-spread requested by the property owners.

RECOMMENDATION/ACTION:

MOTION: Move to approve the “re-spread ordinance” – which approves the re-spread of certain special assessments and authorizes the mayor and clerk to sign the “re-spread agreement”.

(Published in the *Clarion*, on April 18, 2019)

ORDINANCE NO. _____

AN ORDINANCE APPROVING AN AGREEMENT REGARDING THE REASSESSMENT OF CERTAIN SPECIAL ASSESSMENTS LEVIED BY TO PAY THE COSTS OF CERTAIN INTERNAL IMPROVEMENTS IN THE MAIZE INDUSTRIAL PARK, 2ND ADDITION TO THE CITY OF MAIZE, KANSAS

WHEREAS, the governing body of the City of Maize, Kansas (the “City”), pursuant to K.S.A. 12-6a01 *et seq.* and Resolution Nos. 565-14, 571-15, 591-17, 592-17 and 593-17 (the “Authorizing Resolutions”) of the City has heretofore authorized and constructed certain internal improvements in the Maize Industrial Park, 2nd Addition to the City (the “Improvements”); and

WHEREAS, pursuant to Ordinance Nos. 919 & 949 (collectively, the “Ordinance”), the City has levied and assessed a portion of the costs of the Improvements against the following property:

Lot 1, Block A and Lots 1 & 2, Block B, Maize Industrial Park 2nd Addition; Lots 1 & 3, Block A, Maize Industrial Park Addition; to the City of Maize, Sedgwick County, Kansas.

WHEREAS, subsequent to the passage of the Ordinance and levy of such assessments, a lot split occurred in Lot 1, Block A, Maize Industrial Park, 2nd Addition; and

WHEREAS, in connection with said lot split, a “Reserve B” (PIN: 30007837, specifically described as RESERVE B & N 50 FT S 250 FT E 400 FT LOT 2 BLOCK B, MAIZE INDUSTRIAL 2ND ADDITION) was created, which Reserve B includes real property that was formerly a part of Lot 2, Block B, Maize Industrial Park, 2nd Addition; and

WHEREAS, in connection with said lot split, a “Parcel 2” (PIN: 30007836, specifically described as E 600 FT S 430 FT LOT 1 BLOCK A EXC W 115 FT S 380 FT THEREOF BEING RES A-1 & RESERVE A, MAIZE INDUSTRIAL 2ND ADDITION) was created, which Parcel 2 includes real property that is part of Lot 1, Block A Maize Industrial Park, 2nd Addition and

WHEREAS, the City has received an agreement, attached as *Exhibit A* hereto, providing for the modification of the assessments levied in the Ordinance (the “Agreement”); and

WHEREAS, pursuant to the Agreement, the assessments levied against the real property described herein as Reserve B are proposed to be levied against the real property described herein as Parcel 2; and

WHEREAS, the governing body of the City hereby finds and determines that the Agreement has been executed by the owners of record of 100% of the area liable for assessment thereunder; and

WHEREAS, all of the real property subject to reassessment under the Agreement was included in the improvement districts created in the Authorizing Resolutions and benefited from the construction of the Improvements; and

WHEREAS, the governing body of the City hereby finds and determines that it is necessary and advisable to re-assess the amounts levied against Reserve B and Parcel 2 as set forth in the Agreement.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF MAIZE, KANSAS:

Section 1. The Agreement, attached as *Exhibit A* hereto, is fully incorporated by reference herein. The assessments levied pursuant to the Ordinance against the real property described as Reserve B herein are hereby reallocated to the real property described as Parcel 2 herein.

Section 2. The Mayor or other authorized signatory is hereby authorized and directed to execute and deliver the Agreement on behalf of the City in substantially the form presented for review prior to passage of this ordinance, and such other documents, certificates and instruments as may be necessary or desirable to carry out the purposes and intent of this ordinance. The City Clerk or the Deputy City Clerk of the City is hereby authorized and directed to attest the execution of the Agreement and such other documents, certificates and instruments as may be necessary or desirable to carry out the intent of this ordinance under the City's corporate seal.

Section 3. Effective Date. This Ordinance shall take effect and be in force from and after its passage, approval and publication once in the official City newspaper and shall also be filed of record in the office of the Register of Deeds of Sedgwick County, Kansas.

[BALANCE OF THIS PAGE INTENTIONALLY LEFT BLANK]

PASSED, ADOPTED AND APPROVED by the governing body of the City of Maize, Kansas, on April 15, 2019.

CITY OF MAIZE, KANSAS

(SEAL)

Donna Clasen, Mayor

ATTEST:

Jocelyn Reid, City Clerk

CERTIFICATE

I hereby certify that the foregoing is a true and correct copy of the original ordinance; that said Ordinance was passed on April 15, 2019; and that it was published in the *Clarion* on April 18, 2019.

DATED: March ____, 2019.

Jocelyn Reid, City Clerk

EXHIBIT A
CONSENT TO SPECIAL ASSESSMENTS

**MAIZE CITY COUNCIL
REGULAR MEETING
MONDAY, April 15, 2019**

AGENDA ITEM #9C

ITEM: 2018 Independent Auditors' Report

BACKGROUND:

Busby, Ford & Reimer, LLC, Certified Public Accountant/Consultants have completed the outside single independent audit for the budget year of 2018. Randy Ford, City Auditor, will present the 2018 Financial Statement and the 2018 Maize Public Building Commission Summary Financial Information.

Electronic copies of the 2018 Financial Statements are included in the Council packets. Hard copies will be available at Monday's meeting.

FINANCIAL CONSIDERATIONS:

None.

LEGAL CONSIDERATIONS:

The audit satisfies the reporting requirements for the City.

RECOMMENDATION/ACTION:

Receive and file the 2018 Independent Auditor's Report and the 2018 Maize Public Building Commission Summary Financial Information.

CITY OF MAIZE FINANCIAL REPORTING ENTITY, KANSAS

**FINANCIAL STATEMENT
DECEMBER 31, 2018**

BFR

BUSBY FORD & REIMER, LLC

CERTIFIED PUBLIC ACCOUNTANTS

**CITY OF MAIZE FINANCIAL REPORTING ENTITY
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BUSBY FORD & REIMER, LLC

CERTIFIED PUBLIC ACCOUNTANTS

INDEPENDENT AUDITORS' REPORT

Mayor and City Council City of Maize, Kansas

We have audited the accompanying fund summary statement of regulatory basis receipts, expenditures and unencumbered cash balances of the **City of Maize Financial Reporting Entity, Kansas**, as of and for the year ended **December 31, 2018**, and the related notes to the financial statement.

Management's Responsibility for the Financial Statement

Management is responsible for the preparation and fair presentation of this financial statement in accordance with the *Kansas Municipal Audit and Accounting Guide* as described in Note 1 to meet the financial reporting requirements of the State of Kansas; this includes determining that the regulatory basis of accounting is an acceptable basis for the preparation of the financial statement in the circumstances. Management is also responsible for the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of the financial statement that is free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on the financial statement based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the *Kansas Municipal Audit and Accounting Guide*. Those standards require we plan and perform the audit to obtain reasonable assurance about whether the financial statement is free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statement. The procedures selected depend on auditors' judgment, including the assessment of the risks of material misstatement of the financial statement, whether due to fraud or error. In making those risk assessments, the auditors consider internal control relevant to the entity's preparation and fair presentation of the financial statement in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statement.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

**Mayor and City Council
City of Maize, Kansas**

Basis for Adverse Opinion on Accounting Principles Generally Accepted in the United States of America

As described in Note 1 of the financial statement, the financial statement is prepared by the **City of Maize Financial Reporting Entity, Kansas**, to meet the requirements of the State of Kansas on the basis of the financial reporting provisions of the *Kansas Municipal Audit and Accounting Guide*, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

The effects on the financial statement of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

Adverse Opinion on Accounting Principles Generally Accepted in the United States of America

In our opinion, because of the significance of the matter discussed in the “Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles” paragraph, the financial statement referred to above does not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the **City of Maize Financial Reporting Entity, Kansas**, as of **December 31, 2018**, or changes in financial position and cash flows thereof for the year then ended.

Opinion on Regulatory Basis of Accounting

In our opinion, the financial statement referred to above presents fairly, in all material respects, the aggregate cash and unencumbered cash balance of the **City of Maize Financial Reporting Entity, Kansas**, as of **December 31, 2018**, and the aggregate receipts and expenditures for the year then ended in accordance with the financial reporting provisions of the *Kansas Municipal Audit and Accounting Guide* described in Note 1.

Report on Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the fund summary statement of regulatory basis receipts, expenditures, and unencumbered cash balances (basic financial statement) as a whole. The summary of regulatory basis expenditures-actual and budget, individual fund schedules of regulatory basis receipts and expenditures-actual and budget, individual fund schedules of regulatory basis receipts and expenditures-actual, schedule of cash receipts and expenditures-capital projects and summary of regulatory basis receipts and disbursements-agency funds (Regulatory-Required Supplementary Information as listed in the table of contents) are presented for analysis and are not a required part of the basic financial statement, however are required to be presented under the provisions of the *Kansas Municipal Audit and Accounting Guide*. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statement. The information has been subjected to the auditing procedures applied in the audit of the basic financial statement and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statement or to the basic financial statement itself, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statement as a whole, on the basis of accounting described in Note 1.

**Mayor and City Council
City of Maize, Kansas**

The 2017 Actual column presented in the individual fund schedules of regulatory basis receipts and expenditures-actual and budget, individual fund schedules of regulatory basis receipts and expenditures-actual and schedule of cash receipts and expenditures-capital projects (as listed in the table of contents) is also presented for comparative analysis and is not a required part of the 2017 basic financial statement upon which we rendered an unmodified opinion dated March 28, 2018. The 2017 basic financial statement and our accompanying report are not presented herein but are available in electronic form from the web site of the Kansas Department of Administration at the following link: <http://da.ks.gov/ar/muniserv/>. Such 2017 comparative information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the 2017 basic financial statement. The 2017 comparative information was subjected to the auditing procedures applied in the audit of the 2017 basic financial statement and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the 2017 basic financial statement or to the 2017 basic financial statement itself, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the 2017 comparative information is fairly stated in all material respects in relation to the 2017 basic financial statement as a whole, on the basis of accounting described in Note 1.

Busby Ford & Reimer, LLC

Busby Ford & Reimer, LLC
April 3, 2019

**CITY OF MAIZE FINANCIAL REPORTING ENTITY
SUMMARY OF CASH RECEIPTS, EXPENDITURES,
AND UNENCUMBERED CASH
REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2018**

Fund	Beginning Unencumbered Cash Balance	Prior Year Canceled Encumbrances	Cash Receipts	Expenditures	Ending Unencumbered Cash Balance	Add Encumbrances and Accounts Payable	Ending Cash Balance
Governmental							
General	\$ 197,723	\$ 0	\$ 3,800,018	\$ 3,749,576	\$ 248,165	\$ 19,233	\$ 267,398
Special Purpose Funds							
Consolidated Street	173,431	0	327,589	316,363	184,657	2,672	187,329
Capital Improvement	130,549	0	500,366	351,712	279,203	0	279,203
Maize Park Cemetery District	107,906	0	68,168	70,214	105,860	32	105,892
Equipment Reserve	102,530	0	152,586	142,186	112,930	0	112,930
Law Enforcement Training	9,516	0	6,540	3,000	13,056	0	13,056
Wastewater Reserve	228,934	0	104,571	85,633	247,872	0	247,872
Water Reserve	176,991	0	36,000	14,268	198,723	0	198,723
Water Bond Reserve	268,000	0	0	0	268,000	0	268,000
Wastewater Bond Reserve	147,800	0	0	0	147,800	0	147,800
Drug Tax	2,405	0	0	0	2,405	0	2,405
Maize Public Building Commission	2,921	0	224,000	226,900	21	0	21
Bond and Interest	172,855	0	2,181,499	2,227,854	126,500	0	126,500
Capital Projects	(313,072)	0	3,394,551	4,663,060	(1,581,581)	795,843	(785,738)
Business							
Wastewater Treatment	804,993	0	993,744	800,187	998,550	4,561	1,003,111
Water	640,909	0	1,137,662	818,989	959,582	4,091	963,673
	<u>\$ 2,854,391</u>	<u>\$ 0</u>	<u>\$ 12,927,294</u>	<u>\$ 13,469,942</u>	<u>\$ 2,311,743</u>	<u>\$ 826,432</u>	<u>\$ 3,138,175</u>

Composition of Cash:	Checking	\$ 467,126
	Money Market	<u>2,727,622</u>
		3,194,748
	Agency Funds	<u>(56,573)</u>
		<u>\$ 3,138,175</u>

The notes to the financial statement are an integral part of this statement.

**CITY OF MAIZE FINANCIAL REPORTING ENTITY
NOTES TO FINANCIAL STATEMENT
DECEMBER 31, 2018**

Note 1 - Summary of Significant Accounting Policies:

Financial Reporting Entity

The City of Maize is a municipal corporation governed by an elected Mayor and five-member City Council. This regulatory financial statement presents the City of Maize and its related municipal entity. The related municipal entity is included in the City's reporting entity because it was established to benefit the city and/or its constituents.

Maize Public Building Commission

The Maize Public Building Commission performs functions related to the issuance and repayment of debt for the City. The governing body of the component unit is appointed by the governing body of the City. During the year ended December 31, 2018, the City of Maize made payments totaling \$232,762 to the Maize Public Building Commission for the purpose of debt service.

The Maize Public Building Commission is presented as a Special Purpose Fund. Separate audited financial statements are not prepared by the Maize Public Building Commission.

Basis of Presentation – Fund Accounting

The accounts of the City are organized on the basis of funds, each of which is considered a separate accounting entity. The City has created several types of funds and a number of discrete funds within each fund type. Each fund is accounted for by a separate set of self-balancing accounts that comprise its assets, liabilities, fund balance, receipts and expenditures. The individual funds account for the governmental resources allocated to them for the purpose of carrying on specific activities in accordance with laws, regulations or other restrictions.

KMAAG Regulatory Basis of Presentation Fund Definitions:

Governmental Funds-

General Fund-the chief operating fund. Used to account for all resources except those required to be accounted for in another fund.

Special Purpose Funds-used to account for the proceeds of specific tax levies and other specific revenue sources (other than Capital Projects and tax levies for long-term debt) that are intended for specified purposes.

Bond & Interest Fund-used to account for the accumulation of resources, including tax levies, transfers from other funds and payment of general long-term debt.

Capital Projects Fund-used to account for the debt proceeds and other financial resources to be used for acquisition or construction of major capital facilities or equipment.

Business Fund-funds financed in whole or in part by fees charged to users of the goods or services (i.e. enterprise and internal service fund, etc.)

Agency Fund-funds used to report assets held by the municipal reporting entity in a purely custodial capacity (payroll clearing fund, county treasurer tax collection accounts, etc.)

**CITY OF MAIZE FINANCIAL REPORTING ENTITY
NOTES TO FINANCIAL STATEMENT
DECEMBER 31, 2018**

Regulatory Basis of Accounting and Departure from Accounting Principles Generally accepted in the United States of America

The KMAAG regulatory basis of accounting involves the recognition of cash, cash equivalents, marketable investments, and certain accounts payable and encumbrance obligations to arrive at a net unencumbered cash and investments balance on a regulatory basis for each fund, and the reporting of changes in unencumbered cash and investments of a fund resulting from the difference in regulatory basis receipts and regulatory basis expenditures for the fiscal year. All recognized assets and liabilities are measured and reported at cost, unless they have been permanently impaired and have no future cash value or represent no future obligation against cash. The KMAAG regulatory basis does not recognize capital assets, long-term debt, accrued receivables and payables, or any other assets, liabilities or deferred inflows or outflows, other than those mentioned above.

The City has approved a resolution that is in compliance with K.S.A. 75-1120a(c), waiving the requirement for application of accounting principles generally accepted in the United States of America and allowing the municipality to use the regulatory basis of accounting.

Budget and Tax Cycle

Kansas statutes require that an annual operating budget be legally adopted for the general fund, special purpose funds (unless specifically exempted by statute), the bond and interest fund and business funds. Although directory rather than mandatory, the statutes provide for the following sequence and timetable in the adoption of the legal annual operating budget:

1. Preparation of the budget for the succeeding calendar year on or before August 1st.
2. Publication in local newspaper of the proposed budget and notice of public hearing on the budget on or before August 5th.
3. Public hearing on or before August 15th, but at least ten days after publication of notice of hearing.
4. Adoption of the final budget on or before August 25th.

The statutes allow for the governing body to increase the originally adopted budget for previously unbudgeted increases in revenue other than ad valorem property taxes. To do this, a notice of public hearing to amend the budget must be published in the local newspaper. At least ten days after publication the hearing may be held, and the governing body may amend the budget at that time. There was one budget amendment for the year ended December 31, 2018.

The statutes permit transferring budgeted amounts between line items within an individual fund. However, such statutes prohibit expenditures in excess of the total amount of the adopted budget of expenditures of individual funds. Budget comparison schedules are presented for each fund showing actual receipts and expenditures compared to legally budgeted receipts and expenditures.

**CITY OF MAIZE FINANCIAL REPORTING ENTITY
NOTES TO FINANCIAL STATEMENT
DECEMBER 31, 2018**

All legal annual operating budgets are prepared using the regulatory basis of accounting, in which revenue are recognized when cash is received and expenditures include disbursements, accounts payable, and encumbrances, with disbursements being adjusted for prior year's accounts payable and encumbrances. Encumbrances are commitments by the City for future payments and are supported by a document evidencing the commitment, such as a purchase order or contract. Any unused budget expenditure authority lapses at year-end.

A legal operating budget is not required for capital projects funds, trust funds and the following special purpose funds:

Equipment Reserve Fund	Law Enforcement Training Fund
Wastewater Reserve Fund	Water Reserve Fund
Water Bond Reserve Fund	Wastewater Bond Reserve Fund
Drug Tax Fund	Maize Public Building Commission Fund

Spending in funds which are not subject to the legal annual operating budget requirement is controlled by federal regulations, other statutes, or by the use of internal spending limits established by the governing body.

Special Assessments

Projects financed in part by special assessments are financed through the issuance of general obligation bonds which are secured in full by the City and are retired from the City's bond and interest fund. Further, state statutes permit the levying of additional general ad valorem property taxes in the City's bond and interest fund to finance delinquent special assessments. Special assessment taxes are levied over a ten- or fifteen-year period and the annual installments are due and payable with annual ad valorem property taxes. The City may foreclose liens against property benefited by special assessments when delinquent assessments are two years in arrears.

Note 2 - Deferred Compensation Plan:

The City offers its employees a deferred compensation plan created in accordance with Internal Revenue Code Section 457. The plan is available to all City employees and permits them to defer a portion of their salary until future years. The deferred compensation is not available to employees until termination, retirement, death, or unforeseeable emergency.

All amounts of compensation deferred under the plan, all property and rights purchased with those amounts, and all income attributable to those amounts, property, or rights are (until paid or made available to the employee or beneficiary) the property and rights of the plan (without being restricted to the provision of benefits under the plan), subject only to the claims of the plan's general creditors. Participants' rights under the plan are equal to those of general creditors of the plan in an amount equal to the fair market value of the deferred account for each participant.

Note 3 - Compensated Absences:

All permanent full-time employees are eligible for vacation and/or sick leave benefits in varying annual amounts depending on position and length of service.

It is the policy of the City to record vacation and sick leave benefits as expenditures when paid.

**CITY OF MAIZE FINANCIAL REPORTING ENTITY
NOTES TO FINANCIAL STATEMENT
DECEMBER 31, 2018**

Note 4 - Deposits and Investments:

K.S.A. 9-1401 establishes the depositories which may be used by the City. The statute requires banks eligible to hold the City's funds have a main or branch bank in the county in which the City is located, or in an adjoining county if such institution has been designated as an official depository, and the banks provide an acceptable rate of return on funds. In addition, K.S.A. 9-1402 requires the banks to pledge securities for deposits in excess of FDIC coverage. The City has no other policies that would further limit interest rate risk.

K.S.A. 12-1675 limits the City's investment of idle funds to time deposits, open accounts and certificates of deposit with allowable financial institutions; U.S. government securities; temporary notes; no-fund warrants; repurchase agreements; and the Kansas Municipal Investment Pool. The City has no investment policy that would further limit its investment choices. The rating of the City's investments is noted above.

Concentration of credit risk. State statutes place no limit on the amount the City may invest in any one issuer as long as the investments are adequately secured under K.S.A. 9-1402 and 9-1405.

Custodial credit risk – deposits. Custodial credit risk is the risk that in the event of a bank failure, the City's deposits may be returned to it. State statutes require the City's deposits in financial institutions to be entirely covered by federal depository insurance or by collateral held under a joint custody receipt issued by a bank within the State of Kansas, the Federal Reserve Bank of Kansas City, or the Federal Home Loan Bank of Topeka, except during designated "peak periods" when required coverage is 50%. All deposits were legally secured at December 31, 2018.

At December 31, 2018, the City's carrying amount of deposits, including related its related municipal entity was \$3,194,748 and the bank balance was \$3,695,440. The bank balance is held by two banks resulting in a concentration of credit risk. Of the bank balance, \$250,021 was covered by federal depository insurance, and the remaining \$3,445,419 was collateralized with securities held by the pledging financial institutions' agents in the City's name.

Note 5 - Maize Public Building Commission:

As described in Note 1, the Maize Public Building Commission (MPBC) is a component unit of the City. As of December 31, 2018, all funds of the MPBC were held in trust by Security Bank of Kansas City in a money market bank account. All funds are received by Security Bank of Kansas City and disbursed as appropriate in accordance with a Trust Agreement between the MPBC and Security Bank of Kansas City.

Note 6 - Subsequent Events:

The City has evaluated subsequent events through April 3, 2019, the date which the financial statement was available to be issued.

**CITY OF MAIZE FINANCIAL REPORTING ENTITY
NOTES TO FINANCIAL STATEMENT
DECEMBER 31, 2018**

Note 7 - Contingencies:

Risk Management

The City is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The City carries commercial insurance for all risks of loss. Settled claims resulting from these risks have not materially exceeded commercial insurance coverage in any of the past three years.

Grant Programs

The City participates in various federal and state grant programs. These grant programs are often subject to additional audits by agents of the granting agency, the purpose of which is to ensure compliance with the specific conditions of the grant. Any liability for reimbursement which may arise as a result of these audits cannot be reasonably determined at this time, although it is believed the amount, if any, would not be material.

Note 8 - Postemployment Benefits:

As provided by K.S.A. 12-5040, the City allows retirees to participate in the group health insurance plan. While each retiree pays the full amount of the applicable premium, conceptually, the local government is subsidizing the retirees because each participant is charged a level of premium regardless of age. However, the cost of this subsidy has not been quantified in the financial statement.

Under the Consolidated Omnibus Budget Reconciliation Act (COBRA), the government makes health care benefits available to eligible former employees and eligible dependents. Certain requirements are outlined by the federal government for this coverage. The premium is paid in full by the insured. There is no cost to the government under this program.

