

**MINUTES-REGULAR MEETING  
MAIZE CITY COUNCIL  
Monday, November 13, 2017**

The Maize City Council met in a regular meeting at 7:00 p.m., Monday, **November 13, 2017** in the Maize City Hall, 10100 Grady Avenue, with **Mayor Clair Donnelly** presiding. Council members present were **Kevin Reid, Alex McCreath, Donna Clasen, Pat Stivers** and **Karen Fitzmier**.

Also present were: **Richard LaMunyon**, City Administrator, **Rebecca Bouska**, Deputy City Administrator, **Jocelyn, Reid**, City Clerk, **Matt Jensby**, Police Chief, **Ron Smothers**, Public Works Director, **Bill McKinley**, City Engineer; **Kim Edgington**, Planning Administrator; **Sue Villarreal**, City Treasurer/Deputy City Clerk; **Larry Kleeman**, Financial Advisor; **Mitch Walter**, Bond Counsel and **Tom Powell**, City Attorney.

**APPROVAL OF AGENDA:**

The Agenda was submitted for approval.

**MOTION:** **Clasen** moved to approve the agenda as submitted.  
**McCreath** seconded. Motion declared carried.

**PUBLIC COMMENTS:**

The following individuals addressed the Council:

**Angela Hartwell**, 317 S. Heather Lane, addressed the Council regarding the drainage ditch in the Heather Lane neighborhood.

**Jojile Steele**, with the Holiday Inn Express at 10750 Hampton Lakes Road inquired about the status of the sign permit for the hotel. **Kim Edgington**, Planning Administrator, stated that the permit had been approved.

**PUBLIC HEARING – 2017 AMDENDED BUDGET:**

**Mayor Donnelly** opened the public hearing at 7:10 pm; hearing no comments the hearing was closed.

**CONSENT AGENDA:**

The Consent Agenda was submitted for approval including:

- a) Approval of minutes –Regular Council Meeting of October 16, 2017.
- b) Receive and file minutes from the Planning Commission meeting of August 3, 2017.
- c) Cash Disbursements from October 1, 2017 through October 31, 2017 in the amount of \$822,034.92 (Check #65467 thru #65625).
- d) Approval of Busby, Ford & Reimer, LLC engagement letter for auditing services for the year ending December 31, 2017 in the amount of \$16,000.

**MOTION:** **Clasen** moved to approve the Consent Agenda with the addition of the City Administrator's Year in Review Report before the Executive Session.  
**Fitzmier** seconded. Motion declared carried.

**PRESENTATION OF LEAGUE OF KANSAS MUNICIPALITIES SERVICE AWARDS:**

**Mayor Donnelly** presented seven employees with service awards from the League of Kansas Municipalities:

- **Donna Clasen** – 20 years
- **Ron Smothers** – 20 years
- **Bill McKinley** – 15 years
- **Catherine Herr** – 10 years
- **Daniel Huntington** – 10 years
- **Sue Villarreal** – 10 years
- **Pat Stivers** – 8 years

**119<sup>th</sup> STREET WATER PROJECT PETITION AND RESOLUTION:**

A petition and resolution of advisability authorizing the funding of the 119<sup>th</sup> Street Water Project was submitted for Council approval.

**MOTION:** *Clasen* moved to accept the petition and resolution of advisability for the 119<sup>th</sup> Street Water Line Improvements.  
*McCreath* seconded. Motion declared carried.

*City Clerk assigned Resolution #600-17.*

**SERIES 2017A TEMP NOTES BIDS AND RESOLUTION:**

Temp note bids and resolution authorizing the sale of the Series A 2017 Temp Notes in the amount of \$4,260,000 were submitted for Council approval.

**MOTION:** *Clasen* moved to accept the low bid from DA Davidson with a net average interest rate of 1.8497% -net cost: \$223,607.33.  
*Reid* seconded. Motion declared carried.

**MOTION:** *Fitzmier* moved to approve the temp note resolution for the Series A 2017 Temporary Notes in the amount of \$4,260,000.  
*Stivers* seconded. Motion declared carried.

*City Clerk assigned Resolution #601-17.*

**FIREWORKS ORDINANCE:**

An ordinance amending Section 7-201(d) of the City of Maize Code allowing the three original fireworks stand to remain on Maize Road with four additional stands for a total of seven within the city limits was submitted for Council approval.

**MOTION:** *Stivers* moved to approve the ordinance to amend Section 7-201(d) of the City of Maize Code to allow seven fireworks stand in the city of Maize and only three stands on Maize Road.  
*McCreath* seconded. Motion declared carried.

*City Clerk assigned Ordinance #939.*

**ANIMAL CONTROL ORDINANCE:**

An ordinance amending Section 2 of the City of Maize Code regarding dangerous dogs was submitted for Council approval.

**MOTION:** *Reid* moved to defer item until the December meeting and directed staff to bring back a final version of the ordinance.  
*Stivers* seconded. Motion declared carried.

**JOB DESCRIPTIONS, PAY SCALE AND ORGANIZATIONAL CHART REVISIONS:**

New and amended job descriptions and revisions to the organizational chart and pay plan were submitted for Council approval.

**MOTION:** *Clasen* moved to amend the Personnel Policy with the following:

- The organizational chart revision to reflect the addition of one Police Officer (going from four to five), one Deputy Municipal Court Clerk (new position) and the addition of one Public Works employee (going from five to six).
- The pay plan addition of the Deputy Municipal Court Clerk.
- Municipal Court Clerk Job Description revision to reflect the change in duties.
- The addition of the Deputy Municipal Court Clerk job description.

*Fitzmier* seconded motion declared carried.

*Mayor Donnelly* recessed the City Council meeting at 7:56 pm, to accommodate the Cemetery Board meeting.

*Mayor Donnelly* reconvened the City Council meeting at 8:20 pm.

**ADJOURNMENT:**

With no further business before the Council,

**MOTION:** *Clasen* moved to adjourn.

*Fitzmier* seconded. Motion declared carried.

Meeting adjourned.

**Respectfully submitted by:**

Jocelyn Reid, City Clerk