

**MINUTES-REGULAR MEETING
MAIZE CITY COUNCIL
Monday, November 21, 2016**

The Maize City Council met in a regular meeting at 7:00 p.m., Monday, **October 17, 2016** in the Maize City Hall, 10100 Grady Avenue, with **Mayor Clair Donnelly** presiding. Council members present were **Karen Fitzmier, Pat Stivers, Donna Clasen, Alex McCreath** and **Kevin Reid**.

Also present were: **Richard LaMunyon**, City Administrator, **Rebecca Bouska**, Deputy City Administrator, **Jocelyn Reid**, City Clerk, **Matt Jensby**, Police Chief, **Ron Smothers**, Public Works Director, **Bill McKinley**, City Engineer, **Kim Edgington**, Planning Administrator, **Tom Powell**, City Attorney.

APPROVAL OF AGENDA:

The Agenda was submitted for approval with the addition of Item 6 (a) – LKM Service Awards.

MOTION: **Stivers** moved to approve the Agenda as amended.
 Clasen seconded. Motion declared carried.

PUBLIC COMMENTS:

Justin Swiler, tenant at 803 Surrey Lane and Tony Smith, property owner of 803 Surrey Lane addressed the Council regarding the July 3, 2016 sewer backup and the status of the City's claim against Utilities Plus.

CONSENT AGENDA:

The Consent Agenda was submitted for approval including:

- a) Approval of minutes – Regular Council Meeting of October 17, 2016
- b) Cash Disbursements from October 1, 2016 through October 31, 2016 in the amount of \$458,882.42 (Check #63289 through #63452).
- c) Approval of Busby, Ford Reimer LLC engagement letter for auditing services for the year ending December 31, 2016 in the amount of \$15,500.

MOTION: **Clasen** moved to approve the Consent Agenda as submitted.
 Stivers seconded. Motion declared carried.

PRESENTATION OF LEAGUE OF KANSAS MUNICIPALITIES SERVICE AWARDS:

Mayor Donnelly presented six employees with service awards from the League of Kansas Municipalities:

- **Matt Jensby** – 20 years
- **Richard LaMunyon** – 15 years
- **Craig Brassler** – 10 years
- **Sara Javier** – 10 years
- **Jeff Piper** – 10 years
- **Jocelyn Reid** – 10 years

PUBLIC HEARING FOR 2016 BUDGET AMENDMENT:

Mayor Donnelly opened the Public Hearing at 7:25 pm. Hearing no comments, the Public Hearing was closed.

AMENDED 2016 BUDGET:

The amended 2016 Budget was submitted for approval. Staff recommended an amendment to the 2016 budget to increase budget authority in the general, street, wastewater and water funds.

MOTION: **Clasen** moved to adopt the amended 2016 budget as published.
 Fitzmier seconded. Motion declared carried.

EAGLES NEST PHASE 2B PAVING BIDS AND CONTRACT:

Bids and a construction contract for paving improvements in Eagles Nest Phase 2B were submitted for Council approval.

MOTION: *Stivers* moved to accept the low bid and approve the construction contract with Cornejo & Sons, LLC in an amount not to exceed \$252,786.72 and authorize the Mayor to sign.
Reid seconded. Motion declared carried.

WESTAR EASEMENT AGREEMENTS:

Adjustments to current Westar easement agreements and a temporary easement agreement were submitted for Council approval.

MOTION: *Clasen* moved to approve the temporary and modified easement agreements with Westar and authorize the Mayor to sign.
Fitzmier seconded. Motion declared carried.

ZONING CASE #Z-04-016 (404 W IRMA):

A request for a zone change from LI Limited Industrial to MF-18 Multi-Family Residential at 404 W. Irma was submitted for Council approval.

MOTION: *Clasen* moved to adopt the ordinance for a zone change within Maize city limits.
Reid seconded. Motion declared carried.

City Clerk assigned Ordinance #927.

RESCINDING SNOW REMOVAL, TWO-WAY RADIO AND CABLE TELEVISION POLICIES:

A recommendation to rescind the policies for snow removal, two-way radios and the cable television channel was submitted for Council approval.

MOTION: *Clasen* moved to rescind the Snow Removal, Two-Way Radio and Cable Television policies.
Stivers seconded. Motion declared carried.

PERSONNEL POLICY MANUAL REVISIONS:

The revised Personnel Policy was submitted Council approval.

MOTION: *Clasen* moved to adopt the revised Personnel Policy with the following changes:

1. Approval of the School Resource Officer job description
2. Reformatting of the job descriptions
3. Technical corrections with no content change

Fitzmier seconded. Motion declared carried.

ADJOURNMENT:

With no further business before the Council,

MOTION: *Clasen* moved to adjourn.
McCreath seconded. Motion declared carried.
Meeting adjourned.

Respectfully submitted by:

Jocelyn Reid, City Clerk