The City did not provide any significant postemployment benefits for former employees at December 31, 2018.

Note 9 - Interfund Transactions:

Operating transfers were as follows:

Transfer from:	Statutory Authority	Transfer to:						Total
		Consolidated Street	Capital Improvement	Bond & Interest	Equipment Reserve	Wastewater Reserve	Water Reserve	
General	K.S.A. 12-1,119	\$ 150,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 150,000
General	K.S.A. 12-1,118	0	470,000	0	0	0	0	470,000
General	K.S.A. 12-1,117	0	0	0	150,000	0	0	150,000
Wastewater Treatment	K.S.A. 12-825d	0	0	202,519	0	36,000	0	238,519
Water	K.S.A. 12-825d	0	0	343,343	0	0	36,000	379,343
Capital Projects	K.S.A. 12-6a16	0	0	97,000	0	0	0	97,000
		<u>\$ 150,000</u>	<u>\$ 470,000</u>	<u>\$ 642,862</u>	<u>\$ 150,000</u>	<u>\$ 36,000</u>	<u>\$ 36,000</u>	<u>\$ 1,484,862</u>

**CITY OF MAIZE FINANCIAL REPORTING ENTITY
NOTES TO FINANCIAL STATEMENT
DECEMBER 31, 2018**

Note 10 - Defined Benefit Pension Plan:

Plan Description

The City participates in the Kansas Public Employees Retirement System (KPERS), a cost-sharing, multiple-employer defined benefit pension plan as provided by K.S.A. 74-4901, et. seq. Kansas law establishes and amends benefit provisions. KPERS issues a publicly available financial report that includes financial statements and required supplementary information. KPERS' financial statements are included in its Comprehensive Annual Financial Report which can be found on the KPERS website at www.kpers.org or by writing to KPERS (611 S Kansas, Suite 100, Topeka, KS 66603) or by calling 1-888-275-5737.

Contributions

K.S.A. 74-4919 and K.S.A. 74-49,210 establish the KPERS member-employee contribution rates. KPERS has multiple benefit structures and contribution rates depending on whether the employee is a KPERS 1, KPERS 2 or KPERS 3 member. KPERS 1 members are active and contributing members hired before July 1, 2009. KPERS 2 members were first employed in a covered position on or after July 1, 2009 and KPERS 3 members were first employed in a covered position on or after January 1, 2015. Effective January 1, 2015, Kansas law established the KPERS member-employee contribution rate at 6% of covered salary for KPERS 1, KPERS 2 and KPERS 3 members. Member contributions are withheld by their employer and paid to KPERS according to the provisions of Section 414(h) of the Internal Revenue Code.

State law provides that the employer contribution rates for KPERS 1, KPERS 2 and KPERS 3 be determined based on the results of each annual actuarial valuation. Kansas law sets a limitation on annual increases in the employer contribution rates. The actuarially determined employer contribution rate (not including the 1% contribution rate for the Death and Disability Program) and the statutory contribution rate was 8.39% for the fiscal year ended December 31, 2018.

Contributions to the pension plan from the City were \$145,659 for the year ended December 31, 2018.

Net Pension Liability

At December 31, 2018, the City's proportionate share of the collective net pension liability reported by KPERS was \$1,161,111. The net pension liability was measured as of June 30, 2018, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of December 31, 2017, which was rolled forward to June 30, 2018. The City's proportion of the net pension liability was based on the ratio of the City's contributions to KPERS, relative to the total employer and non-employer contributions of the Local subgroup within KPERS. Since the KMAAG regulatory basis of accounting does not recognize long-term debt, this liability is not reported in this financial statement.

The complete actuarial valuation report including all actuarial assumptions and methods, and the report on the allocation of the KPERS collective net pension liability to all participating employers are publicly available on the website at www.kpers.org or can be obtained as described above.

**CITY OF MAIZE FINANCIAL REPORTING ENTITY
NOTES TO FINANCIAL STATEMENT
DECEMBER 31, 2018**

Note 11 - Reimbursed Expenses:

Reimbursed expenses are defined as repayments of amounts remitted on behalf of another party. All reimbursed expenses shown in the financial statement meet the following criteria: 1) the related disbursement was made in the current year on behalf of the payee, 2) the item paid for was directly identifiable as having been used by or provided to the payee, and 3) the amount of the reimbursed expense was directly tied to the amount of the original cash disbursement.

Note 12 - Sublease Agreement:

The City has entered into a sublease agreement with the Maize Recreation Commission for use of a portion of the City Hall building. Terms of the sublease agreement provide for payments by the Maize Recreation Commission based on the debt service schedule related to the Maize Public Building Commission Improvement Bonds. Future minimum payments under this agreement are as follows:

<u>Year ending December 31,</u>	
2019	157,534
2020	161,657
2021	165,416
2022	169,558
2023	144,081
Thereafter	<u>1,274,769</u>
	<u>\$2,073,015</u>

Note 13 - Capital Projects:

At year-end, capital project authorizations compared with expenditures from inception are as follows:

	<u>Project Authorization</u>	<u>Expenditures to Date</u>
Wastewater Treatment Plan Expansion	\$ 6,167,807	\$ 6,167,807
Cypress Point Addition	\$ 1,340,495	\$ 1,340,495
119th Street Waterline	\$ 867,829	\$ 867,829
Carriage Crossing Phase 6	\$ 1,083,843	\$ 1,083,843
Villas at Hampton Lakes	\$ 413,660	\$ 413,660

**CITY OF MAIZE FINANCIAL REPORTING ENTITY
NOTES TO FINANCIAL STATEMENT
DECEMBER 31, 2018**

Note 14 - Revenue Bond Reserve Requirements:

The City issued revenue bonds for the purpose of constructing a water distribution system and a wastewater treatment system.

Provisions of the bond ordinance make the following requirement for the Wastewater Treatment and Water Funds to assure profitable operation and timely repayment of debt by the establishment of rates that will produce revenues sufficient to:

- (a) Pay the cost of the operation and maintenance of the System.
- (b) Pay the principal of and interest on the revenue bonds as and when the same become due.
- (c) Enable the City to have in each fiscal year net revenues in an amount that will be not less than 110% of the debt service requirements required to be paid by the City for the current fiscal year on all Wastewater Fund and Water Fund revenue bonds at the time outstanding. For 2018, 110% of the debt service payments for the current fiscal year were \$366,926 for the water system and \$116,944 for the wastewater treatment system, while net revenues as calculated per the covenant were \$698,015 and \$432,076 respectively.
- (d) Provide reasonable and adequate reserves for the payment of the bonds and the interest thereon.

Note 15 - Compliance with Revenue Bond Ordinance:

The financial statement, together with the description of the revenue bond requirements in Note 14, indicate the Water Fund and the Wastewater Treatment Fund did meet all requirements for reserves and debt service, and the current rate structure does appear to have been adequate in 2017, to meet the requirements of K.S.A. 12-866 and K.S.A. 10-1208, as applicable.

Note 16 - Conduit Debt:

From time to time, the City has issued Industrial Revenue Bonds to provide financial assistance to private-sector and other entities for the acquisition and construction of industrial and commercial facilities deemed to be in the public interest. The bonds are secured by the property financed and are payable solely from payments received on the underlying debt. Upon repayment of the bonds, ownership of the acquired facilities transfers to the entities served by the bond issuance. The City is not obligated in any manner for the repayment of the bonds. Accordingly, the bonds are not reported in the accompanying financial statement.

As of December 31, 2018, there were three series of Industrial Revenue Bonds outstanding with an aggregate principal at the time of issuance of \$7,673,576 and an aggregate principal balance outstanding as of December 31, 2018, of \$6,493,203.

**CITY OF MAIZE FINANCIAL REPORTING ENTITY
NOTES TO FINANCIAL STATEMENT
DECEMBER 31, 2018**

Note 17 - Tax Abatements:

The City negotiates property tax abatement agreements on an individual basis. The City has tax abatement agreements with three entities as of December 31, 2018:

Entity	Amount of Taxes Abated During the Fiscal Year
Maize Hotel, LLC	\$ 31,170
Reiloy Westland Corporation	31,447
	\$ 62,617

The above agreements have been negotiated under K.S.A. 12-1740 et seq, which authorizes the City to issue industrial revenue bonds to pay for the costs of facilities used for commercial, industrial and manufacturing purposes. The City must prepare an analysis of the costs and benefits of each exemption and conduct a public hearing on the granting of such exemption. The notice of public hearing must be published at least seven days prior to the hearing in the official City newspaper.

Note 18 - Revolving Loan:

On September 1, 2016, the City entered into a Revolving Loan agreement with the Kansas Department of Health and Environment. The terms of the agreement provide \$6,100,000 for the purpose of upgrading the City's wastewater treatment plant. Repayment of the loan is based on forty-semi-annual payments commencing on September 1, 2018, in the amount of \$181,226.73 including interest at 1.74% with a final payment due March 1, 2038.

Program activity for the year ended December 31, 2018 is as follows:

Balance Beginning of Year	Program Reimbursements	Reductions/ Payments	Balance End of Year	Interest Paid
\$ 2,911,334	\$ 3,154,672	\$ 100	\$ 6,065,906	\$ 57,318

**CITY OF MAIZE FINANCIAL REPORTING ENTITY
NOTES TO FINANCIAL STATEMENT
DECEMBER 31, 2018**

Note 19 - Long-Term Debt:

Principal payments are due annually and interest payments are due semi-annually on bond issues. Principal and interest payments are due annually for lease purchase payments.

Terms for long-term liabilities for the City for the year ended December 31, 2018, were as follows:

Issue	Interest Rate	Date of Issue	Amount of Issue	Date of Final Maturity
General Obligation Bonds				
2007 Series B	3.75 - 5.00	9/15/07	\$ 4,941,983	9/1/28
2013 Series A	2.00 - 4.00	3/28/13	\$ 3,840,000	9/1/33
2013 Series B	1.75 - 4.00	8/29/13	\$ 2,115,000	9/1/28
2014 Series A	2.00 - 4.25	11/26/14	\$ 2,795,000	10/1/34
2015 Series A	2.00 - 3.25	2/19/15	\$ 3,415,000	10/1/33
2015 Series B	1.00 - 2.00	8/31/15	\$ 740,000	10/1/22
2016 Series A	2.00 - 2.50	9/30/16	\$ 4,730,000	10/1/36
2018 Series A	2.00 - 3.40	9/25/18	\$ 5,545,000	10/1/38
Revenue Bonds				
Wastewater System Refunding Series				
2012A	0.50 - 1.25	8/30/12	\$ 1,135,000	9/1/18
Water System Series 2014A				
	2.50 - 4.00	10/29/14	\$ 285,000	10/1/38
Wastewater System Series 2014A				
	2.50 - 4.00	10/29/14	\$ 995,000	10/1/38
Water System Refunding Series 2016A				
	2.00 - 3.00	7/7/16	\$ 4,125,000	8/1/31
Maize Public Building Commission				
2012A Improvement Revenue Bonds	1.00 - 2.00	10/30/12	\$ 300,000	11/1/22
2015A Improvement Revenue Bonds	1.00 - 2.125	10/1/15	\$ 1,050,000	10/1/25
2016A Refunding Revenue Bonds	2.00 - 2.50	4/28/16	\$ 3,965,000	5/1/31
Temporary Notes				
Series 2017A	1.70	11/29/17	\$ 4,260,000	10/1/20
Lease Purchase Agreements				
Street Sweeper	3.30	9/15/14	\$ 164,371	1/15/19
Water Meters	3.591	5/30/14	\$ 113,400	5/30/19

**CITY OF MAIZE FINANCIAL REPORTING ENTITY
NOTES TO FINANCIAL STATEMENT
DECEMBER 31, 2018**

Changes in long-term liabilities for the City for the year ended December 31, 2018, were as follows:

Issue	Balance Beginning of Year	Additions	Reductions/ Payments	Balance End of Year	Interest Paid
General Obligation Bonds					
2007 Series B	\$ 3,375,000	\$ 0	\$ 240,000	\$ 3,135,000	\$ 137,342
2013 Series A	3,215,000	0	3,215,000	0	107,913
2013 Series B	1,610,000	0	1,610,000	0	48,912
2014 Series A	2,670,000	0	55,000	2,615,000	97,083
2015 Series A	3,090,000	0	170,000	2,920,000	86,037
2015 Series B	480,000	0	95,000	385,000	8,698
2016 Series A	4,505,000	0	260,000	4,245,000	93,855
2018 Series A	0	5,545,000	0	5,545,000	0
	<u>18,945,000</u>	<u>5,545,000</u>	<u>5,645,000</u>	<u>18,845,000</u>	<u>579,840</u>
Revenue Bonds					
Wastewater System Refunding					
Series 2012 A	105,000	0	105,000	0	1,312
Water System Series 2014A	285,000	0	0	285,000	9,775
Wastewater System Series 2014A	995,000	0	0	995,000	32,075
Water System Refunding					
Series 2016A	3,900,000	0	240,000	3,660,000	93,569
	<u>5,285,000</u>	<u>0</u>	<u>345,000</u>	<u>4,940,000</u>	<u>136,731</u>
Maize Public Building Commission					
2012A Improvement Revenue Bonds	150,000	0	30,000	120,000	2,925
2015A Improvement Revenue Bonds	850,000	0	100,000	750,000	17,281
2016A Refunding Revenue Bonds	3,860,000	0	110,000	3,750,000	81,475
	<u>4,860,000</u>	<u>0</u>	<u>240,000</u>	<u>4,620,000</u>	<u>101,681</u>
Temporary Notes					
Series 2017A	4,260,000	0	1,460,000	2,800,000	60,752
Lease Purchase Agreements					
Street Sweeper	67,509	0	23,465	44,044	1,716
Water Meters	47,773	0	33,207	14,566	2,228
	<u>115,282</u>	<u>0</u>	<u>56,672</u>	<u>58,610</u>	<u>3,944</u>
	<u>\$ 33,465,282</u>	<u>\$ 5,545,000</u>	<u>\$ 7,746,672</u>	<u>\$ 31,263,610</u>	<u>\$ 882,948</u>

**CITY OF MAIZE FINANCIAL REPORTING ENTITY
NOTES TO FINANCIAL STATEMENT
DECEMBER 31, 2018**

Current maturities of long-term debt and interest for the next five years and in five-year increments through maturity are as follows:

	Principal						Interest						Total Principal and Interest
	General	Revenue	Maize Public	Temporary	Lease	Total Principal	General	Revenue	Maize Public	Temporary	Lease	Total Interest	
	Obligation Bonds	Bonds	Building Commission	Notes	Purchase Agreements		Obligation Bonds	Bonds	Building Commission	Notes	Purchase Agreements		
2019	1,240,000	290,000	250,000	0	58,610	\$ 1,838,610	550,450	129,819	96,956	23,800	2,005	\$ 803,030	\$ 2,641,640
2020	2,990,000	295,000	275,000	2,800,000	0	6,360,000	511,162	123,969	91,956	23,800	0	750,887	7,110,887
2021	1,310,000	305,000	285,000	0	0	1,900,000	427,675	115,569	86,456	0	0	629,700	2,529,700
2022	1,335,000	310,000	375,000	0	0	2,020,000	395,815	107,569	80,757	0	0	584,141	2,604,141
2023	1,135,000	320,000	365,000	0	0	1,820,000	362,955	98,619	0	0	0	461,574	2,281,574
2024 - 2028	5,780,000	1,720,000	1,825,000	0	0	9,325,000	1,345,490	380,756	0	0	0	1,726,246	11,051,246
2029 - 2033	4,270,000	1,285,000	1,245,000	0	0	6,800,000	559,595	167,343	0	0	0	726,938	7,526,938
2034 - 2038	785,000	415,000	0	0	0	1,200,000	53,293	51,050	0	0	0	104,343	1,304,343
	<u>\$ 18,845,000</u>	<u>\$ 4,940,000</u>	<u>\$ 4,620,000</u>	<u>\$ 2,800,000</u>	<u>\$ 58,610</u>	<u>\$ 31,263,610</u>	<u>\$ 4,206,435</u>	<u>\$ 1,174,694</u>	<u>\$ 356,125</u>	<u>\$ 47,600</u>	<u>\$ 2,005</u>	<u>\$ 5,786,859</u>	<u>\$ 37,050,469</u>

**REGULATORY REQUIRED
SUPPLEMENTARY INFORMATION**

**CITY OF MAIZE FINANCIAL REPORTING ENTITY
SUMMARY OF EXPENDITURES - ACTUAL AND BUDGET
REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2018**

Fund	Certified Budget	Adjustment for Qualifying Budget Credits	Total Budget for Comparison	Expenditures Chargeable to Current Year	Variance - Over (Under)
Governmental					
General	\$ 3,780,555	\$ 0	\$ 3,780,555	\$ 3,749,576	\$ (30,979)
Special Purpose Funds					
Consolidated Street	316,366	0	316,366	316,363	(3)
Capital Improvement	544,000	0	544,000	351,712	(192,288)
Maize Park Cemetery District	137,940	0	137,940	70,214	(67,726)
Equipment Reserve	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	142,186	XXXXXXXXXX
Law Enforcement Training	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	3,000	XXXXXXXXXX
Wastewater Reserve	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	85,633	XXXXXXXXXX
Water Reserve	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	14,268	XXXXXXXXXX
Water Bond Reserve	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	0	XXXXXXXXXX
Wastewater Bond Reserve	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	0	XXXXXXXXXX
Drug Tax	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	0	XXXXXXXXXX
Maize Public Building Commission	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	226,900	XXXXXXXXXX
Bond and Interest	2,264,103	0	2,264,103	2,227,854	(36,249)
Capital Projects	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	4,663,060	XXXXXXXXXX
Business					
Wastewater Treatment	818,868	0	818,868	800,187	(18,681)
Water	828,979	0	828,979	818,989	(9,990)
	<u>\$ 8,690,811</u>	<u>\$ 0</u>	<u>\$ 8,690,811</u>	<u>\$ 13,469,942</u>	<u>\$ (355,916)</u>

**CITY OF MAIZE FINANCIAL REPORTING ENTITY
SCHEDULE OF CASH RECEIPTS AND EXPENDITURES -
ACTUAL AND BUDGET
REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2018
(With Comparative Actual Totals for the Prior Year Ended December 31, 2017)**

<u>General Fund</u>	<u>Prior Year</u>		<u>Current Year</u>		Variance - Over (Under)
	Actual	Actual	Actual	Budget	
Cash Receipts					
Ad valorem tax	\$ 1,604,272	\$ 1,834,437	\$ 1,834,437	\$ 1,834,437	\$ 0
Delinquent tax	34,034	33,471	40,000	40,000	(6,529)
Motor vehicle tax	242,916	250,714	245,000	245,000	5,714
Sales tax	746,550	799,787	780,000	780,000	19,787
Transient guest tax	110,902	108,842	108,842	108,842	0
Liquor Tax	1,597	1,698	1,500	1,500	198
Franchise tax	378,033	423,473	406,580	406,580	16,893
Municipal court	122,913	117,964	126,575	126,575	(8,611)
Permits and licenses	166,902	175,304	140,930	140,930	34,374
Interest	7,446	23,340	20,000	20,000	3,340
Other	26,444	30,988	58,322	58,322	(27,334)
Transfers	60,205	0	35,000	35,000	(35,000)
	<u>3,502,214</u>	<u>3,800,018</u>	<u>\$ 3,797,186</u>	<u>\$ 3,797,186</u>	<u>\$ 2,832</u>
Expenditures					
City council	30,042	31,989	\$ 31,939	\$ 31,939	\$ 50
Administration	334,053	342,207	332,517	332,517	9,690
Police department	730,498	758,563	753,098	753,098	5,465
Municipal court	115,813	129,319	123,235	123,235	6,084
Community facilities	74,701	68,867	65,036	65,036	3,831
Non-Departmental					
Employee benefits	601,715	672,376	724,797	724,797	(52,421)
Utilities	22,507	23,320	26,000	26,000	(2,680)
Community services	11,907	5,873	6,000	6,000	(127)
Building inspections	23,846	73,496	70,000	70,000	3,496
Planning & zoning	101,815	89,385	87,300	87,300	2,085
Audit	15,900	16,400	16,400	16,400	0
Economic development	8,111	16,389	16,389	16,389	0
Park & tree board	40,735	26,225	30,000	30,000	(3,775)
Senior services	253	664	500	500	164
City Hall/Public Works lease payment	233,429	232,762	232,761	232,761	1
Transfers	750,000	770,000	770,000	770,000	0
Transient guest tax rebate	110,902	105,842	108,842	108,842	(3,000)
Housing grant	314,386	348,702	340,000	340,000	8,702
Commercial incentive	10,757	6,873	6,873	6,873	0
Contingency	0	27,648	27,648	27,648	0
Miscellaneous	126	2,676	11,220	11,220	(8,544)
	<u>3,531,496</u>	<u>3,749,576</u>	<u>\$ 3,780,555</u>	<u>\$ 3,780,555</u>	<u>\$ (30,979)</u>
Receipts Over (Under) Expenditures	(29,282)	50,442			
Unencumbered Cash, Beginning	227,005	197,723			
Prior Year Canceled Encumbrances	<u>0</u>	<u>0</u>			
Unencumbered Cash, Ending	<u>\$ 197,723</u>	<u>\$ 248,165</u>			

**CITY OF MAIZE FINANCIAL REPORTING ENTITY
SCHEDULE OF CASH RECEIPTS AND EXPENDITURES -
ACTUAL AND BUDGET
REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2018
(With Comparative Actual Totals for the Prior Year Ended December 31, 2017)**

<u>Consolidated Street Fund</u>	<u>Prior Year</u>		<u>Current Year</u>		Variance - Over (Under)
	Actual	Actual	Actual	Budget	
Cash Receipts					
County gas tax	\$ 52,453	\$ 54,686	\$ 54,686	\$ 54,686	\$ 0
State gas tax	117,339	122,430	122,430	122,430	0
Transfers	150,000	150,000	150,000	150,000	0
Other	3,595	473	3,913	3,913	(3,440)
	<u>323,387</u>	<u>327,589</u>	<u>\$ 331,029</u>	<u>\$ 331,029</u>	<u>\$ (3,440)</u>
Expenditures					
Operating expenditures	<u>303,689</u>	<u>316,363</u>	<u>\$ 316,366</u>	<u>\$ 316,366</u>	<u>\$ (3)</u>
	<u>303,689</u>	<u>316,363</u>	<u>\$ 316,366</u>	<u>\$ 316,366</u>	<u>\$ (3)</u>
Receipts Over (Under) Expenditures	19,698	11,226			
Unencumbered Cash, Beginning	153,733	173,431			
Prior Year Canceled Encumbrances	<u>0</u>	<u>0</u>			
Unencumbered Cash, Ending	<u>\$ 173,431</u>	<u>\$ 184,657</u>			

**CITY OF MAIZE FINANCIAL REPORTING ENTITY
SCHEDULE OF CASH RECEIPTS AND EXPENDITURES -
ACTUAL AND BUDGET
REGULATORY BASIS**

FOR THE YEAR ENDED DECEMBER 31, 2018

(With Comparative Actual Totals for the Prior Year Ended December 31, 2017)

<u>Capital Improvement Fund</u>	Prior Year	<u>Current Year</u>		Variance -
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Over (Under)</u>
Cash Receipts				
Delinquent tax	\$ 2	\$ 4	\$ 0	\$ 4
Transfers	460,000	470,000	470,000	0
Interest	9,449	29,617	3,000	26,617
Other	65,115	745	0	745
	<u>534,566</u>	<u>500,366</u>	<u>\$ 473,000</u>	<u>\$ 27,366</u>
 Expenditures				
Capital outlay	<u>492,266</u>	<u>351,712</u>	<u>\$ 544,000</u>	<u>\$ (192,288)</u>
	<u>492,266</u>	<u>351,712</u>	<u>\$ 544,000</u>	<u>\$ (192,288)</u>
 Receipts Over (Under) Expenditures	42,300	148,654		
 Unencumbered Cash, Beginning	88,249	130,549		
 Prior Year Canceled Encumbrances	<u>0</u>	<u>0</u>		
 Unencumbered Cash, Ending	<u>\$ 130,549</u>	<u>\$ 279,203</u>		

**CITY OF MAIZE FINANCIAL REPORTING ENTITY
SCHEDULE OF CASH RECEIPTS AND EXPENDITURES -
ACTUAL AND BUDGET
REGULATORY BASIS**

FOR THE YEAR ENDED DECEMBER 31, 2018

(With Comparative Actual Totals for the Prior Year Ended December 31, 2017)

<u>Maize Park Cemetery District Fund</u>	Prior Year	<u>Current Year</u>		Variance -
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Over (Under)</u>
Cash Receipts				
Ad valorem tax	\$ 8,105	\$ 36,085	\$ 36,988	\$ (903)
Delinquent tax	181	170	0	170
Motor vehicle tax	1,263	1,540	1,086	454
Lot sales	7,050	18,625	5,000	13,625
Internments	6,300	7,900	5,400	2,500
Interest	1,544	2,773	200	2,573
Other	975	1,075	0	1,075
	<u>25,418</u>	<u>68,168</u>	<u>\$ 48,674</u>	<u>\$ 19,494</u>
Expenditures				
Operating expenditures	<u>64,869</u>	<u>70,214</u>	<u>\$ 137,940</u>	<u>\$ (67,726)</u>
	<u>64,869</u>	<u>70,214</u>	<u>\$ 137,940</u>	<u>\$ (67,726)</u>
Receipts Over (Under) Expenditures	(39,451)	(2,046)		
Unencumbered Cash, Beginning	147,357	107,906		
Prior Year Canceled Encumbrances	<u>0</u>	<u>0</u>		
Unencumbered Cash, Ending	<u>\$ 107,906</u>	<u>\$ 105,860</u>		

**CITY OF MAIZE FINANCIAL REPORTING ENTITY
SCHEDULE OF CASH RECEIPTS AND EXPENDITURES -
ACTUAL AND BUDGET
REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2018
(With Comparative Actual Totals for the Prior Year Ended December 31, 2017)**

<u>Bond and Interest Fund</u>	<u>Current Year</u>			Variance - Over (Under)
	Prior Year <u>Actual</u>	<u>Actual</u>	<u>Budget</u>	
Cash Receipts				
Ad valorem tax	\$ 71,574	\$ 0	\$ 0	\$ 0
Delinquent tax	306	1,668	1,500	168
Motor vehicle tax	1,406	10,429	9,716	713
Special assessments	1,422,042	1,519,666	1,600,000	(80,334)
Transfers	861,849	642,862	545,862	97,000
Interest	2,192	6,874	750	6,124
	<u>2,359,369</u>	<u>2,181,499</u>	<u>\$ 2,157,828</u>	<u>\$ 23,671</u>
Expenditures				
Principal	1,550,000	1,500,000	\$ 1,500,000	\$ 0
Interest	754,661	727,854	714,103	13,751
Cash basis reserve	0	0	50,000	(50,000)
	<u>2,304,661</u>	<u>2,227,854</u>	<u>\$ 2,264,103</u>	<u>\$ (36,249)</u>
Receipts Over (Under) Expenditures	54,708	(46,355)		
Unencumbered Cash, Beginning	118,147	172,855		
Prior Year Canceled Encumbrances	<u>0</u>	<u>0</u>		
Unencumbered Cash, Ending	<u>\$ 172,855</u>	<u>\$ 126,500</u>		

**CITY OF MAIZE FINANCIAL REPORTING ENTITY
SCHEDULE OF CASH RECEIPTS AND EXPENDITURES -
ACTUAL AND BUDGET
REGULATORY BASIS**

FOR THE YEAR ENDED DECEMBER 31, 2018

(With Comparative Actual Totals for the Prior Year Ended December 31, 2017)

<u>Wastewater Treatment Fund</u>	<u>Prior Year</u>		<u>Current Year</u>		Variance - Over (Under)
	Actual	Actual	Actual	Budget	
Cash Receipts					
User fees	\$ 773,446	\$ 855,409	\$ 840,000		\$ 15,409
Installation fees	107,100	106,663	115,000		(8,337)
Interest	10,104	31,672	27,000		4,672
Other	980	0	0		0
	<u>891,630</u>	<u>993,744</u>	<u>\$ 982,000</u>		<u>\$ 11,744</u>
Expenditures					
Operating expenses	481,684	542,142	\$ 543,323		\$ (1,181)
Interest	0	19,526	19,526		0
Transfers	326,068	238,519	256,019		\$ (17,500)
	<u>807,752</u>	<u>800,187</u>	<u>\$ 818,868</u>		<u>\$ (18,681)</u>
Receipts Over (Under) Expenditures	83,878	193,557			
Unencumbered Cash, Beginning	721,115	804,993			
Prior Year Canceled Encumbrances	<u>0</u>	<u>0</u>			
Unencumbered Cash, Ending	<u>\$ 804,993</u>	<u>\$ 998,550</u>			

**CITY OF MAIZE FINANCIAL REPORTING ENTITY
SCHEDULE OF CASH RECEIPTS AND EXPENDITURES -
ACTUAL AND BUDGET
REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2018
(With Comparative Actual Totals for the Prior Year Ended December 31, 2017)**

<u>Water Fund</u>	Prior Year	<u>Current Year</u>		Variance -
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Over (Under)</u>
Cash Receipts				
User fees	\$ 774,571	\$ 943,734	\$ 889,000	\$ 54,734
Hook on fees	96,845	116,800	125,000	(8,200)
Turn on fees	10,848	7,467	8,500	(1,033)
Interest	2,837	8,893	9,000	(107)
Other	56,227	60,768	66,481	(5,713)
	<u>941,328</u>	<u>1,137,662</u>	<u>\$ 1,097,981</u>	<u>\$ 39,681</u>
Expenditures				
Operating expenses	364,816	439,646	\$ 432,136	\$ 7,510
Transfers	468,725	379,343	396,843	(17,500)
	<u>833,541</u>	<u>818,989</u>	<u>\$ 828,979</u>	<u>\$ (9,990)</u>
Receipts Over (Under) Expenditures	107,787	318,673		
Unencumbered Cash, Beginning	533,122	640,909		
Prior Year Canceled Encumbrances	<u>0</u>	<u>0</u>		
Unencumbered Cash, Ending	<u>\$ 640,909</u>	<u>\$ 959,582</u>		

**CITY OF MAIZE FINANCIAL REPORTING ENTITY
SCHEDULE OF CASH RECEIPTS AND EXPENDITURES - ACTUAL
REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2018
(With Comparative Actual Totals for the Prior Year Ended December 31, 2017)**

Equipment Reserve Fund

	<u>Prior Year Actual</u>	<u>Current Year Actual</u>
Cash Receipts		
Transfers	\$ 140,000	\$ 150,000
Interest	<u>825</u>	<u>2,586</u>
	<u>140,825</u>	<u>152,586</u>
 Expenditures		
Equipment	<u>134,634</u>	<u>142,186</u>
	<u>134,634</u>	<u>142,186</u>
 Receipts Over (Under) Expenditures	 6,191	 10,400
 Unencumbered Cash, Beginning	 96,339	 102,530
 Prior Year Canceled Encumbrances	 <u>0</u>	 <u>0</u>
 Unencumbered Cash, Ending	 <u>\$ 102,530</u>	 <u>\$ 112,930</u>

**CITY OF MAIZE FINANCIAL REPORTING ENTITY
 SCHEDULE OF CASH RECEIPTS AND EXPENDITURES - ACTUAL
 REGULATORY BASIS
 FOR THE YEAR ENDED DECEMBER 31, 2018
 (With Comparative Actual Totals for the Prior Year Ended December 31, 2017)**

<u>Law Enforcement Training Fund</u>	<u>Prior Year Actual</u>	<u>Current Year Actual</u>
Cash Receipts		
Training funds	\$ 7,370	\$ 6,540
	<u>7,370</u>	<u>6,540</u>
 Expenditures		
Training	<u>1,401</u>	<u>3,000</u>
	<u>1,401</u>	<u>3,000</u>
 Receipts Over (Under) Expenditures	 5,969	 3,540
Unencumbered Cash, Beginning	3,547	9,516
Prior Year Canceled Encumbrances	<u>0</u>	<u>0</u>
Unencumbered Cash, Ending	<u>\$ 9,516</u>	<u>\$ 13,056</u>

**CITY OF MAIZE FINANCIAL REPORTING ENTITY
SCHEDULE OF CASH RECEIPTS AND EXPENDITURES - ACTUAL
REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2018
(With Comparative Actual Totals for the Prior Year Ended December 31, 2017)**

Wastewater Reserve Fund

	<u>Prior Year Actual</u>	<u>Current Year Actual</u>
Cash Receipts		
Transfers	\$ 36,000	\$ 36,000
Other	<u>49,333</u>	<u>68,571</u>
	<u>85,333</u>	<u>104,571</u>
 Expenditures		
Equipment	24,397	66,007
Principal	0	100
Interest	<u>0</u>	<u>19,526</u>
	<u>24,397</u>	<u>85,633</u>
 Receipts Over (Under) Expenditures	 60,936	 18,938
 Unencumbered Cash, Beginning	 167,998	 228,934
 Prior Year Canceled Encumbrances	 <u>0</u>	 <u>0</u>
 Unencumbered Cash, Ending	 <u>\$ 228,934</u>	 <u>\$ 247,872</u>

**CITY OF MAIZE FINANCIAL REPORTING ENTITY
SCHEDULE OF CASH RECEIPTS AND EXPENDITURES - ACTUAL
REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2018
(With Comparative Actual Totals for the Prior Year Ended December 31, 2017)**

Water Reserve Fund

	<u>Prior Year Actual</u>	<u>Current Year Actual</u>
Cash Receipts		
Transfers	\$ 36,000	\$ 36,000
	<u>36,000</u>	<u>36,000</u>
 Expenditures		
Equipment	<u>30,158</u>	<u>14,268</u>
	<u>30,158</u>	<u>14,268</u>
 Receipts Over (Under) Expenditures	 5,842	 21,732
 Unencumbered Cash, Beginning	 171,149	 176,991
 Prior Year Canceled Encumbrances	 <u>0</u>	 <u>0</u>
 Unencumbered Cash, Ending	 <u>\$ 176,991</u>	 <u>\$ 198,723</u>

**CITY OF MAIZE FINANCIAL REPORTING ENTITY
 SCHEDULE OF CASH RECEIPTS AND EXPENDITURES - ACTUAL
 REGULATORY BASIS
 FOR THE YEAR ENDED DECEMBER 31, 2018
 (With Comparative Actual Totals for the Prior Year Ended December 31, 2017)**

Water Bond Reserve Fund

	<u>Prior Year Actual</u>	<u>Current Year Actual</u>
Cash Receipts		
Transfers	\$ 0	\$ 0
	<u>0</u>	<u>0</u>
Expenditures	<u>0</u>	<u>0</u>
	<u>0</u>	<u>0</u>
Receipts Over (Under) Expenditures	0	0
Unencumbered Cash, Beginning	268,000	268,000
Prior Year Canceled Encumbrances	<u>0</u>	<u>0</u>
Unencumbered Cash, Ending	<u>\$ 268,000</u>	<u>\$ 268,000</u>

**CITY OF MAIZE FINANCIAL REPORTING ENTITY
 SCHEDULE OF CASH RECEIPTS AND EXPENDITURES - ACTUAL
 REGULATORY BASIS
 FOR THE YEAR ENDED DECEMBER 31, 2018
 (With Comparative Actual Totals for the Prior Year Ended December 31, 2017)**

Wastewater Bond Reserve Fund

	<u>Prior Year Actual</u>	<u>Current Year Actual</u>
Cash Receipts		
Transfers	\$ 0	\$ 0
	<u>0</u>	<u>0</u>
Expenditures	<u>0</u>	<u>0</u>
	<u>0</u>	<u>0</u>
Receipts Over (Under) Expenditures	0	0
Unencumbered Cash, Beginning	147,800	147,800
Prior Year Canceled Encumbrances	<u>0</u>	<u>0</u>
Unencumbered Cash, Ending	<u>\$ 147,800</u>	<u>\$ 147,800</u>

**CITY OF MAIZE FINANCIAL REPORTING ENTITY
SCHEDULE OF CASH RECEIPTS AND EXPENDITURES - ACTUAL
REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2018
(With Comparative Actual Totals for the Prior Year Ended December 31, 2017)**

<u>Drug Tax Fund</u>	<u>Prior Year Actual</u>	<u>Current Year Actual</u>
Cash Receipts		
Other	\$ 0	\$ 0
	<u>0</u>	<u>0</u>
Expenditures		
Equipment and commodities	<u>0</u>	<u>0</u>
	<u>0</u>	<u>0</u>
Receipts Over (Under) Expenditures	0	0
Unencumbered Cash, Beginning	2,405	2,405
Prior Year Canceled Encumbrances	<u>0</u>	<u>0</u>
Unencumbered Cash, Ending	<u>\$ 2,405</u>	<u>\$ 2,405</u>

**CITY OF MAIZE FINANCIAL REPORTING ENTITY
SCHEDULE OF CASH RECEIPTS AND EXPENDITURES - ACTUAL
REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2018
(With Comparative Actual Totals for the Prior Year Ended December 31, 2017)**

Maize Public Building Commission Fund

	<u>Prior Year Actual</u>	<u>Current Year Actual</u>
Cash Receipts		
Investment earnings	\$ 39	\$ 74
Other revenue	<u>223,857</u>	<u>223,926</u>
	<u>223,896</u>	<u>224,000</u>
 Expenditures		
Fees	0	2,500
Principal	135,000	140,000
Interest	<u>85,975</u>	<u>84,400</u>
	<u>220,975</u>	<u>226,900</u>
 Receipts Over (Under) Expenditures	 2,921	 (2,900)
 Unencumbered Cash, Beginning	 0	 2,921
 Prior Year Canceled Encumbrances	 <u>0</u>	 <u>0</u>
 Unencumbered Cash, Ending	 <u>\$ 2,921</u>	 <u>\$ 21</u>

**CITY OF MAIZE FINANCIAL REPORTING ENTITY
SCHEDULE OF CASH RECEIPTS AND EXPENDITURES - ACTUAL
CAPITAL PROJECTS
REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2018
(With Comparative Actual Totals for the Prior Year Ended December 31, 2017)**

	Prior Year <u>Actual</u>	Current Year <u>Actual</u>
Cash Receipts		
Special assessments	\$ 0	\$ 239,879
Temporary note proceeds	4,241,895	0
KDHE loan proceeds	<u>2,911,334</u>	<u>3,154,672</u>
	<u>7,153,229</u>	<u>3,394,551</u>
 Expenditures		
Construction/engineering costs	6,862,987	3,994,334
Other costs	24,849	87,974
Temporary note interest	0	483,752
Transfers	<u>199,261</u>	<u>97,000</u>
	<u>7,087,097</u>	<u>4,663,060</u>
 Receipts Over (Under) Expenditures	66,132	(1,268,509)
 Unencumbered Cash, Beginning	(379,204)	(313,072)
 Prior Year Canceled Encumbrances	<u>0</u>	<u>0</u>
 Unencumbered Cash, Ending	<u>\$ (313,072)</u>	<u>\$ (1,581,581)</u>

**CITY OF MAIZE FINANCIAL REPORTING ENTITY
SCHEDULE OF CASH RECEIPTS AND CASH DISBURSEMENTS - ACTUAL
AGENCY FUNDS
REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2018**

Fund	Beginning Cash Balance	Cash Receipts	Cash Disbursements	Ending Cash Balance
Municipal Court	\$ 41,190	\$ 26,385	\$ 21,992	\$ 45,583
Mayor Donnelly Memorial	0	4,280	0	4,280
Cafeteria Plan	547	23,675	17,512	6,710
	<u>\$ 41,737</u>	<u>\$ 54,340</u>	<u>\$ 39,504</u>	<u>\$ 56,573</u>

CITY OF MAIZE, KANSAS
MAIZE PUBLIC BUILDING COMMISSION
SUMMARY FINANCIAL INFORMATION
FOR THE YEAR ENDED DECEMBER 31, 2018

BFR

BUSBY FORD & REIMER, LLC

CERTIFIED PUBLIC ACCOUNTANTS

**CITY OF MAIZE, KANSAS
MAIZE PUBLIC BUILDING COMMISSION
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FOR THE YEAR ENDED DECEMBER 31, 2018**

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BUSBY FORD & REIMER, LLC

CERTIFIED PUBLIC ACCOUNTANTS

INDEPENDENT AUDITORS' REPORT

Mayor and City Council
City of Maize, Kansas

We have audited, in accordance with auditing standards generally accepted in the United States of America, the financial statement of the **City of Maize, Kansas**, as of and for the year ended **December 31, 2018**, (not presented herein), which collectively comprise the City's financial statement and have issued our report thereon dated April 3, 2019.

As explained in Note 1, the accompanying summary financial information of the **City of Maize, Kansas** for the year ended **December 31, 2018**, as listed in the table of contents is not a presentation in conformity with the regulatory basis of accounting. In our opinion, the accompanying summary financial information is fairly stated, in all material respects, in relation to the portion of the financial statement from which it has been derived.

Busby Ford & Reimer, LLC

Busby Ford & Reimer, LLC
April 3, 2019

**CITY OF MAIZE, KANSAS
MAIZE PUBLIC BUILDING COMMISSION
SUMMARY FINANCIAL INFORMATION
STATEMENT OF CASH RECEIPTS AND EXPENDITURES
FOR THE YEAR ENDED DECEMBER 31, 2018**

Receipts	
Reimbursements	\$ 223,926
Investment Earnings	74
	<u>224,000</u>
 Expenditures	
Fees	2,500
Principal	140,000
Interest	84,400
	<u>226,900</u>
Receipts Over (Under) Expenditures	(2,900)
Unencumbered Cash, Beginning	2,921
Unencumbered Cash, Ending	\$ 21

The notes to the summary financial information are an integral part of this statement.

**CITY OF MAIZE, KANSAS
MAIZE PUBLIC BUILDING COMMISSION
SUMMARY FINANCIAL INFORMATION
STATEMENT OF CHANGES IN LONG-TERM DEBT
FOR THE YEAR ENDED DECEMBER 31, 2018**

Issue	Interest Rate	Date of Issue	Amount of Issue	Date of Final Maturity	Beginning Balance	Additions	Reductions/ Payments	Ending Balance	Interest
Series 2012A Improvement Revenue Bonds	1.00 - 2.00	10/30/12	\$ 300,000	11/1/22	\$ 150,000	\$ 0	\$ 30,000	\$ 120,000	\$ 2,925
Series 2015A Improvement Revenue Bonds	1.00 - 2.125	10/1/15	\$ 1,050,000	10/1/25	850,000	0	100,000	750,000	17,281
Series 2016A Refunding Revenue Bonds	2.00 - 2.50	4/28/16	\$ 3,965,000	5/1/31	3,860,000	0	110,000	3,750,000	81,475
					<u>\$ 4,860,000</u>	<u>\$ 0</u>	<u>\$ 240,000</u>	<u>\$ 4,620,000</u>	<u>\$ 101,681</u>

The notes to the summary financial information are an integral part of this statement.

**CITY OF MAIZE, KANSAS
MAIZE PUBLIC BUILDING COMMISSION
SUMMARY FINANCIAL INFORMATION
SCHEDULE OF MATURITY OF LONG-TERM DEBT
FOR THE YEAR ENDED DECEMBER 31, 2018**

	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024 - 2028</u>	<u>2029 - 2031</u>	<u>Total</u>
Principal	\$ 250,000	\$ 275,000	\$ 285,000	\$ 375,000	\$ 365,000	\$ 1,825,000	\$ 1,245,000	\$ 4,620,000
Interest	<u>96,956</u>	<u>91,956</u>	<u>86,457</u>	<u>80,757</u>	<u>73,256</u>	<u>253,500</u>	<u>61,550</u>	<u>744,432</u>
Total Principal and Interest	<u>\$ 346,956</u>	<u>\$ 366,956</u>	<u>\$ 371,457</u>	<u>\$ 455,757</u>	<u>\$ 438,256</u>	<u>\$ 2,078,500</u>	<u>\$ 1,306,550</u>	<u>\$ 5,364,432</u>

The notes to the summary financial information are an integral part of this statement.

**CITY OF MAIZE, KANSAS
MAIZE PUBLIC BUILDING COMMISSION
NOTES TO THE SUMMARY FINANCIAL INFORMATION
FOR THE YEAR ENDED DECEMBER 31, 2018**

Note 1 - Summary of Significant Accounting Policies:

Reporting Entity

The City of Maize is a municipal corporation governed by an elected Mayor and City Council. The accompanying summary financial information is for the Maize Public Building Commission which is a component unit of the City of Maize. All funds of the Maize Public Building Commission were held in trust by Security Bank of Kansas City and are invested in US Treasuries. All funds are received by Security Bank of Kansas City and disbursed as appropriate in accordance with a Trust Agreement between the MPBC and Security Bank of Kansas City.

Statutory Basis of Accounting

The regulatory basis of accounting, as used in the preparation of the summary financial information, is designed to demonstrate compliance with the cash basis and budget laws of the State of Kansas. Cash receipts are recognized when the cash balance of a fund is increased. Expenditures include disbursements, accounts payable, and encumbrances. Encumbrances are commitments related to unperformed (executory) contracts for goods and services, and are usually evidenced by a purchase order or written contract.

**MAIZE CITY COUNCIL
REGULAR MEETING
MONDAY, APRIL 15, 2019**

AGENDA ITEM # 9D

ITEM: Master Bicycle and Pedestrian Plan

BACKGROUND:

In October of 2017, WAMPO awarded the City of Maize three 80/20 matching grants. One of the grants was to fund the cost of a consultant to provide the City with a citywide Master Bicycle and Pedestrian Plan. The total approved project cost for the Master Pedestrian and Bicycle Plan was \$60,000. The City's portion was \$12,000 plus 1.5% of the federal award in administration fees (approximately \$720). This was authorized and paid for out of the 2018 budget.

In April 2018, PEC was selected out of six proposals to conduct the study. Through extensive community engagements, PEC developed the attached plan, which provides:

- Identification and prioritization of projects
- Action steps for implementation
- Cost estimates
- Funding recommendations
- Design guidance

On April 11, 2019, the plan was presented to the Planning Commission.

FINANCIAL CONSIDERATIONS:

None

LEGAL CONSIDERATIONS:

None

RECOMMENDATION/ACTION:

Receive and file the Master Bicycle and Pedestrian Plan entitled "Maize in Motion" to eventually be included as a component in the Comprehensive Plan.

safe
connected
fun



bicycle & pedestrian plan
maize, ks
2019

Thank you to the hundreds of people who provided input during our community engagement activities. A special thank you to those who dedicated time and effort by participating in Maize in Motion Core Team.

Maize City Council

Donna Clasen, Mayor
Karen Fitzmier
Jennifer Herington
Alex McCreath
Kevin Reid
Pat Stivers, President

Maize Planning Commission

Bryan Aubuchon
Mike Burks
Dennis Downes
Hugh Nicks
Andrew J. Sciolaro
Mike Strelow
Bryant Wilks

Maize in Motion Core Team

Richard Bell, USD 266
Becky Bouska, City of Maize
Donna Clasen, Mayor
Kim Edgington, City of Maize
Jolene Graham, City of Maize
Joanna Kilgore, Business owner
Joan McMinimy, Resident
Richie Rathbun IV, Resident
Nancy Scarpelli, Resident
Micki Soft-Heim, Maize Recreation Commission

Consultant Team



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Purpose

Maize in Motion is a plan for how the City of Maize will enhance walking and bicycling long into the future. Maize in Motion identifies goals related to walking and bicycling. It also identifies strategies, actions, and capital projects to be implemented to achieve the goals.

Maize wants to make walking and bicycling a social norm. This will require physical improvements and changes in attitudes and habits. Parents need to feel comfortable allowing their children to walk and bicycle safely throughout the City. Residents need to have safe and convenient walking and bicycling routes. The routes need to connect people to where they want to go.

The primary focus of this plan is to develop safe and convenient connections to allow children to get to schools and parks and for all residents to enjoy the high quality of life in Maize.

The City should regularly review and update the plan as projects and actions are completed, as needs change, and as the City grows. This will ensure the plan represents the will of the community.



Process

The development of Maize in Motion was guided by a Core Team comprised of residents, stakeholders, and staff. Regular meetings throughout the process provided local context, ideas, and feedback.

Data was gathered to identify the elements of the community that impact walking and bicycling. Data on existing bicycle and walking infrastructure, the natural and built environment, Maize's residents, and local assets were collected and assessed.

A survey was used to obtain community input and get residents involved in the process. The survey results were used to provide local context and identify walking and bicycling characteristics along with defining community needs, demands, and preferences.

Interviews with key stakeholders were held to dig deep into local issues, preferences, context, and the variety of needs. An open house was held to present draft ideas and obtain feedback.

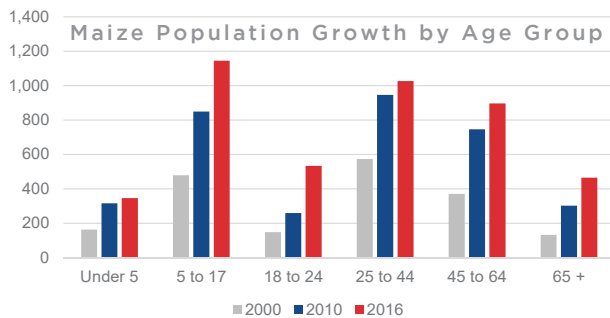
This data-driven and community focused process led to a plan that expresses Maize's needs and desires for bicycle and pedestrian enhancements.



Maize Residents

There are key characteristics of Maize's residents that impact the use of, and demand for bicycle and pedestrian facilities. Trends in the data provide a glimpse at likely future population characteristics, which will impact future walking and bicycling.

Growth - Maize is a growing community. From 2000 to 2016, Maize added over 2,500 new residents. As Maize continues to grow, the new residents will place increasing demand on bicycling and walking infrastructure.



Children - Much of the growth has been in young families with school-aged children. Young parents and school-age children now make up the majority of Maize's population. Over half of Maize's households have individuals under the age of 18. In general, children walk and bicycle more than adults.

Vehicle Access - The vast majority of occupied housing units have access to at least one vehicle, with over 80% having access to more than one vehicle. Most households do not have to rely on walking and bicycling as the only means of transportation. However, walking and bicycling can reduce the need for parents to drive their children to local destinations.

Work Location - Almost 90% of Maize residents work outside of Maize. This provides fewer opportunities for Maize residents to walk and bicycle to work due to the longer trip length. In general, the acceptable trip length for walking trips is about 1/2 mile and about 2 miles for bicycle trips.

Use Characteristics

Community engagement provided insight about local use of bicycle and pedestrian facilities in Maize. Approximately 300 people provided input via an on-line survey or in-person meetings.



About 90% of residents walk at least once a month for exercise and enjoyment.



Over 50% of residents bicycle at least once a month for exercise and enjoyment.



Walking regularly is more prevalent than bicycling for adults and children.



Walking and bicycling for exercise and enjoyment is more common than for transportation.



The most common transportation purpose for walking and bicycling is to travel to schools, parks, and community buildings.



Maize residents see a great need to make walking and bicycling improvements.



Natural Environment

Maize's flat terrain provides easy travel for bicycling and walking. The short winter and generally warm and sunny weather enhances the opportunities for walking and bicycling. However, high winds and severe thunderstorms can make walking and bicycling challenging.

Built Environment

A quality bicycle and pedestrian network connects the community; connecting people to places. The network allows people to walk and bike from their homes to schools, parks, businesses, places of worship, jobs, community services and events.

Walking and bicycling is heavily influenced by the number and variety of destinations within a comfortable walking and bicycling distance from homes and between destinations.

Primary walking and bicycling destinations in Maize are the schools, Maize City Park, City Hall/Recreation Commission, and the post office. There is a high concentration of primary destinations in the northwest portion of Maize. Another high concentration is the Maize South school complex, which lies just outside Maize.

Secondary destinations include the businesses, services, and places of worship. These are generally located along the major streets and at intersections. **MAP 1** shows the location of primary destinations and highlights clusters of primary and secondary destinations



There are two major barriers to walking and bicycling in Maize. The first is the disjointed nature of the existing developments. There are large gaps in development that increase the distance needed to walk or bike between them. The second barrier is the high volume and high speed streets. Crossing these streets to get to destinations creates real and perceived safety concerns.

Future Development

Maize in Motion is a long-term plan that takes into account future development. It is not only important to connect our existing community, we also need to think about how the future connections are made.

The Comprehensive Plan envisions the development of a City Center concept within the Academy Arts District. The City is developing a plan for the Academy Arts District, which supports the development of a walkable, active business district.

The Comprehensive Plan also envisions the development of activity nodes at primary street intersections. These neighborhood and community centers contain commercial, office, mixed-use, and residential land uses. These centers are located at the intersections of 53rd St and 119th St, 53rd St and Maize Rd, 45th St and 119th St, 45th St and Maize Rd, 45th St and Tyler Rd, 37th St and 119th St, and 37th St and Maize Rd.



Bicycle & Pedestrian Infrastructure

There are 13.4 miles of off-street bicycle and pedestrian facilities in Maize, with no on-street facilities. Of this total, 10.6 miles are sidewalks (6 feet wide or less) and 2.8 miles are shared use paths (8 feet wide or more). There are additional facilities on school property and other semi-public property within Maize city limits. **MAP 1** shows the location of the existing sidewalks and shared use paths.

The vast majority of these facilities are in good condition. There are a few point locations that are in poor condition, such as broken or upheaved panels. The exception is the area north of Academy Avenue along Park Street and King Street. Although there are good sections, this area has multiple sections of very poor pavement.

The majority of street crossings have curb ramps, many of which include truncated domes (small bumps) for Americans with Disabilities Act (ADA) compliance. Others have ramps but do not include the domes. ADA compliance was not determined due to very specific data being required, such as cross slope, running slope, landing area, and transition slopes.

Most minor street crossings do not have pavement markings. However, there are a few marked crosswalks along Academy Avenue. There are also marked and signalized crosswalks across arterial and major collector streets at the intersections. There is a mid-block signalized crosswalk on Maize Road between 45th Street and Academy Avenue. The limited pedestrian crossings of arterials and major collectors require walking and bicycling further, making it less convenient to walk or bicycle.



There are very few amenities along Maize's bicycle and pedestrian routes. There are two benches, both of which are located along Maize Road between Academy Avenue and 53rd Street along the east side of the street.

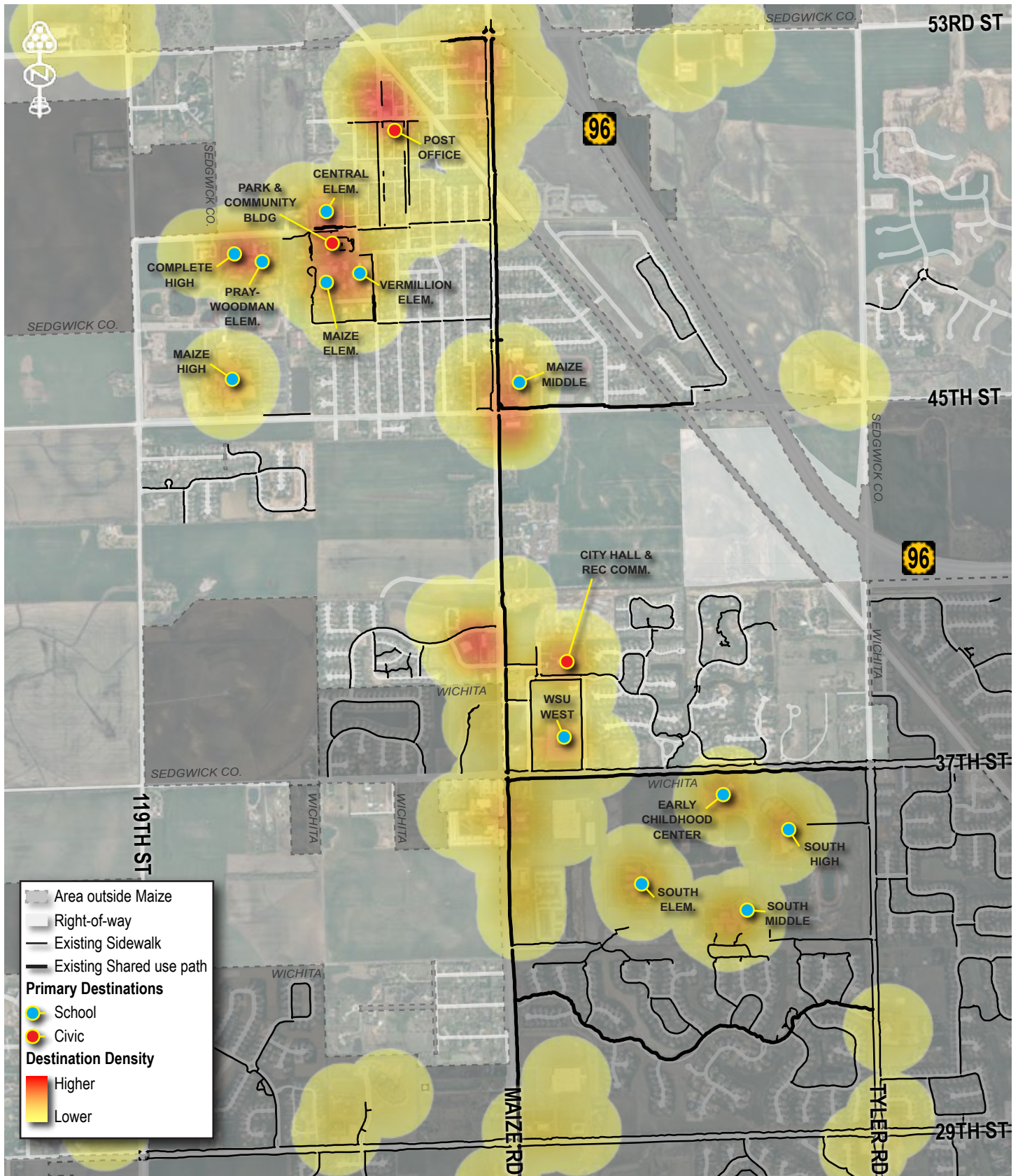
In addition to the off-street sidewalks and shared use paths, Maize's streets and street shoulders are used by bicyclists and pedestrians. Walking and bicycling on low volume and low speed streets is often deemed acceptable.

Regional Connections

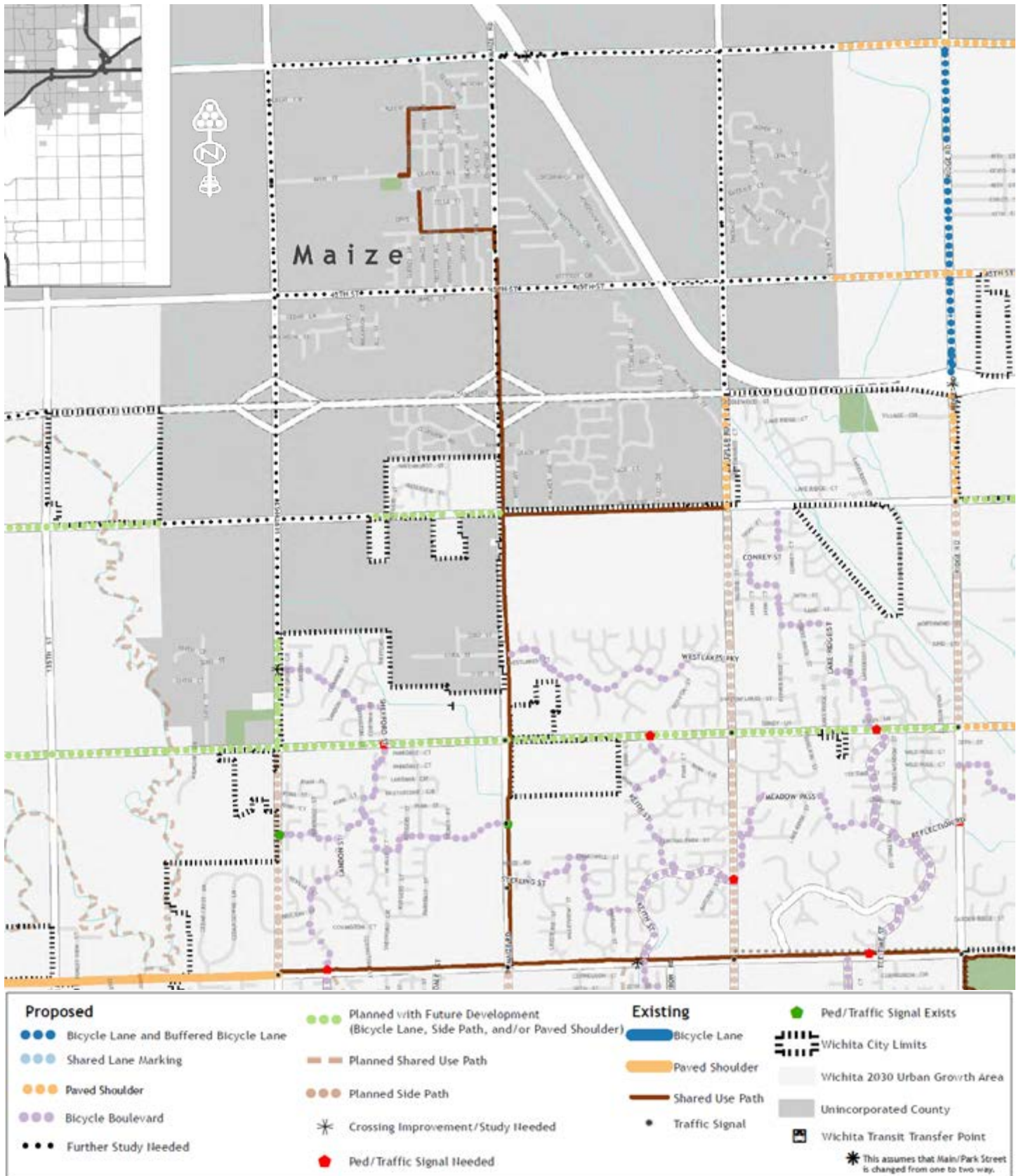
There are existing and planned bicycle facilities that connect Maize to the region. **MAP 2** shows the City of Wichita's planned connections near Maize. Maize will benefit from coordinating improvements to ensure regional connectivity.



Map 1: Existing Conditions



Map 2: Wichita Bicycle Master Plan



Overview

Where is it difficult to walk or bike? What destinations are community members trying to reach by bike or on foot? Which area of the community should be improved first? The City, engaged the public and key stakeholders to uncover the answers to these and other questions during the Maize in Motion community engagement process.

The City used a combination of pop-up meetings, stakeholder interviews, a public meeting, and opinion surveys to gather feedback. They also promoted meetings and commenting opportunities on the City website, via social media, through email marketing, and with the help of a Core Team of community members.

Pop-Ups

Pop-up meetings were at held at MOXI Junction, the splash pad, and at National Night Out in City Park during summer 2018. At each one, participants reviewed a detailed map and identified important destinations for walking and/or bicycling. They also used markers, colored dots, and post-it notes to describe needs, issues, and opportunities to improve walking and bicycling around the community. The most common comments involved:

- Concerns about safety, especially for children traveling to school, City Park, the splash pad, and other locations.
- Concerns about the amount of traffic, number of driveways, and lack of signage along Maize Road
- Sidewalks and bike paths are needed along arterial streets.
- Concerns about crossing busy streets.
- Improving the area from 53rd Street on the north to 45th Street on the south and from 119th Street on the west to Maize Road on the east.
- Pedestrian improvements are needed around Field Stone Apartments.

Stakeholder Interviews

Following the pop-ups, the City conducted five stakeholder interviews with various interested residents and USD 266. They were presented community feedback, results from an analysis of the community, and a concept map of potential pedestrian and bicycle improvements. The map showed the location of existing sidewalks and bicycle pathways as well as future projects. It also included the location of key



destinations, such as commercial areas, schools, parks, community buildings, and more. Responses from interviewees centered on the positive aspects of the concept map, project priorities, and additional improvement ideas. They supported the map concept. Specific thoughts on projects included:

- Short-term projects that received great support included 45th Street from Maize Road to 119th Street, Academy Avenue from Maize Road to 119th Street, and a pedestrian crossing of Maize Road at Academy Avenue.
- Medium-term projects that received great support included connections to the Eagles Nest and Hampton Lakes developments.
- The long-term project that received great support was the 119th Street corridor.

Other project ideas involved helping children reach schools safely, installing sidewalks on residential streets in both established and developing neighborhoods, and providing bicycle routes around the City and connecting to Wichita.

Public Meeting

In coordination with the Academy Arts District Master Plan, the City held the Celebrate Maize public open house on September 26, 2018 to discuss both Maize in Motion and the arts district plan. During it, attendees shared their thoughts on the Maize in Motion project concept map and commented on the goals and strategies that could help make it a reality. The feedback gathered during the meeting was very similar to that shared by interviewees during the stakeholder interviews.

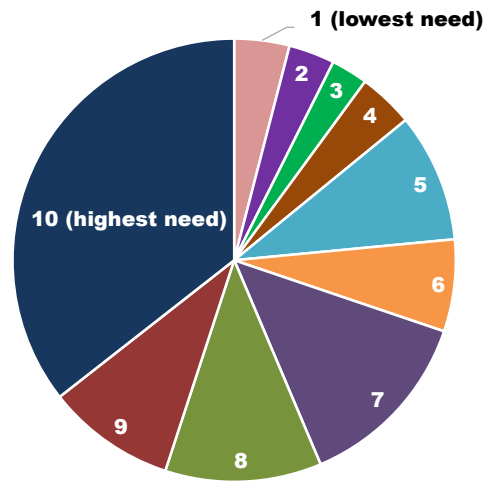
Opinion Surveys

In coordination with the pop-ups, stakeholder interviews, and public meeting, two surveys were utilized to gather public feedback and input. The surveys were available online and copies were available during the meetings, through social media, and with email marketing to the project contact list.

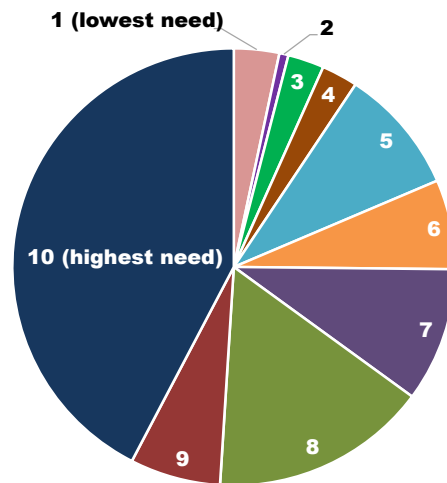
The first survey was available from July 26 through August 19, 2018. A total of 206 people responded to it. The questions inquired about frequency of walking and bicycling, degree of need for pedestrian and bicycle improvements, best places to walk and bicycle, and important accomplishments for walking and bicycling in Maize. General findings are summarized below:

- Respondents walk more than bicycle in Maize.
- 58% bicycle at least once a month and 41% bicycle at least once a week.
- 83% of respondent's children bicycle at least once a month and 68% bicycle at least once a week.
- 90% walk at least once a month and 79% walk at least once a week.
- 86% of respondent's children walk at least once a month and 77% walk at least once a week.
- Exercise and enjoyment is the primary purpose for bicycling and walking for adults and children.
- 41% of respondent's children bicycle to schools, parks, or community buildings at least once a month.
- 47% of respondent's children walk to schools, parks, or community buildings at least once a month.
- About one third of respondents with children stated that their children walk to school, park, or other community buildings at least once per week.
- The worst place to walk and bicycle is along arterial streets (especially 45th Street), crossing busy streets, near schools due to heavy traffic, and in poorly illuminated areas.
- Most respondents believe that there is a moderate to high need to make bicycle and walking improvements in Maize.
- Respondents want:
 - ~ More off-street bicycle paths.
 - ~ Sidewalk and bicycle connections to schools, parks, community buildings, and community events.
 - ~ Improved crossings of busy streets.
 - ~ Sidewalk connections between neighborhoods.
 - ~ Pathway and crosswalk lighting.
- Respondents want a safer, more connected bicycling and walking network.

On a scale of 1 (lowest) to 10 (highest), how great is the need for **bicycle** improvements in Maize?



On a scale of 1 (lowest) to 10 (highest), how great is the need for **walking** improvements in Maize?



A second opinion survey was available from September 17 through October 12, 2018. Questions revolved around goals three primary goals:

- Connectivity
- Safety and accessibility
- Quality and education.

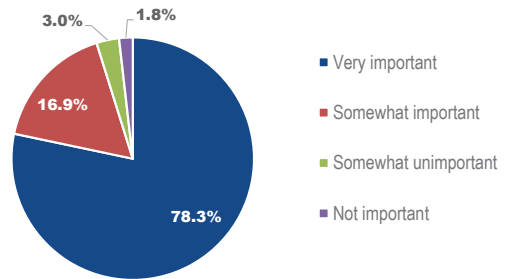
The survey also asked about improvement locations and funding. A total of 168 people responded to it. Although all three goals were important to the community, safety and accessibility received the most support with 97.6% stating that it was somewhat to very important.

The survey also asked for input on the proposed future network and priority improvements. Below is a summary of the common themes provided by respondents:

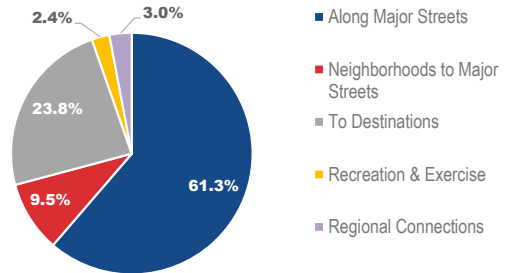
- Support for developing bicycling and pedestrian facilities along arterial and major collector streets including Maize Road, 119th Street, Tyler Road, 53rd Street, 45th Street, 37th Street, and 29th Street.
- Developing a bicycle and pedestrian network that focuses on safety for school-aged children.
- Providing unique and quality pathways that also include benches, lighting, parklets, waste receptacles, dog waste stations, and other amenities.



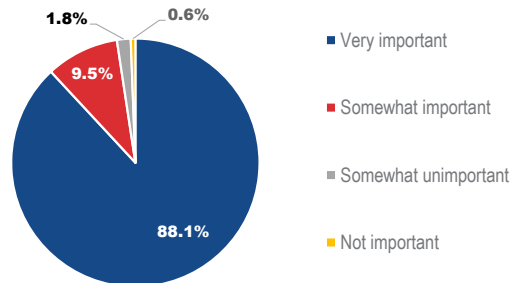
How important is it to expand and enhance Maize's bicycle and pedestrian network, providing connections within the City and to the regional network?



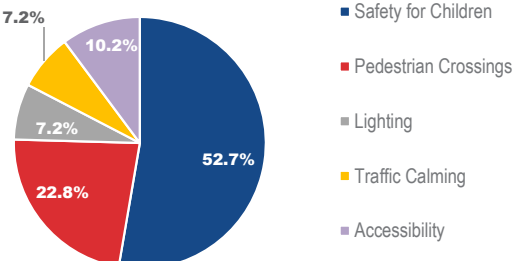
If the City's bicycle and pedestrian network were enhanced, which of the following strategies would be most important to achieve?



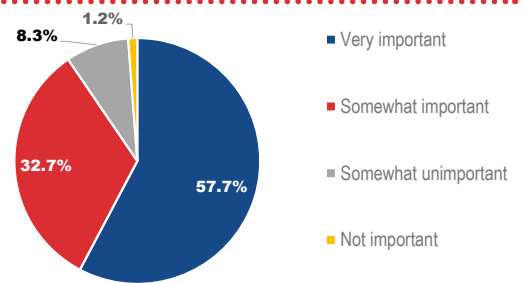
How important is it to enhance safety and accessibility of the bicycle and pedestrian network?



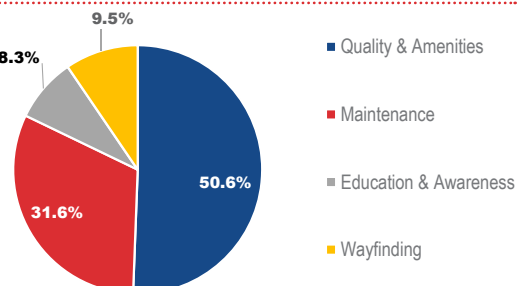
If the City were to enhance safety and accessibility of the bicycle and pedestrian network, which of the following strategies would be the most important to achieve?



How important is it to enhance the quality and promote educated use of the bicycle and pedestrian network?



If the quality of the City's bicycle and pedestrian network were promoted, along with educated use of the system, which of the following strategies would be the most important to achieve?



Guiding Concepts

The Maize Comprehensive Plan identifies the community's long-term vision, goals, principles, and policies. Many of the concepts expressed are related to bicycling and walking. These concepts include:

- High quality of life.
- Family-friendly community.
- Expanded bicycle and pedestrian network.
 - ~ City-wide connections.
 - ~ Connecting to new developments and growth areas.
 - ~ Connecting parks.
 - ~ Connecting neighborhoods to schools.
 - ~ Connecting to destinations.
 - ~ Connecting people to places, events, and activities.
 - ~ Connecting for future transit service.
- Providing first-class recreational opportunities.
- Safe, accessible, and inviting bicycle and pedestrian network.
- Quality infrastructure that enhances the character of the community and conveys Maize's uniqueness.
- Academy Arts District is the premier pedestrian-oriented corridor.
- Gateways and wayfinding for destinations and amenities.



Goals & Strategies

Goals are broad statements that define the desired future. Strategies describe how Maize will achieve the goal. The Maize in Motion goals and strategies are:

1. Expand and enhance Maize's bicycle and pedestrian network to provide efficient and effective connections within the City and to the regional network.
 - a. Develop bicycling and pedestrian facilities along arterial and major collector streets including Maize Road, 119th Street, Tyler Road, 53rd Street, 45th Street, 37th Street, and 29th Street.
 - b. Develop bicycle and pedestrian connections from neighborhoods to arterial and major collector streets.
 - c. Develop bicycle and pedestrian connections to schools, parks, post office, event spaces, shopping, entertainment, restaurants, and other community destinations.
 - d. Develop high-quality pedestrian facilities and related amenities within the Academy Arts District.
 - e. Provide quality recreational and exercise options through the development of connected bicycle and pedestrian facilities.
 - f. Develop bicycle and pedestrian facilities that enhance Maize's integration into the regional network.
2. Provide and enhance a safe and accessible bicycle and pedestrian network.
 - a. Develop a bicycle and pedestrian network that focuses on safety for school-aged children.
 - b. Provide safe and convenient pedestrian crossings of arterial and major collector streets, railroads, and other barriers.
 - c. Ensure adequate lighting of the bicycle and pedestrian network including street crossings.
 - d. Reduce the negative impacts of vehicular traffic, including school bus traffic, on bicycling and walking.
 - e. Provide bicycle and pedestrian facilities that are accessible for all users including those with disabilities.
3. Promote the use of the bicycle and pedestrian network.
 - a. Provide unique and quality pathways, amenities, and support facilities.
 - b. Maintain high quality, clean, and aesthetically pleasing bicycle and pedestrian facilities.
 - c. Support programs that increase awareness and participation in bicycling and walking.
 - d. Provide bicycle and pedestrian wayfinding and branding to ease navigation and promote bicycling and walking.

Not every street needs separate facilities for bicyclists and pedestrians. However, each street should safely and effectively accommodate bicyclists and pedestrians to the degree needed.

When determining how to accommodate drivers, bicyclists, and pedestrians, consider the safety of all users. Consider the likely users of the street. Certain segments of the population will desire different facilities. Children may not be comfortable walking and bicycling in the street (parents may not feel that it is safe either). Consider the experience of the drivers. Consider those with vision impairments or physical disabilities. Also consider the pavement condition to ensure that it will work for the users.

Shared Streets

A shared street is where motor vehicles, bicyclists, and pedestrians all share the same space; there are no sidewalks, shared use paths, or dedicated on-street bicycle facilities. An example of this is Jones Street.

When to consider a shared street

- Very low pedestrian and bicycle volumes
- Vehicular speeds are typically 25mph or less
- Vehicular volumes are typically 300 cars per day or less
- Primarily residential uses along the street
- Residential cul-de-sacs or dead ends
- Pavement is smooth and in good condition

Sidewalks & Shared Use Paths

Sidewalks are a good way to accommodate pedestrians. Sidewalks are preferred to be 6 feet wide to comfortably accommodate two people walking side-by-side. At a minimum, sidewalks should be 5 feet wide and meet all Americans with Disabilities Act (ADA) requirements.

Although not ideal, sidewalks also can accommodate bicyclists. Children often ride on sidewalks rather than in the street. The issue is that sidewalks are not wide enough for bicyclists to comfortably pass pedestrians or other bicyclists. Typical cross sections for arterial streets are provided later in this section to illustrate the desired pedestrian and bicycle accommodations for arterial streets.

Shared use paths are wide enough to accommodate pedestrians and bicyclists. Shared use paths are preferred to be at least 10 feet wide. In constrained circumstances, 8 feet wide is acceptable. Shared use paths must also meet all ADA requirements.

Sidewalks and shared use paths should be buffered from an adjacent street. The buffer creates a more comfortable environments for walking and bicycling. The buffer should be at least 5 feet wide. When space is constrained and buffers cannot be provided, consider vertical dividers to separate the pathway from the street. Dividers should be more than a standard curb. They can include bollards, large stones, trees, railings, or anything else that will make the pedestrian or bicyclist feel safer and more comfortable.



When to consider a sidewalk on one side of the street

- Low to moderate pedestrian volumes
- Vehicle speeds are typically higher than 25mph
- Vehicular volumes are typically higher than 300 cars per day
- Block lengths are typically shorter than 600 feet long
- Pedestrians can safely cross the street to get to the sidewalk on the opposite side of the street
- There is development on only one side of the street
- Local streets
- Primarily residential uses along the street

When to consider a sidewalk on each side of the street

- Moderate to high pedestrian volumes
- Vehicle speeds are typically higher than 25mph
- Vehicular volumes are typically higher than 500 cars per day
- Block lengths are over 600 feet long
- There are long distances between safe street crossings
- Pedestrians cannot safely cross the street to get to the sidewalk on the opposite side of the street
- There is development on both sides of the street
- Collector and arterial streets
- Primarily commercial uses or mixed use developments along the street

When to consider a shared use path rather than a sidewalk

- Moderate to high pedestrian and/or bicycle volumes
- High volume of children bicycling
- Bicycling in the street is not preferred
- Collector and arterial streets



Buffered On-Street Bicycle Lanes

If the street is not a shared street, Maize prefers shared use paths for bicyclists rather than on-street bicycle lanes. If on-street bicycle lanes are to be implemented, physical buffers should be provided between the bicycle lane and vehicular travel lanes. Bicycle lanes should be 4 to 5 feet in width. If adjacent to a curb, the bicycle lane should extend at least 3 feet from the longitudinal joint. If bicycle lanes are too wide, vehicles are more likely to encroach on the bicycle lane. The buffer between the bicycle and adjacent travel lane should be at least 2 feet wide and include vertical dividers.

When to consider an on-street bicycle lane

- Moderate to high bicycle volumes
- Excess space between the curbs (or edges of pavement) for vehicles and on-street parking
- Insufficient space between the curb and right-of-way line to install a shared use path
- Moving the curb is not desirable to create space for a shared use path
- Driveways create unsafe conditions for a shared use path

Enhanced Crosswalks

Enhanced crosswalks include features beyond the typical pavement markings. Typical elements of enhanced crosswalks include traffic signals with pedestrian push buttons, pedestrian countdown timers, pedestrian hybrid beacons, and refuge islands. An engineer should assess the appropriate features to include at each enhanced crosswalk.

One of the major barriers to bicycling and walking in Maize are the busy arterial and collector streets. Along the arterial streets, there are often long distances between intersections where pedestrians can safely cross the street. Each signalized intersection should include crosswalks and pedestrian signals. In general, there should be one to two pedestrian crossings between the mile-line street intersections. Prime locations for these crossings are typically signalized intersections.

Median refuge islands can greatly enhance pedestrian safety when crossing streets due to pedestrians only needing to cross one direction of travel at a time. Refuge islands should be considered for all pedestrian crossings, especially for mid-block crossings and arterial street crossings.



Wayfinding

A bicycle and pedestrian wayfinding system guides people to destinations and helps promote the use of the facilities.

Naming and branding pedestrian and bicycle routes can enhance the network. The majority of the existing and future routes follow major streets. People will likely associate the bicycle and pedestrian route with the street that it follows. Consideration should be given to using the street naming convention for the bicycle and pedestrian routes.

Directing people to destinations requires the careful selection of destinations. Generally, wayfinding signs do not direct to individual businesses. They typically direct to civic destinations as well as named districts. Criteria for selecting destinations includes the following: existing and future destinations:

- Public schools
- Public parks
- City / community service buildings
- Named business districts or other activity centers

When determining the destination text to use on the sign, it is important to use a clear and concise naming convention. Using general names such as Park rather than Maize City Park can make the sign more readable. Consideration should be given to including distance and/or travel time to destinations and major streets from each sign.

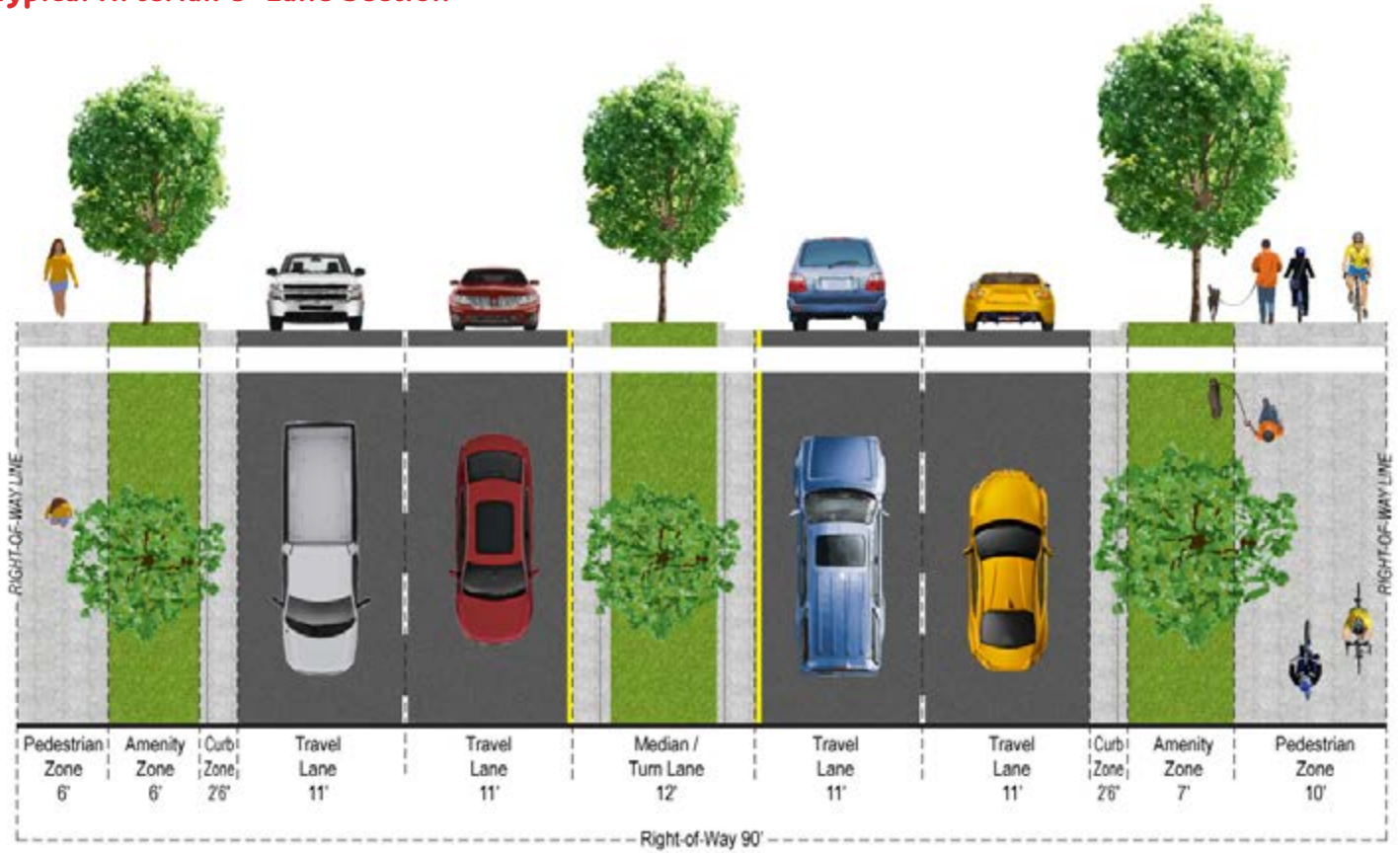
Wayfinding signs should be located at intersections of routes and at decision points along a route. They should be placed where they will be clearly visible by the intended user.

Other Considerations

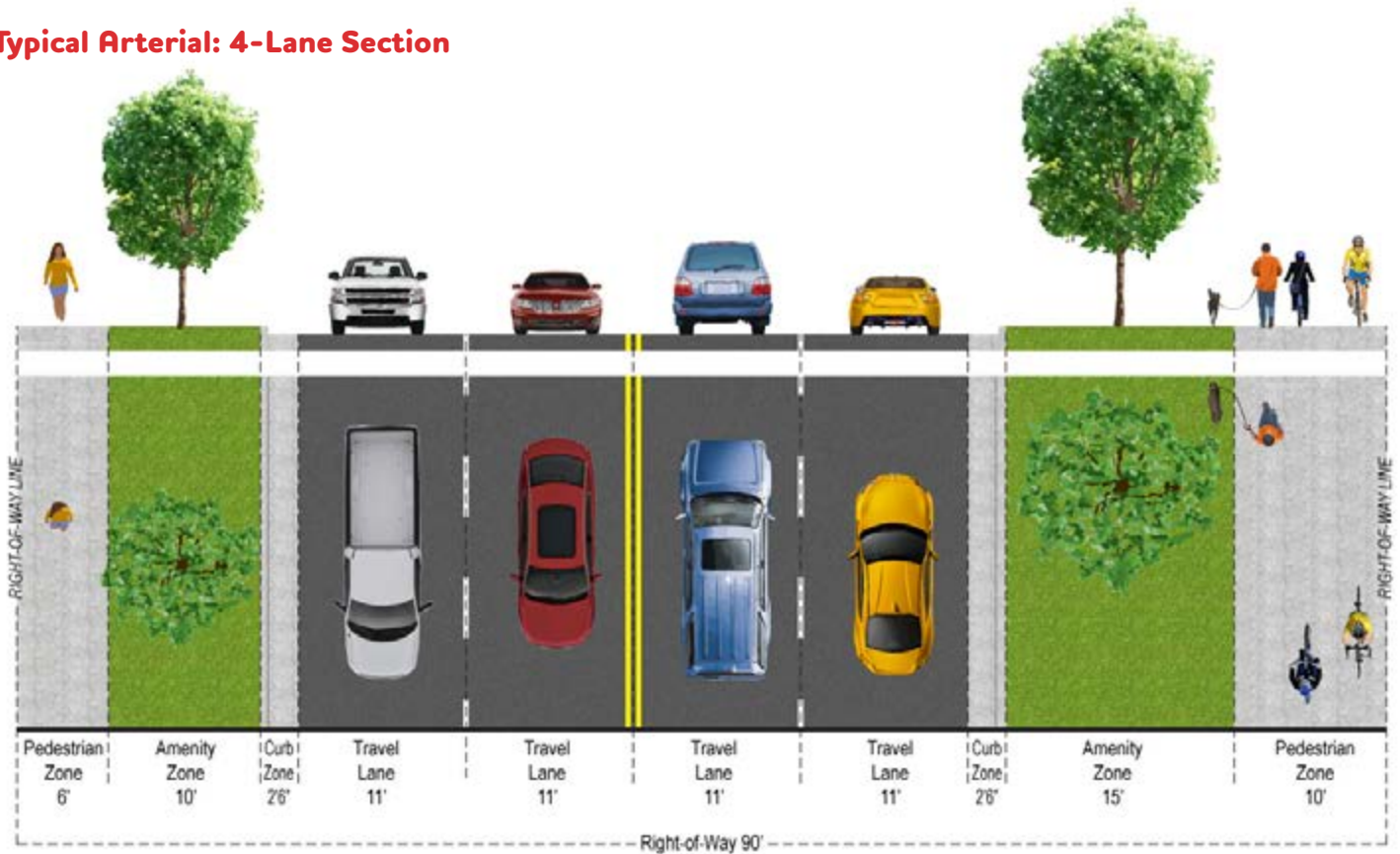
Maize desires to be unique. Consideration should be given to opportunities for unique designs, treatments, and amenities. Some examples include glow-in-the-dark pavement treatment, colored pavement, educational elements, fitness equipment, gathering/seating areas, and parklets.

Design Guidance

Typical Arterial: 5-Lane Section



Typical Arterial: 4-Lane Section



Priority City Action Steps

The priority actions for the City focus on constructing needed connections, making safety improvements, and developing guidance for the implementation of walking and bicycling enhancements. The priority action steps are as follows:

- Program local funds for, and construct, short-term capital projects identified in Maize in Motion.
- Seek outside funding sources to supplement local funds for short-term capital projects.
- Include pedestrian support facilities along major pedestrian routes such as seating, dog waste stations, trash receptacles, lighting, shade, exercise equipment/stations, educational components, and leisure areas.
- Create promotional campaigns and/or public events as projects are completed to celebrate the project completion to promote use of the facility.
- Update the subdivision regulations related to bicycle and pedestrian accommodations to be consistent with Maize in Motion.
- Follow the guidance of Maize in Motion and the subdivision regulations for the provision of bicycle and pedestrian accommodations.
- Coordinate with USD 266, the Maize Recreation Commission, Maize Park and Tree Board, local businesses, and other organizations to fund the construction and maintenance of bicycle and pedestrian pathways, amenities, and support infrastructure.
- Coordinate with USD 266 to identify strategies and projects to mitigate traffic safety issues caused by busing, drop-offs, and pick ups.
- Develop and implement an Americans with Disabilities Act (ADA) pedestrian accessibility program that includes installing accessible curb ramps in locations that do not meet current requirements.
- Develop an arterial street access management policy that focuses on minimizing negative impacts on bicyclists and pedestrians at business driveways.
- Develop a pathway maintenance program that identifies responsible parties for maintenance, issue reporting procedures, enforcement, and funding mechanisms.
- Assign City staff responsible for managing the implementation of Maize in Motion.
- Participate in the Wichita Area Metropolitan Planning Organization's bicycle and pedestrian count program.

Other City Action Steps

Once more facilities are available, other City actions can be implemented to further enhance walking and bicycling. These also include action steps that would be necessitated by future development or when the need arises. The other action steps are as follows:

- Program local funding for, and construct, mid- and long-term capital projects identified in Maize in Motion.
- Seek outside funding sources to supplement local funds for mid- and long-term capital projects.
- Require the provision of pedestrian and bicycle connections between adjacent neighborhoods and from neighborhoods to the bicycle and pedestrian network during the land development process.
- When appropriate and feasible, incorporate Maize in Motion projects with other City projects, such as street and intersection improvement projects.
- As development and redevelopment occurs, require the construction of bicycle and pedestrian projects, or portions thereof, consistent with the Maize in Motion Plan, or require fee in lieu of construction.
- Provide safe and secure bicycle parking within public right-of-way in areas that have a high density of destinations for bicyclists. Consider requiring bicycle parking provisions for major destinations in the subdivision regulations.
- Include bicycle support facilities along major bicycle routes such as bicycle fix-it stations, rest areas, and potable water.
- Reduce motor vehicle travel speeds and incorporate traffic calming measures on streets along bicycle and pedestrian routes, especially those near schools.
- Coordinate with the City of Wichita and Sedgwick County to develop regional connections and integrate Maize's bicycle and pedestrian network.
- Develop a city-wide parks master plan to enhance recreational opportunities with connections to, and circulation through parks. This should include assessing opportunities to include parklets along pathways to increase the number of parks and increase the use of the pathway network.
- Support mixed use developments and small scale commercial within walking distance of residential areas to increase walkability.
- Coordinate with the Park and Tree Board to identify opportunities to enhance pathway user experience such as tree plantings.
- Coordinate with USD 266 on future school siting to identify pedestrian and bicycle connections and options to mitigate safety issues.
- Develop and implement a bicycle and pedestrian wayfinding plan.

- Incorporate branding into the design of bicycling and walking facilities and support infrastructure.
- Promote bicycling and walking to community events and include such into marketing materials.
- Develop materials that promote Maize as a walking- and bicycling-friendly City. Distribute City promotional materials to tourism, real estate, and other organizations that attract businesses, residents, and visitors.
- Develop and regularly update a Maize walking and bicycling map and make it available in print and on-line.
- Develop a mobile application for walking and bicycling in Maize.
- Develop safety programs to educate youth on safe walking and bicycling habits.
- Work with USD 266 to create, enhance, and promote walking school bus programs, walk/bike to school day, and other programs to instill safe habits and promote walking and bicycling to school.
- Coordinate with the Maize Recreation Commission to develop programs that utilize the pathways such as events and exercise programs.
- Encourage employers to provide incentives and accommodations to employees who walk or bicycle to work.
- Encourage creation of, and participation in bicycling and walking clubs.
- Organize regular community events intended to increase walking and bicycling.
- Support walking, running, and bicycling races and charity events.
- Coordinate with event organizers to develop traffic circulation plans.

Non-City Action Steps

Schools

The City encourages USD 266 and individual schools to coordinate with the City to develop bicycle and pedestrian connections to school property as well

as drop-off and pick-up circulation including busing, and future school siting. Maize encourages USD 266 to consider funding or joint-funding projects that enhance walking and bicycling connections and safety.

Recreation Commission

The City encourages the Maize Recreation Commission to develop programs and activities that utilize the pathway network. This could include walking and bicycling clubs, exercise or activity programs, and social activities. Maize encourages the Recreation Commission to consider funding or joint-funding projects that provide recreational opportunities for Maize residents.

Developers

The City encourages property developers to support the development of the bicycle and pedestrian network. There is a local desire to enhance quality of life, increase walkability, and provide bicycle and pedestrian connections throughout the community. Developers are encouraged (and may be required) to construct and/or fund the Maize in Motion projects related to the development of their property.

Businesses

The City encourages local businesses to consider partnering with the City to develop projects and/or sponsor the maintenance of pathway routes. Businesses are encouraged to minimize negative impacts of vehicular business traffic on pedestrians and bicyclists.

Citizens

Citizens are encouraged to support the expansion of, and enhancements to, the bicycle and pedestrian network. They are encouraged to take advantage of the opportunities provided by the City to walk and bicycle. The City encourages residents to celebrate the quality of life enhancements provided through this plan and make it a social norm to walk and bicycle throughout Maize.



1/2 of pedestrians killed in traffic crashes occur between 6pm and midnight



Network Improvement Plan



The Network Improvement Plan (NIP) is intended to be used by the City to program bicycling and walking infrastructure improvements. The complete future bicycle and pedestrian network is illustrated in **MAP 3**.

Projects have been grouped into three categories based upon priority; short-, mid-, and long-term. Short-term projects are immediate needs and have been identified as the highest priority through community engagement. Mid-term projects are currently needed or needed with development that is currently underway. They are community priorities but are not as high of a priority as the short-term projects.

The long-term network identifies future project needs based upon likely development and regional connections. The long-term network has not been broken into specific projects. The long-term projects should be broken out from the long-term network and implemented as developments occur to connect them to the City's bicycle and pedestrian network.

Planning level construction cost estimates are provided for each project. These estimates are very general in nature and do not include design, major grading, drainage improvements, or other elements that cannot be accounted for without careful examination of existing site conditions or developing design concepts.

All pathways are assumed to be constructed of concrete. All street approaches and curbed driveways were assumed to include curb ramps. Additional truncated domes are assumed at driveway approaches with moderate to high traffic volumes.

Short-Term Projects

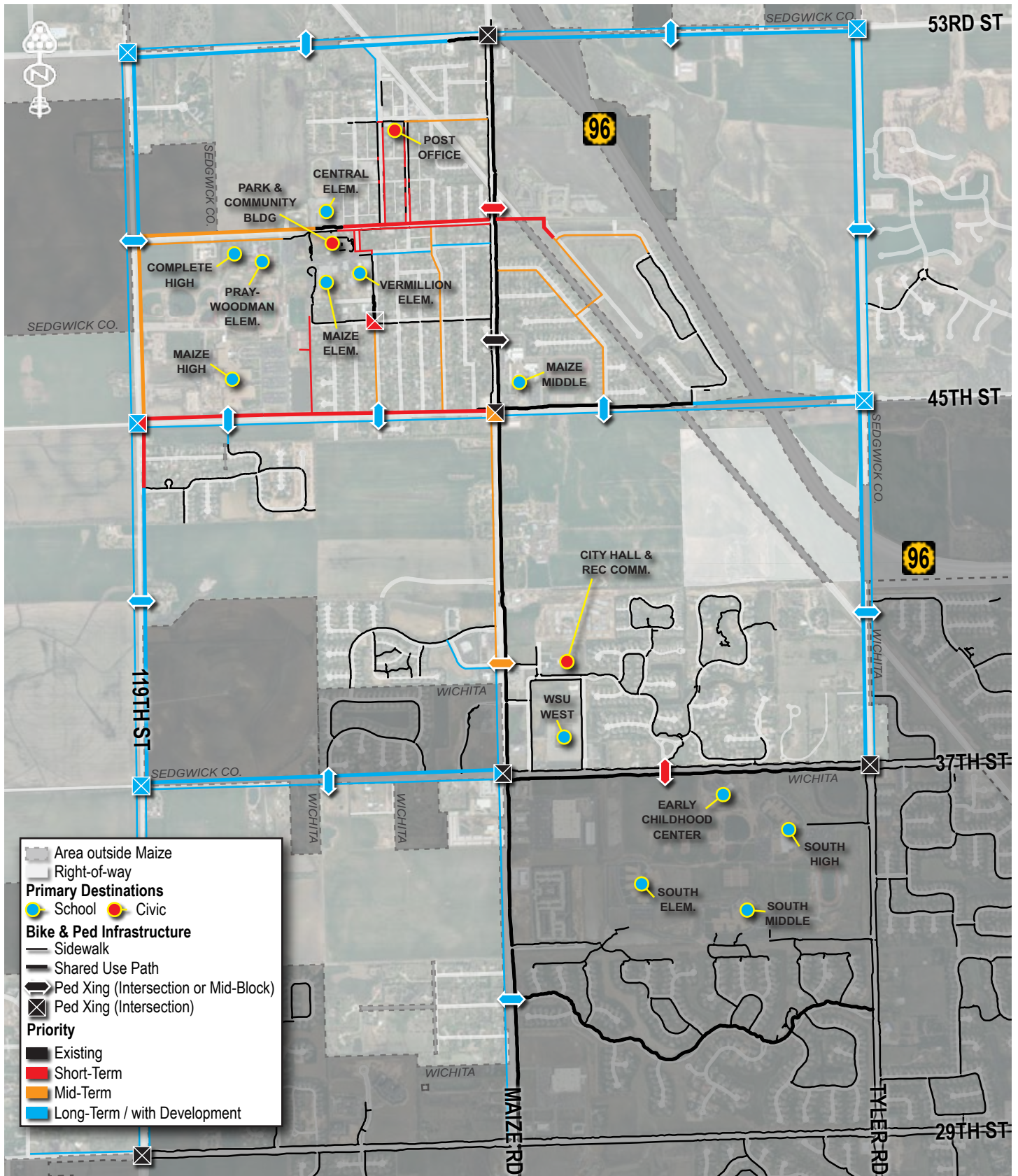
ID#	Name	Description	Cost Estimate
1A	45th St to Maize High	Shared use path along north side of 45th St from Maize Rd to Maize High	\$173,000
1B	Maize High to Wilkinson St	Shared use path along north side of 45th St from Maize High to 119th St & along east side of 119th St from 45th St to Wilkinson St	\$140,000
1C	Irma St to 45th St	Shared use path from west end of Irma St to 45th St and connecting to Maize High	\$74,000
1D	East Academy Ave	Shared use path along north side & sidewalk along south side of Academy Ave from Maize Rd to City Park	\$154,000
1E	Khedive St & Jones St	Sidewalk along both sides of Khedive St from Academy Ave to Jones St & along the north side of Jones St from Khedive St to James Ave	\$29,000
1F	Maize Rd Crossing near Academy Ave	Enhanced pedestrian crossing of Maize Rd near Academy Ave	\$75,000 to \$100,000
1G	Drainageway Path	Shared use path along drainageway from Maize Rd to Sweetwater Rd	\$66,000
1H	Park Ave & King St	Sidewalk along both sides of Park Ave & King St from Academy Ave to Albert St	\$83,000
1I	37th St Crossing near Watercress Ln	Enhanced pedestrian crossing of 37th St near Watercress Ln	\$60,000 to \$100,000
1J	Irma St & James Ave Intersection	Enhanced pedestrian crossings at the intersection of Irma St & James Ave	\$500 +

Mid-Term Projects

ID#	Name	Description	Cost Estimate
2A	Maize Rd to Ranch Rd	Sidewalk along the west side of Maize Rd from 45th St to Ranch Rd	\$112,000
2B	West Academy Ave & 119th St to 45th St	Shared use path along north side & sidewalk along south side of Academy Ave from City Park to 119th St & shared use path along east side of 119th St from Academy Ave to 45th St	\$334,000
2C	James Ave	Sidewalk along the west side of James Ave from Irma St to 45th St	\$41,000
2D	Queen Ave	Sidewalk along the west side of Queen Ave from Academy Ave to 45th St	\$87,000
2E	Albert St	Sidewalk along the south side of Albert St from King St to Maize Rd	\$43,000
2F	Plantation Rd	Sidewalk along the south/west side of Plantation Rd from Maize Rd to 45th St	\$95,000
2G	Longbranch Dr, Sweetwater Rd, & High Plains Cir	Sidewalk along the south side of Longbranch Dr, east side of Sweetwater Rd, and north side of High Plains Cir from Horseshoe Bend St to Plantation Rd	\$95,000

The projects within each priority category are not in priority order.

Map 3: Future Bicycle & Pedestrian Network



	Area outside Maize
	Right-of-way
Primary Destinations	
	School
	Civic
Bike & Ped Infrastructure	
	Sidewalk
	Shared Use Path
	Ped Xing (Intersection or Mid-Block)
	Ped Xing (Intersection)
Priority	
	Existing
	Short-Term
	Mid-Term
	Long-Term / with Development

Funding bicycle and pedestrian enhancements will require local support. Although it would be nice to receive outside funding through grants or federal programs, local municipalities are typically required to fund a portion of the project. These grants and funding programs allow the City get more bang for their buck. They should not be relied upon as the sole funding strategy.

The City can allocate funds for capital projects or programs through the City's budget. Maize currently funds sidewalk installations through the City's existing sidewalk program. The current annual allocation is \$100,000 for maintenance and capital sidewalk projects. At this funding rate, it would take about 9 years to fund the short-term projects and an additional 8 years to fund the mid-term projects. The City should consider allocating more funds to this or a similar program to increase the rate of bicycle and pedestrian network expansion.

All project costs estimates were provided in 2019 dollars. For programming purposes, it is important to consider the impact of inflation. The standard inflation rate used is 4% per year. Below is the formula for calculating inflation using 4% per year.

$$FC = CC \times (1 + IR)^{(FY-EY)}$$

FC = Future Cost, CC = 2019 Cost, IR = Inflation Rate, FY = Future Year, and EY = Estimate Year (2019)

Example: 2019 project cost estimate is \$100,000 and program year is 2024.

$$FC = \$100,000 \times (1 + 0.04)^{(2024-2019)}$$

$$FC = \$100,000 \times 1.04^5$$

$$FC = \$116,985.86$$

The City should enforce the subdivision regulations and require the provision of sidewalks and shared use paths as properties develop.

The City should look at innovative ways of funding the capital project, maintenance, and programs. The City should seek out partnerships with businesses and organizations. There could be opportunities for local businesses or organizations to sponsor specific projects or programs.

WAMPO Funding

The Wichita Area Metropolitan Planning Organization (WAMPO) administers federal transportation funds for the Wichita area, which includes Maize. There are multiple federal funding programs that could fund the construction of bicycle and pedestrian improvements in Maize. WAMPO is sub-allocated approximately \$12 million per year to fund projects. The Transportation Policy Body ultimately decides which projects receive funding.

The first step in securing funds is to get specific projects included in WAMPO's long-range transportation plan. WAMPO is currently developing their next long-range plan. Maize should consider submitting projects for inclusion into WAMPO's long-range plan. This is a competitive process where all jurisdictions within the WAMPO region submit projects to receive funds. Getting a project into the long-range plan does not guarantee the project will receive federal funding assistance.

Once in the long-range plan, Maize can then submit the project for inclusion in WAMPO's Transportation Improvement Program (TIP). The TIP is similar to a capital improvement program. It is a 4-year program that identifies specific projects to receive funds, the year for which the project is programmed, and the federal funding source and amount for the project. This is another competitive process to secure funding for a project. When WAMPO initiates a call for projects, Maize should consider submitting projects that are in the long-range plan for inclusion in the TIP.

The federal funds administered through WAMPO typically require a minimum 20% local match. However, WAMPO typically prefers a larger local match.

Typical eligible project-related activities are limited to construction and construction engineering. Design, right-of-way acquisition, and utility relocation are typically not eligible for WAMPO funding.

Highway Safety Improvement Program

Administered through KDOT, the HSIP is intended for safety improvements on public roads that are consistent with the Strategic Highway Safety Plan (SHSP) and corrects or improves a hazardous road location or feature. The minimum local match requirement is 10%. This is a very competitive statewide program. Contact the KDOT Bureau of Transportation Safety and Technology to request funding.

Transportation Engineering Assistance Program

Administered through KDOT, the TEAP is available to cities for safety-related activities such as assessing traffic operational issues and traffic engineering problems. Applications can be found at <https://www.ksdot.org/bureaus/burlocalproj/default.asp>

Maize desires unique amenities for the pathway network and to increase bicycling and walking. Maize also has identified a lack of parkland within the City. Parklets are one way to address all of these issues. Parklets can provide additional recreation and leisure space without the need to purchase land for parks.

A parklet is an extension of the pathway that provides additional space for amenities. In essence, they are small parks along pathways. They provide opportunities for activities, gathering space, leisure, and recreation. They can be designed in a variety of ways and either integrated into the pathway or next to it.

When placed near schools, they are often used by children. Utilizing the creativity of school children by having them help design a parklet or specific elements is a great way to create ownership and pride for the parklet and reduce vandalism.

Parklets often include many different elements based upon the desired activities, amenities, and the amount of space available. Design elements can include:

- Seating and tables
- Table games
- Shade structures
- Trees & landscaping
- Trash receptacles
- Seatwalls
- Bicycle parking
- Art
- Picnic areas
- Lighting

The following images show a parklet example. The location of this example is on the north side of 45th Street at the east end of the Maize High School property. The example shown would range between \$100,000 and \$225,000 depending on materials and components. However, they can be designed to be much less expensive. A nice small rest area can be around \$10,000.



Parklet Example



Parklet Example





Description - This project includes a 10-foot wide shared use path along the north side of 45th Street North from Maize Road to the primary Maize High School entrance driveway.

The path should be located as close to property line as possible to maximize the buffer between the shared use path and the street. This may also allow the shared use path to remain if and when 45th Street is reconstructed.

Cost - The planning level cost estimate for the 45th St to Maize High project is \$173,000.

Other elements for consideration include:

- Painted crosswalks: \$5,600 (assumes 7 crosswalks on the local streets at a cost of \$800 each)
- Lighting: \$112,000 (assumes 28 light structures spaced 120 feet apart, at a cost of \$4,000 each)
- Benches: \$4,500 (assumes 3 standard benches at a cost of \$1,500 each)
- Trash receptacles: \$3,600 (assumes 3 receptacles at a cost of \$1,200 each)
- Bicycle parking: \$1,000 (assumes 2 bicycle racks with 3 stalls each at a cost of \$500 each)
- Dog waste stations: \$750 (assumes 3 stations at a cost of \$250 each)
- Trees: \$10,000 (assumes 20 additional tree plantings at \$500 each)
- Parklet: See "Parklet Example" section

Justification - Through the engagement process, the community identified this project as a top priority to enhance safety and access for bicyclists and pedestrians.

Children often walk and bicycle along this route to get to school, with 7 schools in close proximity to the project. However, there are no off-street bicycle or pedestrian facilities. The road is very narrow with a speed limit of 40mph. Lighting is minimal and there are open ditches that often force children to walk in the street. There are also 6 other schools within 1/2 mile of the route.

With 45th Street being a primary route for getting to Maize High School, many inexperienced drivers use the route. At the same times of day that buses and motorists are using 45th Street to get to and from the school, children are walking and bicycling along the same route. Not only does the school attract trips from around 1,500 students, it is also a large employer that would allow teachers and other employees to walk or bicycle to work.

The project will funnel pedestrians and bicyclists from the residential areas north of 45th Street to the schools, including Maize Middle School located on the northeast corner of Maize Road and 45th Street.

There is a proposed development south of 45th Street that would add housing units. The proposed access to 45th Street is at James Avenue. This development and access would increase pedestrian, bicycle, and vehicular demands on 45th Street.

This route is an extension of Maize's existing bicycle and pedestrian network. This route will connect the existing pedestrian and bicycle routes converging at the Maize Road and 45th Street intersection to Maize High School.

Maize has planned routes on James Avenue and Queen Avenue and the east side of Maize High School to connect the 45th Street shared use path to the north to the other schools, City Park, and the Academy Arts District.



Description - This project includes a 10-foot wide shared use path along the north side of 45th Street North from the primary Maize High School entrance driveway to 119th Street West and along the east side of 119th Street from 45th Street North to Wilkinson Street. A crosswalk will be installed on the east leg of the intersection of 45th Street and 119th Street.

Cost - The planning level cost estimate for the Maize High to Wilkinson St project is \$140,000.

Other elements for consideration include:

- Lighting: \$60,000 (assumes 15 light structures spaced 120 feet apart, at a cost of \$4,000 each)
- Benches: \$3,000 (assumes 2 standard benches at a cost of \$1,500 each)
- Trash receptacles: \$2,400 (assumes 2 receptacles at a cost of \$1,200 each)
- Dog waste stations: \$250 (assumes 1 station at a cost of \$250 each)
- Trees: \$10,000 (assumes 20 additional tree plantings at \$500 each)

Justification - Through the engagement process, the community identified this project as a top priority to enhance safety and access for bicyclists and pedestrians.

119th Street is a 2-lane street with open ditches. The posted speed limit is 55mph and transitions to 45mph south of 45th Street. 45th Street is a 2-lane street with open ditches and a speed limit of 40mph.

There are currently no off-street bicycle or pedestrian facilities within the project area. There is a good sidewalk network within the Eagles Nest subdivision but they are isolated from the rest of Maize.

Children living in Eagles Nest live a very short distance from Maize High School and the 5 schools just north of Maize High. Children often walk in the ditch along the street to get to school.

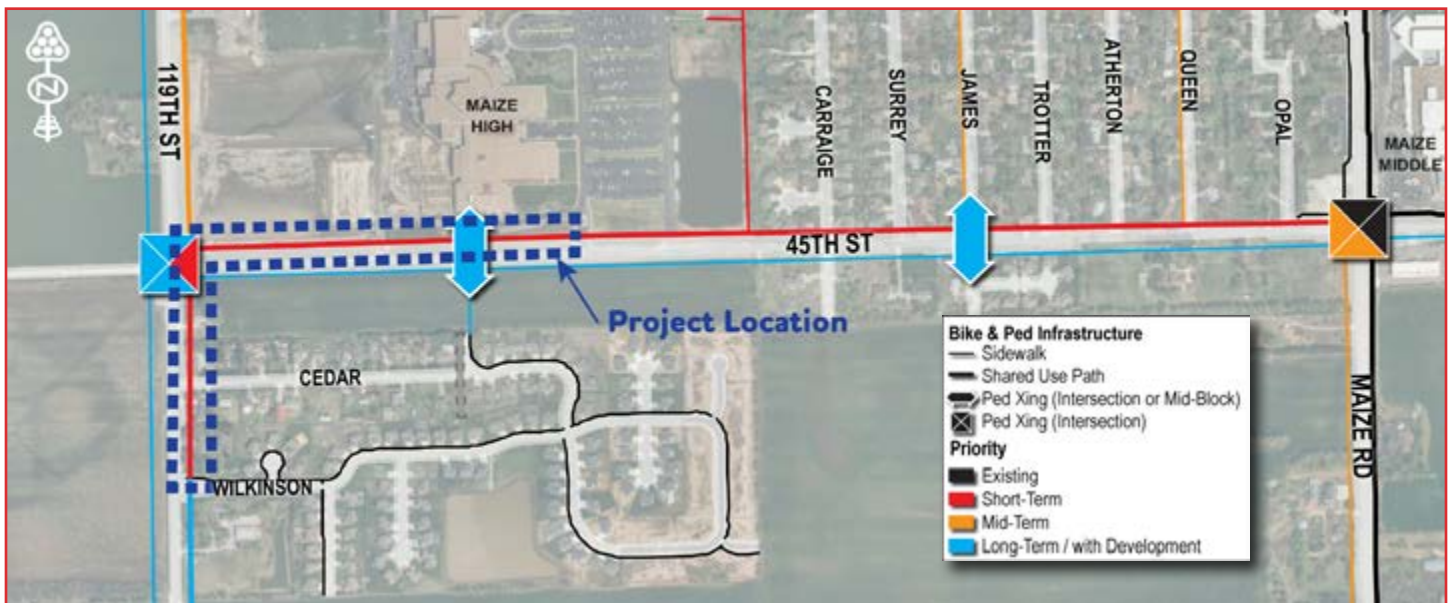
With 45th Street and 119th Street being primary routes for getting to Maize High School, many inexperienced drivers use the routes. At the same times of day that buses and motorists are using 45th Street and 119th Street to get to and from the school, children are walking and bicycling along the same route. Not only does Maize High School attract trips from around 1,500 students, it is also a large employer that would allow teachers and other employees to walk or bicycle to work.

The USD 266 transportation facility is located on 119th Street just north of 45th Street. This facility is where all district buses start and end their routes.

USD 266 owns land on the northwest corner of 45th Street and 119th Street. This is a potential new school site for the district. This has the potential to significantly increase traffic in the project area. The project will provide needed pathways to get to existing schools, as well as the future school site.

This route is an extension of Maize’s existing bicycle and pedestrian network, connecting sidewalks in Eagles Nest to Maize High School and other destinations further north.

Maize has planned routes along 45th Street and 119th Street. The Maize High to Wilkinson St project will provide a vital link for future bicycle and pedestrian connections.



Description - This project includes a 10-foot wide shared use path along the east side of the Maize High School property from Irma Street to 45th Street and connects to the existing pathway on the school property.

This project should be constructed with or after planned Project 1A: 45th St to Maize High.

Cost - The planning level cost estimate for the Irma St to 45th St project is \$74,000.

Other elements for consideration include:

- Painted crosswalks: \$800 (assumes crosswalks on north of Irma St at a cost of \$800 each)
- Lighting: \$92,000 (assumes 23 light structures spaced 60 feet apart, at a cost of \$4,000 each)
- Benches: \$4,500 (assumes 3 standard benches at a cost of \$1,500 each)
- Trash receptacles: \$3,600 (assumes 3 receptacles at a cost of \$1,200 each)
- Bicycle parking: \$1,000 (assumes 2 bicycle racks with 3 stalls each at a cost of \$500 each)

Justification - Through the engagement process, the community identified this project as a top priority to enhance school access for bicyclists and pedestrians.

Children often walk and bicycle along this route to get to school from Irma Street. However, there are no bicycle or pedestrian facilities.

This route is an extension of Maize’s existing bicycle and pedestrian network. This route will connect the existing sidewalk on Irma Street to Maize High School and to the proposed path along 45th Street. It will connect the proposed 45th Street path to the elementary, middle, and high schools, City Park, and Academy Avenue.

There is a proposed development south of 45th Street that would add housing units. The proposed access is at James Avenue. This development and access would increase pedestrian, bicycle demands along 45th Street and to destinations such as the schools and City Park.



Description - This project includes a 10-foot wide shared use path along the north side Academy Avenue and a 5-foot wide sidewalk on the south side from Maize Road to Maize City Park. The existing sidewalk on the south side will not be replaced. The existing 5-foot wide sidewalk on the north side will be replaced with a 10-foot wide path.

The exact project description may need to be revised based upon specific recommendations of the Academy Arts District Plan. The plan identifies right-of-way constraints. Due to the constraints, that plan identifies a 4- to 5-foot wide sidewalk and the potential need to use an on-street bicycle path for a portion of the project length.

Cost - The planning level cost estimate for the East Academy Ave project is \$154,000.

Other elements for consideration are located in the Academy Arts District Plan.

Justification - Through the engagement process, the community identified the Academy Avenue corridor as a premiere walking and bicycling street.

The Academy Avenue corridor includes the City's primary park with splash pad, playground, community building, and skate park. It also includes 3 schools directly on Academy Avenue with 3 more in very close proximity. It also includes the USD 266 Educational Support Center. There are also many small businesses north of Academy Avenue as well as the post office.

The street is about 28 feet wide east of Queen Avenue and about 40 feet wide west of Queen Avenue. The street is posted at 30mph and lighting is minimal.

This route currently has sidewalk along the entire length. However, the sidewalk jogs to the opposite side of the street at King Street and again at Khedive Street. This design requires undesirable street crossings of Academy Avenue.

Academy Avenue has heavy bus and vehicle school traffic at the same time of day as children walking and bicycling to school. Children and other pedestrians often walk in the street or in the adjacent grass due to the discontinuous sidewalk on each side of the street.

Maize has planned routes that feed to and from the East Academy Avenue project location on Khedive Street, Park Avenue, King Street, and Queen Avenue. Maize also has planned connections extending west from the project to 119th Street.



Description - This project includes 6-foot wide sidewalk along both sides of Khedive Street from Academy Avenue to Jones Street and a 6-foot wide sidewalk along the north side of Jones Street from Khedive Street to James Avenue.

Cost - The planning level cost estimate for the Khedive St & Jones St project is \$29,000.

Other elements for consideration include:

- Painted crosswalks: \$1,600 (assumes 2 crosswalks on the local streets at a cost of \$800 each)
- Lighting: \$28,000 (assumes 7 light structures spaced about 60 feet apart, at a cost of \$4,000 each)

Justification - Through the engagement process, the community identified this project as a top priority to enhance safety and access for bicyclists and pedestrians.

Khedive Street and Jones Street are both two-lane local streets with open ditches. There are no off-street bicycle or pedestrian facilities.

This project is directly east of City Park and north of two elementary schools. The school parking lot empties into the intersection of Khedive Street and James Street. This introduces many vehicle and bus interactions with pedestrians and bicyclists.

This route is an extension of Maize’s existing bicycle and pedestrian network. This route will connect the existing facilities on James Avenue to those on Academy Avenue. This project will get children from Academy Avenue to the two middle schools.

Maize has planned routes on Jones Street extending east from this project to Maize Road.



Description - This project includes an enhanced pedestrian crossing of Maize Road near Academy Avenue.

One option would include a raised center median and a pedestrian hybrid beacon located north of Academy Avenue. The planning level cost estimate for this option is \$75,000.

Another option is to have the intersection of Maize Road and Academy Avenue be a fully-signalized intersection with pedestrian push buttons. The planning level cost estimate for this option is \$100,000.

Justification - Through the engagement process, the community identified this project as a top priority to enhance safety and access for bicyclists and pedestrians. It is a primary way to mitigate the barrier to pedestrian and bicycle travel caused by high volume streets.

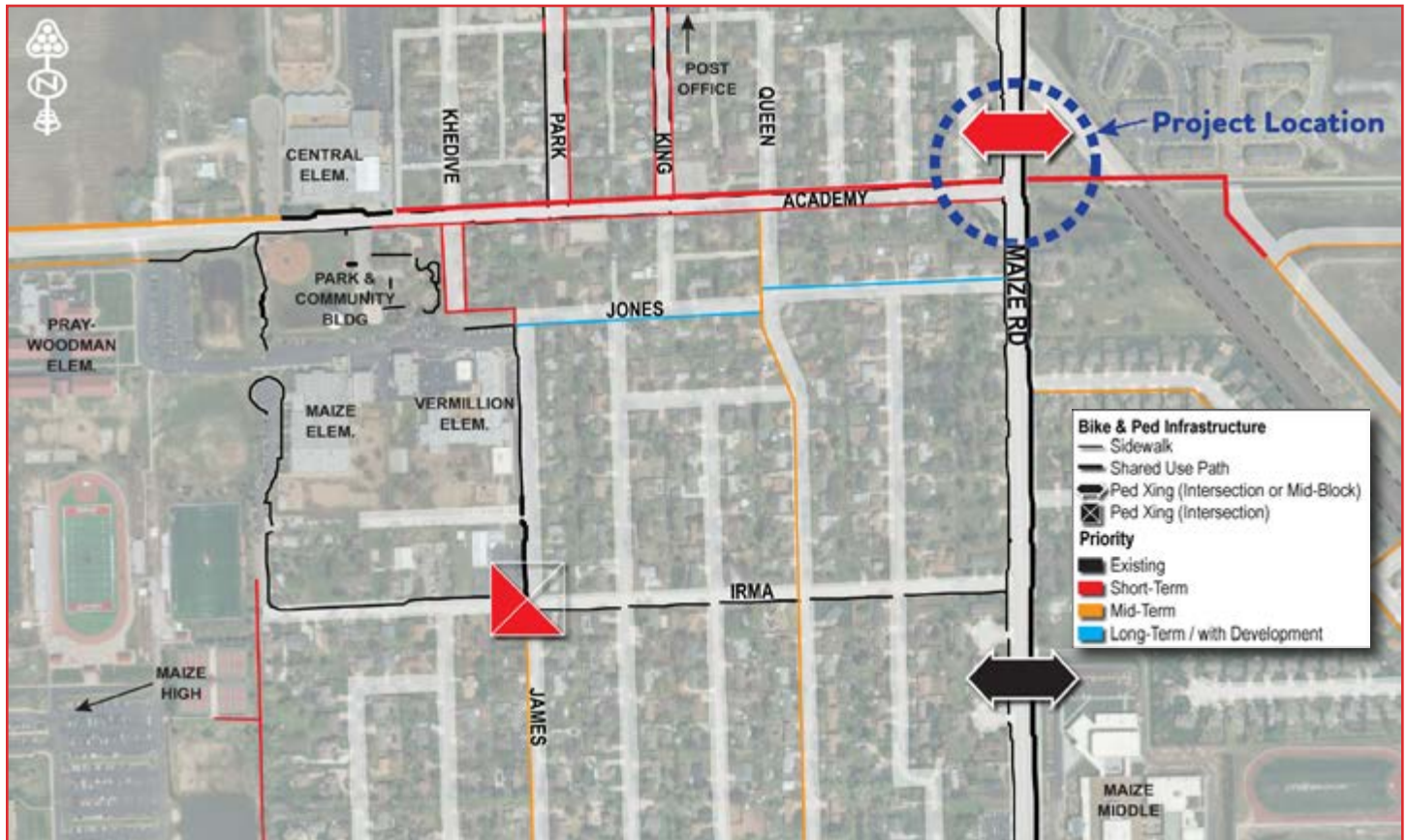
Maize Road is a 5-lane arterial with a speed limit of 40mph. Based on 2015 counts, Maize Road carries around 7,000 vehicles per day north of Academy Avenue. North of 45th Street, Maize Road carries around 9,000 vehicles per day.

There is an existing shared use path along the east side of Maize Road and a sidewalk along the west side. Academy Avenue has a sidewalk on the north side of the street.

East of the project location is Fieldstone Apartments. The apartments are home to many school-aged children. In order to walk to the 6 schools and City Park west of Maize Road, they must cross Maize Road. The nearest crossing is 1/3 of a mile south at the existing pedestrian crossing. With a crossing near Academy Avenue, walking and bicycling trip distances would be reduced by 0.4 to 0.6 miles, making trip lengths less than a half of a mile. It would also reduce distances to get to the businesses along the west side of Maize Road.

Maize has planned development east of the project in the Hunters Glen subdivision. This will likely increase the demand for pedestrian and bicycle crossings of Maize Road. Along with the crossing project, the planned Project 1G: Drainageway Path will allow these residents to access the west side of Maize Road.

This crossing is not only an extension of the existing bicycle and pedestrian network, it will enhance the usability of the network.



Description - This project includes a 10-foot wide shared use path extending from the shared use path along the east side of Maize Road east to the planned Sweetwater Road. This path will traverse along the City-owned drainageway property near Academy Avenue.

The project includes a railroad crossing of the Kansas and Oklahoma Railroad. Coordination will need to occur with the railroad. Specific safety considerations will need to be made during the design of this project.

There may be an opportunity to create a park on the City-owned property. This concept is included in the Academy Arts District Plan.

This project should be constructed with or after planned Project 1F: Maize Rd Crossing near Academy Ave.

Cost - The planning level cost estimate for the Drainageway Path project is \$66,000. This project could be significantly more expensive due to potential grading, permitting, and railroad requirements.

The option to include a park should be considered. The cost for the park will vary greatly. If a park is not developed, a parklet or park-like amenities should be considered.

Justification - Through the engagement process, the community identified this project as a top priority to enhance safety and access for bicyclists and pedestrians.

The project will connect the Hunters Glen subdivision and Fieldstone Apartments to the Maize Road shared use path. Hunters Glen is platted and about 50% of the lots have homes. Fieldstone Apartments could be connected to this pathway to increase its viability.

There are currently no off-street bicycle or pedestrian facilities within the project area. There is a good sidewalk network within the Hunters Glen subdivision with more planned with its continued development. However, there is not a good connection to the north and west. A connection on the northeast portion of this subdivision would significantly reduce the distance required to travel to the schools and City Park west of Maize Road.



Description - This project includes 5-foot wide sidewalk along both sides of Park Avenue and King Street from Academy Avenue to Albert Street.

Concepts for pathway projects, development, and redevelopment in this area are included within the Academy Arts District Plan.

Cost - The planning level cost estimate for the Park Ave & King St project is \$83,000. It is assumed that approximately 1/2 mile of sidewalk and 18 curb ramps will be installed.

Justification - Through the engagement process, the community identified this project as a top priority to enhance safety and access for bicyclists and pedestrians.

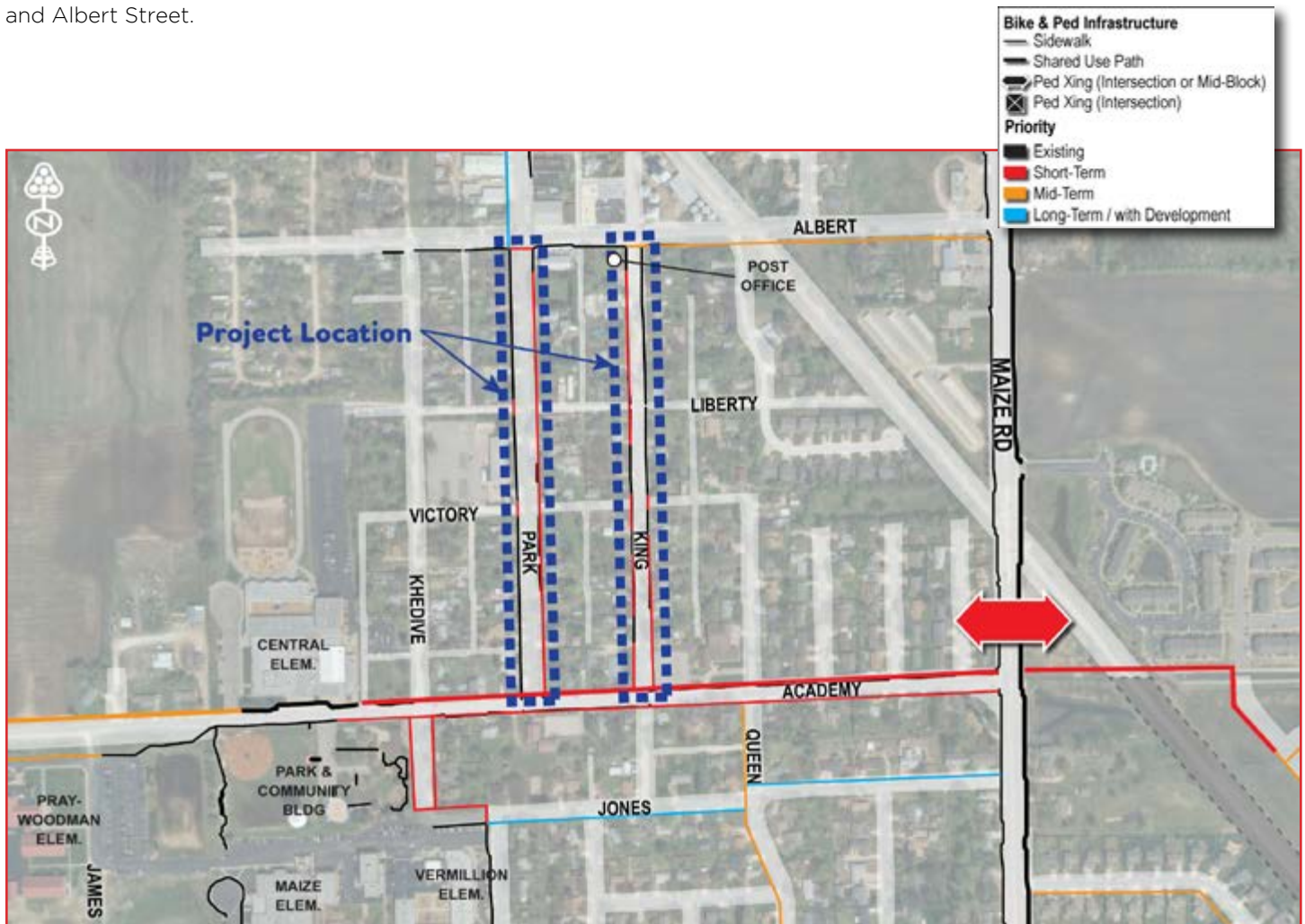
Park Avenue and King Street have some of the oldest development in Maize. The area is primarily residential with small businesses primarily in the northern portion of the project and further north. The post office is located at the intersection of King Street and Albert Street.

The existing sidewalk network includes sidewalks on both side of both streets for much of the project extents. However, there are missing segments, missing curb ramps, and sidewalk in extremely poor condition. The City has replaced some of the sidewalk and installed a few curb ramps.

This project area is in close proximity to many schools and City Park. A complete sidewalk network will offer the opportunity to walk safety to these destinations. This project will also complete connections to the post office, one of the primary walking and bicycling destinations identified by the community.

This route is an extension of Maize’s existing bicycle and pedestrian network, connecting sidewalks to Academy Avenue.

Maize has a planned route along Albert Street connecting to Maize Road. Park Avenue and King Street improvements will allow the future connectivity along Albert Street and connections to Academy Avenue.



Description - This project includes an enhanced pedestrian crossing of 37th Street near Watercress Lane. Although this project will provide great benefits to Maize residents, it is within the City of Wichita. Maize will need to **coordinate improvements** with Wichita. Improvements should also be coordinated with USD 266 as they have schools located just south of the project.

One option would making a path through the existing median and adding a pedestrian hybrid beacon east of Watercress Lane. The planning level cost estimate for this option is \$60,000.

Another option is to have the intersection of 37th Street and Watercress Lane be a fully-signalized intersection with pedestrian push buttons. The planning level cost estimate for this option is \$100,000. If this option is selected, consideration should be giving to relocating primary access to the Maize South school complex to this location.

Justification - Through the engagement process, the community has identified this project as a top priority to enhance safety and access for bicyclists and pedestrians. It is a primary way to mitigate the barrier to pedestrian and bicycle travel caused by high-volume streets.

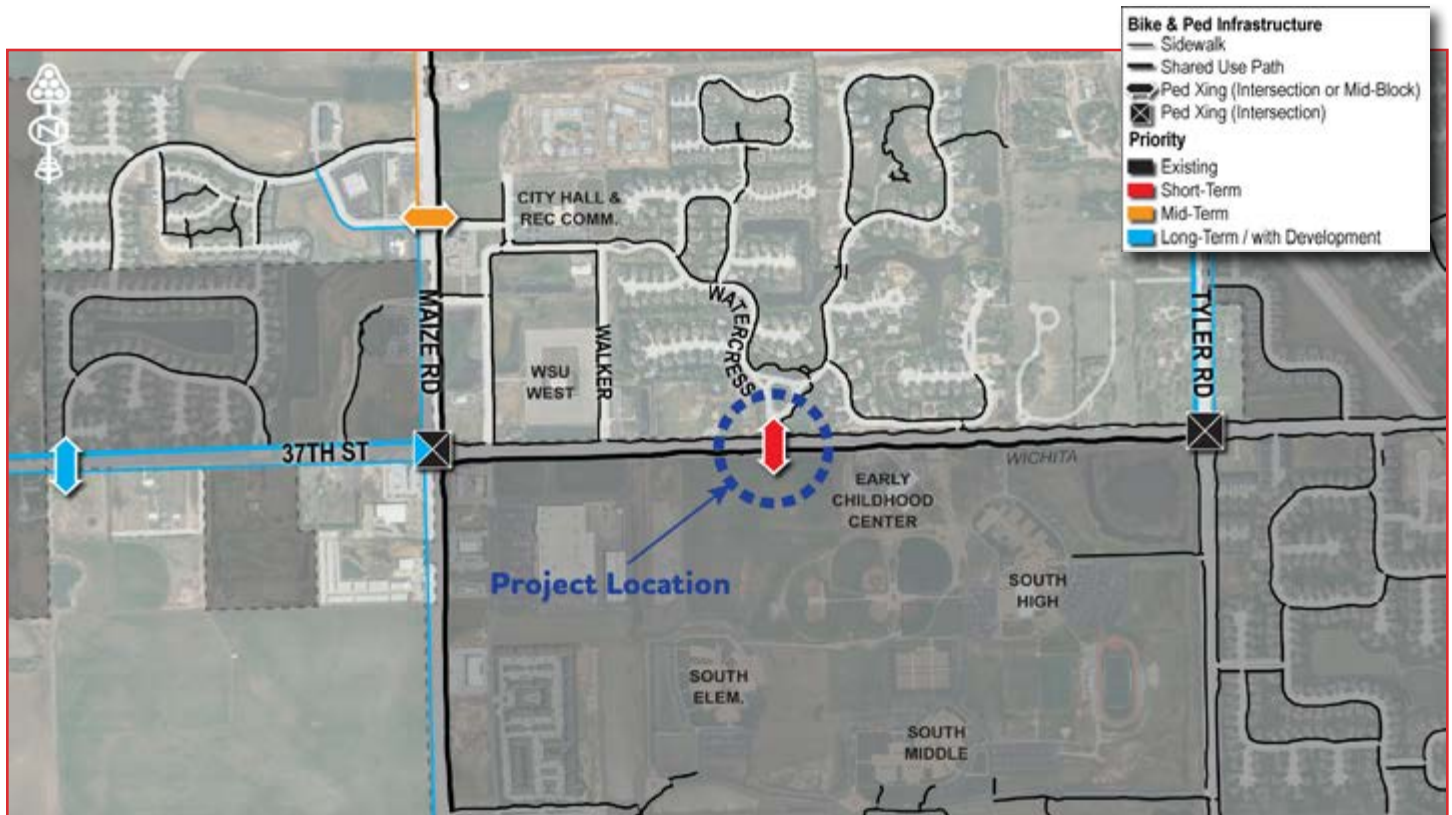
37th Street is a 5-lane arterial street. It has a center turn lane west of Watercress Lane and a raised center median to the east. Based on 2015 counts, 37th Street carries around 8,000 vehicles per day.

There is an existing 6-foot wide sidewalk along the south side of 37th Street and a 5-foot wide sidewalk along the north side. Watercress Lane to the north has existing sidewalk on the east side of the street.

South of 37th Street is the Maize South school complex that includes a high school, middle school, elementary school, and an early childhood center. There are also plans to build another school. There are no pathway connections into the school complex from the north. USD 266 should consider installing pathway connections into the complex from 37th Street in coordination with this project.

North of 37th Street is the Watercress subdivision with many residences. This neighborhood has a good sidewalk network. In order to walk to the 4 schools south of 37th Street, pedestrians must cross 37th Street. There are no pedestrian crossings of 37th Street between Tyler Road and Maize Road (1 mile apart). The nearest crossing is over 0.4 miles west at Maize Road. With a crossing near Watercress Lane, walking and bicycling trip distances would be reduced by just under 1 mile.

This crossing is not only an extension of the existing bicycle and pedestrian network, it will enhance the usability of the network.



Description - This project includes pedestrian crossing upgrades on the south and west legs of the intersection of Irma Street and James Avenue.

There are multiple options to improve the pedestrian crossings. Simply adding striped crosswalks would cost about \$1,600. Adding centerline mounted signs would cost around \$500. The costs for other enhancements will vary greatly and could include installing:

- Curb extensions
- A raised intersection
- Raised crosswalks
- Raised center medians
- Flashing warning lights/signs

Justification - Through the engagement process, the community identified this project as a top priority to enhance safety and access for bicyclists and pedestrians.

Irma Street is a 40-foot wide local street with curb and gutter. James Street is a local street. James Street is 40 feet wide with curb and gutter north of the intersection. It is 24 feet wide with open ditches south of the intersection.

There is currently sidewalk along the south side of Irma Street east of the intersection, a pedestrian ramp on the southwest corner, and a shared use path on the west side of James Street north of the intersection. The area east and south of the intersection is primarily residential.

The intersection is located just southeast of two elementary schools. Irma Street carries a lot of buses

and parents drop their students off along the street. This creates a lot of pedestrian and vehicle conflicts.

This route is an extension of Maize’s existing bicycle and pedestrian network, enhancing the connectivity through the intersection.

Maize has a planned routes along James Street south of the intersection, connecting to planned improvements to 45th Street. The intersection project will enhance safety and provide for future bicycle and pedestrian connections.



2A: Maize Rd to Ranch Rd

This project includes sidewalk along the west side of Maize Road from 45th Street to Ranch Road. This project is estimated to cost \$112,000.

The Hampton Lakes development includes residences, a hotel, and businesses. There is a sidewalk network within the development. However, the network leads to Maize Road with no pathways along the west side of the street and no crossing of Maize Road to the adjacent shared use path. This project would connect the Hampton Lakes development to the City's pathway network.

There is a drainageway along the west side of Maize Road. This could significantly impact the cost of constructing this project.

2B: West Academy Ave & 119th St to 45th St

This project includes shared use path along the north side of Academy Avenue from Central Elementary to 119th Street and along the east side of 119th Street from Academy Avenue to 45th Street. This project is estimated to cost \$344,000.

There are no off-street pathways along the project length. There are many schools along Academy Avenue and in close proximity to the corridor along with the USD 266 Educational Support Center, generating heavy school and bus traffic along corridor.

This project extends the improvements from Project 1D: East Academy Ave from City Park to 119th Street, completing the corridor.

2C: James Ave

This project includes sidewalk along the west side of James Avenue from Irma Street to 45th Street. This project is estimated to cost \$41,000.

This project will provide a link between the planned shared use path along 45th Street to the elementary schools. This project, along with Project 1E: Khedive St & Jones St connects 45th Street to Academy Avenue, providing access to City Park and multiple other schools.

2D: Queen Ave

This project includes sidewalk along the west side of Queen Avenue from Academy Avenue to 45th Street. This project is estimated to cost \$87,000.

This project connects Academy Avenue to the planned 45th Street pathway. Queen Avenue is the only continuous street connecting 45th Street to Academy Avenue.

2E: Albert St

This project includes sidewalk along the south side of Albert Street from King Street to Maize Road. This project is estimated to cost \$43,000.

This project completes a connection from Academy Avenue to Maize Road with Project 1H: Park Ave & King St. It connects the schools and other development along Academy Avenue, the post office, and the existing pathway along the north Maize Road business corridor.

2F: Plantation Rd

This project includes sidewalk along the east/south side of Plantation Road from 45th Street to Maize Road. This project is estimated to cost \$95,000.

Plantation Road is a collector street through a residential area that connects 45th Street and Maize Road. This residential area is adjacent to Maize Middle School. This project would facilitate walking and bicycling from this residential development to the school and connect to the existing pathways along 45th Street and Maize Road.

There is a planned connection to the northeast to the Hunters Glen subdivision, which will increase vehicular traffic. This project, along with Project 2G: Longbranch Dr, Sweetwater Rd, & High Plains Cir, will connect Hunters Glen to the Maize Road pathway and create connectivity between the neighborhoods.

2G: Longbranch Dr, Sweetwater Rd, & High Plains Cir

This project includes sidewalk along the west/south side of Longbranch Drive, the west side of Sweetwater Road, and the north side of High Plains Circle. This project is estimated to cost \$95,000. Much of the project is anticipated to be constructed as part of the Hunter Glen subdivision development.

This project provides sidewalk within the Hunters Glen subdivision and connects this development to the planned project on Plantation Road. This connection improves access to the Maize Road pathways. The project includes a railroad crossing of the Kansas and Oklahoma Railroad.

April 2019



Monthly Council Report

Department Highlights

- ◆ All Departmental functions and activities are normal.
- ◆ Officer Nuesbam has completed state required reciprocity training. Reciprocity training is a requirement for those who were previously certified in another state. Officer Nusbaum was previously certified in Florida. Kansas reciprocity is a one week classroom based course familiarizing those with Kansas laws and procedures. Officer Nusbaum currently serves as the departments middle school SRO.
- ◆ We have purchased new body cams. For the past 12 months, the department has been in a “trial” phase to asses several different products. We chose the AXON body cam, which is the same camera utilized by the Wichita Police Department. During the trail phase, I have really seen the benefits of the cameras and the liability issues they can quickly mitigate. I was most impressed by our officers professionalism in situations where they are taunted, disrespected and treated poorly. Our officers are “class acts” while representing our city!
- ◆ Officers assisted with the Run-to-believe again this year. Turn out was moderate compared to previous years.

Budget status: 25/100%

Major purchases: Body Camera's - \$13,625.00

Current Staff Levels.

13 Full-time - 2 vacant

2 Part-time

4 Reserve

4 Reserve -Vacant

Monthly Activities

March Police Reports - 251

March calls for service - 432

Community Policing:

Regular Work

- Graded 61st and north Tyler Road, as well as 45th street, and Hidden Acres Rd. a couple of times this past month. Roads are staying pretty good
- Picked up 6 locations for brush this month. 26 loads brought in on brush day.
- Had Over 100 locates this month.
- Shut off 9 water meters on shut off day.

Special Projects

- It has warmed up quite well the past couple of weeks so we have been mowing City Hall, EMS and many ditches along 45th, Albert, Academy and along Maize Road.
- Will finish sweeping several more streets to have one round completed this year. I try to get over all the streets in Maize at least 4 times per year.
- Hydro International is working on the screen again to insure that all is working well with the problems we have had so far. The painters have come and re-painted some of the piping that was peeling off. Shelly Electric is getting the parts to fix the problem with the DO Probes. Aer0-Mod is working to get everything finished up on their end. Still waiting on one actuator to be fixed or replaced in the new basin.
- We have everything marked out for the tree planting on April 26th. Ross and Jolene have been doing a lot of that work to get all the people, equipment, and trees organized and ready. Takes a lot of planning to get it all to come together. I will supply everything else to help get the trees in the ground.
- Still getting lined out on fire hydrant and water valve exercising to make sure everything is working as it should.
- I have designated several streets to be milled and overlayed if we have the funds to do them. I want to finish the rest of 37th between Maize Road and 119th that we did not do last year. Academy from Queen to west of Khedive, 45th from Maize Road to 119th, and overlay the back five acres of the cemetery with 2 " of asphalt. Have limited funds so we will see what we can do.

Ron Smothers

Public Works Director

City Engineer's Report

4/9/2019

Copper Creek Apartments

Second building is complete and ready for occupancy.

Cypress Point

The second spec home is ready for the Parade of Homes. A third home is currently having the foundation installed.

Carriage Crossing

The builder has paid the fees and is preparing to begin building eight duplexes on the Longbranch portion that has been brought to proper elevation. High Plains street is complete up to the railroad crossing.

Hampton Lakes Villas

Street has been rocked and prepared for curb and gutter.

**PLANNING ADMINISTRATOR'S
REPORT**

DATE: April 15, 2019

TO: Maize City Council

FROM: Kim Edgington, Planning Administrator

RE: Regular April Council Meeting

The following is a summary intended to keep the Council apprised of the status of ongoing planning projects.

1. Comprehensive Plan Update – The last round of edits, from comments at the joint Council, Planning Commission and Park and Tree Board meeting, were submitted to Gould Evans for incorporation into the final document. The final draft is on the April 11, 2019 agenda for Planning Commission review. Staff will update Council at this meeting as to the status of the Plan.
2. Maize In Motion – this plan will be presented to the Planning Commission to be incorporated as a component of the Comprehensive Plan at their April 11, 2019 meeting.
3. Utility and drainage easement vacation at 4011 Stone Barn – This case was reviewed and recommended for approval by the Planning Commission on March 7th. The Council will review this request at the April 15th meeting.
4. Zone change at 109, 111 and 117 W. Academy – Joanna Kilgore has acquired these contiguous properties and is working with Staff to develop a comprehensive plan for this property. A zone change request was reviewed and recommended for approval by the Planning Commission at their February 7th meeting. In order to address concerns of the neighboring property owner and the Academy Arts District consultants the case was deferred to the April 15th City Council meeting.
5. Conditional use at 5801 N Tyler Road – A conditional use application for 4.57 acres for a banquet facility/event venue was submitted for this location. Planning Commission approved this request at their March 7th meeting. No protests were filed by the neighboring property owners by March 22nd therefore the action of the Planning Commission is final.
6. Zone change and Community Unit Plan – 7.89 acres at 5401 N Maize Road (NW corner of 53rd and Maize). This request was recommended for approval by the Planning Commission at their March 7th meeting. The Council will review this request at their April 15th meeting.
7. General planning issues – I continue to meet, both on the phone and in person, with citizens and developer's representatives requesting information on general planning matters, such as what neighboring property owners are planning to do, what they are allowed to do on their property, and what the process is for submitting various applications and materials to the Planning Commission.



**City Clerk Report
REGULAR COUNCIL MEETING
April 15, 2019**

Year to date status (Through 03/31/19):

General Fund –			
	Budget	YTD	
Rev.	\$3,926,887	\$1,730,933	44.08%
Exp.	\$4,052,763	\$ 930,173	22.95%
Streets –			
Rev.	\$ 323,270	\$ 85,468	26.44%
Exp.	\$ 313,550	\$ 97,856	31.21%
Wastewater Fund-			
Rev.	\$ 892,000	\$ 253,412	28.41%
Exp.	\$ 892,000	\$ 205,066	22.99%
Water Fund-			
Rev.	\$ 948,000	\$ 268,927	28.37%
Exp.	\$ 948,000	\$ 213,998	22.57%

Health & Dental Benefits

Per Council's request, here are the 2019 numbers (through 03/31/2019) for employee health, dental, and life (including accidental death and short-term disability).

	<u>City Portion</u>	<u>Employee Portion</u>	<u>Total Paid</u>
Health:	\$ 85,970.73	\$ 21,490.26	\$107,460.99
Dental:	5,142.36	1,285.88	6,428.24
Life:	<u>3,301.31</u>	<u>0</u>	<u>3,301.31</u>
	\$ 94,414.40	\$ 22,776.14	\$117,190.54

CIP 2019 (As of 03/31/2019)

<u>Detail</u>	<u>Reason</u>	<u>March Revenue</u>	<u>March Expense</u>	<u>Budget</u>	<u>Year to Date Actual Cash</u>
Beg Cash - 01/01/19					\$ 279,203.40
Ad Valorem	Tax	-	-	-	-
Motor Vehicle	Tax	-	-	-	-
Delinquent	Tax	-	-	-	-
Interest	From Bank Accounts	2,377.97		10,000.00	7,091.15
Other Revenues		-			-
Transfers		31,250.00		400,000.00	93,750.00
Total Revenues		<u>33,627.97</u>		<u>410,000.00</u>	<u>100,841.15</u>
Total Resources					<u><u>380,044.55</u></u>
Street Improvements		-	-	30,000.00	-
Sidewalk/Bike Paths		-	-	100,000.00	-
Park Improvements		-	-	200,115.00	-
Other Capital Costs		-	-	-	-
Total Expenditures		-	-	<u>330,115.00</u>	-
Cash Balance - 03/31/2019					<u><u>\$ 380,044.55</u></u>

CITY OF MAIZE/REC COMMISSION
 SHARED COSTS FOR CITY HALL COMPLEX
 THRU 03/31/2019

	MONTHLY BILL	CITY PORTION	REC PORTION	YEAR TO DATE COSTS	CITY PORTION YEAR TO DATE	REC PORTION YEAR TO DATE	PERCENT OR FLAT RATE
Phone	\$769.95	\$669.86	\$100.09	\$2,309.85	\$2,009.58	\$300.27	Flat - based on number of lines
Internet	750.51	675.46	75.05	2,251.53	2,026.38	225.15	Flat - \$75.05/month
Gas	960.95	529.48	431.47	3,450.68	1,901.32	1,549.36	44.90%
Electric	1,845.39	1,016.81	828.58	5,744.40	3,165.16	2,579.24	44.90%
Janitor	1,778.54	979.98	798.56	5,335.62	2,939.93	2,395.69	44.90%
Water/Sewer	0.00	0.00	0.00	0.00	0.00	0.00	
Trash	86.25	47.52	38.73	258.75	380.19	116.18	44.90%
Insurance (Annual Bill)	0.00	0.00	0.00	0.00	0.00	0.00	44.90%
Pest Control	300.00	275.00	25.00	900.00	825.00	75.00	Flat - Exterminator breaks rate out
Lawn Service	0.00	0.00	0.00		0.00	0.00	Provided by Public Works
Total	\$6,491.59	\$4,194.11	\$2,297.48	\$20,250.83	\$13,247.57	\$7,240.88	

Shared Costs for City Hall
 Updated 4/7/2019

Equipment Reserve 2019 (As of 03/31/2019)

<u>Detail</u>	<u>Reason</u>	<u>March Revenue</u>	<u>March Expense</u>	<u>Budget</u>	<u>Year to Date Actual Cash</u>
Beg Cash - 01/01/19					\$ 112,929.76
Interest	From Bank Accounts	207.57		2,500.00	618.97
Reimbursements	From Insurance	-			28,959.66
Transfers	From General Fund	16,816.67		221,800.00	50,450.01
Total Revenues		\$ 17,024.24		\$ 224,300.00	\$ 80,028.64
Total Resources					\$ 192,958.40
Trucks/Heavy Equipment			\$ -	\$ 40,500.00	\$ 35,434.30
Computers		-	-	50,000.00	-
Police Department Expenses		-	-	60,000.00	-
Police Department Tech Expenses				51,000.00	
Total Expenditures			\$ -	\$ 150,500.00	\$ 35,434.30
Cash Balance - 03/31/2019					\$ 157,524.10

CITY OF MAIZE/USD #266
 SHARED COSTS FOR SCHOOL RESOURCE OFFICERS
 THRU 03/31/2019

	MONTHLY BILL	CITY PORTION	USD #266 PORTION	YEAR TO DATE COSTS	CITY PORTION YEAR TO DATE	USD #266 PORTION YEAR TO DATE
Wages	\$ 12,027.43	\$ 3,006.86	\$ 9,020.57	\$ 35,653.42	\$ 8,913.36	\$ 26,740.07
FICA/Medicare Taxes	896.67	\$ 224.17	\$ 672.50	2,630.15	657.54	1,972.61
KPERS (Employer)	1,189.51	\$ 297.38	\$ 892.13	3,526.11	881.53	2,644.58
Health/Life/Other Employer Paid Benefits	1,225.03	\$ 306.26	\$ 918.77	4,689.73	1,172.43	3,517.30
Total Shared Costs	\$ 15,338.64	\$ 3,834.66	\$ 11,503.98	\$ 46,499.41	\$ 11,624.85	\$ 34,874.56



CITY OPERATIONS

DATE: April 10, 2019
TO: Maize City Council
FROM: Richard LaMunyon-Becky Bouska-Sue Villarreal-Jolene Graham
RE: April Operations Report

1. Pending Council Items

- Policy Manual *May*
- Project Funding update *May*
- Petitions Resolutions (*Carriage crossing #7*) *May*
- Black Hill Franchise Ordinance *May/June*

2. April 22nd Joint City/BOE Meeting @ 6pm

- BOE Administration Building (*905 W. Academy*)
- General agenda/format will be provided
 - *Please provide suggested topics*

3. Utility Rate Workshop

During the April 8th workshop Council provided support and direction for the proposed revised utility rates beginning in 2020. The proposed rate revisions will be utilized during the 2020 budget process and approved later this year. Another BIG thank you to Sue for her research and attention to detail in providing a complete and financially sound proposal. Thank you, Alex and Karen for Council support and input.

4. Storm Water Fee

The question of storm water fees continues to be researched and discussed. Please review the preliminary information provided at the April 8th workshop. Whether to implement such a fee is yet to be determined. Staff is following up to determine a current cost analysis as to the city responsibilities to comply with Federal mandates. Tom Powell has some recommendations that he will address during the Council Meeting Monday night. Council may anticipated additional information as the 2020 budget process develops.

5. City Policies

Jolene is working with Donna & Karen on the review of the City Policy manual. It is anticipated these revision will be scheduled for Council consideration in May.

6. Budget Update

The staff budget management team continues to meet regularly. The budget monitoring system and process for budget planning and management is developing. It's been and continues to be a positive and progressive procedure.

7. Arbor Day: April 26, 2019

- 120 Maize South HS Students will plant 67 trees with the Park & Tree Board
- Layout plans and tree species have been selected with the assistance of Hillside Nursery.
- Draft schedule is attached

8. Economic Development

- Copper Creek Apartments
 - *Leasing underway for building #1*
- Carriage Crossing 7th
 - *Duplexes under construction*
 - *Dirt work for 2nd entrance continues*
- Eagles Nest II
 - ✓ *Phase One*
 - *From Maize Road to west – 37 lots*
 - *Working on final plat for planning commission*
- Shuttle Aerospace
 - ✓ *Operational later this Month?*
- Evans Building
 - ✓ *Sale tax exemption in process*
 - ✓ *Building plans being finalized for approval*
 - ✓ *Construction to begin ASAP*
- 14 - single family housing starts
- 8 - duplex housing starts
- Dollar Tree
 - ✓ *Signage & landscaping under discussion*

9. Upcoming Meetings

- | | | | |
|--------------------------|---|------------------------|----------|
| • Wednesday's | - | Mayor's Weekly Meeting | @ 11am |
| • April 11 th | - | Planning | @ 7pm |
| • April 15 th | - | Council | @ 7pm |
| • April 22 th | - | City/BOE @ BOE | @ 6pm |
| • May 2 nd | - | Planning | @ 7pm |
| • May 6 th | - | Council Workshop | @ 6pm |
| • May 14 th | - | Park & Tree | @ 5:30pm |



Maize South High School

Arbor Day Celebration

April 26, 2019

Schedule of Events

SESSION 1: 7:45-10:45am | 45th Street Planting

- | | |
|------------------|--|
| 7:45 | Students arrive at City Hall |
| 7:50-8:00 | Welcome and Introductions
Dennis Wardell, Park and Tree Board Chair |
| 8:00-8:30 | Tree Planting Demonstration
Hugh Nicks, Sedgwick County Extension Master Gardener |
| 8:30-9:45 | Tree Planting along 45th Street
(starting at Plantation street & east to Railroad Tracks) |
| 10:00 | Presentation
Donna Clasen, Mayor of the City of Maize |
| 10:15 | Reception |
| 10:45 | Students depart City Hall |

LUNCH: 10:45-11:15

A light lunch will be provided for any Council, volunteers and staff who will be present for the entire day's activities.

SESSION 2: 11:15am – 2:15pm | City Hall Planting

- 11:15** **Students arrive at City Hall**

- 11:20-11:30** **Welcome and Introductions**
Dennis Wardell, Park and Tree Board Chair

- 11:30-12:00** **Tree Planting Demonstration**
Hugh Nicks, Sedgwick County Extension Master Gardener

- 12:00-1:15** **Tree Planting at City Hall**

- 1:30** **Presentation**
Donna Clasen, Mayor of the City of Maize

- 1:45** **Reception**

- 2:15** **Students depart City Hall**

Municipal Court Report

1st Quarter 2019

== The Municipal Court Quarterly Report will be provided as a handout at the Council meeting due to the Court clerk being at a training conference. ==

CODE ENFORCEMENT

DATE: April 9, 2019
TO: Maize City Council
FROM: Jeff Greep, Code Enforcement Officers
RE: 2018 Fourth Quarter Summary

The following is a summary intended to keep the Council apprised of the status of ongoing code enforcement violations. In addition to the major violations listed below, code enforcement has written approximately 49 other violations (most of which have been corrected) for trash, junk cars, etc. since January 1st. Additionally, 90 storm water notices of violation were written. If storm water BMPs were not corrected in a timely manner, the City had BMPs installed. This quarter, 32 BMPs were installed by the City and billed to the builders.

Additionally, the following non-violation actions were taken by staff:

- Ongoing inspections of commercial sites
1. 109 Khedive – There is an individual who seems to be interested in purchasing the property to refurbish. They were not able to get a clear title. Estate paid part of the back taxes; the tax sale was put off for 2 years. They are waiting on the Tax Sale.
 2. 200/300 Block of Albert – Mobile Home Court has mowed and is hauling off limbs and trash to help correct violations on property. (On going)
 3. 9035 W 61st N – Citation issued for junk, tall weeds, brush. Dismissed after property was mowed, trash removed and fence installed. The owner passed away. On 5/18/2016 a new notice was sent out and staff determined City will have to clean up. It is on its third tax sale in the past 12 months. Case referred to Ron and Richard. A ticket was written. (On going)
 4. 9100 W. 61st – Citation issues for tall weeds and grass.



"Where Community Counts"

TO: City Council
FROM: Sue Villarreal
 Deputy City Clerk
DATE: April 15, 2019
RE: Maize Park Cemetery 2019 1st Quarter Memo

(2019 Jan 1- Mar 31)

There were 7 burials
 3 lots were purchased for burial

REVENUE:

Plot Fees	6150.00
Opening & Closing Fees	2700.00
Stone Sets	500.00
Deed Transfer Fees	50.00
Convenience Fee	7.50
Ad Valorem Taxes	25185.57
Motor Vehicle Taxes	491.55
Delinquent Taxes	348.62
Interest	<u>1131.77</u>
<i>Total</i>	36565.01

Beginning Cash 1/1/2019	105859.99
Revenue	+36565.01
Expenditures	<u>-6096.49</u>
Ending Cash 3/31/2019	136360.14

EXPENDITURES:

Insurance	0.00
Improvements	3750.00 (Tree Trimming/removal)
Equipment	0.00
Wages	1733.08 (Hrly 1464.49; OT 268.59)
Operating Expenses	<u>613.41</u>
<i>Total</i>	6096.49